

# Application: Rochdale Early Advantage Charter School

2021-2022 Annual Report

## Summary

**ID:** 0000000193

**Status:** Annual Report Submission

**Last submitted:** Nov 1 2022 01:36 PM (EDT)

## Entry 1 School Info and Cover Page

**Completed** - Aug 1 2022

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL 800000067015

**a1. Popular School Name**

REACS

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**d. DISTRICT / CSD OF LOCATION**

CSD #28 - QUEENS

**e. DATE OF INITIAL CHARTER**

12/2009

**f. DATE FIRST OPENED FOR INSTRUCTION**

8/2010



**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The Rochdale Early Advantage Charter School (REACS) provides an early college preparatory program serving students from Kindergarten through Grade 8. It is committed to a balanced multiliteracy approach, educating each student to “stand out from the crowd” intellectually, historical culturally, digitally, economically, physically, artistically and civically in an increasingly diverse and fast-changing global society. Driven by the principles of purpose, passion and proficiency, ROCHDALE EARLY ADVANTAGE offers each student a challenging, college-bound education that develops character and critical thinking ability infused with family and social values to support lifelong learning, leadership and productive citizenship.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Individualized Instruction: Key to our educational plan is small group instruction, small class sizes, and low teacher to student ratios. In addition, paraprofessionals in the classes will provide individualized instruction.
KDE 2	Research-based and Standards-Aligned Curriculum: The educational program is embedded in research based programs that align with current New York State Common Core standards. Great care is

	placed in choosing specific programs that would meet the high standards.
KDE 3	Data-Driven Instruction: Using data is essential to monitoring and tailoring instruction in order to move students towards meeting and/or exceeding standards. Therefore, as students will be carefully assessed and the data will be used to drive all aspects of their education from the setting of goals to determining the progress. Staff will share data with students and parents while working cooperatively to ensure that progress is made towards the desired outcomes.
KDE 4	Inclusive: Students who speak English as a Second Language and Special Education students will benefit from instruction within inclusive classes where differentiation is incorporated for individual goals. This philosophy will foster acceptance by all and empower students to honor the differences of others.
KDE 5	(No response)
KDE 6	(No response)
KDE 7	(No response)
KDE 8	(No response)
KDE 9	(No response)
KDE 10	(No response)

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.reacschool.com/>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

450

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

419

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**l1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

	No, just one site.
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**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL 800000067015**

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	122-05 Smith Street Jamaica, NY 11434	718-978-0075	NYC CSD 28	K-8	5, 6, 7

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Sylvia Fairclough-Leslie	Principal	718-978-0075		[Redacted]
Operational Leader	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
Compliance Contact	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
Complaint Contact	Tawanna Muniz	Director of Operations	718-978-0075		[Redacted]
DASA Coordinator	Sylvia Fairclough-Leslie	Principal	718-978-0075		[Redacted]
Phone Contact for After Hours Emergencies	Tawanna Muniz	Director of Operations	[Redacted]		[Redacted]

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

### Site 1 Certificate of Occupancy (COO)

[REACS Certificate of Occupancy.pdf](#)

**Filename:** REACS Certificate of Occupancy.pdf **Size:** 94.5 kB

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### Site 1 Fire Inspection Report

[REACS 2021 Fire Inspection Letter.pdf](#)

**Filename:** REACS 2021 Fire Inspection Letter.pdf **Size:** 207.9 kB

## CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

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## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	Updated various charter sections to reflect previously-approved addition of middle school.	8/23/2021	4/1/2022
2	Change in organizational structure	Changed title of Business and Operations Manager to Director of Operations	8/23/2021	4/1/2022
3	Change in discipline or code of conduct policy	Updated to reflect guidance from NYCDOE	6/27/2022	7/1/2022
4				
5				

### More revisions to add?

No

### o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?

Yes

## ATTESTATIONS

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

Yes

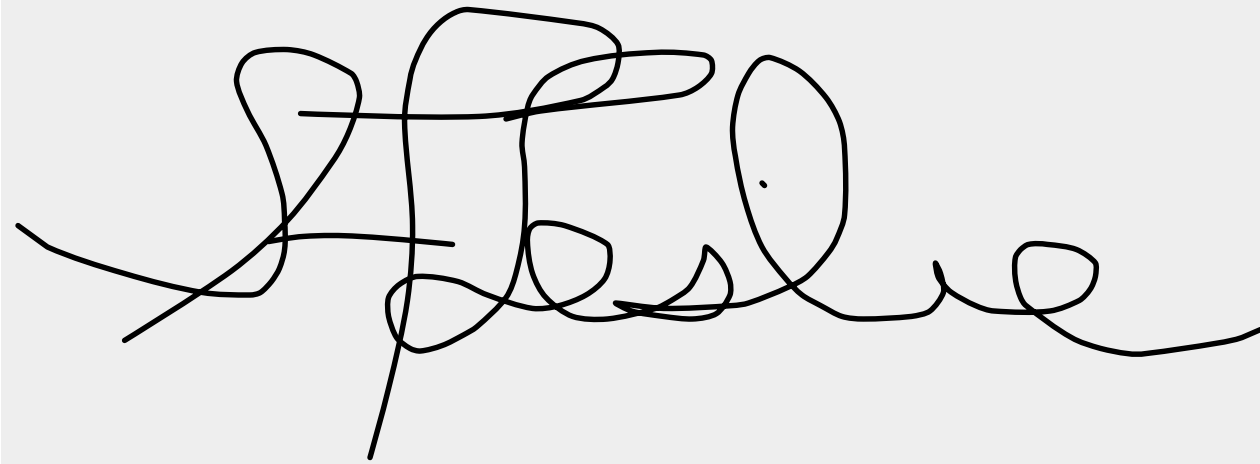
**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

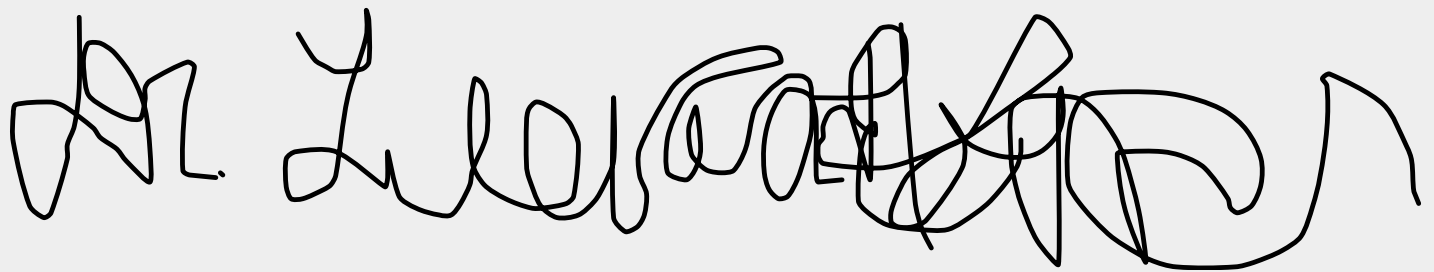
Yes



**Signature, Head of Charter School**



**Signature, President of the Board of Trustees**



**Date**

Aug 1 2022

**Thank you.**



## **Entry 3 Progress Toward Goals**

**Completed** - Oct 31 2022

## **Instructions**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**Entry 3 Progress Toward Goals**

**PROGRESS TOWARD CHARTER GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

**ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL 80000067015**

**1. ACADEMIC STUDENT PERFORMANCE GOALS**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**2021-2022 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Academic Goal 1	<p>For each year of the school’s renewal charter term, the percentage of the school’s students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located. (Relevant for schools serving grades 3-8)</p>	<p>NYS ELA Exam and CSD 28</p> <p>Gr REACS CSD 28</p> <p>3 60% 57%</p> <p>4 35% 50%</p> <p>5 51% 44%</p> <p>6 41% 59%</p> <p>7 45% 57%</p> <p>8 43% 56%</p> <p>3-8 46% 54%</p>	Not Met	<p>During the 2022-23 school year, we added the Geodes curriculum, which has a robust literature program, to the transition between grades 2 and 3. In addition, we will be using professional development from ANET, Discovery Education and IReady to provide professional learning and teacher support. In ELA, a particular focus of PD for the year will be on Accountable Talk.</p>
Academic Goal 2	<p>For each year of the school’s renewal charter term, the percentage of the school’s students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City. (Relevant for schools serving grades 3-8)</p>	<p>NYS ELA Exam and NYC</p> <p>Gr REACS NYC</p> <p>3 60% 49%</p> <p>4 35% 44%</p> <p>5 51% 39%</p> <p>6 41% 56%</p> <p>7 45% 53%</p> <p>8 43% 53%</p> <p>3-8 46% 49%</p>	Not Met	See above.
				<p>This year, we introduced Eureka Math for grades K – 8, which brings a uniform to the</p>

<p>Academic Goal 3</p>	<p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD). (Relevant for schools serving grades 3-8)</p>	<p>NYS Math Exam and CSD 28</p> <p>Gr REACS CSD 28</p> <p>3 45% 59%</p> <p>4 20% 49%</p> <p>5 55% 44%</p> <p>6 5% 39%</p> <p>7 16% 39%</p> <p>8 6% 23%</p> <p>3-8 25% 45%</p>	<p>Not Met</p>	<p>approach in mathematics which entails number sense fluency, algebra and geometry. This school year, the following math action steps are in place: Increase in instruction time in math K-8;After school Academy; using Math manipulatives; and adding an Additional Math instructional coach K -4 to augment teacher support along with Math Coach 5-8. In addition in 2022-23, a cohort of our current 8th graders will sit for the NYS Algebra Regents to obtain High School Credit. This will support student acceleration. In math, a particular focus of PD for the year will be on the math Instructional Framework.</p>
	<p>For each year of the school's renewal charter term, the percentage of the school's students who score at or</p>	<p>NYS Math Exam and NYC</p> <p>Gr REACS NYC</p>		

Academic Goal 4	above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City. (Relevant for schools serving grades 3-8)	3 45% 48% 4 20% 42% 5 55% 38% 6 5% 34% 7 16% 36% 8 6% 25% 3-8 25% 38%	Not Met	See above.
Academic Goal 5	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located. (Relevant for schools serving grades 3-8)	NYS ELA Exam Growth  2022 is the new baseline	Unable to Assess	N/A
Academic Goal 6	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City. (Relevant for schools serving	NYS Math Exam Growth  2022 is the new baseline	Unable to Assess	N/A

	grades 3-8)			
Academic Goal 7	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term. (Relevant for schools serving grades 3-8)	NYS ELA Exam Growth -ELL  2022 is the new baseline  ELA (3-8) ELL 33% Proficient	Unable to Assess	N/A
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	NYS ELA Exam Growth - SWD  2022 is the new baseline  ELA (3-8) SWD 14% Proficient	Unable to Assess	N/A
	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price	NYS ELA Exam Growth - ED		

Academic Goal 9	lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.	2022 is the new baseline ELA (3-8) ED 44% Proficient	Unable to Assess	N/A
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - ELL  2022 is the new baseline Math (3-8) ELL 25% Proficient	Unable to Assess	N/A

**2. Do have more academic goals to add?**

Yes

**2021-2022 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met or Unable to	2019-2020 progress toward
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		Toward Attainment of Goal	Assess	attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - SWD  2022 is the new baseline Math (3-8) SWD 10% Proficient	Unable to Assess	N/A
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable	NYS Math Exam Growth - ED  2022 is the new baseline Math (3-8) ED 24% Proficient	Unable to Assess	N/A



	population in each year of the charter term.			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2021-2022 Progress Toward Attainment of Organization Goals**

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable

Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	<p>ATS Attendance Records</p> <p>REACS's 2021-22 attendance rate was 93%.</p>	Unable to Assess	N/A
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	<p>BEDS Day Enrollment Records</p> <p>REACS's Retention Rate in 2021-22 was 87%.</p>	Unable to Assess	Please refer to Entry 9 for our student retention strategies.
Org Goal 3	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by	REACS SIRS Data and NYSED Preliminary Enrollment Data	Not Met	In 2021-22, REACS's enrollment of ELL students was 3% compared to CSD 28 at 15%.

	the Board of Regents, for English language learners.			Please refer to Entry 9 for our student enrollment strategies.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	REACS SIRS Data and NYSED Preliminary Enrollment Data	Not Met	In 2021-22, REACS's enrollment of SWD students was 14% compared to CSD 28 at 18%. Please refer to Entry 9 for our student enrollment strategies.
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	REACS SIRS Data and NYSED Preliminary Enrollment Data  In 2021-22, REACS's enrollment of ED students was 75% compared to CSD 28 at 66%.	Met	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	ELL BEDS Day Enrollment Records  REACS's Retention Rate of all English Language Learners in 2021-22 was 75%.	Unable to Assess	N/A
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets,	SWD BEDS Day Enrollment Records	Unable to Assess	N/A

	as prescribed by the Board of Regents, for students with disabilities.	REACS's SWD Retention Rate in 2021-22 was 85%.		
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	ED BEDS Day Enrollment Records  REACS's Retention Rate of Economically Disadvantaged students in 2021-22 was 88%.	Unable to Assess	N/A
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold	NYCDOE School Survey	Not Met	REACS met or exceeded the city in 3 of 8 domains for families. We will continue to ensure that family feedback is incorporated into decision making to support family satisfaction.

	for NYC DOE School Survey, whichever is higher.			
Org Goal 10	In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYCDOE School Survey	Unable to Assess	
	In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a			

Org Goal 11	percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher. (Relevant for schools serving grades 6-12 only)	NYCDOE School Survey	Unable to Assess	N/A
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

No

## 6. FINANCIAL GOALS

### 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	Official Audit Due Nov 1	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School Financial Records	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS. (This goal applies only to schools that are no longer "growing" grades within the current charter	BEDS Day Enrollment  2021-22 enrollment at REACS was 431, which is within 85% of total authorized enrollment of 450.	Met	

	term.)			
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

No

Thank you.

## Entry 4 - Audited Financial Statements

Completed - Nov 1 2022

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor’s report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

### REACS

Filename: REACS\_FINANCIAL\_STATEMENTS\_2022.pdf Size: 458.6 kB

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2022

### Instructions - Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF**



## THE SCHOOLS.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [REACS FY22 Audited Financial Statements Template](#)

**Filename:** REACS\_FY22\_Audited\_Financial\_Stat\_f0PXvFi.xlsx **Size:** 61.1 kB

## Entry 4c - Additional Financial Documents

**In Progress** - Last edited: Nov 1 2022

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [REACS](#)

**Filename:** REACS\_Escrow.10.6.22\_Redacted.pdf **Size:** 396.8 kB

## Entry 4d - Financial Services Contact Information

**Completed** - Oct 25 2022

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## Form for "Financial Services Contact Information"

## 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tawanna Muniz	<a href="mailto:tmuniz@reacschool.com">tmuniz@reacschool.com</a>	718-978-0075

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jimmy Vora, MBAF	[REDACTED]	[REDACTED]	11

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Donna Webster	[REDACTED]	[REDACTED]	[REDACTED]	12

## Entry 5 - Fiscal Year 2022-2023 Budget

Completed - Aug 1 2022

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **[REACS 2022-23 Budget](#)**

**Filename:** REACS\_2022-23\_Budget.xls **Size:** 53.8 kB

## **Entry 6 - Board of Trustees Disclosure of Financial Interest Form**

**Completed** - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### **[Ron Wilson REACS](#)**

**Filename:** Ron\_Wilson\_REACS.pdf **Size:** 533.6 kB

### **[Jerome Hurt REACS](#)**

**Filename:** Jerome\_Hurt\_REACS.pdf **Size:** 525.0 kB

### **[Rice REACS](#)**

**Filename:** Rice\_REACS.pdf **Size:** 523.9 kB

### **[Marcia Anglin REACS](#)**

**Filename:** Marcia\_Anglin\_REACS.pdf **Size:** 525.1 kB

### **[Shinequa Brown REACS](#)**

**Filename:** Shinequa\_Brown\_REACS.pdf **Size:** 523.8 kB

### **[Kamla Sandiford REACS](#)**

**Filename:** Kamla\_Sandiford\_REACS.pdf **Size:** 526.5 kB

### **[Lillian Hamer REACS](#)**

Filename: Lillian\_Hamer\_REACS.pdf Size: 523.2 kB

## [Lorraine Stephens REACS](#)

Filename: Lorraine\_Stephens\_REACS.pdf Size: 526.1 kB

## [USE David Barron REACS 2022](#)

Filename: USE\_David\_Barron\_REACS\_2022.pdf Size: 523.5 kB

## [Chene Williams REACS](#)

Filename: Chene\_Williams\_REACS.pdf Size: 525.6 kB

# Entry 7 BOT Membership Table

Completed - Aug 1 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

### ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL 800000067015

#### Authorizer:

Who is the authorizer of your charter school?

NYCDOE

#### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
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	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meetings Attended During 2021-2022
1	Lillian Hamer		Chair	Finance	Yes	3	07/01/2019	6/30/2022	12
2	Chene Williams		Vice Chair	Academic Accountability; Personnel	Yes	3	07/01/2019	6/30/2022	12
3	Ron Wilson		Secretary	Finance	Yes	3	07/01/2019	6/30/2022	11
4	Calvin Rice		Trustee/Member	Fundraising, Finance	No	3	07/01/2019	6/30/2022	9
5	Kamla Sandiford		Trustee/Member	Personnel	Yes	2	07/01/2019	6/30/2022	10
6	Lorraine Stephens		Trustee/Member	Fundraising	Yes	2	07/01/2019	6/30/2022	9
7	Marcia Anglin		Treasurer	Finance, Academic	Yes	3	07/01/2019	6/30/2022	10
8	Shinequa Brown		Trustee/Member	Personnel	Yes	1	12/01/2020	11/30/2023	12

9	Jerome Hurt		Trustee/Member	Finance	Yes	1	09/01/2021	8/30/2024	7
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**1a. Are there more than 9 members of the Board of Trustees?**

Yes

**1b. Board Member Information**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
10	David Barron		Trustee/Member	N/A	Yes	1	4/01/2022	3/31/2025	5 or less
11									
12									
13									
14									
15									

**1c. Are there more than 15 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	10
b.Total Number of Members Added During 2021-2022	2
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	10

### 3. Number of Board meetings held during 2021-2022

12

### 4. Number of Board meetings scheduled for 2022-2023

12

### Total number of Voting Members on June 30, 2022:

9

### Total number of Voting Members added during the 2021-2022 school year:

2

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

15

**Total number of Non-Voting Members on June 30, 2022:**

1

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

N/A



## Board members attending 8 or fewer meetings during 2021-2022

2

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Aug 1 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **[REACS 2021-22 meeting minutes](#)**

Filename: REACS\_2021-22\_meeting\_minutes.pdf Size: 1.4 MB

## Entry 9 Enrollment & Retention

Completed - Aug 1 2022

### **[Instructions for submitting Enrollment and Retention Efforts](#)**

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	To recruit economically disadvantaged students, REACS	

Economically Disadvantaged	visits area schools and, markets in the neighborhood, including community board meetings, newspaper advertisements and church announcements. Our website and application state that the school serves all learners.	We continue to enroll a population of ED students that mirrors our district. Going forward, we are continuing to implement the recruitment efforts described to the left.
English Language Learners	REACS has a lottery preference for ELLs, which was first implemented in 2017-18. Our website states that REACS supports ELLs and offers a lottery preference for ELLs. REACS advertises in Spanish, French, Mandarin and in the following outlets to target ELLs: El Diario, Caribbean News, and the World Journal. Translated versions of our marketing materials are also available. During school open houses, REACS has staff available for translation. We have a translation team available for parents/students.	Increasing the enrollment of ELLs at REACS continues to be a goal. Going forward, we are continuing to implement the recruitment efforts described to the left.
Students with Disabilities	To recruit SWD, we buy advertisements (e.g., radio, TV, flyer, and direct mail) that mention how our program offers support for students with special needs. We include this language on our website and application and describe this support at our open house and during tours. We also conduct outreach at pre-schools that serve populations of SWD.	We continue to enroll a population of SWDs that mirrors our district. Going forward, we are continuing to implement the recruitment efforts described to the left.

**Retention Efforts Toward Meeting Targets**

--	--	--

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>The schoolwide emphasis on data-driven decision making facilitates differentiated instruction and ensures that students receive the proactive intervention they need to make academic growth. Teachers are provided with ongoing professional development on best practices to deliver differentiated instruction and the school's interim assessment cycle is a key method in tracking and supporting student academic growth. REACS offers supports such as an afterschool program, Saturday intervention, and summer school.</p>	<p>Going forward, we will continue to use the strategies described to the left to retain this population.</p>
English Language Learners	<p>Our schoolwide focus on differentiated instruction is a primary method for supporting and retaining ELLs. REACS teachers are trained to use English as a Second Language Strategies for Classroom Teachers so that they can work with ELL students and support their successful learning. In addition, REACS teachers have been trained in delivering holistic instruction designed to benefit ELL students. These strategies benefit all students, regardless of ELL status, and are especially useful for students who are struggling with reading. Our support for ELLs is individualized and we make every effort to ensure that families receive communication from the school in their primary language. This</p>	<p>Going forward, we will continue to use the strategies described to the left to retain this population.</p>

	contributes to our high retention rate for ELLs.	
Students with Disabilities	In every grade, REACS offers one ICT section. In addition, REACS offers professional development for teachers to support students with disabilities (SWD). Our SETTS teacher acts as Special Education Coordinator and works with the Special Education Student Information System to ensure compliance for our scholars, supports the implementation of individualized education plans, and meets with families to identify needs and support students.	Going forward, we will continue to use the strategies described to the left to retain this population.

## Entry 10 - Teacher and Administrator Attrition

Completed - Aug 1 2022

### Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee\\_fingerprint\\_oct19.pdf](http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprint_oct19.pdf) or visit the NYSED website at: [http://www.highered.nysed.gov/tsei/ospra/fingerprinting\\_charts.html](http://www.highered.nysed.gov/tsei/ospra/fingerprinting_charts.html) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Completed - Aug 1 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
Total Category A: 5 or 30% whichever is less	4.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	3
ii. Science	1
iii. Computer Science	
iv. Technology	
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>4.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	
<b>Total Category C: not to exceed 5</b>	<b>0</b>



**TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	8

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	15

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

	FTE Count
Total Category E	20

**CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS**

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	43

**Thank you.**



**Entry 12 Organization Chart**

Completed - Aug 1 2022

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **REACS 2021-22 Organizational Chart**

Filename: REACS\_2021-22\_Organizational\_Chart.docx.pdf Size: 30.6 kB

## Entry 13 School Calendar

Completed - Aug 1 2022

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **REACS 2022-2023 Calendar**

Filename: REACS\_2022-2023\_Calendar.pdf Size: 642.2 kB

## Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## Form for Entry 14 Links to Critical Documents on School Website

**School Name: Rochdale Early Advantage Charter School**

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://www.reacschool.com/compliancedocuments">https://www.reacschool.com/compliancedocuments</a>
2. Board meeting notices, agendas and documents	<a href="https://www.reacschool.com/#">https://www.reacschool.com/#</a>
3. New York State School Report Card	<a href="https://www.reacschool.com/compliancedocuments">https://www.reacschool.com/compliancedocuments</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://content.schoolinsites.com/api/documents/df00fca734be41adbedcbfee20f0d9c4.pdf">https://content.schoolinsites.com/api/documents/df00fca734be41adbedcbfee20f0d9c4.pdf</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	<a href="https://www.reacschool.com/compliancedocuments">https://www.reacschool.com/compliancedocuments</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.reacschool.com/compliancedocuments">https://www.reacschool.com/compliancedocuments</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.reacschool.com/compliancedocuments">https://www.reacschool.com/compliancedocuments</a>

Thank you.



## Entry 15 Staff Roster

Completed - Aug 1 2022

### [INSTRUCTIONS](#)

#### **Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

### **[REACS faculty-staff-roster-template-2022-v2 \(2\)](#)**

**Filename:** REACS\_faculty-staff-roster-templa\_z2tP4mE.xlsx **Size:** 49.5 kB

## Optional Additional Documents to Upload (BOR)

Incomplete



# Rochdale Early Advantage Charter School

## Financial Statements

Years Ended June 30, 2022 and 2021

# **Rochdale Early Advantage Charter School**

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Financial Statements  
Years Ended June 30, 2022 and 2021

# Rochdale Early Advantage Charter School

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## Independent Auditor's Report

To the Board of Trustees  
Rochdale Early Advantage Charter School  
Queens, New York

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of Rochdale Early Advantage Charter School (the "School"), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are issued or available to be issued.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.





In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the 's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2022 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

BDO USA, LLP  
New York, New York  
October 28, 2022

## Financial Statements

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## Rochdale Early Advantage Charter School

### Statements of Financial Position

<i>June 30,</i>	2022	2021
<b>Assets</b>		
Cash	\$ 5,602,753	\$ 5,120,327
Cash - restricted	100,230	100,220
Grants and other receivables	491,361	251,446
Prepaid expenses and other assets	18,796	67,883
Construction deposit	1,500,000	1,500,000
Property and equipment, net	1,911,321	460,736
<b>Total Assets</b>	<b>\$ 9,624,461</b>	<b>\$ 7,500,612</b>
<b>Liabilities and Net Assets</b>		
<b>Liabilities</b>		
Accounts payable and accrued expenses	\$ 240,433	\$ 86,800
Accrued salaries and other payroll related expenses	707,550	639,500
Due to NYC Department of Education	12,240	25,291
Loan payable - Paycheck Protection Program	-	633,903
<b>Total Liabilities</b>	<b>960,223</b>	<b>1,385,494</b>
<b>Commitments and Contingencies (Notes 2, 3, 6, and 9)</b>		
<b>Net Assets</b>		
Without donor restrictions	8,664,238	6,101,664
With donor restrictions	-	13,454
<b>Total Net Assets</b>	<b>8,664,238</b>	<b>6,115,118</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 9,624,461</b>	<b>\$ 7,500,612</b>

*See accompanying notes to the financial statements.*

# Rochdale Early Advantage Charter School

## Statements of Activities

<i>Year ended June 30,</i>	2022	2021
<b>Change in Net Assets Without Donor Restrictions</b>		
<b>Operating Revenue Without Donor Restrictions</b>		
State and local per pupil operating revenue	\$ 9,085,659	\$ 8,084,353
Federal grants	479,827	269,534
State grants	30,678	28,287
	<b>9,596,164</b>	<b>8,382,174</b>
<b>Net Assets Released from Restrictions</b>		
Satisfaction of program restrictions	13,454	-
	<b>9,609,618</b>	<b>8,382,174</b>
<b>Expenses</b>		
Program services:		
General education	6,115,262	5,413,781
Special education	852,677	813,400
Management and general	673,745	694,124
Fundraising	53,213	18,079
	<b>7,694,897</b>	<b>6,939,384</b>
<b>Support and Other Income</b>		
Forgiveness of debt - Paycheck Protection Program	639,065	-
Contributions, grants and other income	8,788	9,156
	<b>647,853</b>	<b>9,156</b>
	<b>2,562,574</b>	<b>1,451,946</b>
<b>Change in Net Assets Without Donor Restrictions</b>		
<b>Change in Net Assets With Donor Restrictions</b>		
Contributions	-	13,454
Net assets released from restrictions	(13,454)	-
	<b>(13,454)</b>	<b>13,454</b>
	<b>2,549,120</b>	<b>1,465,400</b>
<b>Net Assets, beginning of the year</b>	<b>6,115,118</b>	<b>4,649,718</b>
<b>Net Assets, end of the year</b>	<b>\$ 8,664,238</b>	<b>\$ 6,115,118</b>

*See accompanying notes to the financial statements.*

**Rochdale Early Advantage Charter School**  
**Statement of Functional Expenses**

Year ended June 30, 2022

	No. of Positions	Program Services				Supporting Services			2022
		General Education	Special Education	Total	Management and General	Fundraising	Total		
<b>Personnel service costs</b>									
Administrative staff personnel	3	\$ 293,899	\$ 62,348	\$ 356,247	\$ 214,867	\$ 17,843	\$ 232,710	\$ 588,957	
Instructional personnel	60	2,710,724	344,487	3,055,211	-	-	-	3,055,211	
Non-instructional personnel	6	425,289	73,272	498,561	131,284	791	132,075	630,636	
<b>Total salaries and staff</b>	<b>69</b>	<b>3,429,912</b>	<b>480,107</b>	<b>3,910,019</b>	<b>346,151</b>	<b>18,634</b>	<b>364,785</b>	<b>4,274,804</b>	
Payroll taxes and employee benefits		686,802	94,435	781,237	68,681	8,585	77,266	858,503	
Retirement		40,810	5,611	46,421	4,081	510	4,591	51,012	
Legal fees		-	-	-	2,007	-	2,007	2,007	
Accounting and audit services		-	-	-	87,031	-	87,031	87,031	
Professional fees - other		356,878	48,718	405,596	32,345	17,418	49,763	455,359	
Rent expense		786,590	110,131	896,721	79,594	4,285	83,879	980,600	
Repairs and maintenance		65,214	9,131	74,345	6,598	355	6,953	81,298	
Insurance		25,580	3,572	29,152	2,523	136	2,659	31,811	
Utilities		636	89	725	64	3	67	792	
Supplies / Materials		207,976	26,430	234,406	-	-	-	234,406	
Equipment / Furnishings		38,005	5,196	43,201	2,863	154	3,017	46,218	
Staff development		70,365	9,437	79,802	10,602	209	10,811	90,613	
Student and staff recruitment		10,236	1,417	11,653	907	49	956	12,609	
Technology		25,238	3,534	28,772	2,554	137	2,691	31,463	
Student services		219,039	27,836	246,875	-	-	-	246,875	
Office expense		17,769	8,242	26,011	14,163	2,007	16,170	42,181	
Depreciation and amortization		134,212	18,791	153,003	13,581	731	14,312	167,315	
		\$ 6,115,262	\$ 852,677	\$ 6,967,939	\$ 673,745	\$ 53,213	\$ 726,958	\$ 7,694,897	

See accompanying notes to the financial statements.

**Rochdale Early Advantage Charter School**  
**Statement of Functional Expenses**

Year ended June 30, 2021

	No. of Positions	Program Services			Supporting Activities			Total	2021
		General Education	Special Education	Total	Management and General	Fundraising	Total		
<b>Personnel service costs</b>									
Administrative staff personnel	4	\$ 238,280	\$ 47,656	\$ 285,936	\$ 205,729	\$ 4,975	\$ 210,704	\$ 496,640	
Instructional personnel	47	2,481,912	355,371	2,837,283	-	-	-	2,837,283	
Non-instructional personnel	8	527,453	86,269	613,722	93,659	2,299	95,958	709,680	
<b>Total salaries and staff</b>	<b>59</b>	<b>3,247,645</b>	<b>489,296</b>	<b>3,736,941</b>	<b>299,388</b>	<b>7,274</b>	<b>306,662</b>	<b>4,043,603</b>	
Payroll taxes and employee benefits		636,218	96,640	732,858	64,427	8,053	72,480	805,338	
Retirement		45,612	6,929	52,541	4,619	577	5,196	57,737	
Legal fees		-	-	-	863	-	863	863	
Accounting and audit services		-	-	-	65,829	-	65,829	65,829	
Professional fees - other		288,968	42,486	331,454	13,712	302	14,014	345,468	
Rent expense		787,845	118,678	906,523	72,481	1,596	74,077	980,600	
Repairs and maintenance		19,158	2,886	22,044	1,763	39	1,802	23,846	
Insurance		27,048	4,070	31,118	2,429	53	2,482	33,600	
Utilities		468	71	539	43	1	44	583	
Supplies / Materials		146,511	20,978	167,489	-	-	-	167,489	
Equipment / Furnishings		29,649	4,274	33,923	354	8	362	34,285	
Staff development		40,228	5,903	46,131	4,764	39	4,803	50,934	
Student and staff recruitment		15,547	2,319	17,866	1,146	25	1,171	19,037	
Technology		18,179	2,715	20,894	1,385	30	1,415	22,309	
Student services		69,974	10,019	79,993	-	-	-	79,993	
Office expense		40,731	6,136	46,867	3,747	82	3,829	50,696	
Depreciation and amortization		-	-	-	151,897	-	151,897	151,897	
Miscellaneous expense		-	-	-	5,277	-	5,277	5,277	
		\$ 5,413,781	\$ 813,400	\$ 6,227,181	\$ 694,124	\$ 18,079	\$ 712,203	\$ 6,939,384	

See accompanying notes to the financial statements.

# Rochdale Early Advantage Charter School

## Statements of Cash Flows

<i>Year ended June 30,</i>	<b>2022</b>	<b>2021</b>
<b>Cash Flows from Operating Activities</b>		
Cash received from operating revenue	\$ 9,356,652	\$ 8,320,229
Cash paid to employees and suppliers	(7,256,812)	(6,696,633)
Other cash received	496	22,610
<b>Net Cash Provided by Operating Activities</b>	<b>2,100,336</b>	<b>1,646,206</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of property and equipment	(230,800)	(255,594)
Construction in progress	(1,387,100)	-
<b>Net Cash Used in Investing Activities</b>	<b>(1,617,900)</b>	<b>(255,594)</b>
<b>Net Increase in Cash</b>	<b>482,436</b>	<b>1,390,612</b>
<b>Cash and Restricted Cash, beginning of year</b>	<b>5,220,547</b>	<b>3,829,935</b>
<b>Cash and Restricted Cash, end of year</b>	<b>\$ 5,702,983</b>	<b>\$ 5,220,547</b>
<b>Reconciliation of change in net assets to net cash provided by operating activities:</b>		
Change in net assets	\$ 2,549,120	\$ 1,465,400
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	167,315	151,897
Forgiveness of debt - Paycheck Protection Program	(633,903)	-
Changes in operating assets and liabilities:		
Grants and other receivables	(239,915)	(87,236)
Prepaid expenses and other assets	49,087	(40,668)
Accounts payable and accrued expenses	153,633	(69,130)
Accrued salaries and other payroll related expenses	68,050	200,652
Due (from) to NYC Department of Education	(13,051)	25,291
<b>Net Cash Provided by Operating Activities</b>	<b>\$ 2,100,336</b>	<b>\$ 1,646,206</b>
<b>Supplemental Disclosure of Cash Flow Information:</b>		
<b>Cash and Restricted Cash consist of:</b>		
Cash	\$ 5,602,753	\$ 5,120,327
Cash - restricted	100,230	100,220
<b>Cash and Restricted Cash, end of year</b>	<b>\$ 5,702,983</b>	<b>\$ 5,220,547</b>

*See accompanying notes to the financial statements.*

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 1. Nature of the Organization

Rochdale Early Advantage Charter School (the “School”) is a New York State, not-for-profit educational corporation that was incorporated on December 15, 2009 to operate a charter school pursuant to Article 56 of the Educational Law of the State of New York. On January 15, 2008, the Board of Regents of the University of the State of New York granted the School a provisional charter. The charter is renewable by the Board of Regents of the University of the State of New York once the term expires. The School opened its doors in the Fall of 2010 in Rochdale, New York with a rigorous academic program and a highly structured and supportive school culture. The Board of Regents approved the School’s renewal of its charter through June 30, 2027.

The School, as determined by the Internal Revenue Service, is exempt from federal income tax under Section 501(a) of the Internal Revenue Code (“IRC”) as an organization described in Section 501(c)(3) of the IRC and a similar provision under New York State income tax laws. The School has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the IRC and qualifies for deductible contributions as provided in Section 170(b)(1)(A)(ii) of the IRC.

The School operates classes for students in pre-kindergarten through eighth grade.

### 2. Significant Accounting Policies

#### Financial Statement Presentation

The School’s financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“U.S. GAAP”).

The classification of the School’s net assets and its support, revenues, and expenses is based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of the two classes of net assets - with donor restrictions or without donor restrictions - be displayed in a statement of financial position and that the amount of change in each of those classes of net assets be displayed in a statement of activities.

These classes are defined as follows:

Net Assets with Donor Restrictions consist of contributions and other inflows of assets whose use is subject to donor-imposed restrictions that are more specific than broad limits reflecting the nature of the not-for-profit entity, the environment in which it operates and the purposes specified in its articles of incorporation or bylaws or comparable documents. Donor-imposed restrictions may be temporary in nature, such as stipulating that resources may be used only after a specified date or limited to specific programs or services. Certain donor-imposed restrictions are perpetual in nature.

Net Assets without Donor Restrictions consist of contributions and other inflows of assets whose use is not subject to donor-imposed restrictions. This net asset category includes both contributions not subject to donor restrictions and exchange transactions, and are, therefore, available for general operations.

At June 30, 2022 and 2021, the School had no net assets with donor restrictions that are perpetual in nature.

#### Cash - Restricted

At June 30, 2022 and 2021, an escrow account of \$100,230 and \$100,220, respectively, was held aside under the provisions of the School’s charter to pay for legal and audit expenses that would be associated with a dissolution should it occur, as required by the New York State Education Department.



# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 2. Significant Accounting Policies (continued)

#### Grants and Other Receivables

Grants and other receivables represent amounts due from federal and state grants. Grants and other receivables are expected to be collected within one year, are recorded at net realizable value, and amount to \$491,361 and \$251,446 at June 30, 2022 and 2021, respectively. The School evaluates the collectivity of the receivables and employs the allowance method. The School has determined that no allowance for uncollectible accounts for grants and other receivables is necessary at June 30, 2022 and 2021. Such estimate is based on management's assessments of the aged basis of its receivables, as well as current economic conditions and historical information.

#### Contributions

Transfers of cash or other assets or settlement of liabilities that are both voluntary and nonreciprocal are recognized as contributions.

Contributions may either be conditional or unconditional. A contribution is considered conditional when the donor imposes both a measurable barrier and a right of return. Conditional contributions are recognized as revenue on the date all donor-imposed barriers are overcome or explicitly waived by the donor. Barriers may include specific and measurable outcomes, limitations on the performance of an activity and other stipulations related to the contribution. A donor has a right of return of any assets transferred or a right of release of its obligation to transfer any assets in the event the School fails to overcome one or more barriers. Assets received before the barrier is overcome are accounted for as refundable advances.

Unconditional contributions may or may not be subject to donor-imposed restrictions. Donor-imposed restrictions limit the use of the donated assets as to time or purpose restrictions.

Contributions subject to donor restrictions are recognized in changes in net assets with donor restrictions. When a purpose restriction is satisfied or when a time restriction expires, the contribution is reported as net assets released from restrictions and is recognized in changes in net assets without donor restrictions in the statement of activities.

#### Revenue Recognition

##### Per-Pupil Revenue

The School recognizes revenues from per-pupil funding in the fiscal year in which the academic programs are provided. Per-pupil revenue is billed and received based on the total number of full-time equivalent ("FTE") students and the basic charter school tuition rate for the school district of residence of the students attending the School in any given fiscal year for general education and special education. The FTE is formula-driven and based on the number of days the student has been with the School as a proportion of the number of days in the entire school year (the calculation is done by using the New York State calculator online). The School's total student population includes general education and special education students. The School has determined that revenue from its students has the same performance obligations, types of contract, and services rendered. As a result, the student body is viewed as one customer base for revenue purposes. The School uses a portfolio approach to account for per-pupil contracts as a collective group rather than recognizing revenue on an individual-contract basis. The School believes that revenue recognized by utilizing the portfolio approach approximates the revenue that would have been recognized if an individual contract approach were used.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 2. Significant Accounting Policies (continued)

#### Revenue Recognition (continued)

##### Per-Pupil Revenue (continued)

Per-pupil invoicing is managed on a bi-monthly basis to the funding source (local school district). Billing is a function of student enrollment for the upcoming fiscal year, which is the basis for the first two invoices per-pupil due June 1st and July 31st, which is a projection. Subsequent invoices are due bi-monthly. With the implementation of an automated-invoicing process through a dedicated website, the submission of each invoice is done online. After the year is complete, the School submits the FTE per-pupil reconciliation, listing every student who attended any part of the year, and the FTE each represents. Based on this final count, it calculates how much should have been paid to the School and included in the reconciliation will be any amounts due from the funding source included in grants and other receivables on the statement of financial position at year end, or any amounts payable to the funding source included as a liability on the statement of financial position at year end, as amounts are tried up to actual based on actual numbers submitted at year end.

Additional funding is also provided to support special education services. All students who are identified to need special education services or settings have an Individualized Education Program (“IEP”), formalized for his or her unique needs. Based on this IEP, the student is categorized into one of three levels of service: 0-20% service, 20-60% service, or 60% or more service required and provided by the School. For a student receiving less than 20% in services, no additional funding is received. For a student receiving services between 20% and 60% and 60% or more services of the school day, additional funding per FTE is received. Billing for this support is incorporated into the per-pupil invoices and is also settled in the same FTE per-pupil reconciliation process.

As the students receive the benefit of these services simultaneously as the School is providing them, the School recognizes per-pupil revenue from these services over time. The School believes that this method provides a reasonable depiction of the transfer of services over the term of the performance obligation based on the services needed to satisfy the obligation. Generally, performance obligations satisfied over time relate to students receiving academic or school services. The School measures the performance obligation from admission or enrollment into the School to the point when the student is discharged or the end of the school year where it is no longer required to provide services to the student, which is generally at the time of discharge or the completion of the school year. All of these services are bundled and considered a single-performance obligation, and as such, the School accounts for these bundled-performance obligations under state and local per-pupil operating revenue in the statement of activities and recognizes the per-pupil revenue over time.

##### Government Grants

Revenue from federal, state, and local government grants and contracts is recognized by the School when qualifying expenditures are incurred and billable to the government, or when required services have been provided.

##### Contract Assets and Contract Liabilities

In accordance with Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 606, contract assets are to be recognized when an entity has the right to receive consideration in exchange for goods or services that have been transferred to a customer when that right is conditional on something other than the passage of time. The School does not recognize contract assets, as the right to receive consideration is unconditional in accordance with the passage of time criteria. Also, in accordance with ASC 606, contract liabilities are to be recognized when an entity is obligated to transfer goods or services for which consideration has already been received. The School does not receive consideration prior to the transfer of goods or services and, therefore, does not recognize contract liabilities.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 2. Significant Accounting Policies (continued)

#### Contributions of Nonfinancial Assets

The School may receive contributed services that are an integral part of its operations. Such services are only recorded as contributions of nonfinancial assets, at their fair value, provided the services received create or enhance nonfinancial assets, require specified skills provided by individuals possessing those skills, and typically need to be purchased, if not provided by donation. There were no contributions of nonfinancial assets recorded during the year ended June 30, 2022.

#### Property and Equipment

Property and equipment are stated at cost and are depreciated on the straight-line method over the estimated useful lives of the assets. Leasehold improvements are amortized over the lesser of the useful life of the asset or the lease term. The School has established a \$3,000 threshold above which assets are evaluated to be capitalized. Property and equipment acquired with certain government contract funds is recorded as an expense pursuant to the terms of the contract in which the government funding source retains ownership of the property. Maintenance and repairs are charged to expense as incurred; major renewals and betterments are capitalized, based on the established threshold.

#### Impairment

The School reviews long-lived assets to determine whether there has been any permanent impairment whenever events or circumstances indicate the carrying amount of an asset may not be recoverable. If the sum of the expected future undiscounted cash flows is less than the carrying amount of the assets, the School recognizes an impairment loss. No impairment losses were recognized for the years ended June 30, 2022 and 2021.

#### Advertising

The School expenses advertising costs as incurred. The School incurred \$914 and \$1,222 of advertising costs for the years ended June 30, 2022 and 2021, respectively, which is included in the accompanying statements of functional expenses under student and staff recruitment.

#### Functional Allocation of Expenses

The costs of providing programs and other activities have been summarized on a functional basis and by natural classification in the accompanying statement of activities. Accordingly, certain costs have been allocated among the respective programs and activities according to the functional categories, as follows:

Program Services - This category represents expenses related to general education and special education for certain students requiring additional attention and guidance. These costs are allocated based on the FTE allocation method.

Management and General - This category represents expenses related to the overall administration and operation of the School that are not specific to any program services or development. These costs are allocated based on time and effort.

Fundraising - This category represents expenses directly associates with the School's effort to raise funds to support the operations for the School. These costs are allocated based on time and effort.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 2. Significant Accounting Policies (continued)

#### Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### Reclassifications

Certain accounts in the June 30, 2021 financial statements have been reclassified to conform to the June 30, 2022 presentation. These reclassifications had no effect on net income or net assets.

#### Subsequent Events

The School has evaluated events through October 28, 2022, which is the date the financial statements were available to be issued.

#### Income Taxes

The School is exempt from federal, state and local income taxes under Section 501(c)(3) of the Internal Revenue Code (the "IRC") and, therefore, has made no provision for income taxes in the accompanying financial statements. In addition, the School has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the IRC. There was no unrelated business income for the years ended June 30, 2022 and 2021.

Under U.S. GAAP, an organization must recognize the tax benefit associate with tax positions taken for tax-return purposes when it is more likely than not that the position will not be sustained upon examination by a taxing authority. The School does not believe it has taken any material uncertain tax positions and, accordingly, it has not recorded any liability for unrecognized tax benefits. The School is subject to routine audits by a taxing authority. As of June 30, 2022, the School was not subject to any examination by a taxing authority.

#### Recently Adopted Accounting Pronouncement

##### *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*

In September 2020, the FASB issued Accounting Standards Update ("ASU") 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets (Topic 958)*. The update requires not-for-profits to present contributed nonfinancial assets as a separate line item on the statement of activities, and to disclose information regarding each type of contributed nonfinancial assets. The update is effective for financial statements issued for fiscal years beginning after June 15, 2021. The School adopted this ASU as of July 1, 2021. The adoption of this ASU did not have a material impact on the financial statements.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

### 2. Significant Accounting Policies (continued)

#### Issued but Not Yet Adopted Accounting Pronouncements

##### Lease Accounting

In February 2016, the FASB issued ASU 2016-02, *Leases*, which will require lessees to recognize a lease liability, which is a lessee's obligation to make lease payments arising from a lease, measured on a discounted basis; and a right-of-use asset, which is an asset that represents the lessee's right to use, or control the use of, a specified asset for the lease term. The FASB also issued ASU 2020-05, which deferred the effective date for the School until annual periods beginning after December 15, 2021. The School is currently evaluating the impact of the adoption of ASU 2016-02.

### 3. Liquidity and Availability of Resources

The School maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The School's management meets monthly to address projected cash flows to meet its operational expenditures. The School's financial assets available within one year of the statements of financial position date for general expenditures are as follows:

<i>June 30,</i>	2022	2021
Cash	\$ 5,602,753	\$ 5,120,327
Cash - restricted	100,230	100,220
Grants and other receivables	491,361	251,446
<b>Total Financial Assets</b>	<b>6,194,344</b>	<b>5,471,993</b>
Less amounts unavailable for general expenditures within one year due to:		
Restricted by contract	(100,230)	(100,220)
Restricted by donors with purpose restrictions	-	(13,454)
	<b>(100,230)</b>	<b>(113,674)</b>
<b>Total Financial Assets Available to Management for General Expenditures Within One Year</b>	<b>\$ 6,094,114</b>	<b>\$ 5,358,319</b>

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

### 4. Property and Equipment

Property and equipment consist of the following:

<i>June 30,</i>	<b>2022</b>	<b>2021</b>	Estimated Useful Lives
Furniture and fixtures	\$ 258,768	\$ 200,428	7 years
Computer hardware and software	934,446	761,985	3 years
Equipment	44,250	44,250	5 years
Software	-	1,029	3 years
			Lesser of the useful life of the asset or the lease term
Leasehold improvements	496,352	496,352	
Construction in progress	1,387,100	-	
	<b>3,120,916</b>	<b>1,504,044</b>	
Less: accumulated depreciation and amortization	<b>(1,209,595)</b>	<b>(1,043,308)</b>	
	<b>\$ 1,911,321</b>	<b>\$ 460,736</b>	

Depreciation and amortization expense for the years ended June 30, 2022 and 2021 was \$167,315 and \$151,897, respectively.

### 5. Loan Payable - Paycheck Protection Program

In April 2020, the School received loan proceeds in the amount of \$633,903 (the “PPP Loan”), under the Paycheck Protection Program (“PPP”). The PPP was established as part of the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”) which was enacted March 27, 2020. The PPP Loan, which was in the form of a promissory note, dated April 30, 2020, signed by the School, with an original maturity of April 30, 2022, and bear interest at a rate of 1.0% per annum.

The CARES Act and the PPP provide a mechanism for forgiveness of up to the full amount borrowed. The amount of the loan proceeds eligible for forgiveness is based on a formula that takes into account a number of factors, including the amount of loans proceeds used by the School during the 24-week period after the loan origination for certain eligible purposes including payroll costs, interest on certain mortgage obligations, rent payments on certain leases, and certain qualified utility payments, provided that at least 60% of the loan amount is used for eligible payroll costs; the employer maintaining or rehiring employees and maintaining salaries at certain levels; and other factors. Subject to other requirements and limitations on loan forgiveness, only loan proceeds spent on payroll and other eligible costs during a covered eight-week or twenty-four-week period qualify for forgiveness. Any forgiveness of the PPP loan is subject to approval by the Small Business Administration. At June 30, 2021, the PPP Loan is included in total liabilities on the accompanying statements of financial position.

On July 9, 2021, the School received notification from the Small Business Administration that the School’s forgiveness application of the PPP Loan and accrued interest was approved in full, and the School has no further obligations related to the PPP Loan. Accordingly, the School recorded a forgiveness of debt of the PPP Loan in the accompanying statements of activities at June 30, 2022.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 6. Commitments

The School amended their lease with New Jerusalem Baptist Church, effective January 1, 2018. The School is obligated under a non-cancelable sub-lease for office and classroom space expiring on June 30, 2023. The terms of the new lease include monthly rental payments of \$58,000 through October 1, 2019 and increase to \$75,000 a month until the expiration of the lease.

The lease also includes a security deposit of \$1,500,000 that will be applied towards the construction of the property. The \$1,500,000 security deposit is included in the accompanying statements of financial position under construction deposit.

In 2022, the Board voted to approve an additional \$1,500,000 towards the construction of the property. The School began construction of the property in 2022. Construction in progress amounted to \$1,387,100 at June 30, 2022. As of June 30, 2022, the School has a construction commitment totaling approximately \$1,612,900.

The School entered into a one-year lease agreement with Rescue Church of Christ effective September 1, 2016 and renewed annually. On September 1, 2022, the School renewed this lease through June 30, 2023, with minimum monthly lease payments of \$8,060 for the term of the lease.

Future minimum rental payments amount to \$900,000 for the year ending June 30, 2023.

Rent expense for the years ended June 30, 2022 and 2021 was \$980,600 and \$980,600, respectively, which is included in the accompanying statements of functional expenses under rent expense.

### 7. Net Assets With Donor Restrictions

Net assets with donor restrictions consist of contributions to be used for the purchase of furniture and equipment totaling \$13,454 for the year ended June 30, 2021 which were released from restrictions as of June 30, 2022.

### 8. Risk Management

The School is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School maintains commercial insurance to help protect itself from such risks. The School also intends to defend its positions on these matters. As of June 30, 2022, there are no matters for which the School believes the ultimate outcome would have a material adverse effect on the School's financial position.

The School entered into contractual relationships with certain governmental funding sources. The governmental agencies may request return of funds as a result of noncompliance by the School, as well as additional funds for the use of facilities. The accompanying financial statements make no provision for the possible disallowance or refund. The School is of the opinion that such cost disallowances, if any, will not have a material effect in the School's financial statements and will record them in the fiscal year they become known.

### 9. Pension Plan

The School adopted a 403(B) plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Full time employees are eligible to enroll in the Plan on a monthly date with no minimum service time required. The Plan provides for the School to contribute up to 2% of participating employees' salaries. The School contribution becomes fully vested after 6 years. For the years ended June 30, 2022 and 2021, pension expense for the School was \$51,012 and \$57,737, respectively, which is included in retirement in the accompanying statements of functional expenses.

# Rochdale Early Advantage Charter School

## Notes to Financial Statements

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### 10. Concentration Risks

Financial instruments that potentially subject the School to a concentration of credit risk include cash accounts at a major financial institution that, at times, exceeded the Federal Deposit Insurance Corporation insured limit of \$250,000. The School has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on its cash accounts.

The School received approximately 89% and 96% of its total revenue from per-pupil funding from the NYCDOE for the years ended June 30, 2022 and 2021, respectively.

The School's grants and other receivables consist of two major grantors accounting for 100% at June 30, 2022 and 2021.

The School's payables consist of three major vendors accounting for approximately 58% at June 30, 2022 and four major vendors accounting for approximately 74% at June 30, 2021.





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622 Third Ave, Suite 3100  
New York, NY 10017

## **Independent Auditor’s Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

To the Board of Trustees  
Rochdale Early Advantage Charter School  
Queens, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Rochdale Early Advantage Charter School (the “School”), which comprise the School’s statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2022.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*BDO USA, LLP*

New York, New York  
October 28, 2022

# Rochdale Early Advantage Charter School

## Schedule of Findings and Questioned Costs Year Ended June 30, 2022

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### Section I - Summary of Auditor's Results

#### Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with U.S. GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?                     Yes      No
- Significant deficiency(ies) identified?             Yes      None reported
- Noncompliance material to financial statements noted?    Yes      No

### Section II - Financial Statement Findings

There were no findings related to the financial statements that are required to be reported in accordance with generally accepted government auditing standards.



Escrow account

September 01, 2022 through September 30, 2022

Primary Account: [REDACTED]

**SERVICE CHARGE SUMMARY**

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
<b>Total Service Charges</b>	<b>\$0.00</b>

**CHASE BUSINESS SAVINGS**

ROCHDALE EARLY ADVANTAGE CHARTER SCHOOL

Account Number: [REDACTED]

**SAVINGS SUMMARY**

	INSTANCES	AMOUNT
Beginning Balance		\$100,231.47
Deposits and Additions	1	0.81
<b>Ending Balance</b>	<b>1</b>	<b>\$100,232.28</b>
Annual Percentage Yield Earned This Period		0.01%
Interest Paid This Period		\$0.81
Interest Paid Year-to-Date		\$7.38

Your monthly service fee was waived because you maintained an average savings balance of \$500 or more during the statement period.

**TRANSACTION DETAIL**

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$100,231.47
09/30	Interest Payment	0.81	100,232.28
	<b>Ending Balance</b>		<b>\$100,232.28</b>

10 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Ron Wilson

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**    **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

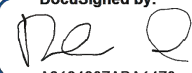
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**Home Telephone:**

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**Home Address:**

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6/28/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Jerome Hurt

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
N/A	N/A	N/A	N/A

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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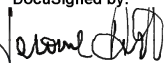
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**Home Telephone:**

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**Home Address:**

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7/1/2022

**Signature**

**Date**

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Calvin Rice

---

**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chairman

CEO, Ex officio

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**    **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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[Redacted] \_\_\_\_\_

**Business Address:**

[Redacted] \_\_\_\_\_

**E-mail Address:**

[Redacted] \_\_\_\_\_

**Home Telephone:**

[Redacted] \_\_\_\_\_

**Home Address:**

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DocuSigned by:  
*Calvin Rice*  
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6/28/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Marcia Anglin

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

[Redacted]

\_\_\_\_\_

**Business Address:**

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**Home Telephone:**

[Redacted]

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**Home Address:**

[Redacted]

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DocuSigned by:  
*Marcia Anglin*  
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7/1/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
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*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Shinequa Brown

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

My daughter is a student at Rochdale Early Advantage Charter School.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Address:**

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**E-mail Address:**

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**Home Telephone:**

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**Home Address:**

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7/6/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Kamla Sandiford

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee, Personnel Committee Chairperson

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Cousin, Pre-K Teacher

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes**    **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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**None**

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**Home Telephone:**

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**Home Address:**

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*Kamla Sandiford*  
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7/19/2022

**Signature**

**Date**

Acceptable signature formats include:

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- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nick Pozek

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**Name of Charter School Education Corporation:**

Global Community Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

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**None**

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**Home Telephone:**

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**Home Address:**

69-10 108th Street #1A; Forest Hills NY 11375

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*Nick Pozek*  
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7/10/2022

**Signature**

**Date**

Acceptable signature formats include:

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*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Lorraine Stephens

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**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes  No

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**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Chene Williams

---

**Name of Charter School Education Corporation:**

Rochdale Early Advantage Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

Chairperson Academic Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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Yes  No

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Yes  No

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**Home Address:**

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*Chene Williams*  
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7/5/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF





# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

---

#### **Date and Time**

Monday July 19, 2021 at 6:30 PM

#### **Location**

In Person @ the Rochdale Early Advantage Charter School and Via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (in-person), R. Wilson (in-person), L. Stephens (in-person), S. Brown (remote), M. Anglin (in-person), Jerome Hunt (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

#### **Guests Present**

Dr. Julie Padilla (in-person), Sylvia Fairclough-Leslie (in-person), Tawanna Muniz (in-person)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order July 19, 2021 at 7:12 PM

R. Wilson made a motion to Approve Agenda.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Minutes**

R. Wilson made a motion to Approve Minutes from May 21st and June 28th 2021.

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 440
- SPED STUDENTS – 52
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 67%

#### **ENROLLMENT: 2021 - 2022**

- All incoming new students have been entered into our system (3 potential ELL students)
- Eight students are not returning to REACS.
- 615 total applications on the waitlist.

#### **COMPLIANCE/FINANCE:**

- Ops working with families to pick up books and devices for clean-up and updates.
- Preparing requested documents with the team and Dan Pasek group on the renewal.
- Working on annual report due August 2<sup>nd</sup>.
- Working on orders for upcoming school year
- Need board conflict of interest forms completed by board members
- PPP loan has been forgiven 100%
- Financial summary and cash disbursement reports were given to the board

## **III. School Leader Report**

### **A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla**

- Renewal plan laid out; 9/1 deadline – working with Dan Pasek and admin
- 110 scholars in summer school; progressing well – teacher observations are occurring
- 2021-2022 School planning update given as well as the school calendar
- Working on filling current vacancies
- Working on space planning for 7<sup>th</sup> and 8<sup>th</sup> grade in the school gym with Dr. Rice

## **IV. PTO Report**

### **A. Shinequa Brown (NO REPORT – NO MEETING IN THE MONTH OF JULY)**

## **V. CEO Report**

### **A. Bishop Calvin Rice (via. L. Hamer)**

- PPP Load forgiven
- Finalizing sewer line concerns
- Will be receiving rental assistance for 7<sup>th</sup> and 8<sup>th</sup> grade (\$990,000)
- Waiting to see when ground can be broken on new school

## **VI. Finance Report**

**A. Mrs. Marcia Anglin (NO REPORT – Did not meet in the month of July)**

## **VII. Academic Accountability Report**

**A. Mrs. Chene Williams**

- Held meeting July 13th 2021 via Zoom
- Admin presented July report
- Discussions on board deadlines and amin deadlines
- Discussed safety and air quality concerns
- Discussed possibility of virtual learning environment
- Discussed social distancing guidelines
- Board training discussed, goals for academic committee
- Will work with administration to ensure best learning environment for students

## **VIII. Personnel Committee Report**

**A. Mrs. Kamala Sandiford (NO REPORT)**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:1 PM. Next meeting will be August 23, 2021

Respectfully Submitted,  
R. Wilson

Executive session was held on July 20<sup>th</sup> 2021, via Zoom online meeting platform. In executive session, M. Anglin made the motion to accept REACS staff salaries; R. Wilson seconded, motion was passed. L. Stephens made a motion regarding REACS admin staff; C. Williams seconded, motion was passed. A REACS analysis will be done by L. Stephens and update will be given to the board.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

---

#### **Date and Time**

Monday August 23, 2021 at 6:30 PM

#### **Location**

In-Person @ Rochdale Early Advantage Charter School and via Zoom Online Meeting Platform

---

#### **Directors Present**

C. Williams (Remote), L. Hamer (In-Person), R. Wilson (Remote), L. Stephens (In-Person), S. Brown (In-Person), M. Anglin (Remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (In-Person)

#### **Guests Present**

Dr. Julie Padilla (Remote), Sylvia Fairclough-Leslie (Remote), Tawanna Muniz (Remote), Dr. C. Walden (In-Person)

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on August 23, 2021 at 6:37 PM

C. Rice made a motion to Approve Agenda (to include today's date).

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### C. Approve Minutes

R. Wilson made a motion to Approve Minutes from July 19, 2021.

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

Dr. Hamer introduced Nora Clancy who is working on the charter renewal; Nora spoke the board and the guests in attendance (In-Person and Online) on the charter renewal process that will take place this year.

## II. Business & Operations Report

### A. Mrs. Tawana Muniz

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 445
- SPED STUDENTS – N/A
- ELL – 7
- ECONOMIC DISADVANTAGE STUDENTS – N/A

#### ENROLLMENT: 2021 - 2022

- A total of 639 applicants are on our waitlist.
- 5 seats to fill: 4 K seats / 1 7<sup>th</sup> grade seat

#### COMPLIANCE/FINANCE:

- Annual Report Submitted on August 2<sup>nd</sup>.
- Ops preparing the school for re-opening (screening, technology, ID badges, etc.)
- PPE items ordered and in stock
- Deep Cleaning, floor waxing has begun to prepare for school reopening.
- Preparing for Phase II of Financial Audit. Dates 9/17 & 9/18
- Financial Summary and Cash disbursement reports were given to the board.

## III. School Leader Report

### A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla

Mrs. Lesile introduced the new assistant principal, Dr. Claytisha Walden

#### Renewal Planning

General Information:

DOE generates recommendations for renewal short-term or long-term (not a candidate for non-renew, good). Goes onto Board of Regents agenda meeting. February, March or April meeting next year.

- EQ 1: Trend comparison to CSD, 2019 data
- EQ 2: Organization and operations, do we see systems and structures are in place to make sure the school is using that data (From admin, to teachers, to the students- how does data get used?)
- Enrollment and retention of special populations
- Financial liability long term and short term (any flags)
- Board: How often do they meet, quorum, their involvement/knowledge, how they make decisions/allocate.

Important Dates:

- **By July 15:** Submit school calendar via [Charter Information Portal \(ChIP\)](#).
- **By July 15:** Send name and contact information for hearing logistics point person via [Charter Information Portal \(ChIP\)](#).
- **By July 20 :** Step 1 Complete [this survey](#) for all grades that your school serves.  
Step 2
- Submit your interim assessment data through the Accountability Tab in ChIP. Attached, please find detailed instructions. We encourage you to read through the instructions now, as some

- pre-work is required if you use iReady or ANET. ChIP will be ready to accept submissions starting on June 21.
- **By August 2:** Submit overview of fall plans (link) via [Charter Information Portal \(ChIP\)](#). Please submit a high level overview of what options you are planning to offer for the fall (100% in-person, hybrid, etc. and some explanation of what a hybrid might look like), with the understanding that this might change. This deadline may be pushed back, based on the timeline for receiving state guidance.
- **By September 1:** Submit renewal application via [Charter Information Portal \(ChIP\)](#).
- **By September 1:** Submit master schedules for in person as well as any virtual synchronous learning (as applicable based on updated guidance from the state, your re-opening plan) via [Charter Information Portal \(ChIP\)](#).
- **By September 15: Disseminate Renewal Notification in person and/or virtually, in accordance with your re-opening plan:**
  - You will be able to access your school's letter(s) on the [Renewal Resources page](#) the within the next few weeks.
  - The letters will be prepared in English, Spanish, and French. If you need the letter to be translated in another language, you will need to coordinate translation services.
- **Pre Call Before Visit w/Laurie and Leadership Team**
- **October/November/December Visit:** To begin- Leadership Team Meetings (SEO members will also be there). Then same day or next day Classroom Observations (virtual or in person)
- Pre, observation, and post - should be the one responsible for regular observations
- Provide relevant context, observe 30-40 minutes, and then debrief
- **Interviews during Visit**
  - Teachers
  - Other staff (Ops, SPED coordinators, etc.), Parents, and Students as available
  - Board, as many board members as possible and prepared to answer questions-happens before the public hearing.
  - Will let them know after submitting application or co-create list, they want certain individuals based on their experience and years at the school, most likely virtual.
- **Leadership Debrief to discuss remaining components**
  - **Public Hearings:** TBD on virtual/in-person, will reach out in September to coordinate
  - **Board of Regents Decision - March/April/May**

### Summer School 2021 Overview

- Summer school took place from July 6<sup>th</sup>- August 5<sup>th</sup> and our school day was from 9am-12pm. We had a total of 114 scholars enrolled for our summer session. We were able to take some scholars off the wait-list who were non-mandated (31 scholars total). These were scholars whose families wanted to enroll them in summer school, as spots became available. Grades Pre-K through 5<sup>th</sup> grade were in the building, while Grades 6 and 7 were virtual for summer.
- Our teachers provided curriculum instruction with Springboard (Pre-K-3<sup>rd</sup> Grade), Focus Math, and Cadence Learning (Grades 4-7). The Cadence curriculum was new to REACS- but offered a great depth of novel studies to our scholars and they seemed to enjoy the texts they completed!
- Springboard Teachers (Pre-K through 3<sup>rd</sup> Grade) hosted family workshops weekly to work with families and teach them literacy strategies to utilize at home. These workshops were extremely successful with over 60% of families attending these weekly sessions with their scholar's classroom teacher.
- Teacher observations occurred along with teachers submitting weekly summaries based on scholars' participation, and growth. They relayed the modifications they made with regard to texts or mathematical practices.
- Teachers conducted outreach to families (by phone, Zoom, or in-person) over the last two weeks to provide an update on how their scholar progressed and what they should focus on for the down time

inbetween summer session closing and the start of the new school year. Scholars also have a variety of texts to read that were sent home in their summer backpacks (chapter texts, texts related to ELA, Science, Math, etc. and a thorough workbook to prepare them for the next grade) to work on in these few weeks before the new school year begins.

### **2021-2022 School Year Planning**

- REACS will offer a fully In Person instructional option for Fall 2021. School will monitor the status of the Covid-19 pandemic to make decisions as the school year progresses.
- Calendar for 2021-2022 school year is complete.
- Teacher Institute - August 30th - September 10th
- Parent/scholar Orientation - September 9th - 10th
- First Day of In person Instruction - September 13th

#### **Assessment dates**

- Beginning of Year (BOY) Administered September - October 2021. Determine individual achievement gaps and intervention plan
- Tentative School wide Events and Activities
- Instructional days and Holidays

### **Tentative Blended Learning Options Plan for 2021-22**

- Elementary Teaching Plan Number of Online Teachers (1 teacher for 2 grades)
- **Kindergarten/Grade One**
  - 7:30am-9am Outreach, grading, lesson planning, posting work for the week
  - Kindergarten Live Instruction 9-11am/Grade One Asynchronous 9-11am
  - Lunch 11 -12pm
  - Kindergarten Asynchronous 12- 2/Grade One Live Instruction 12-2pm
  - Office Hours session at 2:00-4:00pm (One on one sessions to follow-up,group/individual support as needed - RETEACH)
    - Kindergarten 2:00-3:00pm
    - Grade One 3:00-4:00p
- **Grade Two/Grade Three**
  - 7:30am-9am Outreach, grading, lesson planning, posting work for the week
  - Grade Two Live Instruction 9-11am/Grade Three Asynchronous 9-11am
  - Lunch 11 -12
  - Grade Two Asynchronous 12- 2/Grade Three Live Instruction 12-2pm
  - Office Hours session at 2:00-4:00pm (One on one sessions to follow-up,group/individual support as needed - RETEACH)
    - Grade Two 2:00-3:00pm
    - Grade Three 3:00-4:00pm
- **Grade Four/Grade Five**
  - 7:30am-9am Outreach, grading, lesson planning, posting work for the week
  - Grade Four Live Instruction 9-11am/Grade Five Asynchronous 9-11am
  - Lunch 11 -12pm
  - Grade Four Asynchronous 12- 2/Grade Five Live Instruction 12-2pm
  - Office Hours session at 2:00-4:00pm (One on one sessions to follow-up,group/individual support as needed - RETEACH)
    - Grade Four 2:00-3:00pm
    - Grade Five 3:00-4:00pm

- **Middle School Teacher Schedule**
  - 7:30-8:30 Outreach, grading, lesson planning, posting work for the week
  - 8:30-12pm Instructional Time
  - 12pm-1pm Lunch
  - 1pm-2pm Planning
  - 2:00-3pm One on one sessions to follow-up, group/individual support as needed -RETEACH
  - 3pm-4pm Parent Meetings
- **Sixth Grade**
  - 8:30-9:30 ELA
  - 9:45-10:45 Math
  - 11:00-12pm SS/Science
- **Seventh Grade**
  - 8:30-9:30 Math
  - 9:45-10:45 SS/Science
  - 11:00-12pm ELA
- **Eighth Grade**
  - 8:30-9:30 SS/Science
  - 9:45-10:45 ELA
  - 11:00-12pm Math
- Total: 6 teachers across K-8 to be instructing for virtual only. This would be to best serve the school community and cater to those students who have underlying conditions and are unable to return in-person. Documentation would need to be submitted to ensure that the spots go to those that need it.
- There would only be 100% in-person or 100% remote offered, no blended learning.
- Reviewed in January 2022 based on COVID rates, vaccine for under 12 year olds.

#### IV. PTO Report

##### A. Shinequa Brown (No Report as there was no meeting in July)

- Next meeting scheduled for September 15, 2021 @ 6:30 p.m.

#### V. CEO Report

##### A. Bishop Calvin Rice

#### Maintenance/Facility and new Construction:

- We are awaiting a few required items to complete the process with M & T Bank.
- AG Approval
- Five architectural concerns.
- Even though we have five architectural concerns the DOB Deputy commissioner gave us a temporary waiver and approved our structural plans on August 12 so that we can begin and complete foundation work before winter. The next step was for me to serve public notices to eight surrounding neighbors in person or by registered mail, I completed this task on August 16<sup>th</sup>. Following the completion, we are required to wait ten workdays and the DOB will issue a work permit to begin construction. Hence, we are planning a groundbreaking ceremony on September 2<sup>nd</sup>. (Board members please plan to be in attendance if possible.) Actual construction should begin within a week.



- I have been working with Ms. Leslie and Ms. Muniz to construct four temporary classrooms on the gym floor using glass and metal to give a better sound buffer.
- I will be commencing training this week and next week with M & T bank technical team on the navigation of their construction management portal, Beginning September the 8<sup>th</sup> I am enrolled in the DOB's required training for their online construction management portal.
- I am submitting two names for consideration for REACS board membership, Mr. David Barron a licensed architect and Mr. Mitchell L. Walker, Deputy Director for Administration for Children.
- The Pastor of the Rescue Church where the Pre-K is being held (Pastor Wilks) passed away today.

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin (No Report as there was no meeting in July)**

## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met on 8/19/21 @ 6:00 p.m. via Zoom. The following discussions were held:
  - Prep for onsite learning
  - Tracking for student needs
  - Enrichment
  - Continuous improvement on foreign language

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford via Mrs. Sylvia Fariclough-Leslie 2021 Staffing Plan**

- New hires for 2021-2022 regular school year
  - B, Elementary teacher
  - Mr. Joel Bunche, Middle School PE teacher
  - Ms. Nikki Smith, Special Education teacher
  - Ms. Daniella Ruvinsky, Special Education teacher
  - **Update needed from Board as far as Parent Coordinator**
- Interviews continue to fill vacancies
- Received phone calls from two local principals regarding staff members (Brady, Suberi, Jackson) who are looking to leave REACS for the Fall.

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.

In executive session:

The board discussed an administrative issue and procedure going forward for said issue; the board voted and passed the updated administrative package that will be uploaded to the DOE for charter renewal (R. Wilson made the motion, M. Anglin seconded).



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday September 27, 2021 @ 6:30 pm

#### **Location**

In-Person at Rochdale Early Advantage Charter School and online via Zoom Online Meeting Platform

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#### **Directors Present**

L. Hamer (remote), C. Williams (remote), R. Wilson (remote), K. Sandiford (remote), M. Anglin (remote), S. Brown (remote), L. Stephens (remote), J. Hurt (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Dr. Julie Padilla (remote), Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote), Dr. Claytisha Walden (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on September 27, 2021 at 6:35 PM

M. Anglin a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

### C. Approve Minutes

R. Wilson made a motion to Approve Minutes from August 23, 2021.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

## II. Business & Operations Report

### A. Mrs. Tawana Muniz

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 34
- K-7 STUDENTS – 441
- SPED STUDENTS – 62
- ELL – 10

#### ENROLLMENT: 2021 - 2022

A total of 553 applications are on our waitlist.

9 seats to fill

- 2-K seats
- 1- 1<sup>ST</sup> Grade
- 2-2<sup>nd</sup>
- 1-4<sup>th</sup> grade
- 2-7<sup>th</sup> grade
- 1-8<sup>th</sup> grade

#### COMPLIANCE/FINANCE:

- Working on Audit selections from auditors
- Preparing documents for ARP-2 Grant
- Preparing reports for the NYC Authorizer Accountability Compliance (Due 10/1)
- Financial Summary-sent to the board
- Cash Disbursement-sent to the board

## III. School Leader Report

### A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla Dr. Claytisha Walden

#### Renewal Planning

##### ● General Information:

DOE generates recommendations for renewal short-term or long-term (not a candidate for non-renew,

good). Goes onto Board of Regents agenda meeting. February, March or April meeting next year.

- EQ 1: Trend comparison to CSD, 2019 data
- EQ 2: Organization and operations, do we see systems and structures are in place to make sure

the school is using that data (From admin, to teachers, to the students- how does data get used?)

- Enrollment and retention of special populations
- Financial liability long term and short term (any flags)
- Board: How often do they meet, quorum, their involvement/knowledge, how they make decisions/allocate.

##### ● Important Dates:

- **By September 1:** Submit renewal application via [Charter Information Portal \(ChIP\)](#).
- **By September 1:** Submit master schedules for in person as well as any virtual synchronous learning (as applicable based on updated guidance from the state, your re-opening plan) via [Charter Information Portal \(ChIP\)](#)..

○ **By September 15: Disseminate Renewal Notification in person and/or virtually, in accordance with your re-opening plan:**

- You will be able to access your school's letter(s) on the [Renewal Resources page](#) the within the next few weeks.

○ The letters will be prepared in English, Spanish, and French. If you need the letter to be

translated into another language, you will need to coordinate translation services.

- **Pre Call Before Visit w/Laurie and Leadership Team**
- **October/November/December Visit:** To begin- Leadership Team Meetings (SEO members will also be there). Then same day or next day Classroom Observations (virtual or in person)
- **Public Hearings:** TBD on virtual/in-person, will reach out in September to coordinate
- **Board of Regents Decision - March/April/May**

### **2021-2022 School Year Planning**

- First Day of in-person instruction - September 13th
- Assessment dates
- Beginning of Year (BOY) Administered September -October 2021. Determine individual achievement gaps and intervention plan.
- Start Afterschool and Saturday School week of October 4th based on the BOY

### **REACS Math instructional FOCUS**

- Building a Safe Math Community
- Implementing the REACS Math Framework (Eureka)
- Focused Practices (*lesson plan template attached*)
- Fluency Routines
- The 5 Mathematical Practices for Orchestrating Discussion
- The 3-Read Protocol or Notice and Wonder
- Exit Tickets to inform Instruction
- **Develop & Deepen Students' Conceptual Understanding** (*currently REACS students can visually display their understandings through the use of multiple strategies*)

○ Teachers as Mathematicians

- Unpacking NGLS Standards
- Learning Math Conceptual Understandings + Coherence
- Students verbally articulating math conceptual understandings
- Math Language Stems

### **REACS Literacy Focus**

- Integration of lessons with New Generation Learning Standards
- Continued development of our co-teaching model and supporting practices. With recent changes to our learning environments, students now, more than ever, require models of collaboration and inquiry. As we seek to strengthen our co-teaching by facilitating a robust conceptualization of its theories and applications, we'll find that:

1. Many of the stressors brought on by current environmental demands are alleviated
2. The quality, frequency, and endurance of student engagement will increase
3. Students will begin to approach topics with an inquiry focus in which they are searching for a deeper understanding and connections
4. Students' discussions will naturally become inclusive of extended (higher-level DOK) thinking.

### **DATA Focused Instruction**

- **ELA - Core Action 3A:** The teacher poses questions and tasks for students to do the majority of the work: speaking/listening, reading, and/or writing. Students do the majority of the work of the lesson.
- **Math -Core Action 1.C:** The enacted lesson intentionally targets the aspect(s) of Rigor (conceptual understanding, procedural skill and fluency, application) called for by the standard(s) being addressed.

### **Wednesday Schedule**

- Wednesdays are scheduled so that scholars will have core instruction, reteach time for critical standards, enrichment classes, iReady and independent reading. Additionally, teachers participate in Professional Learning Communities. Enrichment classes for scholars are being finalized. We are working residences for music, dance, photography, karate and chorus.

### **Parent Partnership Focus**

- Sessions for Parents/Families on the following topics:
  - Communication 101
  - Vision for Co-Teaching: Motivation, Advocacy, Parenting, and Partnering
  - Relational Trust and Communication
  - Goal Setting and Reflection
  - Co-Teaching from Home: Motivation
  - Co-Teaching from Home: Advocacy and Parenting
  - Co-Teaching from Home: Early Literacy
  - Co-Teaching from Home: Elementary Literacy
  - Co-Teaching from Home: MS Literacy
  - Co-Teaching from Home: Early Math
  - Co-Teaching from Home: Elementary Math

### **COVID-19 Impact & Class Closure**

- We had to close 2 classes based on positive cases among scholars. Classes were shifted to virtual learning. We had one staff member who tested positive. She was not in school for several days before being diagnosed so it didn't trigger any closer.
- We distributed devices to scholars. Devices were updated with Go Guardian to monitor online activity.
- Devices came back with lots of damage from scholars. We had to order additional devices.

### **529 College Savings Plan**

- Scholars saving account towards college.

### **Professional Development**

- Protocols for Professional Learning Communities
- Grade Team Planning session based on data reports

### **Proposal for Academic/Personnel Committee to meet every other month starting in October. Monthly**

**Reports will continue with pertinent details.**

**Dates for 6:30 PM**

**Oct 19, 2021 iReady Summary**

**Dec 14, 2021 ANET Summary**

**Feb 15, 2021 Promotion In Doubt**

**Apr 12, 2021 Mid Year Assessment Summary**

**Jun 14, 2021 Graduation Details**

**Jul 19, 2021 2020-21 School Year Data Review**

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening executive board, parents, guardians, caregivers, school leaders, and staff. The PTO held our first meeting on Wednesday, September 15th and we had a great turnout of about 75. I think the PTO year is off to a great start.

At the beginning of our inaugural 2021-22 meeting, we had a moment of silence for friend and PTO 2nd VP Jenyse Tanksley whose untimely passing has saddened us all. We gave away face masks as our school opening scholar giveaway to two (2) scholars. We informed parents that the PTO assembled a "welcome packet" for parents, which included our goals for this year, a detailed calendar, and instructions for the popcorn fundraiser with brochure. Our popcorn fundraiser will be both virtual and by brochure order this year, with brochure orders starting today and ending on November 29th; the 4-day virtual events will begin weekly on October 4th and end the week of December 21st. New to the welcome packet this year are PTO business cards with our contact information and a QR code for our Cash App. Now dues (which is \$25 per family), donations and fundraiser monies can be directly sent to the PTO bank account; and we eliminate the need for us picking up checks, etc. from the school's office, which keeps everyone safer. We are utilizing technology more and the school has agreed to post our meeting minutes, by laws and other pertinent PTO info under our tab on the school's website.

In August, the PTO provided the school with twelve (12) \$5 Arch cards from McDonald's as a summer program incentive. After purchasing the cards, the PTO beginning school year balance is \$3,526.07. And as usual, our school leaders gave important updates and answered the questions/concerns of parents (see questions below). The PTO asked parents for patience and kindness as we get settled into the routine of our new normal. Our village must work together to be successful. We look forward to an exciting and successful year.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

- In a hold position with the construction with new building. Meeting tonight at 7:15 pm with architect and insurance company. The bank we currently have don't want to use the current contractor in place. The amount that the current contractor is bonded at isn't enough for the bank. If we can't bond the current contractor, there is a list of contractors the bank has that we can use which will raise the cost of the building; the other option is to go back to Northfield Bank and go through another vote and approval process. Once we have a bonded contractor, we can break ground.

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin**

- Finance committee met Wednesday, September 22<sup>nd</sup> via zoom. Topics discussed were:
  - Teacher attraction/retention Sign on/Retention bonuses, and full salary description in contracts.

## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met on September 23<sup>rd</sup> and the 25<sup>th</sup> via zoom; topics discussed were:
  - Facility needs and repairs
  - Mask protocols
  - Testing schedules
  - Data timelines and goals
  - Vaccine mandates

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford**

No meeting will meet next month, date TBD

## **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.  
In executive session vaccine mandates were discussed.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday October 25, 2021 @ 6:30 pm

#### **Location**

via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (remote), R. Wilson (remote), M. Anglin (remote), S. Brown (remote), L. Stephens (remote), K. Sandiford (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Dr. Claytisha Walden (remote), Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote)

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#### **• Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on October 25, 2021, at 6:34 PM

C. Williams made a motion to Approve Agenda.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

### C. Approve Minutes

R. Wilson made a motion to Approve Minutes from September 27, 2021.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

## • Business & Operations Report

### A. Mrs. Tawana Muniz

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 443
- SPED STUDENTS – 62
- ELL – 10

#### ENROLLMENT: 2021 - 2022

A total of 553 applications are on our waitlist.

8 seats to fill

- 2-K seats
- 1-2<sup>nd</sup> grade
- 1-4<sup>th</sup> grade
- 2-7<sup>th</sup> grade
- 1-8<sup>th</sup> grade

#### COMPLIANCE/FINANCE:

- Audit and Call completed.
- Preparing reports for the NYC Authorizer Accountability Conference due 11/1.
- Financial and Cash disbursement reports were sent to the board.

## • School Leader Report

### A. Mrs. Sylvia Fairclough-Leslie/Dr. Claytisha Walden

General Information:

DOE generates recommendations for renewal short-term or long-term (not a candidate for non-renew, good). Goes onto Board of Regents agenda meeting. February, March or April meeting next year.

- EQ 1: Trend comparison to CSD, 2019 data
- EQ 2: Organization and operations, do we see systems and structures are in place to make sure the school is using that data (From admin, to teachers, to the students- how does data get used?)
- Enrollment and retention of special populations
- Financial liability long term and short term (any flags)
- Board: How often do they meet, quorum, their involvement/knowledge, how they make decisions/allocate.

Important Dates:

- The Community Notification letters of REACS Renewal were sent to families.
- **Pre-Call Before Visit w/Laurie occurred Thursday, Oct 21, 2021 to confirm the schedule for next week's visit.**
- **October/November/December Visit:** To begin- Leadership Team Meetings (SEO members will also be there). Then same day or next day Classroom Observations (virtual or in person)
- **Public Hearings:** TBD on virtual/in-person, will reach out in September to coordinate
- **Board of Regents Decision - March/April/May**

### 2021-2022 School Year Update

- COVID-19 Impact
- One Positive Covid case, a scholar tested positive. She was not in school for several days before being diagnosed so it didn't trigger any closer.
- We are still working on minimizing the sound levels in the Middle School classes in the gym.



#### Discipline

- Developing a PBIS system to reward scholars' leadership
- Demerit System for scholars who require redirection
- 2 seventh graders were suspended for fighting in class

#### Assessment

- Summer Data
- Chart of Scholars I-Ready results comparing EOY 21 to BOY 21 (Attached)
- Beginning of Year iREADY (BOY) Administered September (Attached)
- Initial Data was used to Determine individual achievement gaps and intervention plan.
- ANET schedule changed
- ELL Scholars were assessed using NYSITELL
- Intervention Plan
- Start Afterschool and Saturday School started the week of October 11th
- Focused Instructional Groupings
- Interventionist working with identified scholars during the day

#### Enrichment Activities

- Wednesdays during the school day
- Young Peoples Chorus of NYC for scholars Grades 2-8 will begin 10/27
- Chess TBA
- LEAP - Arts Enrichment will begin 11/3
- After School Mondays
- Pretty Brown Girls will begin 11/1
- **Financial Literacy will begin 11/1**

#### 2021 Staffing

- **Pending REACS COVID Vaccine Mandates we continue to face a** continued substitute shortage has a huge impact on our schools
- Teacher vacancy
- TA vacancy - Filed pending clearance
- School Aide vacancy

We continue to adjust daily to provide coverages. We are now adjusting to compensate teachers for missing their preps.

- **PTO Report**  
**A. Shinequa Brown**

Good evening executive board, parents, guardians, caregivers, school leaders, and staff. The PTO held our October meeting on Wednesday, October 25th and we had about 23 people in attendance.

At the beginning of our meeting, we informed everyone that we still have maroon face masks for sale; 1 for \$6 or 2 for \$10. We also asked everyone to encourage their scholars to be responsible in the handling of their devices.

The big focus of the meeting was on our current Popcorn Fundraiser. Brochure orders are still on going and will end on November 29th. Our first 4-day virtual popcorn event from October 4th through October 7th was a huge success, with sales totaling \$4,989; meaning we made a profit of \$2,494. We congratulated our three (3) 3 scholars who sold over \$1,000 each (Jahane, Navaeh and Averi). Gift cards will be given to each scholar who sells over \$1,000 during any of the 4-day virtual events; and if that doesn't apply then the two (2) highest sellers of that virtual event will receive gift cards. We want to incentivize our scholars/families to sell. Not to mention, at the December PTO meeting the three (3) highest brochure sellers plus the teachers or the highest selling class will be announced and receive gift cards as well. The next virtual event dates are November 9th through November 11th; and we will open one more in December (TBA) for everyone who prefers that method of ordering. Our first bulk brochure order will be soon so the final day to get the order forms completed will be October 25th and hopefully we will have the delivery in before Thanksgiving. We continue to ask that no monies be sent to school with scholars because we are utilizing Cash App to keep everyone a little safer. With the success of our fundraiser so far, our PTO bank balance is currently \$5,529.04(Cash Statement attached below).

As always, our School Leaders addressed some concerns of parents (list attached below). Parents were told that scholar P-EBT funds should be loaded towards the end of November, however, REACS has no control over when it will be available. Families were asked to speak with their scholars about proper behavior on the buses and following the rules. They addressed the questions regarding the staffing changes; parents were informed that due to the vaccine

mandate staff altering had to occur and the parents of those particular classes with changes were notified.

To end the meeting, we asked everyone to stay tuned as we come up with possible ways to give back to our REACS community for the holidays and gave a synopsis of the events to come in the next 30 days(Character Day, Asynchronous Day, Veteran's Day, Report Cards and PTC), as well as informed every one of the Mobile Vaccination Van that will be in the school parking lot this week from 10am to 6pm with the Pfizer Vaccine.

- **CEO Report**
  - A. **Bishop Calvin Rice**

**Maintenance/Facility and new Construction:**

We are still awaiting AG approval to move forward with M & T Bank.

I have visited four job sights of prospective contractors and requested bids from in the event we are unable to use our original contractor due to the requirements of M & T Bank. I have received two bids thus far which are two and three million above our budget. The most competitive and bid is one pending from Acisco Construction who is trying to adapt their bid to our 6.5 million budget.

Acisco have built to facilities for Success Academy one of which I visited last week.

I am working to get DOB approved material to reduce the noise level of the four temporary classroom on the gym floor. Because of the supply limits due to COVID it has been difficult acquiring the amount of material need.

I submitted two names for consideration for REACS board membership, Mr. David Barron a licensed architect and Mr. Mitchell L. Walker, Deputy Director for NYC Administration for Children I would like to know the disposition of these candidates.

There will be a mobile vaccination unit in the parking lot this week administering the Pfizer vaccine to eligible candidates. I am in negotiations to have on site vaccination when FDA approval is granted for kids under twelve.

Governor Hochul restored a Homeland Security Grant in the amount of \$40,600.

- **Finance Report**
  - A. **Mrs. Marcia Anglin**
    - No meeting for the month of October; next meeting is scheduled for November (bi-monthly).
- **Academic Accountability Report**
  - A. **Mrs. Chene Williams**
    - Met via Zoom on 10/19/21 @ 6:30 pm.
    - Highlights from the meeting: The renewal process and board interviews for the school.
    - Discussed data analysis of reading and math.
    - Need analysis for entire school.
    - Discussed instructional focus to close gaps.
    - Curriculum review is under discussion.
    - Scholar incentives.
- **Personnel Committee Report**
  - A. **Mrs. Kamala Sandiford**
    - Met 10/19/21 via Zoom online platform.
    - Current staff covering vacancies due to the COVID mandates.
    - Spanish teacher vacancy (today).
    - Looking to meet all current vacancies.

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.  
In executive session the charter renewal processed was discussed with Nora Clancy.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

---

#### **Date and Time**

Monday November 22, 2021 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (remote), R. Wilson (remote), K. Sandiford (remote), J. Hurt (remote), M. Anglin (remote), S. Brown (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Sylvia Fairclough-Leslie (remote), C. Walden (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on November 22, 2021 at 6:32 PM

K. Sandiford made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### C. Approve Minutes

R. Wilson made a motion to Approve Minutes from October 25, 2021.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

## II. Business & Operations Report

### A. S. Fairclough-Leslie

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 443
- SPED STUDENTS – 62
- ELL – 10
- ECONOMIC DISADVANTAGE STUDENTS – 65%

#### ENROLLMENT: 2021 - 2022

A total of 553 applications are on our waitlist.

8 seats to fill

- 2-K seats
- 1-2 grade
- 1-4<sup>th</sup> grade
- 2-7<sup>th</sup> grade
- 1 8<sup>th</sup> grade

#### COMPLIANCE/FINANCE:

- Financial Summary/Budget vs. Actual/Cash Disbursement reports given to the board.

## III. School Leader Report

### A. Mrs. Sylvia Fairclough-Leslie/Dr. Claytisha Walden

- **Renewal Planning**
- The School Visit for our Charter Renewal took place during the week of October 25<sup>th</sup>. There were leadership team meetings, Special Education Team meeting, Class observations and Staff Interviews.
- **The following areas were identified as strength of REACS;**
- Management
- School Culture
- Increase in ELLs was noted
- Student exemplary work posted as anchors
- Students were engaged in their work
- There was urgency and commitment from the staff
  
- **The following 2 areas were identified for continued growth:**
- Ensuring that we are repeating the identified schoolwide priorities
- Strengthening of review and feedback cycle on lesson planning to ensure alignment to the standards and tasks are rigorous.

#### Next Steps

- Review of School Discipline Policy
- **Public Hearings:** December 6, 2021, at 5:30PM via zoom.

- **Recommendation to Board of Regents for a specific term of Renewal**
- **Board of Regents Decision – anticipated March/April/May**

#### **Continued COVID-19 Impact at REACS**

- 6 Positive Covid cases with specific groups identified as close contact and instructed to quarantine.
- No full class closures
- **REACS was selected to host a POP-Up vaccine clinic for scholars 5-11 years old on Friday, November 19, 2021. Numerous parents/guardians came in to have their scholar vaccinated.**

#### **ELA Data**

- 4th grade is nailing RL.4.2.
- Grades did fairly decent across all grades.
- 5th-grade stood out and performed above the network.
- Informational text -- we surpassed the network.
- A lot of celebrations are in our upper-school grades: 5th, 6th and 8th grades.
- The kids are excited to be back in school.
- The move back over to the main building went well.
- We want to utilize the team approach to teaching.
- The level of accountability and feedback they are receiving → a lot of praise and constant observations. The other piece of it is content: they have to deliver it differently.
- The middle school schedule is tight and you have to keep moving.
- The learning environment is changed → it's nurturing, collaborative, and kids can actually talk. There's a lot of checking for understanding.

#### **Math Data**

- Highly structured, focused, and organized.
- They spend the majority of their time teaching and focusing on the work.
- Teachers deliver on-the-spot feedback and change their practice.
- 3rd-grade did well. I expected them to do better.
- Ensuring feedback is implemented.

#### **DATA Actions Taken**

- Reteach Structure in place on Wednesdays to target specific standards identified
- Added more scholars to afterschool based on additional data to offer more support
- Specific attention to Grouping for instruction and Intervention in lesson plans
- Re-aligned coaching structure to support teaching and learning based on data trends

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening, executive board, School Leaders, staff, parents, and guardians. Our November PTO meeting on Wednesday, November 17th via Zoom, and was attended by about 29 participants. Our meeting was led by our 1st VP Ms. Holmes. As usual, our School Leaders addressed some questions and concerns of the parents which I attached to my report. (Parent Questions/Concerns List is attached below). Our Assistant Principal, Dr. Clay, gave an informative presentation on NYC RISE College Savings Program.

The PTO kept in theme with our giveaways. We gave one (1) scholar in 601 a face mask and one (1) family (the Menard family) a turkey for the upcoming holidays. We also had a winner of the virtual popcorn event which took place November 9th through November 12th, Kori Shannon, who sold \$596 worth of popcorn. She has already received her \$20 Amazon gift card.

As for old business, our mask fundraiser is still ongoing. Our Treasurer gave the update on our popcorn fundraiser. As of the meeting we have sold \$8,735.00 worth of popcorn, which means we have made a profit of \$4,367.50. The current PTO bank balance is \$6,095.68 pending a Direct Deposit from Double Good in the amount of \$964.00. (Please see Cash Flow Statement below) We reminded families to encourage scholars to handle all devices with care.

As for new business, we informed every one of the two (2) vacant positions on the PTO Executive Board (2nd VP and Communications Secretary); giving the date of Friday, December 3rd as the last date to inform us if they want to be put on the ballot. The PTO also gave school administration five (5) sealed cards containing \$50 visa gift cards in each for five (5) REACS families, which will be handpicked by REACS counselors. We love being able to give back and be a blessing to our school community.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

#### **Maintenance/Facility and new Construction:**

- We received AG approval (10-27-21) to move forward with M & T Bank.
- As of today, I have visited the job sights of seven prospective contractors and requested and received bids from four of them in the seemingly likely event that we will be unable to use our original contractor due to the performance bonding requirements of M&T Bank. I have received all four bids thus far and all are two to three million above our budget. The most competitive thus far are Acisco Construction at 8.7 million and CMB Construction Partners, LLC at 10.1 million. (See the attached options to be discussed in Executive session)
- Attorney Lamont Bailey distributed a formal bid invitation without any response to date.
- The four temporary classrooms that was constructed on the gym floor and proved to be too noisy was successfully relocated to the multipurpose hall in the main building reducing the noise level by at least 70% and eliminating the need for the sound proofing that was quoted at \$10,000
- I submitted two names for consideration to REACS' board, Mr. David Barron a licensed architect and Mr. Mitchell L. Walker, Deputy Director for NYC Administration for Children both have contacted me concerning their status.
- Through the efforts of Ms. Leslie and myself we were able to secure onsite vaccinations for our scholars, unfortunately turnout was disappointingly low.
- Governor Hochul restored the Homeland Security Grant in the amount of 40,600 and is having her staff look into Malcomb Smith grant (\$500,000) that we never received.

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin (No Meeting)**

## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met on 11/18 @ 6:30 pm via Zoom online platform.
- Addressed areas of concern on DOE visit

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford**

#### **2021 Staffing**

- Met 11/18 via Zoom online platform
- Extended two offers to fill the vacancies in Spanish and 6<sup>th</sup> Grade Math Teacher.
- TA and one school aide vacancies were filled.
- We continue to adjust to challenging daily coverages. Teachers are missing preps.
- Discussed finding certified staff for vacancies.
- 3 Staff members are out on leave. (Assistant Principal, Dr. Padilla and TA, Ms. Jack-Hermitt has indicated they are returning)
- There are a number of staff members who must take the second dose of the vaccine by 11/29.
- 1 staff member got hurt at school and is on leave.

#### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM; next board meeting will be held December 20, 2021 at 6:30 pm. The meeting was ajourned for executive session.

Respectfully Submitted,

R. Wilson

In executive session, building plans for the new REACS school building were discussed. M. Anglin made a motion to put up \$1.5 mil in reserve funds to move forward with the building of the school. With that money put up, rent will be frozen indefinitely as long as the school is not financially strong during construction (10 years). R. Wilson seconded the motion.





# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday December 20, 2021 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (remote), R. Wilson (remote), K. Sandiford (remote), L. Stephens (remote), S. Brown (remote), J. Hurt (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Dr. Julie Padilla (remote), Sylvia Fairclough-Leslie (remote), J. Padilla (remote), T. Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

C. Williams called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on December 20, 2021 at 6:31 PM

C. Rice made a motion to Approve Agenda.

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

**C. Approve Minutes**

**D.** C. Rice made a motion to Approve Minutes from November 22, 2021.

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

**II. Business & Operations Report**

**A. Mrs. Tawana Muniz**

**STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 437
- SPED STUDENTS – 62
- ELL – 10
- ECONOMIC DISADVANTAGE STUDENTS – 66%

**ENROLLMENT: 2021 - 2022**

A total of 262 applications are on our waitlist.

13 seats to fill

- 4-K seats
- 3-2 grade
- 1-4<sup>th</sup> grade
- 1 6<sup>th</sup> grade
- 3-7<sup>th</sup> grade
- 1-8<sup>th</sup> grade

Opened application process for next school year today.

**COMPLIANCE/FINANCE:**

- Budget and cash disbursement reports were given to the board
- Budget has been lowered to reflect lower student population (lowered by \$168,000)
- In good fiscal standing

**III. School Leader Report**

**A. Mrs. Sylvia Fairclough-Leslie/Dr. Claytisha Walden/**

**Dr. Julie Padilla**

- Completed charter renewal final step with public hearing
- Awaiting board of regents decision (March – May 2022 timeframe)
- Update on COVID-19 issues
- Teacher development/evaluations is ongoing
- Assisting 8 grade student applications
- Shared assessment timeline windows
- Began reading initiatives
- Enrichment and scholar celebration programs are ongoing
- After school enrichment has begun

**IV. PTO Report**

**A. Shinequa Brown**

Good evening, executive board, School Leaders, staff, parents and guardians. Our December PTO meeting on Wednesday, December 15th via Zoom, and was attended by about 37 participants. As usual, our School Leaders addressed some questions and concerns of the parents which I attached to my report. (Parent Questions/Concerns List is attached below).

Being that it's December, the PTO had quite a few giveaways. We gave twenty-three (23) of our scholar's gift cards; we had five (5) family giveaways which included \$50 gift cards, a gift basket and a turkey; and two (2) staff giveaways. Our highest seller of the brochure part of the popcorn fundraiser and winner of a \$20 Amazon gift card was Mason Seabourne in 201. Being that there will be just one more virtual event, the overall three (3) highest sellers and teachers of the highest selling class will be announced at the

January meeting.

As for old business, our mask fundraiser is still ongoing. Our Treasurer gave the update on our popcorn fundraiser. As of the meeting we had sold \$9,469.00 worth of popcorn, which means we have made a profit of \$4,734.50. The current PTO bank balance is \$7,133.50. (Please see Cash Flow Statement below) We continue to remind families to encourage scholars to handle all devices with care.

As for new business, we had our elections. Our new 2nd VP is Shakima Greene-Tucker, and the new Communications Secretary is Naomi DeVore. We believe both ladies will be a great asset to the team, especially with their backgrounds in student leadership and the DOE. The PTO announced that we are giving a \$50 gift card to the Tanksley-Toussaint family as an act of our love for our former 2nd VP Ms. Jenyse Tanksley who unfortunately passed away earlier this school year. It was our pleasure to be able to give back and be a blessing to our school community for the holidays.

Wishing everyone a safe and enjoyable holiday season. We are looking forward to what is to come in 2022.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

- Part of primary transition team for Mayor-elect Eric Adams
- Walkway connecting middle school gym and main building is completed
- Spoke about restoration of grant to Gov. Kathy Hochul
- Meeting tomorrow with our lawyers and the lawyers from the bank on construction project

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin – NO MEETING**

## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met 12/14/21 at 6 p.m.
- Admin covered areas discussed in meeting
- Committee is working with administration to provide the best experience for scholars
- Looking for suggestions on improving curriculum from staff

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford**

- Met 12/6/21
- Discussed vacancies
- Discussed new positions
- 8<sup>th</sup> grade teacher resignation
- New hire for 6<sup>th</sup> grade
- 4<sup>th</sup> grade resignation
- Looking for Middle School Dean

## **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.

In executive session:

A decision was made after Christmas break to transition to remote learning January 3-7, 2022.

In-Person learning will return January 10, 2022 (C. Williams made the motion, J. Hurt seconded); two potential board member interviews were conducted. K. Sandiford made a motion to accept David Barron and Mitchell Walker as new board members, C. Williams seconded.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday January 24, 2022, at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

L. Hamer (remote), C. Williams (remote), M. Anglin (remote), R. Wilson (remote), K. Sandiford (remote), L. Stephens (remote), S. Brown (remote), J. Hurt (remote), D. Barron (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Sylvia Fairclough-Leslie (remote), Dr. Julie Padilla (remote), C. Walden (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on January 24, 2022, at 6:36 PM

R. Wilson made a motion to Approve Agenda.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

**C. Approve Minutes**

D. C. Williams made a motion to Approve Minutes from December 20, 2021.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

**II. Business & Operations Report**

**A. Mrs. Tawana Muniz**

**STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 431
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGE STUDENTS – 66%

**ENROLLMENT: 2021 - 2022**

- Waitlist Total: 255
- 19 seats to be filled
  - K-6
  - 2<sup>nd</sup>-3
  - 3<sup>rd</sup>-2
  - 4<sup>th</sup>-2
  - 6<sup>th</sup>-1
  - 7<sup>th</sup>-3
  - 8<sup>th</sup>-2

**2022-2023 Applications:**

- As of 1/21/22 a total of 197 have been received
- Lottery applications are due on April 1, 2022
- Lottery will be held on Tuesday, April 19, 2022

**COVID-19 Testing:**

- As of 1/18/22 weekly testing for staff is on Tuesdays and Student testing is on Fridays.

**COMPLIANCE/FINANCE:**

- Accountability reporting due 1/31/22
- Financial and Cash disbursement reports were given to the board

**III. School Leader Report**

**A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla  
Dr. Claytisha Walden**

**Renewal Next Steps**

- Recommendation to Board of Regents for a specific term of Renewal. Based Public Hearing notice the Action Type: Renewal - Full-Term Renewal
- Board of Regents Decision – anticipated March/April/May

**School COVID Update**

- To be proactive, during this holiday season, we were fully remote January 3<sup>rd</sup> through January 17<sup>th</sup>, 2022.
- COVID testing (from NYC DOE) starting on 1/21/21. It will be random for 20 % of scholars. As of 1/20/21, there are only 143 scholars where parents consented. They tested 88 scholars.
- As of 1/20/21 we also have a total of 155 scholars who are vaccinated.
- 20 staff members were randomly tested on 1/18.
- One new COVID positive in the school community. No closures because we were remote the previous week.

## **Teacher Development & Support**

- Teachers have received at least one Informal Observation Feedback from the Assistant Principals. Informal Observations consist of unannounced 20 - 30 minute observations where teachers receive feedback based on their executed lesson plan. Teachers receive commendations based on the strengths and effectiveness of the lesson and recommendations to improve pedagogy. The lesson elements that are noted are:
  - Lesson activities aligned to the measurable, standards-based learning target
  - Level of student engagement and interaction - collaborative student groups, turn and talks, think-write-pair-share
  - Instructional Math Framework - Fluency Sprints, Problem of the Day, Teach, Guided Practice, Exit tickets
  - Teachers were introduced to a teacher and student rubric which unpacked analyzing word problems for: reasoning and proof, connection, representation, problem solving, and communication
  - Teachers were introduced to the scale- Novice, Apprentice, Practitioner, Expert similar to our current scoring scale of 0, 1, 2, and 3.
  - The goal is to provide teachers with insight on the various ways students can communicate math when problem solving, norming expectations and adjusting teaching to allow students the opportunity to show their mathematical thinking using all they know and not just what is currently being taught.
  - Annotation strategies
  - Use of data decision-making
  - Formal Observations are finishing up as they took place between 12/13/21 - 1/28/22

## **High School Admission for 8th Graders**

- The high school application for students entering high school in fall 2022 will open in late January. Families and school staff will be notified when the application opens.
- The deadline for families to submit their high school application will be in early March (the week of February 28, 2022).

## **Assessment Timeline**

- ESL- Scholars were recently assessed and are now being serviced by the interventionists.
- i-Ready- Scholars were recently assessed for the Middle of the Year diagnosis. The assessment window is still open to accommodate those scholars that were remote/absent.
- ANET A2 will occur in late January.
- Grades 3-8 will take a MOCK ELA and Math Assessment this week.
- **MIDDLE OF THE YEAR ACADEMIC ANALYSIS** attached showcasing the various data trends for i-ready and progress reports by class.

## **Reading Initiatives**

- Implementing a REACS Reading Challenge in February/ in conjunction with Read Across America Day, March 2, 2022. Scholars will continue reading logs, which will be reviewed monthly, and prizes will be awarded based total minutes read, most books read (by class and by grade).
- Reading buddies will be facilitated between the Middle School grades and Elementary School grades (this will occur on Wednesdays during independent reading time).

## **PBIS Leadership Incentives**

- Continuing to be developed by the leadership team as well as the Leader in Me team. Surveying scholars to find incentives that are appropriate and relevant to them.

## **Enrichment Scholar Activities**

- Mondays - My Brother's Keeper - Male initiative being finalized.
- Wednesdays (1:00 - 3:00pm) - Chorus, Chess, Music Percussion, Visual Arts, REACS News, Music Production. Scholars auditioned for Chorus while other activities were assigned to specific classes.
- **Added Karate and Music for Pre-K**

## **Smile Mobile Dentists**

- January 20 - 28, 2022 182 scholars were signed up to see the dentist.

## **Black History Month**

- REACS will be having a Black History Month Celebration kick-off. The theme is "I am Black History." Further details include that 1 student from Pre-K, Elementary and Middle School will share a 3-to-4-minute speech, dance, poem etc. letting us know what Black History means to them. Additionally, prior to the Mid-Winter break there will be a Black History Showcase- the purpose will be to highlight Black excellence from the past all the way up to the present

## **Personnel Report**

- It has been a challenge to fill vacancies.
- Current vacancies 8th Grade Math, 7th Grade ELA, Interventionist.
- New teacher hired to fill MS Social Studies role.
- New teacher hired to fill Kindergarten.
- TA who declined the vaccine continues to be on leave.
- Third Grade Teacher on Maternity sent a notice that she will continue to be on leave through May.
- **Dean of Culture Request - Awaiting Board Decision**

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening Executive board, School Leaders, staff, parents and guardians. Our January PTO meeting on Wednesday, January 19th via Zoom, attended by about 44 participants, and was led by our 1st VP, Ms. Holmes. As usual, our School Leaders addressed the questions and concerns of some parents which I attached to my report. Many of the questions surrounded Covid and they explained how scholars, whose parents consented, and staff will be tested on a weekly basis. School leaders also informed parents that if a scholar is exposed or tests positive, they can contact the teacher and access assignments via Google classroom. (Parent Questions/Concerns List is attached below). We started off the first meeting of the 2022 with a scholar mask giveaway and later had another mask giveaway to a parent. We want to help our community stay as safe as possible, which is why we also reduced the prices of the custom face masks fundraiser to \$3 for one and \$5 for two.

Our Treasurer, Ms. Seabourne, gave the final update on our popcorn fundraiser. The overall highest sellers of the popcorn fundraiser were Jahane Townsend, Averi Brockington and Navaeh Earth, who will receive Visa gift cards in the amount of \$40, \$30 and \$25 respectively. The highest selling class was 201 and the teachers, Ms. Tulloch and Ms. Johnson, have each already received \$10 Amazon gift cards. We sold \$9,727.00 worth of popcorn, which means we have made a profit of \$4,863.50. The current PTO bank balance is \$6,980.50. (Please see Cash Flow Statement below) We also continued to remind families to encourage scholars to handle all devices with care.

As for new business, PTO encouraged everyone to order their free at-home Covid tests and to dress their scholars appropriately for this weather. Lasts, but not least, during the meeting a motion was made to forego February's PTO meeting since it is a short month for us and this way, we can begin to gather ideas and information on what we would like to present for the upcoming Spring semester. We voted and the next PTO meeting will be held on Wednesday, March 16th.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

- After much deliberation, a letter has been drafted to M&T Bank stating that ground will be broken next month on the new school building and with the money we already have in the bank construction of a foundation and walls can begin hence allowing any bank to grant REACS a loan to complete construction. A new commitment letter will be drafted with Northfield Bank. Meeting with foundation builders tomorrow; meeting with bonded construction workers for Iron structure. A new construction fence will be built and groundbreaking ceremony will commence soon (date TBD).

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin**

- Met virtually January 18, 2022, via Zoom meeting platform to discuss current budget revision, upcoming budget, other upcoming financial issues affecting REACS and marketing strategy for REACS.



## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met January 12, 2022 via Zoom
- Discussed admin report (teacher observation, 8<sup>th</sup> grade guidelines, Feb activities)
- Discussed State assessment prep
- Discussed enrichment programs
- Want a format for data performing describing progress in classroom (iready, etc)
- Will continue to monitor progress of the school

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford**

- Met January 12, 2022, via Zoom
- Discussed 3 vacancies
- Continuing to address filling vacancies
- Expressed appreciation to staff for hard work

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM. Next board meeting is planned for Feb 28<sup>th</sup>, 2022 at 6:30 pm.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session:

In executive session a decision was made for 'an Incentive' for the 2020-2021 school year which will be distributed to all staff and an additional incentive will be given to all staff at the end of the 2021-2022 school year based on performance. (K. Sandiford made the motion, C. Rice seconded; vote was passed). Another decision was made for the 2022-2023 school year for a 2% increase across the board for staff, an increase of 3% for certified teachers and 2% for uncertified teachers; no increase for admin staff. (L. Stephens made the motion, D. Barron seconded; vote was passed). The marketing strategy of REACS was addressed and a committee will be put together from the board to assist in the marketing campaign for the school.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday February 28, 2022 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

L. Hamer (remote), C. Williams (remote), M. Anglin (remote), R. Wilson (remote), K. Sandiford (remote), S. Brown (remote), J. Hurt (remote), L. Stephens (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

#### **Guests Present**

C. Walden (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on February 28, 2022 at 6:36 PM

R. Wilson made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Minutes**

M. Anglin made a motion to Approve Minutes from January 24, 2022.

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 429
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGE STUDENTS – 67%

#### **2022-2023 Applications:**

- As of 2/24/22 a total of 415 have been received
- Lottery applications are due on April 1, 2022
- Lottery will be held on Tuesday, April 19, 2022

#### **COMPLIANCE/FINANCE:**

- Preparing for 2023 preliminary budget, due in March
- Financial and Cash disbursement reports were given to the board

## **III. School Leader Report**

### **A. Dr. Claytisha Walden**

#### **Renewal Next Steps**

- 2/14/22 Submitted the Edits to DOE requested Draft Regents Item
- 3/1/22 Meeting scheduled to review Chancellor's renewal recommendation along with any conditions to be shared if any.
- Board of Regents Decision – anticipated March/April/May

#### **School COVID Update**

- Continued weekly scholar testing every Friday.
- We are no longer testing staff members randomly. We are looking for reliable agency to come in.
- We have had 2 COVID positive cases in the school community since January 24th.

#### **Teacher Development & Support**

- Teachers continue to be observed by Administrators.
- Coaches & Admin conduct Instructional rounds to support ongoing Teaching and Learning.
- Professional Learning takes place during our Wednesday schedule.
- We have completed the Formal Observation process with the staff. All staff were provided with a written evaluation of their observations and performance. Electronic copies are on file.
- The instructional coaches and outside coaches have supported teachers with improved pedagogy and data analysis.
- Data meeting with Data coach Rashid Johnson to review ANet A2 on 2/16/22

#### **Student Achievement**

- We have administered A2. The data in the attached presentation addressed both A1 and A2 with a comparison. We will need to focus on the key standards to address any gaps.
- Teachers are working on specific action plans to address gaps. We will focus on middle school to increase their growth.

- Admin began conducting one to one meetings with scholars to review data and set goals with grades 6-8.
- After the mid-winter Break, we will focus on test sophistication, testing stamina. We are increasing instructional time in Reading/ ELA and Mathematics. STEAM periods will focus on Math; Social Studies will focus on the short and extended responses.
- We are preparing for the NYS ELA exams. A mock exam was administered. A major trend noticed is that scholars need to work on stamina to complete the exam.
- Promotion In Doubt Scholars were identified based on all available assessment data. Parents were notified. Teacher Actions plans were developed to continue supporting these scholars.
- Parents can help with having students practice on iReady and independent reading daily.

### **New York State Grades 3-8 Exam Schedule**

- ELA Exam - March 29-30, 2022
- Math Exam - April 26-27, 2022
- Science Exam - Grades 4 & 8 Only (May 24-27 & June 6, 2022)
- To accommodate NYS testing of all Grades 3-8 scholars - K-2 scholars will work remotely on ELA and Math Exam days.

### **Reading Initiatives**

- In conjunction with Read Across America Day, March 2, 2022, scholars will continue reading logs, which will be reviewed monthly and prizes will be awarded based total minutes read, most books read (by class and by grade).
- Reading buddies between the Middle School grades and Elementary School grades

### **Mathematics Initiatives**

- Pi Day Mar 14, 2022
- March Olympics- TBA

### **PBIS Leadership Incentives**

- Continuing to be developed by the leadership team as well as the Leader in Me team. Surveying scholars to find incentives that are appropriate and relevant to them.
- RESPECT FOR ALL WEEK - February 14-18<sup>th</sup>

### **Enrichment Scholar Activities**

- Mondays
  - My Brother's Keeper - Male initiative started on January 31st.
  - Pretty Brown Girls continued
- Basketball Club Tuesdays - Vaccinated scholars in grades 5-8
- Cheerleading – TBA

### **Black History Month**

- REACS had a Black History Month Celebration kick-off. The theme was "I am Black History."
  - 1 student from Pre-K, Elementary and Middle School will share a 3-to-4-minute speech, dance, poem etc. letting us know what Black History means to them.
  - Additionally, following the Mid-Winter break there will be a Black History Showcase- the purpose will be to highlight Black excellence from the past all the way up to the present.

### **Personnel Report**

- Current vacancies are 8th Grade Math, Interventionist, Elementary STEAM.
  - New teacher hired to fill MS Math role. (pending)
- TA who declined the vaccine continues to be on leave.
- Dean of Culture Request - Awaiting Board Decision

### **Staff Benefits Package – Staff Retention**

We seek to enhance our total benefits/compensation package for REACS staff, to remain competitive with NYCDOE, Charter Schools, Long Island Schools and Private Schools. We have had a number of individuals who have declined offers or

left, and after hearing feedback from our current staff members, one vital area that we would like to look into is how we can improve the health insurance package that is offered to staff. Improving this would allow us to increase retention, attract certified teachers and our lower turnover rate.

#### **IV. PTO Report**

##### **A. Shinequa Brown – No Meeting**

- Provided Pizza and Soda for students on 2/14/22
- Next PTO meeting 3/16/22 next meeting via Zoom

#### **V. CEO Report**

##### **A. Bishop Calvin Rice – NO REPORT**

#### **VI. Finance Report**

##### **A. Mrs. Marcia Anglin – NO REPORT**

#### **VII. Academic Accountability Report**

##### **A. Mrs. Chene Williams**

- Met 2/16/22 @ 6:30 pm via Zoom
- Went over Admin report (behavior, test scores, etc)
- Teacher action planning template was discussed

#### **VIII. Personnel Committee Report**

##### **A. Mrs. Kamala Sandiford**

- Met after academic accountability meeting on 2/16/22 at 7:18 pm via zoom
- Continuing to address teacher vacancies and middle school concerns

#### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM. Next meeting scheduled for March 28, 2022. The meeting was adjourned for executive session.

Respectfully Submitted,  
R. Wilson

In executive session:

A motion was made (K. Sandiford) to allow C. Rice to sign a check from allocated construction funds to begin construction (excavation, general contracting) for the new REACS school building (R. Wilson seconded); vote was passed, one opposed. A motion was made (M. Anglin) to make provisions in the budget for a dean of student affairs for the junior high school starting August 2022 (R. Wilson seconded) vote was passed. Recruitment for all staff for all positions is ongoing.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday March 28, 2022 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

L. Hamer (remote), C. Williams (remote), M. Anglin (remote), R. Wilson (absent), K. Sandiford (remote), S. Brown (remote), J. Hurt (absent), L. Stephens (absent)  
David Barron (remote, voting privileges remain pending)

#### **Directors Absent**

#### **Ex Officio Members Present**

#### **Guests Present**

C. Walden (remote), Tawanna Muniz (remote) Sylvia Fairclough-Leslie (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on March 28, 2022 at 6:42 PM. Roll Call of board members in attendance

M. Anglin made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Minutes**

C; Williams made a motion to Approve Minutes from March 28, 2022.

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS – 427
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGE STUDENTS – 67%

#### **2022-2023 Applications:**

- As of 3/25/22 a total of 557 have been received
- Lottery applications are due on April 1, 2022
- Lottery will be held on April 26, 2022 (rescheduled from April 19, 2022 due to Spring Break)

#### **COMPLIANCE/FINANCE:**

- Preparing for 2023 preliminary budget, due in March
- Financial and Cash disbursement reports were given to the board

## **III. School Leader Report**

### **A. Sylvia Fairclough-Leslie, School Leader**

#### **Renewal Next Steps**

- 3/1/22 Meeting conducted with L. Hazeley to review Chancellor's renewal recommendation
- Board of Regents Decision – anticipated March/April/May

#### **School COVID Update**

- Continued weekly random testing of scholars every Friday.
- We are no longer testing staff members randomly. We are looking for reliable agency to come in (Pending, outcome not reached)
- No classroom closures

#### **Teacher Development & Support**

- Teachers continue to be observed by Administrators.
- Coaches & Admin conduct Instructional rounds to support ongoing Teaching and Learning.
- Professional Learning takes place during our Wednesday schedule.
- We have completed the Formal Observation process with the staff. All staff were provided with a written evaluation of their observations and performance. Electronic copies are on file.
- The instructional coaches and outside coaches have supported teachers with pedagogy and data analysis.
- ELA reteach lessons will be conducted March 29 and March 30 from ANET

#### **New York State Grades 3-8 Exam Schedule**

- ELA Exam - March 29-30, 2022
- Math Exam - April 26-27, 2022
- Science Exam - Grades 4 & 8 Only (May 24-27 & June 6, 2022)
- To accommodate NYS testing of all Grades 3-8 scholars - K-2 scholars will work remotely on ELA and Math Exam days.

### **Reading Initiatives**

- In conjunction with Read Across America Day, March 2, 2022, scholars will continue reading logs, which will be reviewed monthly and prizes will be awarded based total minutes read, most books read (by class and by grade).
- Reading buddies between the Middle School grades and Elementary School grades

### **Mathematics Initiatives**

- Pi Day Mar 14, 2022
- March Olympics- TBA

### **PBIS Leadership Incentives**

- Continuing to be developed by the leadership team as well as the Leader in Me team. Surveying scholars to find incentives that are appropriate and relevant to them.
- RESPECT FOR ALL WEEK - February 14-18<sup>th</sup>

### **Enrichment Scholar Activities**

- Mondays
  - My Brother's Keeper - Male initiative started on January 31st.
  - Pretty Brown Girls continued
- Basketball Club Tuesdays - Vaccinated scholars in grades 5-8
- Cheerleading – TBA
- Language Spanish and Mandarin afterschool programs in affiliation with International students

### **Personnel Report**

- Current vacancies are 8th Grade Math, Interventionist, Elementary STEAM.
  - New teacher hired to fill MS Math role. (pending)
- TA who declined the vaccine continues to be on leave.
- Dean of Culture Request – Approved by Board, awaiting resumes of candidates

### **Staff Benefits Package – Staff Retention**

We seek to enhance our total benefits/compensation package for REACS staff, to remain competitive with NYCDOE, Charter Schools, Long Island Schools and Private Schools. We have had a number of individuals who have declined offers or left, and after hearing feedback from our current staff members, one vital area that we would like to look into is how we can improve the health insurance package that is offered to staff. Improving this would allow us to increase retention, attract certified teachers and our lower turnover rate. (Awaiting follow-up from Administrative Staff, School Leader to take the lead in obtaining relevant information)

## **IV. PTO Report**

### **A. Shinequa Brown – PTO Meeting March 16, 2022 (see corresponding report)**

VP of PTO resigned

## **V. CEO Report**

### **A. Bishop Calvin Rice –**

**Groundbreaking ceremony scheduled March 12, 2022 postponed extenuating circumstances )**

**Construction commenced March 21, 2022**

**Use of funds allocated by the Board \$324,000 (detailed analysis included with CEO report)**



**VI. Finance Report**

**A. Mrs. Marcia Anglin – NO REPORT**

**VII. Academic Accountability Report**

**A. Mrs. Chene Williams**

- Met 3/16/22 @ 6:30 pm via Zoom
- Went over Admin report (behavior, test scores, etc)
- Teacher action planning template was discussed

**VIII. Personnel Committee Report**

**A. Mrs. Kamala Sandiford**

- Met after academic accountability meeting on 3/16/22 via zoom
- Continuing to address teacher vacancies and middle school concerns

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, second and approved, the meeting was adjourned at 7:50 PM. Next meeting scheduled for April 25, 2022. The meeting was adjourned for executive session.

Respectfully Submitted,  
L. Hamer



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday April 25, 2022 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (remote), R. Wilson (remote), K. Sandiford (remote), M. Anglin (remote), S. Brown (remote), D. Barron (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on April 25, 2022 at 6:32 PM

R. Wilson made a motion to Approve Agenda.

M. Anglin seconded the motion.

The board **VOTED** to approve the motion.

## II. Business & Operations Report

### A. Mrs. Tawana Muniz

#### STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 36
- K-7 STUDENTS – 427
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGED STUDENTS – 67%

#### ENROLLMENT: 2022 - 2023

- **610** Applications received as of 4.14.22
- Charters can accept applications until 8.30.22 but *only* applicants that submitted on or before 4.1.22 will be included in the lottery
- Our lottery will be held on May 4, 2022

#### COMPLIANCE/FINANCE:

- Construction checks processed
- Financial Summary- See attached
- Cash Disbursement-See attached

## III. School Leader Report

### A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla

#### CONGRATULATIONS ROCHDALE!!!!

● REGENTS VOTED: That the Board of Regents finds that Rochdale Early Advantage Charter School: (1) meets the requirements set out in Article 56 of the Education Law, and all other applicable laws, rules and regulations; (2) the applicant can demonstrate the ability to operate the school in an educationally and fiscally sound manner; (3) granting the application is likely to improve student learning and achievement and materially further the purposes set out in subdivision two of Section twenty-eight hundred fifty of this article and (4) granting the application would have a significant educational benefit to the students expected to attend the charter school, **and the Board of Regents therefore approves the renewal application of Rochdale Early Advantage Charter School and that a renewal charter be issued, and that its provisional charter be extended for a term up through and including June 30, 2027.**

#### School COVID Update

- Continued weekly scholar COVID testing every Friday.
- We have had 6 COVID positive cases in the school community since March 1st. We are utilizing the test kits for the TEST TO STAY plan. We sent staff and scholars home with test kits over the holiday break.

#### New York State Grades 3-8 Exam Schedule

- Math Exam - April 26-27, 2022
- Science Exam - Grades 4 & 8 Only (May 24-27 & June 6, 2022)
- To accommodate NYS testing of all Grades 3-8 scholars - K-2 scholars will work remotely on ELA and Math Exam days. Based on the testing mods we are using every classroom and office space to accommodate the scholars.
- PTO will provide special lunch for the scholars on day 1.
- School providing breakfast on day two.
- NYSESLAT April 24 -May 2022

#### **Grant Applications Completed**

- RESO A Borough President
- RESO A Councilmember Williams

● Summer Boost NYC is a \$50 million philanthropic effort supported by Bloomberg Philanthropies and managed by Building Impact aimed at supporting K-8 charter schools in New York City offering summer programming to address the social and academic impact of the COVID-19 pandemic. All NYC charter schools are eligible to apply for funding. Completing application.

### **Summer School 2022**

- Awaiting decision from the Board Personnel Report
- Teacher Assistant on extended leave returned 4/25/22. She is supporting PREK.
- Continue to review resumes and meet potential candidates for the Dean position.

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening, executive board, School Leaders, staff, parents and guardians joining us tonight. Our April PTO meeting was held on Wednesday, April 13th via Zoom, which was the second Wednesday of the month being that we were on Spring break last week. We had a scholar mask giveaway; and PTO received a list of scholars that participated in the Black History Kickoff, so we hand delivered a mask to each of them on the list on Thursday, April 14th because keeping our school community safe is still a priority.

April's meeting was short. We did not have many questions from parents this month, but the couple we had were addressed as usual. (Questions attached)

PTO took the time to thank all the parents and staff that donated money for the scholars to have pizza for lunch on the first day of ELA testing March 29th. Everyone was so appreciative. PTO will also be supplying a pizza lunch tomorrow, April 26th, for their first day of Math state testing. We want the scholars relaxed, feeling good and knowing that they have support coming in from all angles.

Field day, or should I say days, are on the horizon and PTO is asking for volunteers.

Pre-k through 4th grade will have their field day on Thursday, May 26th and 5th through 8th grade will have their field day on Wednesday, June 1st. We need all hands-on deck. There are a lot of moving parts to make this a great day for our school community and we need all the volunteers we can get. Our team has created a Google form asking what time, etc. volunteers can help and that will go out via robocall and email, this week hopefully.

Elections are also coming up and will be held on May 18th at our PTO meeting. It was made known that all current executive board members would like to stay on if voted back in and that the 2nd VP position is completely vacant. Anyone who would like to join our executive team can email PTO up until 3pm on Friday, May 6th with their name, scholar association, position desired and brief background on themselves. Our email can be found on the school's website.

Tomorrow, April 26th, PTO is starting our sock fundraiser. They are lovely socks that showcase our school spirit. Its Spring and the weather is getting nicer. Our young ladies will start wearing skirts and jumpers more, so why not have them wear cute, stylish socks and show their pride? Sock sizes are Youth (xs), small, medium, large, and extra-large. One pair of socks is \$12 or buy 2 pairs for \$22, in honor of our classes of 2022. A robocall and email, with flyer and Google order form, will also go out pertaining to this fundraiser. Once order and funds are received, PTO will deliver to the scholar's class. We will probably do deliveries once a week depending on the number of orders received, so please support.

Our treasurer, Ms. Seabourne gave our financial update (Bank Balance along with Cash Flow Statement was attached for Board Review). Fundraisers and donations, which are welcomed all year long, ensure that we can do great things for Teacher's Appreciation Day, International Day, field day, etc.

To end things, we reminded parents that next week May 2nd through May 6th is Teachers Appreciation Week, with Tuesday, May 3rd being Teachers Appreciation Day. Please let all educators you know just how much you appreciate them. As a reminder, our next PTO meeting is on Wednesday, May 18th.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

#### **Maintenance/Facility and new Construction:**

- Construction commenced on Monday March the 21 and they are moving at warp speed in part because conditions have been favorable and also because the foundation contractor is very efficient. In fact, if we can maintain this pace, I feel we may very well complete this project in 14-15 months. One third of the basement is complete and they have begun digging the second of three phases. Construction commenced utilizing the second allocation of money voted on by the board in the November 2021 meeting because M & T Bank have set the loan closing for the latter part of April, by then we will have the foundation in and ready to erect steel if things continue to move at the pace we are moving.
- The building department is now requiring that we have a rooftop playground which raises our budget another \$500,000. DASNY have given us approval to use the restored grant (\$250,000) towards this project, I will somehow someway find the other half.
- The bank is finalizing the loan and should be setting a closing date prior to our next board meeting. Until the closing we will continue to spend from the additional funds that were authorized in our January board meeting. We are in the process of transferring our account to M & T and when the process is finish, they will pay all contractors directly as we submit and they approve vouchers.
- To date we have expensed **\$542,500**.

## **VI. Finance Report – NO MEETING THIS MONTH**

**Mrs. Marcia Anglin**

## **VII. Academic Accountability Report – NO MEETING THIS MONTH**

**Mrs. Chene Williams**

## **VIII. Personnel Committee Report – NO MEETING THIS MONTH**

**Mrs. Kamala Sandiford**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.

In executive session:

Bishop C. Rice made a motion (M. Anglin seconded) to give the family of Ms. Highsmith (kitchen worker) who recently passed away \$1,000.00 in financial assistance. Because of the donation from the Bloomberg Foundation, a summer school program was discussed. Board positions were also discussed (returning and stepping down).



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday May 23, 2022 at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

C. Williams (remote), L. Hamer (remote), R. Wilson (remote), K. Sandiford (remote), S. Brown (remote), J. Hurd (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Dr. Julie Padilla (remote), Dr. Claytisha Walden (remote), Sylvia Fairclough-Leslie (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on April 25, 2022 at 6:37 PM

R. Wilson made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Minutes**

K. Sandiford made a motion to Approve Minutes from March and April, 2022

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-7 STUDENTS – 423
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGED STUDENTS – 67%

#### **ENROLLMENT: 2022 - 2023**

- REACS lottery was held on May 4, 2022
  - Pre-K - Offered 27 seats
  - K – Offered 5 seats
  - All other grades went directly to waitlist
  - Parents were notified within 24 hours of decision. We are now accepting documentation for all accepted students. A few seats were declined so we started pulling from the waitlist.
- 558 on the waitlist

#### **COMPLIANCE/FINANCE:**

- Pre-Audit begins June 9th
- Financial Summary - sent to the board
- Cash Disbursement - sent to the board

## **III. School Leader Report**

### **A. Mrs. Sylvia Fairclough-Leslie/Dr. Julie Padilla/ Dr. Claytisha Walden**

#### **School COVID Update**

- We have had 11 COVID positive cases in the school community since May 2, 2022. We are utilizing the test kits for the TEST TO STAY plan. We sent staff and scholars home with test kits every weekend. Test kits are made available as needed to families and staff.

#### **New York State Grades 3-8 Exam Schedule**

- Science Exam - Grades 4 & 8 Only (May 24-27 & June 6, 2022)
- NYSESLAT April 24 -May 2022
- Grade 3 was selected for Field Test in ELA 5/24/22

#### **End of Year (EOY) Interim Assessment**

- I-ready - June 2nd - 8th
- ANET – Completed

#### **End of Year Activities**

- May 26, 2022 Field Day-PreK, K, 1, 2, 3, & 4
- May 26, 2022 College Tour

### **Summer School Grant**

- We received the Summer BOOST Grant for up to \$224,000.
- Week 1 – Tuesday, 7/5-Friday, 7/8
- Week 2- Monday, 7/11-Thursday, 7/14
- Week 3 – Monday, 7/18-Thursday, 7/21
- Week 4 – Monday, 7/25-Thursday, 7/28
- Week 5 – Monday, 8/1-Thursday, 8/4
- Summer program is fully staffed
- Teacher Professional Development Week of June 27th - Virtually
- Ordering Materials as prescribed by the Laviana Group who was the Partner Identified in the Grant Application.

### **End of Year Activities**

- 8th Grade College Trip 5/26/22 Adelphi University
- Field Day PreK-Grade 4 Baisley Park 5/26/22
- Field Day Grades 5-8 Baisley Park 6/1/22
- 5th Grade Senior Trip - Club Getaway, Kent CT.
- 5th Grade Dance - 6/8/22 Gym
- 8th Grade Prom -6/9/22 Gym
- International Day 6/10/22
- 8th Grade Senior Trip 6/14/22 Adventureland, Long Island
- PreK & Kindergarten Graduation 6/15/22 NJWC @ 9:30 am
- Grade 5 Graduation 6/22/22 NJWC @ 9:30 am
- Grade 8 Graduation 6/22/22 NJWC @ 1:00 pm
- Last of school 6/24/22

### **Personnel Report**

- Ms. Daily-Duperon returned on 5/3/22 Floating support classes and provide coverages.
- Dr. Padilla - scheduled to return 5/16/22
- Continue to review resumes and meet potential candidates for the Dean position. Interviews scheduled for 5/25/22 Start date will be August.
- Preference Sheet distributed. Everyone said they are returning, shared their choice for next year's assignment, shared professional development topics they think they need/want to grow.
- 19 Teachers remain uncertified. I am meeting with each individually to identify next steps for each. Note that on Apr 24, 2022 NYS eliminated the ED TPA assessment that was holding back several teachers.

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening Executive board, School Leaders, staff, parents, and guardians joining us tonight. Our May PTO meeting was held on Wednesday, May 18th via Zoom. We had a scholar sock giveaway. May's meeting was fairly short, but extremely informative. We did not have many questions from parents this month, but the couple we had were addressed as usual. PTO took the time to thank all the parents and staff that donated money for the scholars to have a pizza lunch on April 26th, which was the first day of Math State testing. Again, our scholars were very thankful. We also thanked everyone for the all the donations that have come in thus far to help us make field day a success. Every dollar helps and with more scholars, and an increase in the price of food, we are appreciative of all the help we can get. No donation will be turned away. Parents have really gotten involved and volunteered their time to help both field days run smoothly and that makes us so happy. We will be contacting everyone who has filled out a form to volunteer for the first field day, tomorrow evening. We informed everyone that we are still selling masks, one for \$3 or two for \$5, in an effort to keep our school community as safe as we can. Ms. Seabourne also announced that our sock fundraiser is doing well, with \$1,130 in sales. (Bank balance was given to the board). Our lovely scholar Brook Rodgers has sold 56 sock all by herself. We still have Youth (xs) and small sizes available; one pair for \$12 or two pairs for \$22 in honor of our Classes of 2022. So there is still time to make a purchase. Once order form



is completed and funds are received, sock orders are delivered to scholars' classrooms, and customers are notified via email of delivery. Teacher's Appreciation Day was on May 3rd, and we delivered gifts to each staff member at REACS, whether they were an educator or administrator. (Picture attached) We are blessed to have such a great community dedicate themselves to scholars on a daily basis. On May 11th PTO presented our first 8th grade graduating class from REACS with their graduation gifts from us. (Picture attached) The scholars were pleased with their custom duffel bags.

Elections took place on May 18th at our PTO meeting. All current executive board members were voted back into their respective positions; and our bylaws will be amended to state a current board is able to serve another 2 terms in their respective positions, after their initial 2 terms end, if the board members are willing and membership is satisfied with their service. So you all get us for another 2 years and we are all happy to serve again. We also planned to vote on a 2nd VP, but the person who was interested in the position was having technical issues, so we will attempt to vote again in June.

To end things, we reminded parents that we will always stay dedicated to our mission. PTO will provide snack bags to 4th and 8th grade on June 6th when they sit for their Science Test. We want to boost morale and support them in doing their best. We will also supply juice and water on International Day, June 10th. As a reminder, our last PTO meeting of this school year is on Wednesday, June 15th.

## **I. CEO Report - NO OFFICIAL REPORT**

### **A. Bishop Calvin Rice**

- Had a water sample tested for elevator shaft
- Met with attorney and bank wants a new resolution separating the leases; one for the church and one for REACS; once close is completed, two separate checks will be written to pay mortgage. (Pending board vote)

## **II. Finance Report – NO REPORT**

### **A. Mrs. Marcia Anglin**

## **III. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met May 4<sup>th</sup> via Zoom at 6:30 p.m.
- Assistance to get uncertified staff certified
- Staff contracts
- Testing
- Scheduling
- COVID Updates
- Summer School
- End of Year activities

## **IV. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford**

- Met May 4<sup>th</sup> via Zoom at 6:30 p.m.
- Plan to offer contracts to all current staff
- Staff appreciation week was completed successfully
- Dean position interviews will be underway shortly
- Pay scale for summer school

## **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 p.m.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.  
In executive session:

- (1) C. Williams made a motion for the board voted to accept the resolution to guaranty (J. Hurd seconded); vote was passed.

(2) The board voted accept the resolution to accept the certificate of trustee resolutions (5. Third seconded, vote was passed.



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### **Date and Time**

Monday June 27, 2022, at 6:30 PM

#### **Location**

Via Zoom Online Meeting Platform

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#### **Directors Present**

L. Hamer (remote), C. Williams (remote), R. Wilson (remote), K. Sandiford (remote), L. Stephens (remote), M. Anglin (remote), S. Brown (remote), D. Barron (remote)

#### **Directors Absent**

#### **Ex Officio Members Present**

C. Rice (remote)

#### **Guests Present**

Dr. Claytisha Walden (remote), Tawanna Muniz (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on June 27, 2022, at 6:37 PM

R. Wilson made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Minutes**

D. Barron made a motion to Approve Minutes from May 23, 2022

K. Sandiford seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-7 STUDENTS – 423
- SPED STUDENTS – 54
- ELL – 5
- ECONOMIC DISADVANTAGED STUDENTS – 67%

#### **ENROLLMENT: 2022 - 2023**

- 618 on the waitlist
- All students have been bumped up into the '23 school year

#### **COMPLIANCE/FINANCE:**

- Pre-Audit completed
- Recording and closing out 2022
- Preparing reporting for ARP grants/annual report
- Per pupil \$17,626.00
- Financial Summary – sent to the board
- Cash Disbursement – sent to the board

## **III. School Leader Report**

### **Dr. Claytisha Walden/Ms. Chene Williams**

#### **• School COVID Update**

- We have had 8 COVID positive cases in the school community since May 23, 2022. We are utilizing the test kits for the TEST TO STAY plan. We send staff and scholars home with test kits every weekend. Test kits are made available as needed to families and staff.

#### **• New York State Grades 3-8 Exam Schedule**

- Science Exam took place May 24-27 & June 6, 2022
- NYSESLAT April 24 -May 2022
- Grade 3 was selected for Field Test in ELA 5/24/22

#### **• End of Year (EOY) Interim Assessment**

- I-ready - June 2nd - 8th Completed
- ANET - June 15th Completed

#### **• End of Year Activities Completed**

- 8th Grade College Trip 5/26/22 Adelphi University
- Field Day PreK-Grade 4 Basily Park 5/26/22
- Field Day Grades 5-8 Basily Park 6/1/22
- 5th Grade Senior Trip - Club Getaway, Kent CT 6/6/22
- 5th Grade Dance 6/8/22 Gym
- 8th Grade Prom 6/9/22 Gym
- International Day 6/10/22
- 8th Grade Senior Trip 6/14/22 Adventureland, Long Island
- PreK & Kindergarten Graduation 6/15/22 NJWC @ 9:30 am
- Father's Day Breakfast 6/17/22
- Staff End of Year Party 6/17/22
- Grade 5 Graduation 6/22/22 NJWC @ 9:30 am
- Grade 8 Graduation 6/22/22 NJWC @ 1:00 pm
- Last of school 6/24/22

### Summer 2023

- Total of approximately 140 scholars recommended to participate.
- Parents are requested to complete the Google Form that was sent to register their scholar.
- Virtual Staff professional development begins on June 27th.
- Program begins July 5<sup>th</sup>

#### **2022-23 Planning**

- Attached Discipline code revisions as per renewal recommendations.  
**Board Approval needed**
- Attached Calendar for 2022-2023 school year. **Board Approval needed.**
- Selected REACS staff will be participating in NYSED Restorative Justice training (**free** four-day, online). The training will focus on the following in highly interactive sessions:
  - Overview of Restorative Justice: history, principles, and research
  - Restorative Justice and its connection to NYSED Social Emotional Learning Benchmarks, Mental Health Education Standards and Culturally Responsive Education Framework
  - The stages of systemic implementation including embedding Restorative Justice Practices into policy and Codes of Conduct
  - Establishing accountability systems including Monthly Discipline Data Reporting and Monitoring
  - Methods for holding school leaders accountable for the implementation of Restorative Justice Practices through hiring and evaluation protocols
  - Ongoing funding and supports needed to ensure sustainability
  - Action planning to support a mindful implementation process that includes key stakeholders

#### **Personnel Report**

- 22-23 Organizational Change to support teacher development with two Coaching positions. This split the support for teachers between Elementary and Middle School. The Prek -8th grade content span between Elementary and Middle school is vast. Consultant Coaching would be reduced. Two REACS teachers have been to take on the Elementary Coaching. They have recently completed Educational leadership degrees. They have been with REACS for 10 and 4 years. This also demonstrates career ladder opportunities at REACS  
**Board Approval needed**
- Assistant Principal resignation effective 6/27. AP posting is on Indeed. Began reviewing resumes and recreating a hiring team/committee. Two candidates will be recommended.
- IT Support Specialist resignation effective 5/31. Posting is on Indeed.
- Dean of School Culture candidates are being reviewed. Three candidates came in for an in-person round two interviews.
- Staff absenteeism is extremely high as staff members are utilizing their days off since there is not a true incentive for staff to keep their days/nor do they get paid out. 12 days June absenteeism breakdown:
  - May 31: 8
  - June 1: 4
  - June 2: 9
  - June 3: 12
  - June 6: 4
  - June 7: 7
  - June 8: 5
  - June 9: 5
  - June 10: 4
  - June 13: 12
  - June 14: 11
  - June 15: 4

## **IV. PTO Report**

### **A. Shinequa Brown**

Good evening, executive board, School Leaders, staff, parents and guardians joining us tonight. Our last PTO meeting of the school year was held on Wednesday, June 15<sup>th</sup> via Zoom. June's meeting was fairly short, and just a wrap up of our school year on a whole. We had a few questions from parents this month, and they were addressed as usual. (Questions attached and sent to board). We had a special scholar giveaway of a STEM lab set and it was delivered to the lucky scholar on Tuesday, June 21<sup>st</sup>. PTO took the time to thank all the parents and staff for their constant support of the organization whether through donation of money or their time through volunteering. We recognized a special parent, Chef Jordan Smith, who has three scholars at our school. Chef Smith owns "It's A Mans Thing Catering" company and not only

maintained the grill on both field days but also came back and cooked hamburgers and hot dogs on June 3<sup>rd</sup> for the scholars as an impromptu lunch because we had so much food left over from the field days. We also recognized the restaurant "The Door," as they donated pans of delicious hot food, fruit, and utensils on both field days. The love shown to our school community was simply amazing. 5<sup>th</sup> Grade received their graduation gifts, which were 20oz aluminum water bottles, from the PTO on Thursday, June 2<sup>nd</sup>. Pre-K & Kindergarten received their gifts, which were customized insulated lunch bags, on Tuesday, June 21<sup>st</sup>. (Pictures of both are attached) If you remember, as a reading incentive, PTO promised to give the top female and male readers of Middle School a \$25 gift card, and they were delivered to the school on Tuesday, June 21<sup>st</sup> along with McDonald Arch cards for the top student in each class from Pre-K through 5<sup>th</sup> grade. On International Day, we supplied water and juice, while our scholars gave us a show. The PTO Executive board decided we will hold a special election in the fall to fill the 2<sup>nd</sup> VP position. If more than one person is interested, then the school will assist us with the voting process. We welcome all who are dedicated to serving our scholars and school community. Ms. Seabourne, our Treasurer, announced that our sock fundraiser is doing well, with \$1,240 in sales. Our highest seller was a 5<sup>th</sup> grade graduate, Brook Rodgers. She sold \$618 worth of socks and received a \$50 gift card. We still have 36 pairs of socks left in Youth(xs) and small sizes. Our end of the year PTO bank balance was sent to the board. Overall, from PTO's perspective, this school year was a success for us. This was the first year with everyone back in the building full time, and although there were adjustments to be made, everyone adapted to the best of their ability. PTO attempted to encourage our staff and scholars by having pizza lunches, fundraisers, testing snack bags, appreciation gifts, incentives and more. We never want our REACS community to ever feel unsupported or unappreciated. A huge THANK YOU to our amazing REACS educators and staff who are committed to our scholars. I know they probably got sick of seeing me, but the goal was to champion, collaborate, show appreciation, and put smiles on everyone's faces because they deserve it. Thank you to our parents, who rose to the occasion when it came to the sock fundraiser, donations, and volunteering. Last but not least, thank you to our scholars who didn't hesitate to lend a helping hand and were always so respectful when they saw PTO. We understand it is our combined efforts that make us successful. And of course, thank you to the PTO team for your hard work, devotion, and time this school year. We look forward to what lies ahead and have already begun discussions on how to make next school year even better. Suggestions are always welcomed. Our email address can be found on the school's website.

## **I. CEO Report**

### **A. Bishop Calvin Rice**

- In the final stages of foundation completion for the new school. Steel will be erected after foundation is complete; contract with steel company is finalized
- School lunch program: I and Ms. Muniz met with current company will discontinue serving lunch to school as REACS has exceeded the student capacity (cafeteria needed for new school population). Current kitchen needs \$75-80K in upgrades and current company wants full control of kitchen, space for 5 people with changing facilities and office. Current company will supply lunch for upcoming school year. Looking at companies to supply lunch after '22-'23 school year. Another option on the table is to create a new kitchen in the new school building (additional costs will be incurred).

## **II. Finance Report**

### **A. Mrs. Marcia Anglin**

- Committee met on 6/22/22 and 6/24/22; Staff salaries were discussed and the upcoming school year budget.

## **III. Academic Accountability Report**

### **A. Mrs. Chene Williams**

The Committee met virtually on Wednesday, June 20, 2022, at 7:00 PM. The following items were discussed:

- The Pre-K and K graduations had successfully taken place.
- An update on students and staff affected by Covid was given.
- Testing results from the I-Ready and A-Net tests and comparative data will be discussed at the July academic meeting.
- End of the year activities were announced.
- Summer Boost teachers are to be trained.
- Additional students are needed to fill summer slots.
- The Discipline Code will be discussed with the Board.
- Restorative Justice Staff will also be trained.

The next meeting will be held on July 11, 2022.

#### **IV. Personnel Committee Report – NO MEETING**

##### **A. Mrs. Kamala Sandiford**

##### **Adjourn Meeting**

L. Stephens was nominated by M. Anglin for vice-chair of the REACS School board; M> Anglin also made the motion to accept L. Stephens as vice-chair for the REACS School Board (C. Williams seconded); vote was passed. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

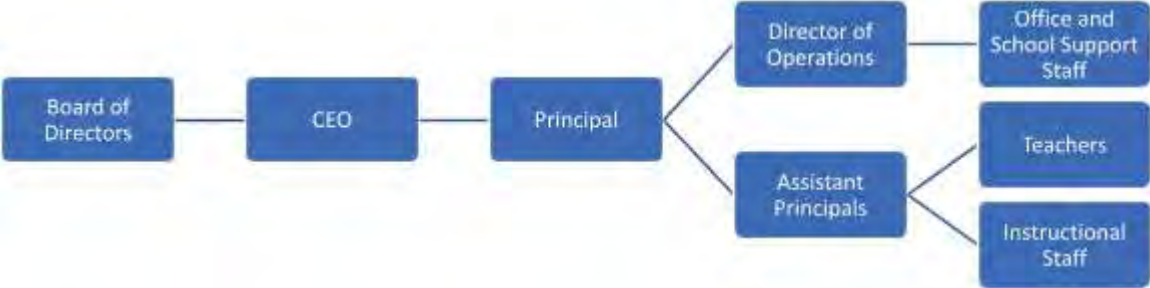
Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.

In executive session:

- Staff salaries were discussed.
- K. Sandiford made a motion to accept the '22-'23 budget with any necessary corrections (D. Barron seconded); vote was passed.
- D. Barron made a motion to address a Cost-of-Living Increase (C.O.L.A.) to staff salaries (R. Wilson seconded); vote was passed.
- R. Wilson made a motion to accept a change in the base pay for unlicensed teachers with bachelor's degree and no experience (C. Williams seconded); vote was passed.
- D. Barron made a motion to accept the modified calendar for the '22-'23 school year (C. Rice seconded); vote was passed.

Rochdale Early Advantage Charter School  
2021-22 Organizational Chart





Day of Week	Date	Count	Events/Details
Monday	August 29, 2022		
Tuesday	August 30, 2022		
Wednesday	August 31, 2022		
Thursday	September 1, 2022		
Friday	September 2, 2022		
Monday	September 5, 2022	--	Labor Day
Tuesday	September 6, 2022	1	
Wednesday	September 7, 2022	2	
Thursday	September 8, 2022	3	
Friday	September 9, 2022	4	
Monday	September 12, 2022	5	
Tuesday	September 13, 2022	6	
Wednesday	September 14, 2022	7	
Thursday	September 15, 2022	8	
Friday	September 16, 2022	9	
Monday	September 19, 2022	10	
Tuesday	September 20, 2022	11	
Wednesday	September 21, 2022	12	
Thursday	September 22, 2022	13	
Friday	September 23, 2022	14	
Monday	September 26, 2022	--	Rosh Hashanah
Tuesday	September 27, 2022	--	Rosh Hashanah
Wednesday	September 28, 2022	16	
Thursday	September 29, 2022	17	
Friday	September 30, 2022	18	1/2 Day for Scholars
Monday	October 3, 2022	19	
Tuesday	October 4, 2022	20	
Wednesday	October 5, 2022	--	Yom Kippur
Thursday	October 6, 2022	21	
Friday	October 7, 2022	22	
Monday	October 10, 2022	--	Columbus Day
Tuesday	October 11, 2022	23	
Wednesday	October 12, 2022	24	
Thursday	October 13, 2022	25	
Friday	October 14, 2022	26	
Monday	October 17, 2022	27	
Tuesday	October 18, 2022	28	
Wednesday	October 19, 2022	29	
Thursday	October 20, 2022	30	
Friday	October 21, 2022	31	
Monday	October 24, 2022	32	
Tuesday	October 25, 2022	33	
Wednesday	October 26, 2022	34	
Thursday	October 27, 2022	35	
Friday	October 28, 2022	36	1/2 Day for Scholars

Monday	October 31, 2022	37	Halloween
Tuesday	November 1, 2022	38	
Wednesday	November 2, 2022	39	
Thursday	November 3, 2022	40	
Friday	November 4, 2022	41	
Monday	November 7, 2022	42	
Tuesday	November 8, 2022	43	Election Day, Virtual
Wednesday	November 9, 2022	44	
Thursday	November 10, 2022	45	
Friday	November 11, 2022	--	Veteran's Day
Monday	November 14, 2022	46	
Tuesday	November 15, 2022	47	
Wednesday	November 16, 2022	48	
Thursday	November 17, 2022	49	
Friday	November 18, 2022	50	
Monday	November 21, 2022	51	
Tuesday	November 22, 2022	52	
Wednesday	November 23, 2022	53	1/2 Day for Scholars
Thursday	November 24, 2022	--	Thanksgiving Break
Friday	November 25, 2022	--	Thanksgiving Break
Monday	November 29, 2022	54	
Tuesday	November 30, 2022	55	
Wednesday	December 1, 2022	56	
Thursday	December 2, 2022	57	
Friday	December 3, 2022	58	
Monday	December 5, 2022	59	
Tuesday	December 6, 2022	60	
Wednesday	December 7, 2022	61	
Thursday	December 8, 2022	62	
Friday	December 9, 2022	63	
Monday	December 12, 2022	64	
Tuesday	December 13, 2022	65	
Wednesday	December 14, 2022	66	
Thursday	December 15, 2022	67	
Friday	December 16, 2022	68	
Monday	December 19, 2022	69	
Tuesday	December 20, 2022	70	
Wednesday	December 21, 2022	71	
Thursday	December 22, 2022	72	
Friday	December 23, 2022	73	1/2 Day for Scholars
Monday	December 26, 2022	--	Winter Recess
Tuesday	December 27, 2022	--	Winter Recess
Wednesday	December 28, 2022	--	Winter Recess
Thursday	December 29, 2022	--	Winter Recess
Friday	December 30, 2022	--	Winter Recess
Monday	January 2, 2023	--	New Year's Day

Tuesday	January 3, 2023	74	
Wednesday	January 4, 2023	75	
Thursday	January 5, 2023	76	
Friday	January 6, 2023	77	
Monday	January 9, 2023	78	
Tuesday	January 10, 2023	79	
Wednesday	January 11, 2023	80	
Thursday	January 12, 2023	81	
Friday	January 13, 2023	82	
Monday	January 16, 2023	--	Martin Luther King Jr. Day
Tuesday	January 17, 2023	83	
Wednesday	January 18, 2023	84	
Thursday	January 19, 2023	85	
Friday	January 20, 2023	86	
Monday	January 23, 2023	87	
Tuesday	January 24, 2023	88	
Wednesday	January 25, 2023	89	
Thursday	January 26, 2023	90	
Friday	January 27, 2023	91	1/2 Day for Scholars
Monday	January 30, 2023	92	
Tuesday	January 31, 2023	93	
Wednesday	February 1, 2023	94	
Thursday	February 2, 2023	95	
Friday	February 3, 2023	96	
Monday	February 6, 2023	97	
Tuesday	February 7, 2023	98	
Wednesday	February 8, 2023	99	
Thursday	February 9, 2023	100	100th Day of School
Friday	February 10, 2023	101	
Monday	February 13, 2023	102	
Tuesday	February 14, 2023	103	
Wednesday	February 15, 2023	104	
Thursday	February 16, 2023	105	
Friday	February 17, 2023	106	1/2 Day for Scholars
Monday	February 20, 2023	--	Mid-Winter Recess
Tuesday	February 21, 2023	--	Mid-Winter Recess
Wednesday	February 22, 2023	--	Mid-Winter Recess
Thursday	February 23, 2023	--	Mid-Winter Recess
Friday	February 24, 2023	--	Mid-Winter Recess
Monday	February 27, 2023	107	
Tuesday	February 28, 2023	108	
Wednesday	March 1, 2023	109	
Thursday	March 2, 2023	110	
Friday	March 3, 2023	111	
Monday	March 6, 2023	112	
Tuesday	March 7, 2023	113	

Wednesday	March 8, 2023	114	
Thursday	March 9, 2023	115	
Friday	March 10, 2023	116	
Monday	March 13, 2023	117	
Tuesday	March 14, 2023	118	
Wednesday	March 15, 2023	119	
Thursday	March 16, 2023	120	
Friday	March 17, 2023	121	
Monday	March 20, 2023	122	
Tuesday	March 21, 2023	123	
Wednesday	March 22, 2023	124	
Thursday	March 23, 2023	125	
Friday	March 24, 2023	126	
Monday	March 27, 2023	127	
Tuesday	March 28, 2023	128	
Wednesday	March 29, 2023	129	
Thursday	March 30, 2023	130	
Friday	March 31, 2023	131	1/2 Day for Scholars
Monday	April 3, 2023	132	
Tuesday	April 4, 2023	133	
Wednesday	April 5, 2023	134	
Thursday	April 6, 2023	--	Spring Recess
Friday	April 7, 2023	--	Spring Recess
Monday	April 10, 2023	--	Spring Recess
Tuesday	April 11, 2023	--	Spring Recess
Wednesday	April 12, 2023	--	Spring Recess
Thursday	April 13, 2023	--	Spring Recess
Friday	April 14, 2023	--	Spring Recess
Monday	April 17, 2023	135	
Tuesday	April 18, 2023	136	
Wednesday	April 19, 2023	137	
Thursday	April 20, 2023	138	
Friday	April 21, 2023	--	Eid-al-Fitr
Monday	April 24, 2023	139	
Tuesday	April 25, 2023	140	
Wednesday	April 26, 2023	141	
Thursday	April 27, 2023	142	1/2 Day for Scholars
Friday	April 28, 2023	143	
Monday	May 1, 2023	144	
Tuesday	May 2, 2023	145	
Wednesday	May 3, 2023	146	
Thursday	May 4, 2023	147	
Friday	May 5, 2023	148	
Monday	May 8, 2023	149	
Tuesday	May 9, 2023	150	
Wednesday	May 10, 2023	151	

Thursday	May 11, 2023	152	
Friday	May 12, 2023	153	
Monday	May 15, 2023	154	
Tuesday	May 16, 2023	155	
Wednesday	May 17, 2023	156	
Thursday	May 18, 2023	157	
Friday	May 19, 2023	158	
Monday	May 22, 2023	159	
Tuesday	May 23, 2023	160	
Wednesday	May 24, 2023	161	
Thursday	May 25, 2023	162	
Friday	May 26, 2023	163	1/2 Day for Scholars
Monday	May 29, 2023	--	Memorial Day
Tuesday	May 30, 2023	164	
Wednesday	May 31, 2023	165	
Thursday	June 1, 2023	166	
Friday	June 2, 2023	167	
Monday	June 5, 2023	168	
Tuesday	June 6, 2023	169	
Wednesday	June 7, 2023	170	
Thursday	June 8, 2023	171	Chancellor's Day
Friday	June 9, 2023	172	
Monday	June 12, 2023	173	
Tuesday	June 13, 2023	174	
Wednesday	June 14, 2023	175	
Thursday	June 15, 2023	176	
Friday	June 16, 2023	177	
Monday	June 19, 2023	--	Juneteenth
Tuesday	June 20, 2023	178	
Wednesday	June 21, 2023	179	
Thursday	June 22, 2023	180	Last Day of School Half Day



NYC FIRE ALARMS

# NEW YORK CITY ALARM CORP.

**FIRE ALARM EXPERTS**

License #12000020098

September 24, 2021

New Jerusalem Baptist Church  
122-05 Smith Street  
Jamaica, NY 11434  
Attn: Pastor Calvin Rice

RE: Fire Alarm System at:  
122-05 Smith Street  
Jamaica, NY 11434

Dear Pastor Rice:

The Fire Alarm System at the above referenced facility is operational and the System is on-line for Fire Truck Response. The Fire Alarm System is Tested & Inspected Semi-Annually by New York City Alarm since September 2011.

Any question or if we can be of further assistance, please do not hesitate to contact us.

Very truly yours,

A handwritten signature in blue ink that reads 'Maria Minolts'.

Maria Minolts  
New York City Alarm

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160-32 Willets Point Blvd. • Whitestone, NY 11357 • (718) 352-2800 • (800) NYC-ALARM • Fax (718) 352-0374  
www.newyorkcityalarm.net • E-Mail: NYCA1@newyorkcityalarm.net

*Certificate of Occupancy*

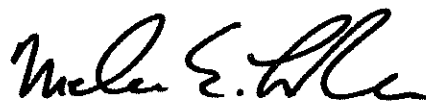
**CO Number: 400194446F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Queens	<b>Block Number:</b> 12381	<b>Certificate Type:</b> Final
	<b>Address:</b> 122-05 SMITH STREET	<b>Lot Number(s):</b> 10	<b>Effective Date:</b> 02/06/2020
	<b>Building Identification Number (BIN):</b> 4533226	<b>Building Type:</b> New	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	(1968 Code)	
	<b>Building Occupancy Group classification:</b> F-1B	(1968 Code)	
	<b>Multiple Dwelling Law Classification:</b> None		
	<b>No. of stories:</b> 2	<b>Height in feet:</b> 25	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Commissioner

*Certificate of Occupancy*

CO Number: **400194446F**

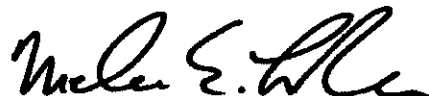
**Permissible Use and Occupancy**

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	330	OG	F-1B G		4	FELLOWSHIP HALL
CEL		OG	G		4	ACCESSORY STORAGE ROOM AND RESTROOMS
CEL	136	OG	G		4	ACCESSORY CLASSROOMS
CEL	13	OG	G		4	ACCESSORY OFFICES & MULTI USE ROOM
CEL	6	OG	G		4	KITCHEN
CEL		OG	G		4	METER ROOMS AND PUMP ROOM
001	10	100	G		4	ACCESSORY OFFICES, UTILITY ROOM AND DRESSING ROOMS
001	001 632	100	F-1B G		4	HOUSE OF WORSHIP
001	001	100	G		4	RESTROOMS
001	001 80	100	G		4	ACCESSORY CLASSROOMS
002	415	100	F-1B		4	HOUSE OF WORSHIP BALCONY AND AUDIO ROOM
002	002 20	100	F-1B		4	ACCESSORY OFFICES, AND DRESSING ROOMS
002	002 33	100	F-1B		4	MEETING ROOMS



Borough Commissioner



Commissioner



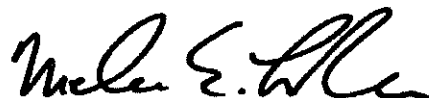
*Certificate of Occupancy*

CO Number: **400194446F**

Permissible Use and Occupancy						
All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002		100	F-1B		4	TOILET ROOMS
<p>CHARTER SCHOOL, USE GROUP G OCCUPANCY, LOCATED IN CELLAR ONLY; INCLUDING CLASSROOMS AND ANCILLARY SPACES USED BY CHARTER SCHOOL AS PER Z.R 12-10 (A) THIS CHARTER SCHOOL IS AN INSTITUTION PROVIDING FULL TIME DAY INSTRUCTION AND A COURSE OF STUDY THAT MEETS THE REQUIREMENTS OF SECTION 3204, 3205 AND 3210 OF THE NEW YORK STATE EDUCATION LAW; AND WHICH CHARTER SCHOOL, AS PER Z.R 12-10 (B) ALSO INCLUDES A KINDERGARDEN BEING OPERATED BY AN ESTABLISHED RELIGIOUS ORGANIZATION UNDER A PERMIT ISSUED PURSANT TO SECTION 47.03 OF THE NEW YORK CITY HEALTH CODE</p>						
<b>END OF SECTION</b>						



Borough Commissioner



Commissioner

**END OF DOCUMENT**