

*Learning for all – no limits, no excuses, and unlimited possibilities!*

Oak Run Elementary School District  
Board of Trustees  
**Regular Board Meeting**

**Governance Team**  
Kansas Simonis, President  
LeeAnn Mollath, Clerk  
Philomene Swenson, Member  
Sean Kittrell, Member  
Dede Masala, Member  
Misti Livingston, Superintendent

**Minutes**

Wednesday, September 14, 2022  
4:00 PM

Oak Run Elementary School  
27635 Oak Run to Fern Rd.  
Oak Run, CA 96069  
ORESD Office

**Our Mission**

**To Ensure Learning For All, No Limits, No Excuses & Unlimited Possibilities.**

*We do this by building partnerships, maintaining high expectations, creating rigor, relevance, & responsiveness, providing more time & support, meeting the needs of the whole child, & being persistent & passionate about children.*

**Open Session**  
**4:00 PM**

**1. OPENING BUSINESS**

**1.1. Call to Order**

**1.2. Roll Call / Establish Quorum**

Kansas Simonis, President

Sean Kittrell, Member

Misti Livingston, Superintendent/Secretary

LeeAnn Mollath, Clerk

Dede Masala, Member

Philomene Swenson, Member

Staff & Public in Attendance:

**1.3. Pledge of Allegiance**

*A motion was made by Dede Masala to approve the Agenda and seconded by Sean Kittrell. A vote was taken with 4-0 in favor*

**1.4. Approval of Agenda**

**2. CONSENT ITEMS**

Items listed under the Consent Calendar are considered to be routine and it is understood that the Administration recommends approval on all consent items. The Board of Trustees in one-motion takes action on consent items. There is no discussion of these items before the Board votes unless a Trustee, staff member, or public citizen requests specific items be discussed and/or removed from the Consent Calendar. Each item on the Consent Calendar that is approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

**2.1 Approval of Consent Items**

- a. Minutes from Special Board Meeting August 10, 2022
- b. [Approve Warrants](#)

*A motion was made by Dede Masala to approve 2.1 and seconded by Sean Kittrell. A vote was taken with 4-0 in favor*

**3. CELEBRATION**

- 3.1 **Recognition:** To our wonderful Board Member and volunteer Dede Masala, thank you so much for all you do and the hard work for the Sewing Class!!

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**4. PUBLIC COMMENT**

**Agenda Items:** The public may address agenda items in the Action, Non-Action, and Reports/Comments portions of the meeting, before board discussion on the topic, when recognized by the chairperson. Speakers are asked to identify themselves before they begin their comments and are allowed to speak one time per agenda item for up to two minutes.

**Non-Agenda Items:** The Board will listen to public comment on any item of interest not on the agenda that is within their jurisdiction. The Board may limit public comments to no more than 2 minutes pursuant to Board policy. *The Board may not respond to public comments on an item not on the agenda.* Questions, concerns and requests directed to the board will usually be deferred pending administrative and board consideration at a later meeting.

**Process:** Comments or suggestions may be made orally at the meeting or in writing (letter or e-mail). Suggestions or Comments can be made in the Suggestion Box in the school office or by e-mailing [suggestions@oakrunschool.org](mailto:suggestions@oakrunschool.org). Staff will report on the progress of parent/community suggestions and, if needed, they will be added to the board agenda in the future.

**5. PUBLIC HEARING**

**5.1 Sufficiency of Instructional Materials Resolution # 9-14-2022-1**

*A motion was made by Dede Masala to approve Item 5.1 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6. ACTION ITEMS**

**6.1 Action/ Discussion Item: Facility Inspection Tool (FIT) Report**

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.1 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.2 Action/ Discussion Item: 2022/2023 Leading Learning Network Agreement**

*Background:* Columbia Elementary School to provide – Instructional Services, LCAP Development, Con-App assistance, and personalized support at \$1,020.00 monthly.

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.2 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.3 Action/ Discussion Item: 2022/2023 ORES D – River Cities Counseling Agreement**

*Background:* Weekly counseling services from River Cities Counseling to Oak Run Elementary School at \$88.00 per hour.

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.3 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.4 Action/ Discussion Item: MOU 2022/2023 ORES D – Pre-Scientist, Inc.**

*Background:* Letter exchange program between Pre-Scientist, Inc. and Oak Run Elementary School District.

*Recommendation:* Approve

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A motion was made by Dede Masala to approve Item 6.4 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.5 Action/ Discussion Item: 2022/2023 COMMONLIT Subscription**  
*Background:* Online library of high-quality east to use lessons and curriculum.  
Subscription \$1,000.00 per year.  
*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.5 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.6 Action/ Discussion Item: Ariel Pair's Letter of Resignation**  
*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.6 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.7 Action/ Discussion Item: Oak Run Elementary Family Handbook**  
*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.7 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.8 Action/ Discussion Item: Oak Run Elementary Employee Handbook**  
*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.8 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.9 Action/ Discussion Item: SACS Report 2021/2022 Unaudited Actuals**  
*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.9 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

- 6.10 Action/ Discussion Item: Gann Limit Resolution # 9-14-2022-2**  
*Background:* In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution*. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the *Government Code*, was then added to law to specify the process for calculating state and local government appropriation limits and appropriations subject to limitation under Article XII B of the *Constitution*. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government, and require that each entity government formally "adopt" its appropriations limit for a given fiscal year.  
  
By September 30 of each year, *Education Code* sections 1629 and 42132 specify that each year county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the preceding year. The documentation supporting the adoption resolution shall be

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made available to the public. It is not necessary to submit a copy of the board resolution adopting your appropriations limit to the CDE.

However if you find your District is in need of increasing its limitation, Section 7902.1 states that the school district shall notify the Director of Finance.

*Recommendation:*

Approve

*A motion was made by Dede Masala to approve Item 6.10 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.11**

**Action/ Discussion Item:**

### **Discarding Obsolete and Abandoned Materials Resolution # 9-14-2022-3**

*Background:*

**DISCARD:** The office is responsible for the disposition of all surplus articles. Gifts to the district do not become the property of the individual, building, or division receiving the gift. District employees should contact the office and provided the office with a list of surplus property when it has been identified.

The office will obtain lists (at least annually) from all teachers and departments of any supplies or equipment that are recognized as surplus or discard material. The office, upon consulting with the appropriate administrator, will determine if the equipment, supplies or textbooks has a value and can be utilized within the district.

Broken or damaged equipment that is not useable shall be properly disposed. This may include trading out for parts or discarding the item at our district office receptacle. Recycling measures will be used when applicable. Any remaining items that are useable within the district shall be disposed using the following methods (these are in order of preference):

**TRADE IN:** Items may be used as a trade-in for newly acquired equipment or as vendor credit.

**DONATION:** Items deemed to be of insignificant value may be donated to other educational or nonprofit organizations. Textbooks and library books will be sold to various textbook buyers. Remaining books will be donated to non-profit organizations rather than being discarded.

**SALE:** Property deemed to be of insignificant value may be sold as scrap to advertised dealers. Items that continue to have value may be offered for sale, with Board approval. School District employees and their families are prohibited from purchasing items of Surplus Property offered for sale by the School District, unless such items are offered for sale at a public auction conducted by a third party and authorized by the Board of Education.

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**AUCTION:** An auction will be held only if the quantity of salable items will cover the costs associated with holding an auction. A complete inventory of all disposed items shall be on file in the business office and the building.

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.11 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.12      Action Item:      2022 Biennial Notice for Conflict Interest Codes**

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.12 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.13      Action Item:      Amend Bylaws of Northern California Schools Insurance  
Resolution # 9-14-2022-4**

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.13 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.14      Action Item:      MOU 2022/2023 ORES D – M.O.R.E.**

*Background:* Moms Organized for Raw Eating would like to partner with Oak Run Elementary School District.

*Recommendation:* Approve

*Table*

**6.15      Action Item:      Upper Elementary School Dance 10/21/22**

*Background:* Dance and Dinner fundraiser.

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.15 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.16      Action Item:      2022/2023 LCAP Restructure Goals & Annual Update**

*Recommendation:* Approve

*A motion was made by Dede Masala to approve Item 6.16 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.17      Action/ Discussion Item:      Authorized Tri-Counties - Bank Parent's Club Users**

*Background:* Account # 121135045- Lillian Gonzales and Taylor Chandler

*Recommendation:* Remove Lillian Gonzales/add Kerrie Stomps

*A motion was made by Dede Masala to approve Item 6.17 and seconded Sean Kittrell. A vote was taken with 4-0 in favor*

**6.18      Action Item:      Williams Settlement Certification of Standards-Aligned  
Instructional Materials. Resolution # 9-14-2022-5**

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*Recommendation:* Approve

A motion was made by Dede Masala to approve Item 6.18 and seconded Sean Kittrell. A vote was taken with 4-0 in favor

**7. NON-ACTION ITEMS:**

- 7.1 *Report:* **Current 2022-2023 Enrollment**
- |      |   |    |              |
|------|---|----|--------------|
| TK-2 | - | 14 | } Total - 47 |
| 3-5  | - | 15 |              |
| 6-8  | - | 18 |              |
- 7.2 *Report:* **Staff Development Day Survey Results**
- 7.3 *Report:* **At-Risk Students 31**

**8. OTHER REPORTS / COMMENTS**

- 8.1 *Information:* District Leadership/District Advisory Committee / SSC
- 8.2 *Comments:* Boosters Club
- 8.3 *Comments:* Classified / Confidential / Certificate
- 8.4 *Comments:* Director / Superintendent
- 8.5 *Comments:* Board Members

**9. NEXT MEETING**

**9.1 Regular Board Meeting – Wednesday October 12, 2022 @ 4:00 pm**

**10. ADJOURN TO CLOSED SESSION**

- 10.1 **54957 (b)(1)** Personnel – To discuss the appointment, employment, performance, evaluation, discipline, complaints about of dismissal of specific employee or potential employee.

**11. REPORT OUT OF CLOSED SESSION**

**12. ADJOURN**

A motion was made by Dede Masala to adjourn the meeting and seconded by Sean Kittrell. A vote was taken with 4-0 in favor