



2024-2025 REQUIRED FORMS

School forms are entirely online this year! Everything will be edited and submitted through PowerSchool. The PowerSchool website address is: archmil.powerschool.com/public. There is also a PowerSchool app!

Returning Families: log into your PowerSchool account and follow the directions below. Returning families should all have a PowerSchool account already (you set this up last year). If you cannot remember your log-in information, utilize the “Forgot password” function. If you did not sign-up for a PowerSchool account last year when we switched to this system, please contact Kristina Warrichaiet in the school office for assistance (kwarrichaiet@st-alphonsus.org).

New Families: you will receive your PowerSchool account information at Meet & Greet.

TO SUBMIT FORMS

After logging in to PowerSchool, navigate to FORMS on the left hand side of the screen.

There are several forms to choose from. Once you submit one form, the system will automatically take you to the next form. You can select between the forms by using the top tabs. You can also skip the forms that are not mandatory this way.

The following forms are mandatory for all students to have on file:

Student Demographics – allows you to give us your updated contact details

Emergency Contact/Medical – gives us your emergency contact preferences

General Consent Form for Child Photo, Video & Audio use – this form allows us to share your child’s image on our social media channels, on our website, and in our newsletter. Please select YES. We will never share things like your student’s full name (first and last), or other personal identifiers, and we will always follow Archdiocesan Safeguarding guidelines, but we do need your permission to share photos of all the fun we have here at St. Al’s. Without this form on file giving us your consent, your child’s photo cannot be included in things like the school newsletter. If you would like your child’s photo & likeness not used, you can select no.

Student Acceptable Use Policy – required for all students in Grades 3-8, but recommended for all parents to read, understand, and sign-off on

Healthcare Accommodations Plan – Indicate whether your child has a life-threatening food allergy. Selecting no will take you to the next form; selecting yes will open up the current form to provide us with more information

The following forms are only required for specific situations:

Medical Provider Authorization Form for Prescription Medication – is only required if your student will need to have prescriptions administered at school. Examples are ADHD medication, Inhalers, Epi-pens, etc.

Parent/Guardian Medication Authorization Form for Non-Prescription Medication – is only required if you will be asking us to administer non-prescription medication at school

Sacraments – Allows you to input your child’s Sacramental information to be kept on file with us

**ALL FORMS ARE REQUIRED TO BE SUBMITTED BY
FRIDAY, AUGUST 30, 2024.**

If you have any questions, please contact the School Office at 414-421-1760.