

Stewartstown School Board Meeting Minutes							
<b>Date</b>		September 8, 2021					
<b>Time</b>		5:00 p.m.					
<b>Location</b>		Stewartstown Community School					
<b>Chairperson</b>		Philip Pariseau					
Attendance							
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent <b>Z</b> – Via Zoom <b>C</b> – Cell Phone							
School Board Members				Principals		SAU Members	
P	Christina “Nina” Brochu	P	Philip Pariseau	P	Stephanie Humphrey	P	Debra Taylor
A	Betsy Gray					P	Cheryl Covill
<b>Public in Attendance: None</b>							

Philip opened the meeting at 5:00 pm.

**Adjustments to the Agenda: None**

**Hearing of the Public:** Public Hearing to accept and expend the CRRSA – ESSER II Grant money from the State in the amount of \$154,471 to assist the schools through the impact of COVID-19.

C. Brochu/P. Pariseau: To accept the CRRSA – ESSER II Grant in the amount of \$154,471.  
VOTE: AFFIRMATIVE

**Reading of the Minutes:** School Board Meetings of August 2 and August 12, 2021

C. Brochu/P. Pariseau: To accept the minutes of August 2 & August 12, 2021, as presented.  
VOTE: AFFIRMATIVE

**School Administrator’s Report – Stephanie Humphrey**

1. Stephanie presented her written report.
  - A. Meet the new principal event went well
  - B. Hired Jeanette Damato as Media Specialist Assistant. Students are now back in the library.
  - C. Five staff members along with principal attended a four-day professional development opportunity for Responsive Classroom.
  - D. During August, four staff members and principal attended the Crisis Prevention Institute training at Colebrook Schools
  - E. First Day of School was exciting. Total of 63 students enrolled.
  - F. As part of ESSER II grant, Children’s Stage Adventures will be coming to Stewartstown in the spring.
  - G. Grades 6-8 can take their Chromebooks home.
  - H. Title I will begin assessing students within the next couple of weeks
  - I. Presented completed and upcoming items from her entry plan.
  - J. Candy Placey is working as the full-time substitute right now.
  - K. The eighth grade are taking classes in Pittsburg. Six in Tech Ed and 6 in Consumer Science. Next semester, they will switch.

- L. All eighth graders will have an opportunity to spend a day at each of the area high schools.
- M. Every Monday a newsletter goes out to staff
- N. It has been a great start. Staff works well together.
- O. Presented the 2022 Burke Ski/Ride School Program Details. Transportation may be a problem as we do not have enough bus drivers.

**Superintendent's Report – Dr. Debra Taylor:**

- 1. Dr. Taylor included a written report in the packet.
  - A. Presented an enrollment spreadsheet for SAU 7.
  - B. August 26 was a full SAU 7 staff meeting in Colebrook and August 27 was for new teachers.
  - C. Continue to monitor COVID 19 cases
  - D. Public Hearing are being held for ESSER II & III grant funds
  - E. Summer schedule was full of professional development opportunities.
  - F. Stewartstown student will continue to be served by a counselor from Northern Human Services for Social-Emotional Learning

**Business Administrator's Report – Cheryl Covill:**

- 1. Cheryl's written report was included in the packet
  - A. Breakdown of the spending for the ESSER II funds
  - B. State Funding of Adequacy Aid. We can hold a special meeting to spend this, or we can use it to reduce taxes. Budget Committee asked at the meeting in the spring that we hold spending as much as we can. Board recommended that they meet with the Budget Committee as soon as possible to get their recommendation on use of this aid.
  - C. Fraud Mitigation Services – Cheryl would like to implement a Payee Positive Pay for all checking accounts. Cost would be approximately \$20/month. This is an automated cash-management service used by financial institutions employed to deter check fraud.

C. Brochu/P. Pariseau: To approve implementing the Payee Positive Pay.

VOTE: UNANIMOUS

- D. Presented the Town of Stewartstown Trustee of Trust Funds report for School Accounts as of June 30, 2021.
- E. Presented an Estimated Revenue and Budget Summary for 21-22
- F. Presented a Budget Analysis for 20-21
- G. Presented the five-year enrollment comparison
- H. Presented the Local Tuition Comparison
- I. We will be receiving a refund from Health Trust that will be split between the district and the staff who had insurance.
- J. Carol has agreed to help us out in the morning bus run so the first student doesn't have to be picked up until 6:40 am.
- K. The lighting in the multi needs replacing. There may be an energy grant that will help with the cost.

**Unfinished Business: None**

**New Business: None**

## **CONNECTICUT RIVER COLLABORATIVE COMMITTEE**

The committee has taken a break for the summer.

### **Other Business:**

### **Meetings:**

Stewartstown School Board: Monday, October 4 at 5:00 pm.

P. Pariseau/C. Brochu: To adjourn the meeting at 6:00 pm

**VOTE: UNANIMOUS**

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

**Adopted 10/04/2021**