

## SECTION 001116

### INVITATION TO BID

#### 1.01 PROJECT INFORMATION

- A. Notice to Bidders: **Qualified** bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: **A New Board Office for Coffee County Schools** Project  
Location: Coffee High School: 271 Trojan Way, Douglas, GA 31533.
- C. Owner: Coffee County Schools, 211 Gaskin Avenue S. Douglas, GA 31533
  - 1. Owner's Representative: Michael Spikes, 912-850-5018
- D. Architect: Altman + Barrett Architects, P.O. Box 665 Hahira, GA 31632.
- E. Project Description: Project consists of construction of site and new board office.
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

#### 1.02 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: **March 20, 2024**
  - 2. Bid Time: **2:00 p.m.** local time.
- B. Location: Coffee County Schools, Board Office (Ashely Slater House) 211 Gaskin Avenue S. Douglas, GA 31533
- C. Bids will be thereafter publicly opened and read aloud.

#### 1.03 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of **[5]** percent of the bid amount. No bids may be withdrawn for a period of **[60]** days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

#### 1.04 PREBID CONFERENCE

- A. A second mandatory prebid will be held at Coffee High School: 159 Trojan Way, Douglas, GA 31533 on February 29, 2024 at **10:00 A.M.** local time. The second prebid is a result of Addendum 1 not been sent to Print Life. Contractors who signed in at mandatory prebid on February 20, 2024 are not required to attend second prebid.

#### 1.05 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after January 10, 2024, by contacting Print Life Printing and Supplies, Inc., 1006 Williams St. Valdosta, GA 31601 or by calling (229)244-5598. Documents will be provided to prime bidders only; only complete sets of documents will be issued.
  - 1. Payment: \$350.00 [made payable to Print Life Printing and Supplies].
  - 2. Shipping: Additional shipping charges will apply.
- B. Viewing Procurement and Contracting Documents: Examine after January 10, 2024, at the locations below:
  - 1. [www.altmanbarrettarchitects.com](http://www.altmanbarrettarchitects.com)

#### 1.06 TIME OF COMPLETION

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Start April 1, 2024 and project completed April 1, 2025.

#### 1.07 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. **A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.**

END OF DOCUMENT 001116