

**Our Community School  
Board of Directors Meeting  
Wednesday, January 24, 2024, at 6:30pm**

**ON-SITE MEETING LOCATION  
OUR COMMUNITY SCHOOL  
MPR (Multi Purpose Room)  
10045 Jumilla Ave, Chatsworth, CA 91311**

**SATELLITE MEETING LOCATIONS** (required  
for board members joining remotely)

**OUTSIDE LA COUNTY:  
923 Puerto Place, Ventura, CA 93001**

Community Members may choose to join in-person or via Zoom Meeting at:  
<https://ourcommunityschool-org.zoom.us/j/89767705493?pwd=eEtMWDhNRIIGbTZYaHFWTXNsemF3Zz09>

**Meeting ID: 897 677 05493**

**Passcode: 810439**

Public Documents Folder:

[https://drive.google.com/drive/folders/1U8sOqjcviodhFqkTKeKj8mjRXINkqud6?usp=drive\\_link](https://drive.google.com/drive/folders/1U8sOqjcviodhFqkTKeKj8mjRXINkqud6?usp=drive_link)

**Board Members Present:** Annie Parnell, Judy Kogan, Yi Ding, David Connelly, Tamara Schiff ;  
(Virtual) Kelly Simon, Greg Knotts (approved by board to join virtually, moved to approve by Annie  
and second by Tamara);

**Board Members Absent:** N/A

**School Staff Present:** Carey Bartlow, Principal; Ana Jimenez Gomez, Anthony Mize, Faculty  
Advisors;

**Community Advisors Present:** Irina Castillo, ExEd; Ryan French, Panda Partners

**Meeting Called to Order at:** 6:34pm

**BOARD MEETING Minutes**

- I. **Community Speakers** (3 minutes each) - Any member of the public may comment on anything within the board's jurisdiction during the public comment period. Those who wish to comment may either use the "raise hand" tool (for virtual attendees) or the sign up sheet (provided at in-person meetings). Each individual is allotted up to three (3) minutes, and the public comments section of our meetings may be limited to a reasonable amount of time as determined by the board. While the board cannot respond to any comments made by the public (per the Ralph M. Brown Act), speakers are welcome to follow up with the

board chair(s) via email unless directed otherwise.

Community Speakers: Jaymi requesting the board to make visible fundraising outcomes (e.g.: field trips)

- II. **Reading of the OCS Mission and Vision** (3 mins)
- A. **Mission Statement:** Our Community School guides our students to be Empowered, Ethical, and Informed community members. Our diverse and caring community integrates academics with creativity, thereby fostering independent thinkers, problem solvers, and leaders. We nurture multiple aspects of a child's development: physical, emotional, intellectual, artistic, and social.
  - B. **Vision Statement:** OCS staff members, students, and families strive to create a culture of acceptance and belonging where all students are honored. OCS Community members will be given the tools and support to positively impact their local and global communities by being Empowered, Ethical, and Informed.
- III. **Consent Agenda** (3 mins) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
- A. **Approve** Minutes for November 29, 2023 Board Meeting
  - B. **Approve** Minutes for December 13, 2023 Board Meeting
  - C. **Approve** Minutes for January 10, 2024 SPECIAL Board Meeting
  - D. **Approve** Agenda for January 24, 2024 Board Meeting
- Moved to Approve:** Annie  
**Second:** David  
**Approved by Roll-Call Vote:** Annie Parnell, Judy Kogan, Yi Ding, David Connelly, Tamara Schiff, Kelly Simon, Greg Knotts
- IV. **Governance Committee** (15 mins) The Board will be given an opportunity to ask questions about the report provided by the Governance Committee Chair
- A. **Governance Committee Meeting Report:** A brief report and discussion about the governance meeting actions being taken/considered.  
Primary discussion was about board recruitment and a hope to recruit three new board members.
- V. **Finance Committee** (20 mins) The Board will be given an opportunity to ask questions about the report provided by the Finance Committee
- A. **Finance Committee Meeting Report:** A brief report and discussion about the finance meeting actions being taken/considered.
    - 1. Challenges regarding recruitment, enrollment, and expenses/budget
    - 2. FY 2024-25 anticipated budget shortfall
    - 3. Need to create a task force
  - B. **November and December Financials:** The Board will **review and vote** to approve the November and December Financials, including the financial dashboard as prepared by ExEd, check register, and credit card register.
    - 1. Enrollment projected 18 students below budget, increase in expenses
    - 2. Questions were raised about high teachers on reserve and Carey commented on flexible ways to incentivize current employees

**Moved to Approve:** Annie

**Second:** David

**Approved by Roll-Call Vote:** Annie Parnell, Judy Kogan, Yi Ding, David Connelly, Tamara Schiff, Kelly Simon, Greg Knotts

- VI. **School Leadership Report from OCS Principal, Carey Bartlow** (40 mins) The Board will be given an opportunity to ask questions about the Leadership Report, summarizing any updates and actions taken during the month and any recommendations to the Board.
- A. Operational and Compliance Update
  - B. Educational Program Update

- VII. **Board Chair Report** (20 min) The Board will be given an opportunity to ask questions about the report provided by the Board Chair, summarizing any updates and actions taken during the month and any recommendations to the Board.

Big Night Out on 3/16; information was shared about contributing to the auction

- VIII. **Panda Partners** (5 min) the Board will be given an opportunity to ask questions about the Panda Partner's report, given by Panda Partner Co-Presidents Ryan French and/or Tina Herrera, summarizing any updates and actions taken during the month.

Gardening project to happen soon with Teacher John

- IX. **Announcements and Adjourn**

Meeting adjourned at 7:20pm