

INVITATION TO BID
Transportation Fuel (2023-4)

Sealed bids will be received by the Escambia County Board of Education to purchase gasoline and diesel for various locations in the county for the period of October 1, 2023 - September 30, 2024 with the option of an extension of the bid contract for a maximum of five (5) years. The bid extension is renewable each year and is dependent upon the mutual consent of both parties.

Unleaded gasoline (**87 octane (E10)** or better) and diesel (Ultra Low Sulfur) will be supplied to the following locations for the Escambia County Board of Education: East Brewton Bus Shop, Atmore Bus Shop and Flomaton Elementary School.

The successful bidder will provide metering capability at all delivery locations to confirm the quantity delivered. The metering capability may be in the form of metering gauges on the delivery trucks, through dipping the truck before and after each delivery, or other acceptable method of measurement.

The fuel supply will not be divided among different vendors for unleaded and diesel. In the event of over and under bids primary consideration will be given to the price of the diesel fuel. The contract will be awarded to the vendor best serving the interest of Escambia County schools.

Bid prices are to be effective the **Tuesday** before the date of the bid opening (September 5, 2023). **The OPIS report for September 5, 2023 should be used in determining bid amounts**; thereby, requiring everyone to bid prices for the same day. If prices are not bid firm for the period, bidders will submit bids stating the amount over their supplier's prices they are bidding and will provide a copy of the communication from their supplier showing their prices for the date of the bid opening. The amounts over the supplier should include any and all additional costs such as the storage tank trust fund fee. Prices fluctuating with the market do not constitute a firm bid and would require the successful bidder to supply copies of communications from their supplier confirming the price on the day of delivery. This communication could be in the form of OPIS reports, telefax messages, or other written forms of communication. Oral communication does not constitute satisfactory documentation. The copies are to be provided with each delivery.

Price changes will be based on prices of bidder's supplier to the Mobile Terminal as listed in the daily publication **OIL PRICE INFORMATION SERVICE (OPIS)**, as published by United Communications Group, 4550 Montgomery Avenue, Suite 700 N., Bethesda, MD 20814-3382. If bidder's supplier is not listed on the Mobile Terminal prices in the OPIS publication then pricing will be based on the average pricing as shown on the OPIS publication for Mobile terminals.

The Escambia County Board of Education is exempt from paying the federal excise taxes on gasoline and diesel fuels. {Motor Fuel Exemption License No. TXR-R008195623}

In the event price increases are not in parity with increases in the public market, Escambia County Board of Education will review the prices and reserves the right to cancel the contract. Escambia County Board of Education reserves the right to reject any and all bids that do not meet specifications or if prices are considered prohibitive.

Please use the enclosed form for bid responses. Anyone not wishing to bid but wishing to remain on our bid list must respond with a "No Bid". Failure to respond will result in removal from our bid list.

Notice of Alabama Immigration Law Compliance Requirements to all Contractors of the Alabama State Department of Education

Section 9 of the Alabama Immigration Act No. 2011-535 ([http://www.ago.state.al.us/File-Immigration AL-Law-2011-535](http://www.ago.state.al.us/File-Immigration%20AL-Law-2011-535)) requires contractors provide the Alabama Department of Education with the contractor's E-Verify Memorandum of Understanding as a condition of the award of any contract. *This document must be included with the bid, if not already on file at the Brewton Central Office of the Escambia County Board of Education. If you have previously submitted E-Verify documentation to the Escambia County Board of Education, please email Rochelle Richardson, CSFO, at rochelle.richardson@escoschools.net prior to the bid opening date, to confirm receipt of these documents.* If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption.

**BIDDERS' RESPONSE SHEET
TRANSPORTATION FUEL (2023-4)**

I WISH TO ENTER A "NO BID".
PLEASE KEEP ME ON YOUR BIDDERS' LIST _____

UNLEADED GASOLINE (87 OCTANE (E10)):

SUPPLIER'S PRICE _____ AMOUNT ABOVE SUPPLIER
PRICE PER GALLON _____ INSPECTION FEE _____
OTHER FEES (List: _____) _____
TOTAL PRICE PER GALLON _____

BRAND _____

FIRM PRICE FOR YEAR OR FLUCTUATING _____

DIESEL (Ultra Low Sulfur):

SUPPLIER'S PRICE _____
AMOUNT ABOVE SUPPLIER PRICE PER GALLON _____
INSPECTION FEE _____

OTHER FEES (List: _____) _____
TOTAL PRICE PER GALLON _____

BRAND _____

FIRM PRICE FOR YEAR OR FLUCTUATING _____

COMPANY PHONE

ADDRESS

REPRESENTATIVE (PLEASE PRINT AND SIGN)
