



Grand Canyon Unified School

June 28, 2017

Public Hearing Proposed Annual Expenditure Budget at 5:30PM

Special Board Meeting will immediately follow the Public Hearing

Regular Board Meeting will immediately follow the Special Board Meeting

Minutes

Members of the Governing Board may attend either in person or by telephone conference call.

All items on the agenda may be discussed, considered or decided at this meeting.

PUBLIC HEARING PROPOSED ANNUAL EXPENDITURE BUDGET FOR 2017-18 AND THE ALLOCATION OF MONIES RELATED TO THE INTENDED 1.06% TEACHER SALARY INCREASE

Call to Order

Members Present: Mr. Kevin Hartigan, President; Mr. Brian Donehoo, Clerk; Ms. SuZan Pearce, Member. Motion to start Special Board Meeting made by Mr. Brian Donehoo. Seconded by Ms. SuZan Pearce. Motion Passed 5:44PM 3-0.

Also in attendance: Dr. Shonny Bria, Superintendent; Mr. Matthew Yost, Assistant to the Superintendent; Ms. Brenda Martinez, Business Manager; Ms. Pamela Swiderski, Business Manager; Ms. Barbara Shields, Food Service Director; Mr. Derrick Tutt, IT Director.

Mr. Kevin Hartigan explained that he was having inner ear issues and would like Mr. Brian Donehoo to act as President for the June 28th Board Meetings.

Mr. Brian Donehoo made motion to start public hearing. Seconded by Ms. Suzan Pearce. Motion Passed 3-0 5:44PM.

Ms. Suzan Pearce made a motion for Mr. Brian Donehoo to be acting Board President. Seconded by Mr. Kevin Hartigan. Motion passed 3-0.

Mr. Brian Donehoo made a motion to have Ms. Suzan Pearce be acting clerk for tonight's meetings. Seconded by Mr. Kevin Hartigan. Motion passed 3-0.

PUBLIC HEARING - Proposed 2017-18 Annual Expenditure Budget and the allocation of monies related to the intended 1.06% teacher salary increase.

Mr. Brian Donehoo declared the Public Hearing open to discuss the Proposed 2017-18 Budget.

Final 7/12/17 2:04PM

Ms. Brenda Martinez reviewed Proposed 2017-18 Budget in a powerpoint presentation to the board and community members. Presentation ended at 6:51. (See Presentation Powerpoint attached)

Mr. Brian Donehoo made a motion to take a short break. Seconded by Ms. SuZan Pearce. Motion passed 3-0 6:53PM.

Mr. Kevin Hartigan left the meeting went home and rejoined the meeting via telephone.

Mr. Brian Donehoo made a motion to return to public hearing. Seconded by Ms. SuZan Pearce. Motion passed 3-0 7:03PM.

Meeting Resumed at 7:03PM.

Mr. Brian Donehoo opened public hearing to questions from citizens. No Questions.

Mr. Brian Donehoo opened public hearing to questions from Governing Board Members. No Questions.

Ms. SuZan Pearce made a motion to close the Public Hearing for the Proposed Annual Expenditure Budget Seconded by Mr. Brian Donehoo. Motion passed 3-0 7:04PM.

Mr. Brian Donehoo made a motion to approve the publication of 2017-18 Proposed Annual Expenditure Budget including the allocations of monies related to the 1.06% teacher salary increase. Seconded by Ms. SuZan Pearce. Motion passed 3-0.

Mr. Brian Donehoo made motion to end public hearing. Seconded by Ms. SuZan Pearce. Motion passed 3-0.

Public Hearing Ended at 7:06PM.

Mr. Brian Donehoo made motion to move Special Board Meeting to the end of the meeting. Seconded by SuZan Pearce. Motion passed 3-0 7:07PM.

REGULAR BOARD MEETING

Call to Order

Members Present: Mr. Brian Donehoo, Clerk (Acting President); Ms. SuZan Pearce, Member (Acting Clerk); Mr. Kevin Hartigan, President (Telephonically). Motion to start Special Board Meeting made by Mr. Brian Donehoo. Seconded by Ms. SuZan Pearce. Motion Passed 7:07PM 3-0.

Also in attendance: Dr. Shonny Bria, Superintendent; Mr. Matthew Yost, Assistant to the Superintendent; Ms. Brenda Martinez, Business Manager; Ms. Pamela Swiderski, Business Manager; Ms. Barbara Shields, Food Service Director; Mr. Derrick Tutt, IT Director; Mr Ivan Landry, Maintenance Operations and Transportation Director joined the meeting at 7:20PM.

Pledge of Allegiance

The pledge was recited.

Approval of Agenda

Final 7/12/17 2:04PM

Mr. Brian Donehoo made a motion to approve the Agenda less New Business items A ,C and D and fiscal 15-16 year audit under Business Manager Report. Seconded by Ms. SuZan Pearce. Motion passed 7:10PM 3-0.

Call to the Community

None

Presentation / Correspondence/ Discussion

None

Consent Agenda

Mr. Brian Donehoo made a motion to approve the Consent Agenda. Motion seconded by Ms. SuZan Pearce.. Motion passed 7:11PM 3-0.

Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)

May 3, 2017- [Regular Meeting Minutes](#)

Approval of Governing Board Special Meeting Minutes:(BEDG, BEDG-R)

May 24, 2017- [Special Board Meeting Minutes](#)

Payroll Vouchers:

FY 16-17 #24	\$133,029.29	FY 16-17 #25	\$165,878.93
FY 16-17 #26	\$219,317.96	FY 16-17 #27	\$65,660.37
FY 16-17 #28	\$98,894.89	FY 16-17 #29	\$74,894.77

Expense Vouchers:

FY 16-17 #9017	\$50,940.10	FY 16-17 #9018	\$102,216.53
FY 16-17 #9019	\$8,503.12	FY 16-17 #9020	\$55,994.76
FY 16-17 #9021	\$56,846.63		

Fiduciary:

Student Activities - May 16-17
 Revolving - May 16-17
 Auxiliary - May 16-17
 Food Service - May 16-17

Approval of Travel:

- A. Mr. Jonathan Triggs, [ESSA, ESEA,CNA and IAP AZ Department of Education](#), June 1
- B. Mr. Jonathan Triggs, [Native Innovations Conference](#), June 21-24
- C. Ms. Cyndi Moreno, [Heritage Park Zoo Trip](#), June 24
- D. Dr. Karen Lehmen, [Special Education Director Institute](#), Sept 17

Approval of Donations:

Bright Angel Bicycles & Mather Point Cafe
 Grand Canyon Rotary Club Donation
 Michael Roediger Proctoring Donation
 Lavelle Baugh Scholarship Donation

Approval of Resignation:

Ms. Carol Firschman, High School ELA

Final 7/12/17 2:04PM

Approval of New Hires:

- A. Ms. Juliana Hammons
- B. Ms. Elizabeth Sullivan

Approval Consultants:

Kiva Ed Consulting - Dr. Diana Gilsinger - Policy Assistance (Continuing Contract)
Professional Group - Mr. David Wood - Inventory Assistance (Continuing Contract)
Wing Consulting - Dr. Charlotte Wing - Student Achievement Assistance (Continuing Contract)
Grey Matter Consulting - Mr. Larry Wallen - Grant Writing Assistance (Continuing Contract)
Vail School District - Mr. Norm Purdy - Powerschool Attendance Assistance (Continuing Contract)

Approval of Pam Swiderski as authorized signer for Wells Fargo and all additional Business Manager authorizations

Approval to grant permission of District to retire specific inventory Policy DID

Old Business

- A. Discussion and Possible Action on [Memorandum of Understanding](#) for Town of Tusayan.

Mr. Brian Donehoo made a motion to approve the Memorandum of Understanding for the Town of Tusayan with the reflected board changes : Superintendent or Designee, the time frame of 2 years for evaluation of the instrument and fix of typographical errors. Seconded by Ms. SuZan Pearce. Motion Passed 3-0 7:27PM.

- B. Donation of [Audio Video Equipment](#) and [Sports Equipment](#) from Town of Tusayan.

Ms. SuZan Pearce made a motion to approve the Donation of Audio Video Equipment and Sports Equipment from Town of Tusayan. Board also requested proper acknowledgment for the town's generosity. Seconded by Mr. Brian Donehoo. Motion Passed 3-0 7:32PM.

New Business

- ~~A. Approval of Proposed FY 17-18 Budget to be approved in July.~~

- B. Approval of Board Scheduling of Regular Board meetings.

Mr. Brian Donehoo made a motion to approve the July meeting on the second Wednesday of July and will readdress the schedule with the entire board for the rest of the school year. Seconded by Ms. SuZan Pearce. Motion Passed 3-0 7:46PM.

- C. Approval to hire Ledbetter Law firm for primary legal services and Mangum, Wall, Stoops, Warden PLLC, for continuing district issues.

Tabled by Mr. Brian Donehoo earlier during the meeting.

- D. Discussion and Possible Approval of Updated IGA with the Town of Tusayan.

Tabled by Mr. Brian Donehoo earlier during the meeting.

Reports

[Business Manager Report](#) - Ms. Brenda Martinez

- Review of FY 2015-16 Audit

Tabled by Mr. Brian Donehoo earlier during the meeting.

Administrator Reports ; Board Questions directed to:

- [Principal Report](#) - Presenting for Mr. Tom Rowland, Ms. Lori Rommel
- [SPED Report](#) - Dr. Karen Lehman
- [IT Report](#) - Mr. Derrick Tutt
- [Maintenance & Operations Report](#)- Mr. Ivan Landry
- [Food Services Report](#)- Ms. Barb Shields

Superintendent Report - Dr. Shonny Bria

- Retreat on July 16th - Postponed until we have a full school board Possible July 23rd makeup date
- Two possible board member candidates, great references, will contact Ms. Resha VanderWey to set up interviews, both Ms. SuZan Pearce and Mr. Brian Donehoo volunteered to be part of the interview process.
- Offering to 12 month non-certified workers to take off the Monday before July 4th and make up the day on Friday July 7th.
- Try to have Diana Gilsinger at the next board meeting to present policies and updates
- Health Insurance available for FY 2017-18 - update, benefits will stay the same, cost will increase 10% for 17-17 FY per original report to the Board on May 3, 2017
- Client Data Agreement for Visions Software (see attached)
- ASBA Winter Conference December 13-15 (Registration opens on October 5th)
- Policy changes on Sick leave per the legislature ARS 23-373(A). District will work with ASBA and legal counsel to create a policy that meets the requirements of the new law. Dr. Shonny Bria will bring options to the board in the near future.
- Next Board Meeting is July 12, 2017 at 6:00PM per board request

Consideration of Items for Future Regular Board Meetings

Approval to hire Ledbetter Law firm for primary legal services and Mangum, Wall, Stoops, Warden PLLC, for continuing district issues and introduction of new legal team.

Discussion and Possible Approval of Updated IGA with the Town of Tusayan.

Parent student survey- when Mr. Tom Rowland returns.

Calendar of Board Meetings.

ASBA/ASA Winter Conference Participation.

Mr. Brian Donehoo made a motion to end Regular Board Meeting. Seconded by Ms. Suzan Pearce. Motion Passed 3-0. 9:00PM

SPECIAL BOARD MEETING

Mr. Brian Donehoo made a motion to enter Special Board Meeting. Seconded by Ms, SuZan Pearce. Motion passed 3-0. 9:06PM

Call to Order

Members Present: Mr. Kevin Hartigan, (President) Acting Member; Mr. Brian Donehoo, (Clerk) Acting President; Ms. SuZan Pearce, (Member) Acting Clerk. Motion to start Special Board Meeting made by Mr. Brian Donehoo. Seconded by Ms. SuZan Pearce. Motion Passed 9:07PM 3-0.

Also in attendance: Dr. Shonny Bria, Superintendent; Mr. Matthew Yost, Assistant to the Superintendent; Ms. Brenda

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Martinez, Business Manager; Ms. Pamela Swiderski, Business Manager; Ms. Barbara Shields, Food Service Director; Mr. Derrick Tutt, IT Director; Mr Ivan Landry, Maintenance Operations and Transportation Director; Mr. Shawn Shields, Community Member.

Executive Session

Mr. Brian Donehoo made a motion to enter executive session. Seconded by Ms. SuZan Pearce. Motion passed 3-0 9:09PM.

Discussion of contractual performance pay for performance of Mr. Ivan Landry, during the 2016-17 school year. The Board may vote to enter into an executive session pursuant to A.R.S. §38-431.03(A)(1) regarding employment matters.

Resume Special Session 10:03PM.

No Action taken.

Tabled till the next available board meeting.

Executive Session

Mr. Brian Donehoo made a motion to enter executive session. Seconded by Ms. SuZan Pearce. Motion passed 3-0 10:10 PM.

Discussion of contractual performance pay for performance of Mr. Derrick Tutt, during the 2016-17 school year. The Board may vote to enter into an executive session pursuant to A.R.S. §38-431.03(A)(1) regarding employment matters.

Resume Special Session 10:25PM

Possible Approval of Performance Pay FY 2017-18 for Mr. Derrick Tutt.

Ms. SuZan Pearce made a motion to approve contractual performance pay of 5% of the pro-rated salary for Mr. Derrick Tutt for FY16-17. Seconded by Mr. Kevin Hartigan. Motion passed 3-0 10:26 PM.

Executive Session

Mr. Brian Donehoo made a motion to enter executive session. Seconded by Ms. SuZan Pearce. Motion passed 3-0 10:31 PM.

Discussion of contractual performance pay for performance of Mr. Tom Rowland, during the 2016-17 school year and discussion of the FY 2017-18 administrative contract. The Board may vote to enter into an executive session pursuant to A.R.S. §38-431.03(A)(1) regarding employment matters.

Resume Special Session 10:36PM

Possible Approval of Performance Pay and Administrative Contract for FY 2017-18 for Mr. Thomas Rowland.

Ms. SuZan Pearce made a motion to approve contractual performance pay of 5% of the salary for Mr. Thomas Rowland for FY16-17. Seconded by Mr. Brian Donehoo. Motion passed 3-0 10:37 PM.

Ms. SuZan Pearce made a motion to approve the FY 2017-18 administrative contract as principal with a salary of \$95,000 for Mr. Thomas Rowland with health insurance benefits coverage Medical, Dental, Vision and Life Insurance Package for his spouse. Seconded by Mr. Brian Donehoo. Motion passed 3-0 10:40 PM.

Executive Session

Mr. Brian Donehoo made a motion to enter executive session. Seconded by Mr. Kevin Hartigan. Motion passed 3-0 10:40 PM.

Discussion of contractual performance pay for performance of Mr. Matthew Yost, during the 2016-17 school year and discussion of the FY 2017-18 administrative contract. The Board may vote to enter into an executive session pursuant to A.R.S. §38-431.03(A)(1) regarding employment matters.

Resume Special Session 10:57

Possible Approval of Performance Pay and Administrative Contract for FY 2017-18 for Mr. Matthew Yost.

Mr. Brian Donehoo made a motion to approve contractual performance pay of 5% for Mr. Matthew Yost for FY16-17. Seconded by Ms. SuZan Pearce. Motion passed 3-0 10:58 PM.

Mr. Brian Donehoo made a motion to name Mr. Matthew Yost as the Assistant Superintendent and approve the FY 2017-18 administrative contract as Assistant Superintendent with a salary of \$75,000 with health insurance benefits coverage Medical, Dental, Vision and Life Insurance Package for his spouse and three children. Seconded by Ms. SuZan Pearce. Motion passed 3-0 11:00 PM.

The Board agreed to table all additional executive session items until the next scheduled Board meeting on July 12 2017 due to lateness of the meeting.

Adjournment

Motion made by Mr. Brian Donehoo to Adjourn. Seconded by Ms. SuZan Pearce . Motion passed 11:00PM 5-0.

Respectfully submitted by, Matthew Yost Date 7/12/2017
Matthew Yost

Kevin Hartigan
Kevin Hartigan, President

Brian Donehoo
Brian Donehoo, Clerk

SuZan Pearce
SuZan Pearce, Member

Pete Shearer
Pete Shearer, Member