

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Pennsylvania, 18643
Tuesday, September 23, 2025, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Combined Meeting of August 19, 2025

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



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Communications Report

1. West Side Career and Technology Center Joint Operating Committee submitting their meeting minutes of July 28, 2025.
2. Employee #20704 submitting a letter of resignation.
3. Kim Gittens, Wyoming Area Intermediate Center PTO, requesting permission to hold a fundraiser.
4. Cheri Snyder, Wyoming Area Senior Parents Association, requesting permission to hold a fundraiser.
5. Carmel Kratz, Wyoming Area Tennis Booster Club, requesting permission to hold fundraisers.
6. Employee #13456 requesting permission to take a medical leave of absence.
7. Employee #20738 submitting a letter of resignation.
8. Employee #15420 requesting permission to take a medical leave of absence.
9. Employee #9650 requesting permission to take a medical leave of absence.
10. Employee #20548 submitting a letter of resignation.
11. Employee #20435 submitting a letter of resignation.
- (12.) Mike Miller, President of Greater Wyoming Area Football, requesting permission to rent the stadium for a Jr. Warriors Football Game.**
- (13.) April Warke, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraisers.**

Summary of Applications Received

Custodian – 9

Hall Monitor – 1

Food Service – 4

Math – 2

LPN – 1

Social Worker - 3

Assistant Girls Wrestling Coach - 4

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Treasurer's Report

Peoples Security Bank & Trust	General Fund	1,021,012.54
Peoples Security Bank & Trust	Payroll Account	7,153.53
Peoples Security Bank & Trust	Cafeteria Account	46,381.13
Peoples Security Bank & Trust	Student Activities Account	145,931.07
Peoples Security Bank & Trust	Athletic Fund Account	16,967.20
Peoples Security Bank & Trust	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	152,349.80
Peoples Security Bank & Trust	Series 2022 GON Account	645,753.62
Peoples Security Bank & Trust	Money Market Account	2,051,289.07

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	473,238.71
Local Services Tax	5,249.08
Per Capita Tax	2,625.54
Delinquent Per Capita	<u>2,451.37</u>
Total:	483,564.70

Local Realty Transfer Tax

Luzerne County	12,955.11
Wyoming County	<u>1,470.00</u>
Total:	14,425.11

2025 Real Estate Taxes

Thomas Pizano, Exeter Borough	1,485,927.33
George Miller, West Pittston Borough	748,318.84
Robert Connors, West Wyoming Borough	640,320.69
Carol Bardzel, Exeter Twp., Wyo. County	70,278.59
Paul Konopka, Wyoming Borough	515,097.59
Wayman Smith, Exeter Twp., Luzerne County	<u>265,130.76</u>
Total:	3,725,073.80

State & Federal Subsidy Payments

PCCD Safety & Mental Health Grant	13,221.00
Property Tax Relief Payment	<u>410,248.00</u>
Total:	423,469.00

2. Approve the September payment of \$89,723.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2025-2026 school year.
3. Approve the credit amount of \$11,598.00 from the Luzerne Intermediate Unit for an adjustment of the approved contract for Special Education Services for the months of July and August 2025.
4. Approve the payment in the amount of \$89,323.82 due to the Luzerne Intermediate Unit for other related services to Behavior Health and PAL Programs. This amount represents an advance for services for the months of July and August 2025.

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5. Approve to ratify the September payment of \$68,161.62 to the West Side Career & Technology Center for the 2025-2026 school year.
6. Approve the Intergovernmental Agreement between Luzerne Intermediate Unit #18 and Wyoming Area School District for 2025-2026 IDEA Allocation.
7. Approve Community and School-based Behavioral Health Program (CSBBH) Commitment to Fidelity Implementation Agreement: School District Attestation for the 2025-2026 school year.
8. Approve the request of Carol Bardzel, Exeter Township, Wyoming County Tax Collector, for remittance of payment of \$274.00 for services of auditing, sorting and mailing of 2025 Wyoming Area School Real Estate Tax bills.
9. Approve the appointment of Conrad Siegel Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under the Affordable Care Act (ACA). The 2025 fee for the proposed consulting service is \$5,750.00.
10. Approve credit adjustments submitted September 1, 2025.

Wyoming Area School District 2025/2026 Credit Adjustments Submitted 09/02/2025					
Name		From	To	Step	Columnar Increase
AMITIA	AMANDA	M+42	M+54	10	\$3,574.00
BALUCHA	KERIANN	M+18	M+24	7	\$876.00
BEALLA-ALBERIGI	AMI	M+12	M+24	8	\$1,750.00
BUGELHOLL	TERRI	M+54	M+60	10	\$1,482.00
DILEO	NICOLE	B+12	B+24	7	\$2,629.00
DUNN	ASHLEY	M+36	M+48	9	\$4,186.00
FASCIANA	AMANDA	M+12	M+24	7	\$1,750.00
GFELLER	MARC	M+18	M+30	18	\$1,750.00
GRESH	CORDELL	B+12	B+24	6	\$2,629.00
HINES	JENNIFER	M+54	M+60	10	\$1,482.00
HUGHES	ALEXANDRA	M+42	M+54	10	\$3,574.00
JENSEN	MARIAH	M+30	M+42	10	\$3,580.00
KASA	JACQUALYN	B+24	M+06	5	\$5,625.00

LEANDRI	CHRISTINE	M	M+06	5	\$874.00
MACDOUGALL	MARGUERITE	M+24	M+30	7	\$874.00
MALOCESKI	JOSEPH	B	B+12	7	\$3,465.00
MATOSKY	JULIE	M+48	M+60	10	\$2,963.00
MENTA	KATHRYN	M+42	M+48	14	\$2,093.00
MOSCATELLI	CARLA	M+54	M+60	10	\$1,482.00
ROMAN	NANCY	M+06	M+18	10	\$1,750.00
SELENSKI	JENNIFER	M+36	M+48	8	\$4,186.00
SELTZER	MELANIE	M+42	M+54	9	\$3,574.00
SLACK	KAILA	M	M+06	7	\$874.00
SUPEY	JEANINE	M+36	M+48	9	\$4,186.00
TADDEI	KAYLA	B	B+24	6	\$6,094.00
TURNER	JESSICA	M	M+12	10	\$1,750.00
WAGNER	CHRISTINE	B	B+12	7	\$3,465.00
WAGNER	COURTNEY	M+12	M+24	9	\$1,750.00
WEBER	AMY	M+54	M+60	9	\$1,482.00
WHITMAN	KAYLA	B	B+06	5	\$1,582.00
WHITMAN	KEVIN	M	M+06	9	\$874.00
				Total	\$78,205.00

11. Approve Tuition Reimbursements for September 2025.

EMPLOYEE NAME		AMOUNT TO BE REIMBURSED
AMITIA	AMANDA	\$1,200.00
BALUCHA	KERIANN	\$600.00
BEALLA-ALBERIGI	AMI	\$1,200.00
COLLURA	KAYLA	\$1,500.00
DILEO	NICOLE	\$1,200.00
DUNN	ASHLEY	\$1,200.00
FASCIANA	AMANDA	\$1,200.00
GFELLER	MARC	\$827.90
GRESH	CORDELL	\$1,200.00
HINES	JENNIFER	\$600.00
HUGHES	ALEXANDRA	\$600.00
JENSEN	MARIAH	\$1,200.00
KASA	JACQUALYN	\$1,800.00
KLAPROTH	MICHELLE	\$300.00
LEANDRI	CHRISTINE	\$900.00
MACDOUGALL	MARGUERITE	\$600.00
MALOCESKI	JOSEPH	\$1,200.00
MATOSKY	JULIE	\$600.00
MENTA	KATHRYN	\$300.00
MOSCATELLI	CARLA	\$600.00

ROMAN	NANCY	\$900.00
SELTZER	MELANIE	\$1,200.00
SLACK	KAILA	\$600.00
SUPEY	JEANINE	\$1,200.00
TADDEI	KAYLA	\$2,700.00
TURNER	JESSICA	\$1,200.00
WAGNER	CHRISTINE	\$1,200.00
WAGNER	COURTNEY	\$1,500.00
WEBER	AMY	\$300.00
WHITMAN	KAYLA	\$600.00
WHITMAN	KEVIN	\$600.00
YUKENAVAGE	TINA	\$300.00
		<u>\$31,127.90</u>

12. Approve the following payments:

<u>Vendor</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
CM3 Building Solutions	App#12	\$256,360.00	Sec. Ctr.	RTU/Security Doors
CM3 Building Solutions	App#13	<u>196,912.00</u>	Sec. Ctr.	RTU/Security Doors
Total:		453,272.00		

(13.) Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within the Luzerne County of the District.

(14.) Approve the general ledger sheet:

Bill Listing: September 2025	1,028,014.28	
Prepays: August 2025	<u>109,103.03</u>	1,137,117.31
Cafeteria Account:	15,548.39	
Athletic Account:	<u>11,146.00</u>	<u>26,694.39</u>
Total:		1,163,811.70

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2025-2026 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the Lackawanna College Dual Enrollment Program for the 2025-2026 school year.
3. Approve the appointment of Chris Hizynski as FBLA Co-advisor for the 2025-2026 school year.
4. Approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee:

Employee #20546
Employee #20553
Employee #20552
Employee #20473
Employee #20550
Employee #20548
5. Approve the agreement regarding waiver of expulsion hearing and free appropriate public education stipulation for student #3000857, pending final review and approval by the school solicitor.
6. Approve the following school plans for 2025-2026 school year:

Kindergarten Center – Schoolwide Title I School Plan 2025-2026
Primary Center – TSI Schoolwide Title I School Plan 2025-2026
Secondary Center – A-TSI Non-Title I School Plan 2025-2026
7. Approve the request of employee #15420 to take a medical leave of absence retroactive to August 25, 2025 through October 31, 2025.
8. Approve the request of employee #9650 to take a medical leave of absence effective November 1, 2025 for the 2025-2026 school year.

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9. Approve a resignation agreement for employee #20548 retroactive to September 12, 2025, pending final approval by the school solicitor.
10. Approve the step placement of temporary professional employee, Robert Vanness, at Bachelors, Step 4, \$41,838.00.
- (11.) Approve the appointment of Dr. Jon Pollard as Trustee for the Northeast Pennsylvania School Districts Health Trust. Mara Valenti will serve as the alternate.
- (12.) Approve the appointment of Peter Butera as Luzerne Intermediate Unit Representative.
- (13.) Approve the appointment of _____ as Math Teacher.
- (14.) Approve the appointment of _____ as Social Worker/Skills for Student Success.
- (15.) Approve the following candidates to serve as officers for the PSBA 2026 elections:
- | | |
|---|---------------------|
| President (1 yr. term) | Holly Arnold |
| Vice President (1 yr. term) | Matt Vannoy |
| Insurance Trustee (3 yr. term) | Kathy Swope |
| Insurance Trustee (3 yr. term) | Roberta Marcus |
| School Board Secretaries Forum (2 yr. term) | Christina DeAngelis |
| School Board Secretaries Forum (2 yr. term) | Tricia Cousino |
| School Board Secretaries Forum (2 yr. term) | Jamie Zimeofsky |
- (16.) Approve the agreement regarding waiver of expulsion hearing and free appropriate public education stipulation for student #3001124, pending final review and approval by the school solicitor.

Motion by _____, second by _____, to accept the education report.
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Activities Report

1. Approve the request of Kim Gittens, Wyoming Area Intermediate Center PTO, to hold an apparel fundraiser starting September 17, 2025.
2. Approve the request of Cheri Snyder, Wyoming Area Senior Parents Association, to hold a Class of 2026 bingo fundraiser on Saturday, November 15, 2025.
3. Approve the request of Carmel Kratz, Wyoming Area Tennis Booster Club, to hold Santa Cash Raffle in September and Gerrity's Bagging fundraiser Saturday, October 18, 2025.
4. Approve to rescind the appointment of Ava Ward as Head Girls Lacrosse Coach.
5. Approve the head coaches for the 2025-2026 winter sports season:

Anthony Macario	Boys Basketball
Maureen Pikas	Swimming
Joe Pizano	Winter Track
Steve Mytych	Wrestling

6. Approve the appointment of Benjamin Nichol as volunteer coach for Boys Soccer for the 2025-2026 Fall sports season.
7. Approve the appointment of Frank Braccini as volunteer coach for football for the 2025-2026 Fall sports season.
- (8.) Approve the request of Mike Miller, President of Greater Wyoming Area Football, to rent the stadium for a Greater Wyoming Area Jr. Warriors football game on Sunday, September 28, 2025, 8:00 a.m. to 5:00 p.m., pending approval by the athletic director. The organization will be responsible for stadium rental and other associated costs.**
- (9.) Approve the request of April Warke, Wyoming Area Kindergarten/Primary Center PTO, to hold craft fairs:**
 - LCCC – 10/18/25
 - Lake Lehman High School – 11/22/25
 - West Wyoming Hose Company – 11/29/25

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Motion by _____, second by _____, to accept the activities report.
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Building Report

1. Accept, with regret, employee #20704 submitting a letter of resignation retroactive to August 25, 2025.
- (2.) Approve the request of employee #13456 to take a medical leave of absence retroactive to August 25, 2025 **through October 31, 2025, with a tentative return date of November 3, 2025.**
3. Accept, with regret, employee #20738 submitting a letter of resignation retroactive to September 8, 2025.
4. Approve a resignation agreement for employee #20435 pending final approval by the school solicitor.
- (5.) Approve the appointment of _____ as Custodian.
- (6.) Approve the appointment of _____ Hall Monitor.
- (7.) Approve the appointment of _____ for 4 hour food service position.
- (8.) Approve the appointment of _____ for 4 hour food service position.
- (9.) Approve the appointment of _____ for 3 hour food service position.
- (10.) Approve the appointment of _____ as an LPN.
- (11.) Approve the revised support personnel substitute list.

Motion by _____, second by _____, to accept the building report.
Roll Call:

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Policy Report

1. Approve the first reading of the following revised or new policies:

April 2025 - Volume II

Policy #317 – Conduct/Disciplinary Procedures
Policy #317.1- Educator Misconduct
Policy #320 – Freedom of Speech by Employees
Policy #718 – Service Animals in Schools

June 2025 – Volume III

Policy #626 – Federal Fiscal Compliance
Attachments to Policy 626
Policy #626.1 – Travel Reimbursement – Federal Programs
Policy #827 – Conflict of Interest

August 2025 – Volume IV

Policy #102 – Academic Standards
Policy #105 – Curriculum
Policy #122 – Extracurricular Activities
Policy #122.1 – Nonschool-Sponsored Student Groups (new policy)
Policy #123 – Interscholastic Athletics
Policy #209.2 – Diabetes Management (new policy)
Policy #918 – Title I Parent and Family Engagement

2. Approve revised Policy #237 Electronic Devices.

Motion by _____, second by _____, to accept the policy report.

Roll Call: