

**HATCH VALLEY PUBLIC SCHOOL
BOARD OF EDUCATION
MINUTES
REGULAR BOARD MEETING
December 13, 2023**

Board Members Present:

Greg Michell, Elva Garay, Lupe Castillo and Merlinda Hinojos

Board Members Absent or Tardy:

Chris Montez

School Personnel Present:

Superintendent Chavez, Toni Hull, Sheila Offutt, Isaac Garcia, Taryn Fogle, Jennifer Russell, Brandy Holguin, Bobby Cordero, Amber Perry, Dee Collins, Ana Alvarado, Olivia Paez, Jose Rodriguez, Eduardo Fernandez, Elsa Ramirez

Visitors:

Dora Chairez, Joaquin Legarreta, Rey Gonzalez, Patrick Flores, Andrea Legarreta, Concha Benavidez, Richard Marquez, Leola Romero, and Alejandra Ochoa

Call to Order at 6:00 pm by President Mitchell

Pledge of Allegiance

1. A. Approval of Agenda

Action: Member Castillo motioned to approve, seconded by Vice President Garay
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried

B. Approval of the Minutes from the Regular Board Meeting of November 8, 2023

Action: Member Castillo motioned to approve, seconded by Vice President Garay
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried

2. Reports

A. Superintendent Report

- Sheila Offutt, Director of Operations and Finances presented to the Board the Mid-Year Budget update
- Dr. Toni Hull presented to the Board the Educational Report from Hall Bowman
- COVID update
- NMPED new rule - 3 areas: Calendar 180 instructional days; Transportation - no impact to our District; Accreditation Cycle - still waiting for more information
- **Special Recognition - Eduardo Fernandez, Jose Rodriguez, and Ernesto Loya** were presented with the Heart of the Bear Award. For going above and beyond. **Merlinda Hinojos** received an exemplary award from NMSBA for 20 training hours. Mr. Chavez made a special mention to the 3 outgoing Board Members and awarded them with an appreciation award. **Greg Mitchell, Lupe Castillo, and Merlinda Hinojos.**

A special recognition to our student that passed Attikus Ochoa (Bubba) Also Mrs. **Charlotte Benny** and Mrs. **Nellie Bouvet** was recognized.

3. Limited Public Comment - Rey Gonzalez and Jennifer Russell addressed the Board
4. Approval of Financials
 - A. Approval of November 2023 Bills
Action: Vice President Garay motion to approve, seconded by Member Castillo
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried
 - B. Approval of Budget Adjustments Requests/Transfers/Cash Requests
Maintenance & Transfer BARS: 11000, 21000,13000, 24101, 24106, 24153, 24160, 24174, 25153, 26204, 27407, 27126, 24330, 31703, 27149, 31701
Decrease BAR: 14000 - \$1.00
Transfer BARS: 24103, 24330, 24160
Increase BAR: 23000 - \$5,000
Decrease BARS to Correct Carryover Projections:24101, 24106, 24189, 24330, 24308
Action: Vice President Garay motion to approve, seconded by Member Hinojos
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried
5. New Business
 - A. Approval of the Relocating Portable Buildings
Action: The Board gave direction to move forward and request quotes
 - B. Approval of the Application Site Use Agreement for the Christmas Light Parade - Loretta Angel
Action: Board approved
 - C. Approval of Additional Legal Counsel with Walsh Gallegos to represent the District and Administration not to exceed \$45,000.00
Action: Vice President Garay motion to approve, seconded by Member Hinojos
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried
6. Items for Future Meetings
Enrollment
Attendance Policy
House system
7. Executive Session
Per the "Open Meetings Act" Section 10-15-1 to 10-15-4 NMSA 1978 President Mitchell asked for a motion to go into Executive Session to discuss Personnel Matters related to the Superintendent's Evaluation and Contract. No Action will be taken until the Board returns to open session.
Action: Vice President Garay motion to approve, seconded by Member Hinojos
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried
The Board members retired to executive session at 7:53 pm

8. Return to Open Session
President Mitchell brought the meeting back to regular session pursuant to Section 10-15-1 to 10-15-4, NMSA 1978 of the "Open Meetings Act" where he indicated that no action was taken during executive session.
Action: Vice President Garay motion to approve, seconded by Member Hinojos
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried
The Board members returned from executive session at 8:45 pm

Potential Action after Executive Session regarding Superintendent's Contract Amount
Board President Mitchell requested a motion to approve "Whatever the amount of raise the State applies to the rest of the School Employees to apply it to the Superintendent's contract."
Action: Vice President Garay moved to approve, seconded by Member Castillo
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES
Motion Carried

9. NEXT REGULAR BOARD MEETING – Wednesday, January 10, 2024 at 6:00 P.M.
at HVPS Central Office

10. Adjournment
With no further business to be conducted, the President Mitchell called for a motion to adjourn.
Action: Vice President Garay motion to adjourn, seconded by Member Hinojos
Voice Vote: Mitchell: YES, Garay: YES, Castillo: YES, Hinojos: YES,
Motion Carried

The meeting was adjourned at 8:50 pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on December 13, 2023.

AFFIRMATION:


Richard Marquez, Board President

ATTEST:


Joaquin Legarreta, Board Secretary