

HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR/BUDGET WORKSHOP MEETING

March 16, 2020

STUART M. TOWNSEND ES LGI 6:30 pm



AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CORRESPONDENCE

David Snyder and Katelyn Bovee and Joseph Crooks

4. PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

2020-2021 Budget Status

5. OLD BUSINESS (ACTION)

A. **Board Meeting Minutes** (PA)

Resolution #150

Recommended by the Superintendent, to approve the February 24, 2020 regular/committee meeting minutes.

6. NEW BUSINESS (ACTION)

A. **Obsolete Books** (PA)

Resolution #151

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare the attached list of books located at HLCS as obsolete and authorizes the Media Specialist to properly dispose of the items in the most economic means possible.

B. **Academic Calendar for 2020-2021** (PA)

Resolution #152

As recommended by the Superintendent to approve the academic calendar for the 2020-2021 school year.

C. **Call to Vote and Annual Legal Ad for the Budget Vote and Election**

Resolution: #153

TO THE QUALIFIED VOTERS OF THE LEGAL NOTICE OF PUBLIC HEARING,  
BUDGET VOTE AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Hadley-Luzerne Central School District will be held at the Large Group Instructional Room of the Stuart M. Townsend Elementary School, 27 Hyland Drive Lake Luzerne, New York, on Monday, May 11, 2020 at 6:30 p.m., prevailing time for the presentation of the proposed 2020-2021 HLCSD Budget. The budget will be available for review beginning May 5, 2020 at the Hadley-Luzerne Central School District Offices, 27 Hyland Drive Lake Luzerne, New York.

AND NOTICE IS HEREBY GIVEN, that the annual meeting of the qualified voters of the Hadley-Luzerne Central School District, will be held on Tuesday, May 19, 2020 between the hours of 12:00 noon and 8:00 p.m., prevailing time, at the Stuart M. Townsend Elementary School, LGI Room, 27 Hyland Drive, Lake Luzerne, New York, at which time the polls will be opened to voting by machine and/or ballot on the following items:

1. To elect one (1) member to the Board of Education to a three (3) year term, commencing on July 1, 2020 and expiring on June 30, 2023. The incumbent HL Board of Education Member is Eddie Joe Moulton, whose term expires on June 30, 2020.

2. To adopt the annual budget of the Hadley Luzerne Central School District for the fiscal year 2020-2021 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.
3. To adopt the following proposition:  
PROPOSITION 1 – PURCHASE OF TWO (2) SCHOOL BUSES AND ONE (1) HANDICAPPED ACCESSIBLE BUS  
RESOLVED, that the Board of Education of the Hadley Luzerne Central School District is hereby authorized to purchase two (2) 65 passenger school buses and one (1) 35 passenger handicapped accessible bus at a total cost not to exceed \$345,000, and that the sum of \$345,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by the Education Law and the Local Finance Law, and in anticipation of such tax, obligations of said School District may be issued.
4. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York.

The election and budget vote shall be by machine and/or ballot. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for the 2020-2021 school year, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Tuesday, May 5, 2020 at the School Business Office and the Main Office of each school building between the hours of 8:00 a.m. and 3:30 p.m., prevailing. Copies shall also be available at the Annual District Meeting.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions nominating a candidate for the office of member of the Board of Education to fill one (1) expired term for three (3) years, must be filed with the Hadley Luzerne District Clerk at the Superintendent's office, not later than April 20, 2020 by 5:00 p.m. Each petition must be directed to the District Clerk, must be signed by at least 25 qualified voters of the District or 2% of the registered voters of the District who voted in the previous annual election, whichever is greater and must state the name and residence of the candidate that shall fill the vacancy "At Large". Nominating petitions may be obtained at the Office of District Clerk, Stuart M. Townsend Elementary School, 27 Hyland Drive, Lake Luzerne, during regular school hours.

AND FURTHER NOTICE IS HEREBY GIVEN, applications for absentee ballots for election of Board Members and voting on the budget and propositions may be applied for at the Office of the District Clerk between the hours of 8:00 a.m. and 3:30 p.m. Monday through Friday, except holidays. Completed applications must be received by the District Clerk by May 11, 2020 if the ballot is to be mailed to the voter, or May 18, 2020, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on May 19, 2020.

A list of all persons to whom absentee ballots have been issued will be available in the office of the District Clerk at the Stuart M. Townsend Elementary School, on each of the five days prior to the day of the election, except Sunday, May 17, 2020, and only by appointment on Saturday, May 16, 2020. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his/her challenge and reasons therefore known to the Chief Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS GIVEN, that personal registration of voters is required pursuant to Section 2014 of the Education Law. If a voter has already registered pursuant to Section 2014 of the Education Law, and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this election; if a voter is registered with the county and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this election. All other persons who wish to vote must register.

The Board of Registration will meet for the purpose of registering all qualified voters of the District pursuant to Education Law at the District Office, Stuart M. Townsend Elementary School, 27 Hyland Drive on May 11, 2020 between the hours of 12:00 pm and 3:30 pm to add any additional names to the Register to be used at the aforesaid election, at which time any person will be entitled to have his or her name placed on the Register, provided that at such meeting of the Board of Registration, the prospective voter is known or proven to the satisfaction of the Board of Registration to be then or thereafter entitled to vote at such election for which the register is prepared. The Register so prepared pursuant to Section 2014 of the

Education Law shall be filed in the Office of the District Clerk and will be open for inspection by any qualified voter of the District, on each of five days prior to the day of the election, except Sunday, May 17, 2020, between the hours of 8:00 a.m. to 3:30 p.m., prevailing time and by appointment on Saturday, May 16, 2020, and at the polling place on the day of the vote.

AND FURTHER NOTICE IS HEREBY GIVEN that pursuant to Section 2014 of the Education Law of the State of New York, the Board of Registration will meet May 11, 2020, 12:00 pm -3:30 pm, prevailing time, at the Stuart M. Townsend Elementary School in the Town of Lake Luzerne, Warren County, New York, to prepare the Register of the School District to be used at any special district meetings that may be held after the preparation of said Register, or placed on such Register provided that at such meeting of said Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at the school election for which said Register is prepared, or any special district meeting held after May 19, 2020.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said vote and election, must be filed with the Board of Education at the Hadley-Luzerne Central School District on or before April 20, 2020 by 5:00 p.m., prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by twenty-five (25) qualified voters, or 5% of the registered voters of the District who voted in the previous annual election of Board members, whichever is greater; and must state the name and residence of each signer. However, the School Board will not entertain or place before the voters any proposition if its purpose is beyond the power of the voters or is illegal, or any proposition requiring the expenditure of moneys which fails to include specific appropriations for all such expenditures required by the proposition.

7. **PERSONNEL (ACTION)**

**A. RETIREMENT/RESIGNATION**

David Snyder - Retirement

Resolution #154

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the letter of resignation for the purpose of retirement and the terms within from Social Studies Teacher, David A. Synder, effective June 30, 2020. David has 20 years of service in the district.

Katelyn Bovee

Resolution #155

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation from Teacher Aide, Katlyn Bovee, effective March 2, 2020.

Joseph Crooks

Resolution #156

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept the resignation from Joseph Crooks, effective March 24, 2020, due to a change in status. Joseph will remain on as a substitute bus driver.

**B. APPOINTMENTS - HLTA**

**Extra-Curricular**

Resolution #157

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the position below according to the HLTA Agreement; such appointment(s) and the employment of the following are subject to termination upon written notice from the board of education and will receive the job (description) expectation for the corresponding position from their immediate supervisor.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Stipend</u>
Samantha Godfrey	Chaperone/Scorekeeper	2019-2020 school year	\$60 per event

**C. APPOINTMENTS – CSEA**

**Teacher's Aide (PT 10 mo.) — Casandra Bennett**

Resolution #158

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Casandra Bennett be appointed to a six month probationary period as a part time Teacher's Aide, due to a resignation, according to the terms and wage (\$11.81 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective March 12, 2020. Casandra's probationary period shall begin on March 12, 2020 and end on September 15, 2020, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Jon Baker.

**D. APPOINTMENTS - OTHER**

Resolution #159

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Wage/Stipend</u>
Alicia Podwirny	Substitute Cleaner	February 18, 2020	\$11.80 per hour
Robert Mark	SIG/SCPE Grant Cor.	Sept 1, 2019-June 30, 2020	\$8,541.60 yr.
Robert Mark	SIG/SCPE Grant Cor.	July 1, 2020-August 31, 2020	\$1,708.40 yr.
Patricia Poirier	Substitute Teacher (SASTA)	March 3, 2020	\$89.00 per diem
Roger Williams	Substitute Bus Monitor	March 9, 2020	\$11.80 per hour
Joseph Crooks	Substitute Bus Driver	March 25, 2020	\$15.16 per hour

**8. SCHEDULE OF BILLS (ACTION) (PA)**

Resolution #160

As recommended by the Superintendent - accept warrants #37 (\$126,667.99), #38 (\$51,765.13).

**9. CSE/CPSE RECOMMENDATIONS (ACTION)**

Resolution #161

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated March 16, 2020.

**10. PUBLIC/STUDENT COMMENTS**

*The Hadley-Luzerne Board of Education welcomes district students, residents, parents and other interested persons to its meeting. It is our goals to work together to create an environment of high expectations, high performance and constant improvement, yielding excellent results. Community involvement at board meetings is encouraged so that the board can better understand and represent the views of its constituents. Please be aware that by law individual student information or particular personnel issues cannot be discussed at public sessions of the board. Please reserve comments or questions for the designated time on the agenda. When recognized by the Board President, please state your name and town of residence. Statements are restricted to a maximum of two minutes and speakers will be notified by the Board President when their time has expired. The Board President reserves the right to extend the speakers comment time, if there is no objection. The board and the district staff take public comment very seriously and careful notes of questions and concerns expressed will be taken. However, the board generally does not respond while the meeting is in public session. The board asks the public's cooperation in maintaining a safe and respectful decorum and the Board President does reserve the right to limit individual comments if it is deemed necessary. Thank you.*

**11. ADMINISTRATIVE/BOARD COMMENTS**

**12. ADJOURNMENT**

Next BOE Budget Workshop: April 6, 2020 SMTES LGI Room 6:30 pm

- Annual Budget Vote and Election Tuesday, May 19, 2020  
Noon to 8 PM ES LGI
- Voting Available through an Absentee Ballot  
For an application Call 518-696-2378 Ext. 1108  
Perm Disabled and Military should contact their county board of elections office.