

**BID ON: TEMPORARY PERSONNEL - GENERAL LABORER/OFFICE CLERK - AS NEEDED BASIS  
BID NO: 24-59**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>BIDDER</b>	<b>HOURLY RATE (REGULAR PAY)</b>	<b>HOURLY RATE (OVERTIME PAY)</b>	<b>HOURLY RATE (WEEKEND, HOLIDAY PAY, IF DIFFERENT FROM OVERTIME PAY)</b>
1	General Laborer To perform manual work with little supervision for the Forestry, Facility Departments and Warehouse. Includes, but not limited to, heavy lifting, (up to 70 pounds) working outside, mowing grass, dig trenches, back fill trenches, operate equipment associated with landscaping and grounds maintenance.	Laine Federal Education	\$18.08	\$27.17	\$27.17
2	Office Clerk To perform clerical duties with supervision. Includes, but not limited to, ability to lift a minimum of 35 pounds; be able to identify and retrieve checks from multiple boxes; be able to print a cover page from DocuShare; be able to scan documentation into Docushare via Xerox copier; be able to file check documents back into proper box, and other office environment tasks as required.	Laine Federal Education	\$19.96	\$29.94	\$29.94

**VENDOR ADDRESS**

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