

**PROPOSED SECRETARY
PLACEMENT SCHEDULE 2024-2025**

Years of Experience	Placement Step	SB11	SB12	FIN/PRN12	EXE12
0	1	\$ 25,920.00	\$ 31,320.00	\$ 30,151.00	\$ 33,157.00
1	2	\$ 26,387.00	\$ 31,884.00	\$ 30,694.00	\$ 34,410.00
2	3	\$ 26,853.00	\$ 32,448.00	\$ 31,236.00	\$ 34,953.00
3	4	\$ 27,320.00	\$ 33,011.00	\$ 31,779.00	\$ 35,496.00
4	5	\$ 27,786.00	\$ 33,575.00	\$ 32,322.00	\$ 36,039.00
5	6	\$ 28,253.00	\$ 34,136.00	\$ 32,865.00	\$ 36,582.00
6	7	\$ 28,719.00	\$ 34,696.00	\$ 33,408.00	\$ 37,125.00
7	8	\$ 29,186.00	\$ 35,256.00	\$ 33,951.00	\$ 37,668.00
8	9	\$ 29,652.00	\$ 35,816.00	\$ 34,494.00	\$ 38,211.00
9	10	\$ 30,119.00	\$ 36,376.00	\$ 35,037.00	\$ 38,754.00
10	11	\$ 30,586.00	\$ 36,936.00	\$ 35,580.00	\$ 39,297.00
11	12	\$ 31,053.00	\$ 37,496.00	\$ 36,123.00	\$ 39,840.00
12	13	\$ 31,520.00	\$ 38,056.00	\$ 36,666.00	\$ 40,383.00
13	14	\$ 31,987.00	\$ 38,616.00	\$ 37,209.00	\$ 40,926.00
14	15	\$ 32,454.00	\$ 39,176.00	\$ 37,752.00	\$ 41,469.00
15	16	\$ 32,921.00	\$ 39,736.00	\$ 38,295.00	\$ 42,012.00
16	17	\$ 33,388.00	\$ 40,296.00	\$ 38,838.00	\$ 42,555.00
17	18	\$ 33,855.00	\$ 40,856.00	\$ 39,381.00	\$ 43,098.00
18	19	\$ 34,322.00	\$ 41,416.00	\$ 39,924.00	\$ 43,641.00
19	20	\$ 34,789.00	\$ 41,976.00	\$ 40,467.00	\$ 44,184.00

SB11 SCHOOL BASED 11 MONTH SECRETARY 8 HOUR DAY 216 CONTRACT DAYS
SB12 SCHOOL BASED 12 MONTH SECRETARY 8 HOUR DAY 261 CONTRACT DAYS
FIN/PRN1 FINANCE OR PRINCIPAL'S SECRETARY 12 MONTH 8 HOUR DAY 261 CONTRACT DAYS
EXE12 EXECUTIVE SECRETARY 12 MONTH 8 HOUR DAY 261 CONTRACT DAYS
 2 years of work related experience outside of the public school setting counts as 1 year.