

DEMAREST BOARD OF EDUCATION

REGULAR MEETING MINUTES

Demarest Board of Education
568 Piermont Road, Demarest, New Jersey
March 31, 2020
6:30 P.M.

Due to COVID-19, this meeting is being held remotely. For public comments please use the link and/or phone number below:

<https://meet.google.com/oux-zmjq-dya>

407-440-0829. Pin 561325593

I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

II. FLAG SALUTE

- A. President Holzberg led the flag salute.

III. ROLL CALL

Present: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg.

Absent: None

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary and Matthew Giacobbe/ Board Counsel

IV. APPROVAL OF MINUTES OF THE MEETINGS

- A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote of those present to approve:

- February 11, 2020 COW and Regular Session Meeting Minutes
- February 11, 2020 Executive Session Meeting Minutes

V. CORRESPONDENCE

- A. Board Secretary Perez reviewed this month's correspondence.
None at this time.

VI. BOARD PRESIDENT'S REPORT

A. Board President Holzberg hopes everyone is well and safe. She commends the administration, principals and teachers in moving seamlessly to virtual learning. She is amazed and proud of their performance during these times.

VII. SUPERINTENDENT'S REPORT

A. Superintendent Fox notes they are trying to keep ahead of the curve during these unprecedented times in education. He is very happy with the full team and is working to reduce the stress among staff members. The Demarest Middle School segues to remote learning was fairly seamless since they are used to working on laptops. The technology team was able to get devices sent home with the Luther Lee Emerson students on the last in school day session and iPads are being ordered for kindergarten and first grade to relieve concerns from families that cannot share their computers. When we return from spring break the district will be ready move to an even higher level of remote teaching through video conferencing.

VIII. COMMITTEE REPORTS

None at this time.

IX. OTHER REPORTS AND PRESENTATIONS

None at this time.

X. REVIEW OF AGENDA

- A. Board members reviewed the items.

XI. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XII. ACTIONS

A. Instruction – Staffing

1. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the provisional employment of the following, substitute teachers for the remainder of the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Andrew Kang

2. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the following students to participate in Senior Service for the 2019/2020 school year, as recommended by the Chief School Administrator:

Demarest Middle School	Luther Lee Emerson School	County Road School
Lynn Chu/Ruberto	Adriana Dipple/Mach	Jack Cicio/D. Stokes
Eunice Chong/Quillen	Jack Cicio/D. Stokes	Adriana Dipple/Mach
David Collins/Urban	Julie Ricciutti/ Appelblatt	Dylan McBride/McBride
Rohan Jain/Sydoruk	Elizabeth Reverend/Peterson	Cristina Ricciutti/Garbatow
Daniel Kim/Torres		Iris Chi/ Borghi
Taehoon Kim/Zimmerman		Elisa Lipkin/Noel
Erdem Kocak/Erol		
George Kytheotis/Lefer		
Emily Oh/Murphy		
Merrick Reiss/Zemba		
Ethan Rothstein/Regan/Polvere		
Kate Slowikowski/Lew		
Katherine Tandler/STEM/DiMartini		
Cole Wasserman/Werner		

3. It was moved by Choi seconded by Governale and approved by unanimous roll call vote of those present to amend the contract for Dana Bach Lindbloom, district speech therapist, MA step 3 from (.6) to FTE (1.0) effective April 7, 2020, PCR 2150-040-200-00001, budget account code 11-000-216-101-000-00-16, as recommended by the Chief School Administrator.

Modified from February 11, 2020 A2

4. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve Melanie Baltzer, resource room at County Road School and Luther Lee Emerson School BA step 1, effective February 24, 2020, through May 15, 2020 PCR 2280-030-200-00001, budget code 11-120-100-101-030-00-10 (.5) and 11-120-100-101-050-00-10 (.5), as recommended by the Chief School Administrator.

5. It was moved by Choi, seconded by Governale and approved by unanimous roll call vote of those present to approve the following mentor/mentee, from February 24, 2020 through May 15, 2020, as recommended by the Chief School Administrator:

Mentor	Mentee
Gina Long	Melanie Baltzer

B. Instruction – Pupils/Programs

1. It was moved by Lee, seconded by Governale and approved by unanimous roll call vote of those present to amend the spring 2020 track schedule, as attached, as recommended by the Chief School Administrator.

Modified from February 11, 2020 B4

C. Support Services – Staffing

1. It was moved by Schliem, seconded by Governale and approved by unanimous roll call vote of those present to amend the provisional employment of Jean Van Vliet, 1:1 aide (5478209062) at Luther Lee Elementary School, PCR 5040-050-500-000-03, budget code 11-000-217-106-050-00-18,

Step 7*, effective November 20, 2019 not to exceed 29 hours per week, for the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

Modified from November 19, 2019 C9

D. Support Services – Board of Education

1. It was moved by Governale, seconded by Verna and approved by unanimous roll call vote of those present to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Group/Event	Date(s)Time(s)	Location
Demarest PTO Health Fair	May 15 th 8:15-12 12:00-3:00	CRS gym and classrooms LLE cafeteria, gym and classrooms
Demarest PTO PTO Staff Lunch	May 11 th 8:30-3:00	CRS gym
St. Joseph Parish Summer Program	June 29 th – August 20 th Monday – Thursday 9:30-11:00 & 12:30-2:00 & Friday August 7 th	DMS field
SJ Enrichment	April 11 th - June 6 th (no 5/23) Saturday 9:00-12:00	DMS field
SJ Enrichment	June 20 th - August 15 th (no 7/4) Saturday 9:00-12:00	DMS field
SJ Enrichment	September 12 th - November 7 th (no 10/31) Saturday 9:00-12:00	DMS field
Mamanet Team	April 6 th - June 22 nd Monday 8:00-10:00	DMS gym

2. It was moved by Governale, seconded by Verna and approved by unanimous roll call vote of those present to approve the purchase of iPads for County Road School, from Apple Inc. Education through the ESCNJ, contract #MRESC18/19-67 in the amount of \$60,830.00, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to confirm February 15, 2020 payroll in the amount of \$446,466.23.
2. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve February 29, 2020 payroll in the amount of 409,752.51.

3. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to confirm 15th of March, 2020 payroll in the amount of \$435,234.04.
4. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the prior month 2020 in office checks in the amount of \$812,593.12 and March 17, 2020 budget checks in the amount of \$137,283.73 as follows:

*Diane Holzberg does hereby abstain on check # 1945. Her vote herein shall constitute a vote as to payment of all other bills.

* Laura Schliem does hereby abstain on check # 19484. Her vote herein shall constitute a vote as to payment of all other bills.

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$361,120.05
12 Capital Outlay	\$ 45,406.80
40 Debt Service	<u>\$543,350.00</u>
Total Bills:	<u>\$949,876.85</u>

5. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of February 29, 2020, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

6. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of February 29, 2020 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to acknowledge receipt of the January Report of the Board Secretary, A148 and Report of the Treasurer, A-149.
8. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to confirm the following budget transfers for February 2020:

To:	Account	Amount
11-110-100-100	Reg Instruction Gr-K Salaries of Teachers	\$ 5,000
11-000-310-220	Employee Benefits Social Security	1,144
11-000-266-610	Security General Supplies	4,000
11-000-263-100	Care & Upkeep of Grounds Salaries	<u>16,000</u>
		\$ 26,144

From:	Account	Amount
11-120-100-100	Reg Instruction Gr 1-5 Salaries of Teachers	\$ 5,000
11-000-291-220	Employee Benefits Social Security	1,144
11-000-266-420	Security Cleaning, Repairs, Maintenance	4,000
11-000-262-100	Custodial Salaries	<u>16,000</u>
		26,144

F. Other

1. It was moved by Verna, seconded by Lee and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, April 21, 2020 and April 28, 2020, if necessary, to discuss personnel, student and/or legal matters.
 BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XIII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

XIV. NEW BUSINESS

- Choi raised questions regarding pre-school tuition
- Schliem questioned the timing of spring break
- Discussion on holding only one board meeting in April

XV. EXECUTIVE SESSION

- A. There was no motion to enter the Executive Session.

XVI. ADJOURNMENT

- A. It was moved by Holzberg, seconded by Lee and approved by unanimous voice vote to adjourn the meeting at 7:04 P.M.

Sincerely,

Thomas J. Perez

(Electronically signed during COVID epidemic)

Thomas J. Perez
 Business Administrator and Board Secretary