

## PART IV SPECIFICATIONS

1. An example of the estimated annual usage of paper products that the supplier can expect to deliver under this contract can be found in this section. The inclusion of this list in no way limits the right of the District to purchase other types of paper items, or requires the District to purchase all of the types listed.
2. The quality of paper items supplied shall be as specified by Longview School District No. 122.
3. The School District retains the right to reject any or all orders as inspected upon delivery.
4. The vendor shall invoice separately for each order whether delivered to a school or to the District's warehouse.

Line #	Item #	Description	Unit	Estimated Order 2024-25
1	30-0021	Hot Trays, 1 Compartment, 5" x 6-1/2", Ovenable Paper Tray up to 400 Degrees, PT108, 900/Case	CASE	325
2	30-0027	Hot Trays, 2 Compartment, 5" x 6-1/2", Ovenable Paper Tray up to 400 Degrees, PT400, 700/Case	CASE	140
3	30-0040	Cold Trays, Plastic, 1 Cell Trays, 5" x 6-1/2" x 1-1/2", Sealable, 1000/Case. Plastic Pkg Item #3610	CASE	300
4	30-0042	Cold Trays, Plastic, 2 Cell Trays, 5" x 6-1/2" x 1-1/2", Sealable, 1000/Case, Plastic Pkg Item #3620	CASE	65
5	30-0131	Forks, Plastic 6", Medium Wt., Winkler WF-2 or Equal	CASE	100
6	30-0134	Napkins, 9" x 12", Must be Bag Pack, James River 1706BG or Equal, 6000/Case	CASE	80
7	30-0141	Plastic Wrap, Cold Film, 15-1/2 x 6000' per Roll, 32 Lbs/Roll, 100G Overwrap	ROLL	85
8	30-0144	Plastic Wrap, Hot Film, 14-1/2 x 5100', Appx. 38 Lbs/Roll, 80G Mylar Pet, Heatable up to 400 Degrees, 8K	ROLL	85
9	30-0150	3 Compartment Plate, Standard Chinest 10-1/4" or Equal, 500/Case	CASE	15
10	30-0151	5 Compartment Molded Fiber Tray, 8 x 10, 500/Case	CASE	525
11	30-0166	Spoons, Lightweight, Winkler LSI or Equal, 1000/Case	CASE	100
12	30-0167	Sporks, Plastic, 5" - 5-3/4", Medium Weight, Assorted Colors, CSF 70S or Equal, 1000/Case	CASE	400

## **PART V DELIVERY INSTRUCTIONS**

1. **SHIPPING INSTRUCTIONS:** Unless otherwise specified, all prices shall be F.O.B. destination inside, or point of use shall be in force, unless so otherwise instructed below. Prices shall include all shipping, handling and packaging costs and be exclusive of Washington State sales tax and Federal excise tax.
2. **FUEL SURCHARGES:** The District understands the dynamic nature of the fuel market. The District expects that prices submitted shall include shipping and delivery costs. However, if bidder typically assigns a fuel surcharge to their orders when fuel reaches a certain price, those details, including specific price and specific surcharge, must be clearly submitted with the proposal or charges will not be honored.
3. Orders will be placed directly with the distributor by the Nutrition Services Office.
4. The distributor will separately pack each order delivered to a school.
5. All orders as packed shall be plainly marked as to destination.
6. Deliveries for the Longview School District should be sent to school addresses provided by the Nutrition Services Department of the Longview School District and participating school districts.

All Longview School District orders should be delivered to the Longview School District Warehouse:

Longview School District Warehouse  
2715 Hudson St.  
Longview, WA 98632

7. Timely and scheduled delivery of paper products is of the essence for this contract.
8. All deliveries to schools must be made between 8:00 am and 3:00, Monday through Friday, as requested by the Longview School District.

## PART VI ALTERNATES AND EXCEPTIONS

Bidders who are bidding items as specified, but wish to use their catalog number for reference should check box "As Specified", and then enter vendor's catalog number. If bidder is bidding an alternate, please enter the description on the line provided for alternate.

State below any changes in standard of quality or specifications you wish to take. Show alternate proposal(s) and bid price.

line 5. DHGPMMPFW- FORK MEDIUM WEIGHT 1000/CS, LINE 9 NPRNN103 3-COMP HE



### NOTE\*

THE DISTRICT MAY ASK THE VENDOR TO EXTEND THESE PRICES FOR UP TO AN ADDITIONAL FOUR YEARS. THIS WILL BE AT THE VENDOR'S OPTION. IF THE VENDOR AGREES TO THE REQUEST THEY MUST NOTIFY THE DISTRICT IN WRITING OF THEIR INTENT TO CONTINUE THIS CONTRACT PRIOR TO THE END OF THE CURRENT BID CONTRACT.

Bidders must convert their unit price to match the bid specifications.

## PART VII SIGNATURE PAGES

Cash discount 0 % for payment within thirty (30) days of submittal of invoice for work performed or goods received, and for public works projects, submittal of all documents required.

It is acknowledged that the documents enclosed are hereby incorporated by reference and upon award constitute a contract between the undersigned and the Longview School District No. 122. The undersigned bidder hereby represents as follows: That this bid is made without connection with any person, firm or corporation making a bid for the same material, and is in all respects fair and without collusion or fraud.

Firm Name: Stephen Zahler

By: Stephen Zahler Digitally signed by Stephen Zahler  
Date: 2024.06.25 10:52:25 -07'00' Corporate Accounts VP

**Signature/Title**

Printed Name: Stephen Zahler

Address: 5937 N Cutter Circle

Portland, OR 97217

Date: 6/25/24 Tel. No 503-285-3037

Email address: szahler@walterenelson.com

## CERTIFICATION REGARDING DEBARMENT

Walter E. Nelson certifies that to the best of their knowledge/belief that neither Stephen Zahler as an individual and/or the company and its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department.

"Principals", for the purposes of this certification, means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager, plant manager, head of subsidiary, division, or business segment, and similar positions).

Stephen Zahler shall provide immediate written notice to Longview School District if at any time during the term of this Agreement, including any renewals hereof, if such certification was erroneous when made or has become erroneous by reason of changed circumstances. Based on such notification, or if Longview School District should determine at any time that this certification is false, Longview School District reserves the right to review the status of the organization and if necessary, terminate this agreement.

Should individual/company enter into a covered transaction with another person at the next lower tier, we agree by signing this agreement that we will verify that the person with whom we intend to do business is not excluded or disqualified. We will do this by:

- A. Checking the federal Excluded Parties List System (EPLS); or
- B. Collecting a certification from that person if allowed by this rule; or
- C. Adding a clause or condition to the covered transaction with that person.

We agree by signing this agreement that we shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous.

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and /or debarment.

Stephen Zahler

Digitally signed by Stephen Zahler  
Date: 2024.06.25 10:52:44 -07'00'

Authorized Signature

6/25/24

Date

Stephen Zahler

Printed Name

## CERTIFICATION REGARDING LOBBYING

### CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Stephen Zahler** Digitally signed by Stephen Zahler  
Date: 2024.06.25 10:53:10 -07'00'

6/25/24

Authorized Signature

Date

Stephen Zahler

Printed Name

**CERTIFICATION REGARDING BUY AMERICAN PROVISION**

**BUY AMERICAN PROVISION**

By submitting and signing this bid, the bidder acknowledges and certifies that his/her company complies with the Buy American provision that the food delivered is of domestic origin, or the product is substantially produced in the United States. For these purposes, substantially means over 51% of the processed food is from U.S. produce products. If the bidder is unable to certify compliance with the Buy American Provision, the bidder shall state this in his/her response and provide an explanation as to why it cannot certify compliance.

**Stephen Zahler** Digitally signed by Stephen Zahler  
Date: 2024.06.25 10:53:29 -07'00'

6/25/24

Authorized Signature

Date

Stephen Zahler

Printed Name

## PART VIII BID FORMS

Line #	Item #	Description	Unit	As Specified? (Y/N)	Price	Estimated Order 2024-25
1	30-0021	Hot Trays, 1 Compartment, 5" x 6-1/2", Ovenable Paper Tray up to 400 Degrees, PT108, 900/Case	CASE			325
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5	30-0131	Forks, Plastic 6", Medium Wt., Winkler WF-2 or Equal	CASE	Y	8.50	100
6	30-0134	Napkins, 9" x 12", Must be Bag Pack, James River 1706BG or Equal, 6000/Case	CASE			80
7	30-0141	Plastic Wrap, Cold Film, 15-1/2 x 6000' per Roll, 32 Lbs/Roll, 100G Overwrap	ROLL			85
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9	30-0150	3 Compartment Plate, Standard Chinet 10-1/4" or Equal, 500/Case	CASE	Y	45.75	15
10	30-0151	5 Compartment Molded Fiber Tray, 8 x 10, 500/Case	CASE	Y	61.65	525
11	30-0166	Spoons, Lightweight, Winkler LSI or Equal, 1000/Case	CASE	Y	7.10	100
12	30-0167	Spoons, Plastic, 5" - 5-3/4", Medium Weight, Assorted Colors, CSF 70S or Equal, 1000/Case	CASE	Y	7.10	400

VENDOR NAME Walter E. Nelson Company

**Stephen Zahler** Digitally signed by Stephen Zahler  
Date: 2024.06.25 10:53:50 -07'00'

Signature

6/25/24

Date