

Coosada Elementary School
Parent & Family Engagement Plan
2022-2023

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved. (Sec. 1116(c)(1))

Coosada Elementary School held its annual meeting in September 2022. All parents will be notified of the meeting through Remind, CES Facebook page, digital sign, and website. The parents were invited for an in-person Title I Meeting. Following the in-person meeting, invitations for a digital Title I Meeting were sent out. Parents that attended (in-person or digitally) were rewarded by their child receiving a GOTCHA. Title I Requirements to include: Coosada Elementary is a Title I School 1% set-aside LEA Parental Involvement Plan School-Parent Compact Requesting Qualifications of your child's teacher Timeline for this year's Parent and Family Engagement (including opportunities in decision making) The process and parental involvement of revisions of the compact, LEA and CES Parental Involvement Plans, and the annual evaluation of the LEA Parental Involvement Plan

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

The leadership and staff at Coosada Elementary believe in parental involvement, offering parent meetings in English and Spanish. Parents and teachers connect by phone or Zoom during planning or after school to receive progress reports for the first nine weeks. Parents receive notification in English and Spanish with an interpreter present at the meeting if needed. Next, the annual Title I Meeting is offered to all parents with childcare provided. The annual meeting was also offered online. The Parent Resource Room is open to all parents.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

Parents can be involved in planning by serving on the Building Leadership Team. In addition, all parents are given a Title I parent survey in February. The strengths and weaknesses are identified and presented at the Annual Title I meetings. Finally, parents are invited to be involved in the review and improvement of the LEA Consolidated Plan and LEA Parental and Family Engagement Plan presented in the fall.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).

Coosada Elementary is a school wide Title I school. The funds allocated for parent involvement are used to purchase take home folders for every student. The folders provide daily communication to the parents of important dates.

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))

Parents are presented information about the curriculum and academic assessments through Zoom conferences, parent phone calls, scheduled conferences, Google Classroom, Remind, and newsletters. Parents are informed regularly about grades through PowerSchool, progress reports, and report cards. Finally, information about programs under Title I is presented at the Annual Title I Meeting. We currently have 42 Spanish speaking parents. Dalila Peake, interpreter is at meetings to translate. Dalila Peake is housed at Coosada Elementary School and is available to translate conversations, documents, and newsletters. Trans Act is used for written communication for other languages in the school. MasterWord is used to verbally communicate with parents speaking another language besides Spanish.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School- Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))

The School-Parent Compact was reviewed by the Parent Advisory committee. Changes were made to the compact as indicated by the committee to omit COVID restrictions and program changes. All parents are given a copy of the School-Parent Compact in the Coosada handbook. The compact is explained at the Annual Title I Meeting. The parents are asked to sign the compact signifying their commitment to working in partnership with the school ensuring that their student is successful. The teachers will sign the compact as well as the student. The compacts are filed in the teachers' classrooms and used during parent teacher conferences.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))

The Continuous Improvement Plan is posted to the Coosada's website. Copies of the plan are available for review in the office. If after the plan is finalized and approved, a parent finds the plan to be unsatisfactory, they may submit concerns in writing to the school. The complaints will be documented on the school level complaint form, then the form will be submitted to the Building Leadership Team at Coosada. The team will review and respond. Revisions will be made if needed.

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

To foster parental involvement, Coosada Elementary provides materials for checkout in the Parent Resource

Room. Children's stories on CD are available in English and Spanish. Finally, Math Day/Night provides parents the opportunity to observe math games and strategies to use at home.

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Coosada Elementary will continue to work with the teachers through faculty and grade level meetings in understanding the importance of parental involvement. Teachers communicate with the parents through newsletters, which are translated for non-English speaking parents. Remind 101, the school website and Facebook are used for school information and reminders. Posters have been placed around the school, in English and Spanish, to promote the Parent Resource Room.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Coosada Elementary coordinates parent involvement programs for all Title I parents. Many of the EL parents are actively involved in all parent activities. The district translator's office is located at Coosada. She works with the ESL Coordinator in meeting the needs of the parents.

6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

At the present time, Coosada has 42 students that require information in Spanish.

Information on all school meetings, parent notices, etc. is sent to these children in Spanish. TransAct and the MasterWord are available for other languages.

6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request.

Coosada Elementary makes every effort to work with parent's requests as related to their involvement in their child's education. For example, the parent surveys indicated parents wanted a calendar of events and reminders. The school will acknowledge those changes in future parent meetings.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))

Coosada Elementary, to the extent possible, provided opportunities for the participation of parents with limited English proficiency and disabilities. CES currently has 66 "English as a second language" students. All parent notifications, meeting notices, surveys, and other important school information is sent home in Spanish. In addition, a district translator is available to assist in verbal communication with Spanish speaking parents. TransAct provides important documents in over 20 languages for parents that have requested information to be sent home in their native language. Parents are given a Home Language Survey in their native language. The parents indicate on the HLS the language they want information sent home. The HLS is kept in the student's permanent record, in ESL folder, along with I-ELP, and documented on the PHLOTE list when another language is requested. In addition, CES has access to the MasterWord, which interprets information to the parent in the native home language. Finally, every effort is made to accommodate parents with disabilities; CES is a handicapped accessible building. Currently, Coosada Elementary has no migrant students.