



ST. JOSEPH CATHOLIC SCHOOL

Minutes October 23, 2025

In attendance: Andy, Phil, Angela, Daniel, Yung, Fran, Pat, Meredith, Father Stephen

Began: 6:36pm

Opening Prayer

Introduction (Andy)

- Approval of September Meeting Minutes – Phil Motions; Pat 2nds
- Announcement: Angela will be taking over as Committee Chair next year since Andy only has one more year on committee.

Principal Report (Ms. Thompson)

- Accreditation
 - It went really well. SAC has been a great working group for the past 7 years and Fran is very grateful for the support SAC has been to the progress of the school.
 - Accreditation Report was read through.
 - Catholic Identity – Strongest Area with recommendation to deepen the connection between parish and school. An area that is already being worked on.
 - Accreditation team noted the school used GAPS and EANS money well, specifically with creating a safe learning area
 - An area to improve is to increase student enrollment, attract new families, and retain our current families. Discussion about St. Anthony's and Sacred Heart families. A look at marketing to keep current and add more students. Look into financial aid and advertise that option more.
 - Ways to improve curriculum and instruction is to strengthen our writing curriculum and make vertical and horizontal improvements.
 - Accreditation team liked that St. Joseph admits new students in the upper grades on a probationary basis to make sure it is a good fit for the child and the school.
 - Area of growth suggestion from accreditation team was the addition of a licensed counselor to the staff. A discuss was had about the current access to a counselor to add in certain circumstances.
 - No suggestions we made about the facilities, the accreditation team liked the look of our school.
 - Ms. Thompson announced plans for a townhall meeting for the school to present the accreditation information and address a few other topics to share with our community.
 - Enrollment Dashboard: 2 students have been added



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Pastor's Report (Father Stephen)

- Columbarium area is getting an update. It will be easier to maintain and manage. It is coming along great
- Brian Muth, the business manager for the church, has moved on to Christ the King. He is currently staying on part time as they find a replacement. 1st round of interviews just happened. Additional interviews will go through a round with the finance committee.
- Church is beginning the development of a new 5 year plan as the current is ending. Bishop will be releasing the diocesan plan based on the Synod soon.
- Gallop polling service has one for churches to send out therefore SJCC plans to send out a poll soon to get more data from parishioners.

Financial Report (Phil):

- There is a variance the first 2 months of school as enrollment was 285, down from the 290 budgeted enrollment. The variance will go down now that enrolled has increased to 289.
- Around \$71K favorable to budget
- More information regarding the tuition support endowment needs to be gathered so Fran and Phil will likely schedule a meeting with the Catholic Foundation to gather that information.
- Tech review for fall: all in warranty except 35 Dells which will be repaired as needed. The Apple iPads – 75ct have no headphone plug, therefore looking to purchase USB plug headphones for about \$25 each.

Parish/School Finance (Meredith)

- Presentation from Meredith with a look at finances shared between Parish and School. Parish gives school \$250K per year. This amount allows for the church to get a higher tax exemption. School pays half of utilities. Additional information regarding shared expenses and space school uses looked at.
- Reason to highlight – some people think the school is a burden on the parish. The past few stewardship reports would support that thought. Discussion about changing the culture to help better understand ways the school has helped the church and vice versa over the years.
- Father asks for a school volunteer to be part of the parish planning team. They are planning the 50th anniversary as well as the 5 year plan. Daniel volunteered to serve on this Development committee.

Hoopsgiving (Daniel)

- Team registration deadline is coming up 11/7
- Tipoff will be 10 am this year.
- Beth is planning a pep rally the day before.



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Other Business

- Steve Lettunich is interested in joining SAC. Vote to approve Steve. Phil motions, Pat 2nds

Closing Prayer

Adjourned: 8:38pm