

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 12/8/2011**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson Arizona held a Regular Session on December 8, 2011 at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg # 1, Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

**1. ROLL CALL**

Board Members present:

Mr. Jeffrey Neff, President

Mrs. Claire Place, Clerk

Mr. Steven Auslander, Board Member

Mr. Peter Livingston, Board Member

Dr. Wayne Peate, Board Member

Annie Kosky, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the Agenda. Mr. Livingston seconded; the motion carried unanimously.

**3. REPORTS**

**Superintendent's Report**

Dr. Price introduced Ms. Cindy Hodgeson and her Bal-a-Vis-X Leadership Team - Tanque Verde Elementary School Students: Cole Kipling, Regan Jenkins, Bailey Bish, Max Manka, Jack Belobraydic, Kristen Bish, Josh Litvak and Derek Lewis. Bal-a-Vis-X is a series of balance, auditory, and vision exercises of varied complexity, all of which are synchronized and rooted in rhythm. The team demonstrated a number of exercises. These Team members are responsible for teaching other students Bal-a-Vis-X. They work one on one with other students before and after school.

Dr. Price introduced Emily Gray Junior High School Teacher Ms. Jennifer Hunt. Board President Jeff Neff presented Jennifer with a plaque for earning her National Board Certified Teacher Credential.

Dr. Price provided the Board with a Wellness Update from the ACES campus. He had previously submitted a written Superintendent's Update to Board Members that included Wellness Updates from all campuses but ACES. At the time of his written report, he did not have ACES update.

**ACES:** The following programs / events were implemented: Bicycling to School Club, Milers program, Girls on the Run Program, Staff weight loss group, Walk to school day, Turkey Trot Run, and the Jingle Bell Run. ACES has applied for "I can grow" Youth Garden Award. They also had a Wellness week where they celebrated with fun and playful activities in

their classrooms. They enjoy nutritious tasty healthy treats, participated in scheduled physical exercise as a class, and learned about the sugary drinks to avoid and participated in fitness stations on the field.

Dr. Price asked Student Board Member Annie Kosky to report on her activities.

Annie shared that she attended a LEAD Conference in Albuquerque, NM where they were involved in Leadership activities, workshops and heard from motivational speakers. Student Council has been involved in Anti-bullying assemblies at ACES and EGJHS campuses. They have applied for AASC State 2014 Bid, Dr. Smith for the Executive Board, Outstanding Council of Distraction, Advisor of the year award for Dr. Smith and Rachel Dick is running for one of the positions for the AASC Presidents.

This week was Winter Week: PJ Day, Ugly Sweater Day, Holiday Hats Day, Who-Ville (crazy hair) Day, and Candy Cane Day.

Friday is the annual Winter Sports Pep Assembly (9:50 to 10:50)

Winter Formal is on Saturday from 7:00 p.m. to 10:00 p.m., the theme this year is, Let it Snow. TVHS sold raffle tickets - thank you to Board Members and Superintendent for buying tickets, Mr. Neff held the winning raffle ticket!

Keframa, the Uganda school being sponsored by Student Council is making progress – a Fund Raiser Dance is scheduled for March 24.

Finals are next week!

### **Enrollment Update**

Mr. O'Shea announced our current enrollment is 1749. We are up eight students from last month.

### **District Report Card**

Mr. O'Shea shared with Board Members the District Report Card, which indicates we are on track with our budget.

### **Legislative Update**

Nothing to report

### **Facilitates report**

Dr. Price updated everyone regarding the school marquees. EGJHS marquee is operational; however, it needs to reflect current information. TVHS marquee should be operational by the following week.

### **Board Comments**

Mr. Auslander stated the Adult Community Program student enrollment is growing.

#### **4. Call to the Public**

There were no comments from the public.

#### **5. CONSENT AGENDA (see attached)**

**MOTION:** Mr. Livingston made a motion to approve the Consent agenda. Dr. Peate seconded; the motion carried unanimously.

## 6. INFORMATION ITEM

### A. Budget Committee Update

Dr. Price started by saying, there were 36 people who participated in the first Budget Committee meeting held on Tuesday, November 29. There was a mix of district employees, community and parent members. The committee reviewed previous Budget Committee recommendations made and suggested additional items be added to the list for consideration. The Committee is scheduled to meet again on Tuesday, Dec. 13. At this meeting, members will be asked to narrow the list of suggested budget cuts. The group collectively will establish decision-making criteria, and determine a relative weight for each of the criteria identified. A weighted matrix grid will be used to help the committee prioritize.

Dr. Price shared with Board Members that he is attending all site Faculty meetings and has scheduled a District Office personnel meeting to talk about the budget and solicit input.

Mrs. Place asked if it would be a good idea to organize volunteers to help in the election next November. Mr. Auslander felt we should have the Override on the next board agenda so the Board can vote to have it on the ballot. Mrs. Place stated we have plenty of time and thinks it is important to hear from our constituents before we move the Override forward. Board Members agreed it would be a good idea to organize volunteers.

B. First Reading Policy G-3500 – New Hire Policy GCFA – G3501 - Pre Employment Drug Testing Release Form GCFA-EA, G3502 – Pre Employment Disclosure GCFA-EB, G-3503 – Certified Application GCFGA-EC, G-3504 – Classified Application DCFA-ED

*G-3503 – Certified Application should be GCFA-EC not GCFGA-EC, and on 3504-Classified Application should be GCFA-ED not DCFA-ED.*

Board Members discussed at length the pros and cons of Pre-employment drug testing. Questions were asked about how we handle reference checks. Do we search any Social Media outlets? Do we disclose to applicants that checking Social Media outlets is part of our reference checking? Mr. Livingston stated, with our current practice of not requiring a pre-employment drug testing, he did not feel we were putting our students at risk. Board Members asked that this policy be on the next board meeting agenda as an action item.

C. First Reading Policy G-3200 – Professional Staff Vacations and Holidays GCD  
This is a change in policy language to match our practice.

## 7. ACTION ITEM

A. Approval of Budget Revision #1 FY 2011 / 2012

**MOTION:** Mrs. Place made a motion to approve Budget Revision #1 FR 2011 //2012. Mr. Auslander seconded; the motion carried unanimously.

B. Policy BDA – Board Organization Meeting – TVUSD Board Officer Election.

**MOTION:** Mr. Auslander made a motion to nominate Mr. Neff as School Board President and Mrs. Place for School Board Clerk for the term of December 2011 through December 2012. Mr. Livingston seconded; the motion carried unanimously.

## 8. ANNOUNCEMENTS

None

**10. FUTURE BOARD AGENDA ITEMS**

Mr. Livingston stated he would like to review the work experience matrix we use when hiring teachers. He would like to give teachers accurate credit for their work experience. He also asked about our current demographics, high school loads full time verses part time. At the Board Retreat in January, he would like to discuss Pay Equity.

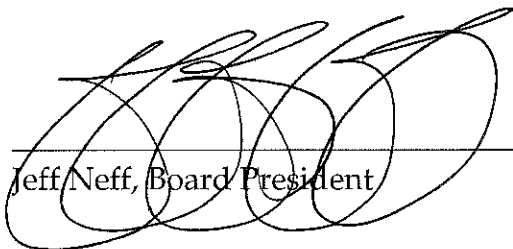
Mr. Neff would like to establish a 12-month board topic agenda calendar as well as set goals for the next three years relating to the following:

- Curriculum
- Teachers
- Personnel changes
- Pay Equity

**11. ADJOURNMENT**

Mr. Auslander made a motion to adjourn, the meeting adjourned at 9:05 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary



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Jeff Neff, Board President



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Peter Livingston, Board Member



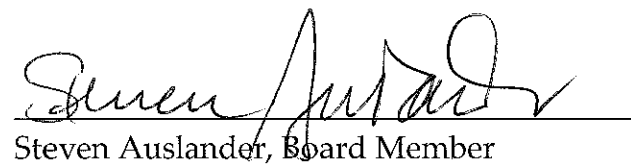
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Claire Place, Board Clerk



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Dr. Wayne Peate, Board Member



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Steven Auslander, Board Member

**\*\*REVISED Personnel Items - Board Meeting - December 8, 2011 REVISED\*\***

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Scott King	SpEd Teacher	Leave ESL, return on teaching contract	TVES	1.000	\$18,727.68	1/3/2012
<b>Administrator Resignations</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Resignations</b>	Position	Reason	Site	FTE	Salary	Date
Cindy Hodgeson	Teacher	Retirement, return as ESL employee	TVES	1.000	\$46,172.00	12/30/2011
<b>Classified Agreements</b>	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Julie Bednarek	Paraprofessional	Replace Michelle Lewis	TVES	0.825	\$9.45	11/15/2011
Lani Yamafuji	Science Lab Coordinator	Replace Joni Keith	ACES	0.750	\$10.00	11/30/2011
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Darcy Botham	Paraprofessional	Taking a teaching position elsewhere	EGJH	0.800	\$9.45	12/16/2011
Julie Bednarek	Paraprofessional	Another job offer	TVES	0.825	\$9.45	11/28/2011
<b>Other Resignations</b>						
<b>OTHER</b>						
Kelly Christman	Head Girls Soccer Coach	Replace Frank Barile	TVHS	Varies	\$2,008.00	SY 11/12
Smoot, Deborah Ann	Sub Bus Driver	Withdrew as new employee	Trnsptn	Varies	\$8.58	11/14/2011
Cindy Hodgeson	Teacher	Return as ESL employee	TVES	1.000	\$35,093.00	1/3/2012
Marcello Salvatierra	Sub Bus Driver	Replace Deborah Ann Smoot	Trnsptn	Varies	\$8.58	11/28/2011
Amy McLeod	Classified Substitute	New	Varies	Varies	Sub Pay	11/18/2011
Jill Leon	Substitute Teacher	New	Varies	Varies	Sub Pay	SY 11/12
Ashley Whittier	Teacher	Requests Personal Leave Remainder of SY	TVES	1.000	\$28,684.00	1/3/2012