SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a "governance team." This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board's performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Santa Maria Joint Union High School District

- Maximize Student Success
- Develop and Maintain a Districtwide Accountability System
- Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services
- Foster Partnerships
- Manage Rapid District Growth

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly
 monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting
September 13, 2016
Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455

5:30 p.m. Closed Session/6:30 p.m. General Session

The Santa Maria Joint Union High School District mission is, "We prepare all learners to become productive citizens and college/career ready by providing challenging learning experiences and establishing high expectations for achievement."

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- **A.** Certificated and Classified Personnel Actions Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. *Appendix A*
- **B.** Student Matters Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or and requests for readmission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

III. RECONVENE IN OPEN SESSION

Call to Order/Flag Salute

| IV. | ANNOUNCE CLOSED | SESSION ACTIONS | Dr Richardson |
|-------|-----------------|-----------------|-----------------------------------|
| 1 V . | ANNOUNCE CEOSED | JESSICH ACHUNS | – DI. INGHALUSUH |

V. REPORTS

- **A. Student Reports** Candace Corpuz/PVHS, Isabella Powell/ERHS, Yailin Orozco/SMHS, Roberto Aguilar-Luis/Delta
- B. Principal Reports Karen Rotondi/ERHS
 - Laura Branch, Amazon Trip
- C. Superintendent's Report
- D. Board Member Reports

VI. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Approval of the Teacher Assignment Options Resolution – Resolution Number 4-2016-2017

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. Resolution Number 4-2016-2017 outlines specific names, subject areas and Education Codes to meet this annual criteria.

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 4-2016-2017 to certify the Teacher Assignment Options Resolution for the 2016/2017 school year.

| Moved | Second |
|---------------------------------------------------------|----------|
| A Roll Call Vote is Re | equired: |
| Dr. Garvin Dr. Karamitsos Ms. Perez Mr. Palera | |
| Ms. Lopez | |

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT RESOLUTION NUMBER 4-2016-17

WHEREAS, the District is required by state law to have all teachers properly assigned within their credentialed subject areas. However, there are several options to assign teachers in areas in which they have a requisite number of units and/or expertise.

WHEREAS, Education Code §44258.7 (c & d) allows the district to assign teachers, with their consent to teach elective subject classes when that assignment has been approved by the Committee on Assignments. Policies and procedures for this committee have been implemented and approved by the Governing Board, and

WHEREAS, Education Code §44263 allows teachers to teach outside of their major/minor in subject areas in which they hold eighteen (18) semester hours of course work or nine (9) upper division semester hours or graduate course work.

NOW, THEREFORE BE IT RESOLVED that the Governing Board of the Santa Maria Joint Union High School District does hereby authorize the assignments of the teachers listed per education codes cited:

Education Code §44258.7(c & d) Todd Noel Health

Education Code §44263

Robert Knight Spanish Ricardo A. Gabaldon VPA

Education Code §44865

Glynda Maddaleno VPA

PASSED AND ADOPTED this 13th day of September, 2016, by the following vote:

ROLL CALL

AYES: NOES: ABSENT:

President/Secretary/Clerk of the Board of Education Santa Maria Joint Union High School District

2. Board Policies – First Reading

The administration is asking the Board to review the proposed revisions to the board policies listed below. The policies will be on the next board agenda for approval.

| BP6152.1 | Placement in Mathematics Course |
|----------|--------------------------------------------------------------------------------|
| | Policy updated to reflect NEW LAW (SB 359) which mandates any district |
| | which is serving 9th grade students and has not adopted a mathematics |
| | placement policy prior to January 1, 2016 to adopt a math placement policy |
| | with specific components before the beginning of the 2016-17 school year. |
| | Policy reflects other requirements of SB 359 including, but not limited to, |
| | the use of multiple objective academic measures for student placement, pro- |
| | vision of at least one checkpoint within the first month of the school year to |
| | ensure accurate placement, and annual board examination of student place- |
| | ment data. |

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

*** IT IS RECOMMENDED THAT the Board of Education review the proposed revisions to board policies listed. They will be listed for approval on the next agenda.

| Moved Seco | ond | Vote |
|------------|-----|------|
|------------|-----|------|

B. INSTRUCTION

1. Regional Occupational Program

Education Code 52304.1 requires the Governing Board to annually review and assess participation in Regional Occupational Programs (ROP). The following bullets address Education Code requirements:

- ► Conduct annual meetings between SMJUHSD guidance/SMJUHSD administrative personnel and ROP guidance/ROP administrative personnel to conduct joint planning and continued integration to maximize ROP student enrollment.
- ► Maintain joint responsibility at each high school site between SMJUHSD and ROP administration and guidance personnel to maximize ROP student enrollment.
- ▶ Maintain timely communication between SMJUHSD and ROP guidance personnel regarding all registration/scheduling procedures and timelines.
- ► Continue with the effective ROP Publicity Program to all District sophomores, juniors, and seniors.

- ► Continue with the integration of the ROP Guidance and Publicity Programs with:
 - a. SMHS, PVHS, RHS and DHS student career path and career counseling programs
 - b. SMHS, PVHS and RHS Career Center efforts.
- ▶ Institute joint planning between SMJUHSD Superintendent, SMJUHSD Assistant Superintendent, SMHS Principal, PVHS Principal and RHS Principal and ROP Director to identify new potential ROP courses.

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

*** IT IS RECOMMENDED THAT the Board of Education approve the proposal to improve and increase student participation in the Santa Barbara County Regional Occupational Program.

| Moved | Second | Vote |
|-------|--------|------|
| | | |

2. Instructional Materials Certifications for 2016-2017 – Resolution Number 2-2016-2017

Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss "whether each pupil in each school in the district has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board." District Resolution Number 2-2016-2017 indicates that the district has certified for 2016-2017 that Education Code Section 60119 has been followed.

A PUBLIC HEARING IS REQUIRED.

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

- 1. Open Public Hearing
- 2. Take Public Comments
- 3. Close Public Hearing

| *** | IT IS RECOMMENDED THAT the Board of Education approve Resolution Num- |
|-----|---------------------------------------------------------------------------------|
| | ber 2-2016-2017, which indicates that the district has fulfilled Education Code |
| | Section 60119. |

| Moved | Second | |
|-------|------------|--|
| | | |

| A KUII | A Roll Call Vote is Required: | | |
|------------------------------------------------|-------------------------------|--|--|
| Dr. Ga Dr. Ka Ms. Pe Mr. Pa Ms. Lo | ramitsos erez lera | | |

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT Resolution Number 2-2016-2017

SUFFICIENCY OF INSTRUCTIONAL MATERIALS - STATEMENT OF ASSURANCE

WHEREAS, the governing board of Santa Maria Joint Union High School District, County of Santa Barbara, State of California, in order to comply with the requirements of Education Code 60119 held a public hearing on September 13, 2016, at 6:30 pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Santa Maria Joint Union High School District, County of Santa Barbara, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

Resolution 2-2016-2017 (page 2) Sufficiency of Instructional Materials - Statement of Assurance

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 2016-2017 school year, the Santa Maria Joint Union High School District, County of Santa Barbara, State of California has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Board of Education of the Santa Maria Joint Union High School District, County of Santa Barbara, and State of California at a regular meeting of the said Board on September 13, 2016.

PASSED AND ADOPTED THIS 13TH day of September 2016 by the following vote:

| ROLL CALL | |
|---------------------------------------|--------------------------------------------------------------|
| AYES: NOES: ABSENT: ABSTAIN: | |
| | |
| | y/Clerk of the Board of Education Jnion High School District |

3. Textbook Review

The following textbooks are presented to the Board of Education for preview. These textbooks are aligned with the common core.

ERHS International Languages Department / Patricia Villalobos

Title: Ways of the World: A Brief Global History

Author: Robert W. Strayer
Publisher: Bedford/St. Martin's
Copyright: 3rd edition/2016

SMHS Visual & Performing Arts Department / Samantha Quart

Title: Harmony and Theory – Part 1

Author: George Heussenstamm

Publisher: Hal Leonard

Copyright: 2011

Resource Person: John Davis, Asst. Superintendent of Curriculum & Instruction

*** IT IS RECOMMENDED THAT the Board of Education preview the presented textbooks and approve them upon the second reading at the next board meeting.

| Moved | Second | Vote |
|-------|--------|------|
|-------|--------|------|

4. Consolidated Application 2016-2017

The Santa Maria Joint Union High School District is requesting that the Board of Education approve the Consolidated Application for Funding for the 2016-17 school year, which includes Title I, Title II, and Title III.

The 2016-17 Consolidated Application for Funding Categorical Programs includes the following Titles and the focus of their funding:

- Title I—improving the academic achievement of the disadvantaged
- Title II A: Teacher and Principal Training and Recruiting
- Title III English Learners

These funds provide a wide array of instructional and supportive services to support student success in our district. In past years, the Consolidated Application included additional federal and state programs such as Title IV (Safe and Drug Free Schools and Communities) and Economic Impact

Aid, which was a state categorical program that provided additional funds for EL and disadvantaged students. Both of those funding sources have been discontinued as the state implements the new Local Control Funding Formula model for 2016-17.

| | Resource Perso | on: John Davis, | Asst. Superintend | dent of Curriculum & Instructio | n |
|-----|----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------|----------------|
| *** | IT IS RECOMM Application for F | | | ation approve the Consolidate | d |
| | Moved | | Second | Vote | _ |
| C. | BUSINESS | | | | |
| | 1. Adoption | of 2016-2017 | Gann Limit – Res | solution Number 3-2016-201 | 7 |
| | year scho estimated priations printed or propriatio | ool district gove appropriations limit for the pre the following p n limit for the 20 | rning boards ado limit for the curre eceding year. Res age, reflects the o 116-2017 school y | | ir)- 7, |
| | Resource Perso | on: Yolanda Or | tiz, Asst. Superint | endent of Business Services | |
| *** | IT IS RECOMM 2016-2017 Gan | | | er 3-2016-2017, adopting the | |
| | Moved | | Second | | |
| | A Roll Call Vot | e is Required: | | | |
| | Dr. Garvin Dr. Karamitsos Ms. Perez Mr. Palera Ms. Lopez | | | | |

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT RESOLUTION NUMBER 3 - 2016-2017

ADOPTION OF THE 2016-2017 GANN LIMIT

BE IT RESOLVED by the Board of Education of the Santa Maria Joint Union High School District that pursuant to Article XIII-B of the State Constitution and Government Code Sections 7900, et. seq., an adjusted appropriation limit for the 2015-2016 school year has been calculated in the amount of \$46,902,507.36.

BE IT FURTHER RESOLVED that the revenues applied to the 2016-2017 school year are not anticipated to exceed the appropriations subject to limitation, \$49,727,583.27.

PASSED AND ADOPTED by the Board of Education of the Santa Maria Joint Union High School District this 13th day of September, 2016, by the following vote:

| Ayes: |
|-----------------------------------------------------|
| Noes: |
| Absent: |
| Abstain: |
| |
| President/Secretary/Clerk of the Board of Education |

ROLL CALL:

2. 2015-2016 Unaudited Actuals – Appendix D

Pursuant to Education Code Section 42100, the school district must file an annual statement with the County Superintendent of Schools regarding prior year actual income and expenditures no later than September 15. This District closed its books for 2015-2016, and these figures are shown on the appropriate state forms which are posted on the District website at www.smjuhsd.k12.ca.us under Parents/Community, Public Notices, Financial Reports, Financial Reports 2015-2016.

District staff will discuss the year-end actuals, including the change in the 2015-2016 Ending Balance and its corresponding effect on the 2015-2016 Beginning Balances. A brief summary of the changes is shown in Appendix D.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

| | *** | | T the Board of Education a uthoriz tement with the County Superinten | |
|------|-----|------------------------|------------------------------------------------------------------------------------|-------|
| | | Moved | Second | Vote |
| /II. | CO | NSENT ITEMS | | |
| | *** | IT IS RECOMMENDED THAT | Γ the Board of Education approv | e the |

following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

| Moved | Second |
|-----------------------|-----------|
| A Roll Call Vote is F | Required: |
| Dr. Garvin | |
| Dr. Karamitsos | |
| Ms. Perez | |
| Mr. Palera | |
| Ms Lonez | |

A. Approval of Minutes

Regular Board Meeting – August 2, 2016 Special Board Meeting – August 3, 2016

B. Approval of Warrants for the Month of July 2016

Payroll \$1,855,843.85 Warrants <u>1,424,527.18</u> **Total** \$3,280,371.03

Approval of Warrants for the Month of August 2016

Payroll \$2,219,355.33 Warrants <u>5,227,933.77</u> **Total** \$7,447,289.10

C. Student Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to suspend the order of expulsion: 340713, 344938, 345585

Administrative Recommendation for student on expulsion/suspended order and/or expulsion who do not wish re-admission: 341692

D. Facility Report - Appendix B

E. Authorization for Sale of Obsolete Equipment – *Appendix C*

Education Code §17545 allows the district to sell personal property belonging to the District that is unsatisfactory, no longer necessary, or unsuitable for school use. The district administration is requesting authorization to conduct a public auction via the internet by and through its representative RT Auctions, to sell equipment that is obsolete, damaged beyond repair or surplus to the highest responsible bidder. The obsolete equipment is listed below or included herein as Appendix C. Each school and program has had an opportunity to request listed surplus property. Notices of items for sale at auction have been emailed to all District Staff, have been posted in no less than three public places in the District, and is posted on the District's website at http://www.smjuhsd.k12.ca.us/.

F. Approval of Board Policies

The following board policies are presented to the Board of Education for approval. The policies were listed for first reading on the August 2, 2016 board agenda.

| BB9222 | Board Member Resignation |
|----------------|--------------------------|
| BB9270 | Conflict of Interest |
| E(1) 9323.2(a) | Exhibit Added to Bylaws |

G. Textbook Approval

The following textbook is presented to the Board of Education for approval. This textbook is aligned with the common core.

PVHS Agriculture Department / Christine Linne

Title: Exploring Animal Science (Title change)

Author: Frank B. Flanders

Publisher: Delmaar Copyright: 2012

H. Denial of Claim

The District is in receipt of a claim on behalf of Joan Lopez by Francisca Lopez with regards to alleged personal injury that occurred on February 18, 2016.

I. Notice of Completion

The following project has been substantially completed and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) Santa Maria High School Paving Areas E, F, R, U & G Project #16-211; Potter Enterprises, LMS General Contractor
- Pioneer Valley High School Portable Re-Roofs Rms. 613-618 - Project #16-212; Channel Islands Roofing, Inc. - General Contractor
- Santa Maria High School Camino Colegio Parking Area Project #11-114; Main Line Engineering Construction, Inc. General Contractor

J. Purchase Orders

| PO# | Vendor | Amount | Description/Funding |
|------------|------------------|-----------|-------------------------------|
| PO16-00002 | Edmentum, Inc. | \$165,000 | Plato Labs courseware, year 2 |
| | | | of 5-yr contract/General Fund |
| | | | Title I |
| PO17-00199 | Santa Barbara | \$365,972 | MOU Fitzgerald Community |
| | County Ed Office | | School/General Fund LCAP |
| | | | Goal 6 |
| PO17-00200 | Santa Barbara | \$75,346 | MOU Cal-Safe program/General |
| | County Ed Office | | Fund LCAP Goal 4 |
| | - | | |

| PO # | Vendor | Amount | Description/Funding |
|------------|-----------------|-----------|-----------------------------------------------------------------------|
| PO17-00222 | PMSM Architects | \$844,000 | Facilities Construction Project #11-102.1 CTE/Ag Farm (FUND 24) |

K. Acceptance of Gifts

| Pioneer Valley High School | | | | |
|----------------------------------|--------------------|--------------------|--|--|
| <u>Donor</u> | Recipient | <u>Amount</u> | | |
| Mark Mahler | Golf | \$200.00 | | |
| G-Brothers Kettlecorn | Link Crew Club | \$200.00 | | |
| Rotary Club of SM/Breakfast | Rotary Scholarship | \$8,500.00 | | |
| Kona-Ice | Band | \$150.00 | | |
| SM Eagles | Panther Pack Club | \$300.00 | | |
| District Ag Association | FFA | \$150.00 | | |
| PVHS Boosters | Athletics General | \$4,000.00 | | |
| PVHS Boosters | Various Sports | <u>\$3,656.50</u> | | |
| Total Pioneer Valley High School | ! | <u>\$17,156.50</u> | | |

VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS

IX. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

X. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XI. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on October 11, 2016. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XII. FUTURE REGULAR BOARD MEETINGS FOR 2016

November 8, 2016 December 13, 2016

XIII. ADJOURN

Santa Maria Joint Union High School District September 13, 2016

| Action | Assignment | Site | Effective | Pay Rate | Hours |
|------------|-------------------------------------------|------|-----------|----------|-------|
| Employ | Attendance Assistant | PVHS | 8/15/16 | 15/A | 4 |
| Employ | Instructional Assistant-Spec Ed II | SMHS | 8/10/16 | 15/A | 6 |
| Employ | Campus Security Assistant | RHS | 8/9/16 | 12/A | 4 |
| Employ | Campus Security Assistant | PVHS | 8/9/16 | 12/A | 6 |
| Resign | Instructional Assistant-Spec Ed II | SMHS | 9/9/16 | 15/B | 6 |
| Employ | Custodian | SMHS | 8/10/16 | 15/A | 8 |
| Employ | Instructional Assistant-Spec Ed II | SMHS | 8/10/16 | 15/A | 6 |
| Resign | Behavioral Instructional Asst-Spec Ed DT | SMHS | 8/19/16 | 18/B | 6 |
| Employ | Instructional Assistant-Bilingual | RHS | 8/10/16 | 13/A | 6.5 |
| Employ | Instructional Assistant-Bilingual | SMHS | 8/22/16 | 13/A | 6.5 |
| Resign | Food Service Worker II | RHS | 8/12/16 | 12/E | 6.5 |
| Employ | Campus Security Assistant | RHS | 8/9/16 | 12/A | 6 |
| Employ | Campus Security Assistant | SMHS | 8/9/16 | 12/A | 6 |
| Employ | Instructional Assistant-Bilingual | SMHS | 8/10/16 | 13/A | 6.5 |
| Employ | Instructional Assistant-Spec Ed II | SMHS | 8/10/16 | 15/A | 6 |
| Employ | Custodian | SMHS | 8/9/16 | 15/A | 8 |
| Employ | Custodian | RHS | 8/25/16 | 15/A | 8 |
| Resign | Administrative Assistant II - School Site | RHS | 8/19/16 | 24/E | 8 |
| Employ | Custodian | PVHS | 8/9/16 | 15/A | 8 |
| Employ | Food Service Worker I | PVHS | 8/9/16 | 9/A | 2 |
| Resign | Accounting Assistant I | RHS | 8/12/16 | 14/D | 4 |
| Employ | Instructional Assistant-Spec Ed II | SMHS | 8/10/16 | 15/A | 6 |
| Resign | Custodian | RHS | 8/29/16 | 15/E | 8 |
| Employ | School/Community Liaison | RHS | 8/15/16 | 20/A | 8 |
| Employ | Custodian | RHS | 8/10/16 | 15/A | 8 |
| Employ | Office Assistant | RHS | 8/15/16 | 12/A | 4 |
| Employ | Custodian | RHS | 8/9/16 | 15/A | 8 |
| Employ | Purchasing Technician | DO | 9/12/16 | 18/A | 6 |
| Employ | Career Center Specialist | RHS | 8/12/16 | 20/A | 8 |
| Employ | Instructional Assistant-Spec Ed II | SMHS | 8/10/16 | 15/A | 6 |
| Employ | Instructional Assistant-Bilingual | PVHS | 8/10/16 | 13/A | 6.5 |
| Employ | Custodian | PVHS | 8/9/16 | 15/A | 8 |
| Retire | Network Operations Coordinator | DO | 12/30/16 | 34/E | 8 |
| Employ | Staff Secretary | RHS | 8/9/16 | 18/A | 8 |

Santa Maria Joint Union High School District September 13, 2016

| | CERTIFICATED PERSONNEL ACTIONS | | | | |
|----------------|----------------------------------|------|----------------|------------|-------------|
| Action | Assignment | Site | Effective | Salary | FTE |
| Employe/Prob 1 | Sped/Mild-Mod/TLC II | LC | 8/1/16 | 6/IV | 1 |
| Column Advance | English | PVHS | 2016-17 | 12/V | 1 |
| Employ/Temp | VPA | RHS | 8/8/16 | 1/I | 0.6 |
| Increase FTE | SAAS/OCS | RHS | 8/8/16 | 2/111 | .8 to 1 |
| Column Advance | Sped | SMHS | 2016-17 | 3/V | 1 |
| Column Advance | Mathematics | DHS | 2016-17 | 7/V | 1 |
| FMLA | Psychologist | PVHS | 9/12-12/5/16 | 12/V | 1 |
| FMLA | Counselor | RHS | 8/8/-10/28/16 | 7/IV | 1 |
| Employ/Temp | English | SMHS | 9/1/16 | 1/IV | 1 |
| Increase FTE | International Language/OCS | RHS | 8/1/16 | 2/111 | .6 to 1 |
| FMLA | Social Science | PVHS | 10/10-12/16/16 | 9/V | 1 |
| Employ/Prob 1 | Sped Coordinator | SMHS | 8/22/16 | 6/V + 7 | 0.4 |
| Employ/Prob 1 | Home Economics | PVHS | 8/9/016 | 1/IV | 1 |
| Column Advance | EL Academic Support Specialist | MMEP | 2016-17 | 6/V | 6/V |
| FMLA | Agriculture | SMHS | 8/9-8/19/16 | 7/V | 1 |
| Employ/Temp | Music/Band | SMHS | 8/1/16 | 1/II | 1 |
| Stipend | Music/Instrumental | SMHS | | \$3,283.00 | ~~ |
| FMLA | Agriculture | SMHS | 8/8-9/30/16 | 5/V | 1 |
| FMLA | Physical Education | SMHS | 8/11-10/4/16 | 10/V | 1 |
| Employe/Temp | VPA | LC | 8/17/16 | 7/V | 0.2 |
| Salary Adjust | English | SMHS | 8/1/16 | 6/IV | 1 |
| Employ/Temp | Mathematics | RHS | 8/8/16 | 1/III | 1 |
| | COACHING PERSONNEL ACTIONS | | | | |
| Action | Assignment | Site | Effective | District | ASB/Booster |
| Stipend | Asst. JV Boys Volleyball | ERHS | 2016-2017 | \$1,000.00 | |
| Stipend | Head Varsity Boys Cross Country | ERHS | 2016-2017 | \$3,283.00 | |
| Stipend | Head Varsity Girls Cross Country | ERHS | 2016-2017 | \$3,283.00 | |
| Stipend | Head Varsity Boys Football | ERHS | 2016-2017 | \$4,456.00 | |
| Stipend | Asst. Varsity Boys Football | ERHS | 2016-2017 | \$2,000.00 | |
| Stipend | Asst. Varsity Boys Football | ERHS | 2016-2017 | \$2,327.00 | |
| Stipend | Asst. Varsity Boys Football | ERHS | 2016-2017 | \$2,595.00 | |
| Stipend | Asst. Varsity Boys Football | ERHS | 2016-2017 | \$2,227.00 | |
| Stipend | Asst. Varsity Boys Football | ERHS | 2016-2017 | \$2,227.00 | |

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

August 2016

1. Santa Maria High School Construction Projects

C2004 SMHS New Classroom Building at Broadway – Rachlin Partners

• Closeout activities are complete. This project is closed.

SMHS Camino Colegio Parking Area – Rachlin Partners

- Final construction related to the street transition has been completed. The parking area and new ramp are now available for use by visitors.
- Final closeout activities have commenced. (Photo)

SMHS Breeze Way Canopy Removal – Support Services

• Closeout activities are complete. This project is closed.

SMHS Administration Roof Repairs – Support Services

• Closeout activities are complete. This project is closed.

SMHS 2016 Paving Projects – Flowers & Associates

All site work is complete. Final closeout activities have commenced.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

 Reviews of project plans and specifications continue at DSA. The revised tentative construction period currently targeting summer 2016 will move to fall pending DSA approval and contractor cost negotiations.

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Final determination on DSA review requirements is still pending.
- The construction period will be determined upon final reviews and approvals.

ERHS Maintenance and Operations Building Project – Rachlin Partners

 Receipt of a revised architectural services proposal to perform a needs assessment and conceptual designs based on cost options at three levels is pending.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

• Site construction activities occurring this period include the continued installation of steel structural elements, wood framing, steel framing, roof decking, electrical rough in, plumbing rough in, and window frames for the theater, lobby and classrooms. (Photos)

6 Portable Roof Replacement -613-618 - Support Services

• All site work is complete. Final closeout activities have commenced.

Stadium Scoreboard Replacement - Support Services

 Installation work for a replacement scoreboard began August 29 and is expected to be complete by the end of September. The existing scoreboard will remain operational during the site activities.

4. New Facility

C2004 New Facility School CTE Component – PMSM Architects

 Initial schematic design development meetings, including participation by the architect, District agriculture representatives, and CFW are ongoing. Architect and preconstruction agreements are complete and activities are underway. Design and construction document development activities, DSA approval, and contracting are estimated to be complete in late spring 2017 with construction to start shortly thereafter.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Final contract closeout activities continue. Five closeout items remain.
- It is anticipated remaining items will be resolved by September 30, 2016.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: Evaluations continue on revisions to eight concrete block pilasters.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues.
 - SMHS CHCCC: Support Services personnel and the closeout consultant are working with the IOR and DSA contacts to get final documents needed for project closeout.

District Wide Security Camera Installation – Support Services

• The installation of cameras at SMHS, PVHS, ERHS, and SSC is underway and is anticipated to be complete in mid to late September.

SSC New West Parking Area – Flowers and Associates

 The landscaping design plan is complete. Final soils engineering activities are being completed. The submittal package is now anticipated to be submitted to the City of Santa Maria Planning and Development department for review and approval in mid to late September. Construction scheduling will occur following design completion and City approval.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

 Santa Barbara County Health Department and City of Santa Maria approved the plans and specifications. Construction cost estimates, schedules, and funding strategies are under review.

6. Summer Activities

District Wide Summer Projects Planning

• Planning for summer 2017 work projects will commence in November.

Gary Wuitschick Director – Support Services

Maintenance & Operations

PVHS

- Painted lines for soccer games and football practice.
- Planted three new non-bearing plum trees in the quad area. (Photo)
- Cleaned the planters south of the gymnasium and replanted those areas.
- Aerated turf throughout the campus.
- Applied selective weed herbicide to the baseball, softball, and playfields.
- Applied herbicide throughout campus on concrete and asphalt surfaces.
- Groomed turf and prepared the football stadium for the 2016 season.
- Repaired the football stadium turf in preparation for the new season.
- Checked sprinkler valves and serviced sprinklers.
- Repainted the stairwell handrails in the two-story classroom buildings.
- Painted the north and west exterior walls of the gymnasium.
- Replaced staff restroom fixtures following the installation of new sheet vinyl flooring.
- Installed a new permanent public address system in the cafeteria.
- Set up a new lunch line guidance system at the cafeteria entrance to accommodate the new taco bar.
- Installed new banners and PAC-8 School Logos in the gymnasium.
- Installed new white boards in classrooms 217 and 617.
- Installed new water faucet aerators and replaced the paper towel dispensers in the staff restrooms.
- Replaced the glass door in the cafeteria dry storage area with a solid door salvaged from the theater retrofit of the drama classroom.
- Cleaned the stadium concession stand including all the coolers.
- Power washed the donors' tiles at the flagpole.
- Power washed the quad area as well as the metal roofs on campus. (Photo)
- Installed a new storage unit for tools in the student garden.
- Replaced carpet in classrooms 623 and 628.
- Installed a new ice maker along with power for an espresso machine and support refrigerator in the Home Economics Foods Lab as they setup a coffee service.
- · Completed quarterly service of the pool heater.
- Completed summer classroom and office deep cleaning.
- Assisted teachers with setup of classrooms and other spaces for the start of school.
- Setup several events Picture Day, Panther Pack Parent Meeting, Freshman Parent Night, freshman Orientation, Class Assemblies, ESPN Interview, football parent meeting, ASA softball tournament, faculty, weekend mens' soccer, and Crosspointe Church.
- Preventive work order hours 6
- Routine work order hours 340
- Total work orders completed 152
- Event setup hours 125

ERHS

- Removed the infield crown and dethatched the baseball and softball fields using new labor saving equipment.
- Revised the irrigation at varsity baseball for improved coverage. (Photo)
- Repaired fencing at the 600s portable classrooms as well as gate 6.
- Power washed all street lockers.
- Groomed the football stadium and prepared for the 2016 football season.
- Applied new stripes to the practice field for football and soccer.
- Painted in the locker rooms, campus book lockers, and several other areas throughout the campus.
 (Photo)
- Installed a new permanent public address system in the cafeteria. This now provides permanent public address in all comprehensive high school cafeterias.
- Installed a new computer projector in classroom 628.
- Rerouted wood dust exhaust tubing for the newly relocated equipment in the wood shop. (Photo)
- Repaired damaged siding on the portable classroom ramps. Painted the newly installed siding. This
 must be maintained to preclude trash and feral cats from nesting under the ramps.
- Performed annual testing of natural gas valves in Science and Home Economics classrooms.
- Performed monthly testing of emergency lighting and emergency showers.
- Mounted new white boards and cork boards in classroom 407 and in the Administration building. (Photo)
- Relocated computers for teachers moving from one school site to another.
- Completed summer classroom and office deep cleaning.
- Began daily trash pickup, canceling the long standing practice of district employees hauling trash to the
 landfill. The economics have changed over the last two decades and it is now economically feasible to
 have the trash picked up and hauled to the landfill by the outside service. ERHS was the last to haul
 their own trash due to the difference in hauling rates between the city and the county.
- Assisted teachers with setup of classrooms and other spaces for the start of school.
- Completed annual fire inspections by Santa Barbara county Fire at ERHS and DHS.
- Setup several events freshman orientation, staff development day, concussion testing.
- Preventive work order hours 9
- Routine work order hours 46
- Total work orders completed 87
- Event setup hours 46

SMHS

- · Groomed the football stadium turf.
- Removed the storage trailer at the maintenance yard (former portable classroom space) to clean up the view from the football stadium. (Photo)
- Power washed several areas of campus; Administration entrance, Multi-Media Learning Center, 230 Business Building patio.
- Prepared the football stadium for the 2016 season.
- Repaired the fencing at the Lincoln Street site.
- Performed quarterly application of herbicides throughout the campus.
- Fertilized campus turf.
- Assisted teachers with setup of classrooms and other spaces for the start of school.
- Installed additional computer data connections in the 230's business classrooms for increased capacity in two classrooms.
- Reconfigured teacher work stations in the two business classrooms to accommodate additional student work stations.
- Replaced lighting ballasts in rooms 123, 124, 412, and 512.
- Repaired paint on the north side of Ethel Pope Auditorium.
- Repainted student art benches.
- Relocated projectors in classrooms 234 and 634. Relocated projector cables in room 617.
- Tested and repaired computer projectors in classrooms 242, 338, 522, 615, and the Multi-Media Learning Center.
- Issued keys for the new school year.
- Performed semi-annual kitchen hood fire suppression system.
- Performed inspection of chair lifts in rooms 106, 107, football stadium, and the small gymnasium.
- Serviced the greenhouse cooking system.
- Inspected HVAC systems in Wilson Gymnasium, the Industrial Arts building, and the 500s portable classrooms.
- Replaced the girls' restroom partitions in small gymnasium locker room. (Photo)
- Removed obsolete equipment from classrooms as identified by faculty and staff. Delivered items to the District warehouse for disposition.
- Relocated the mailroom, testing room, and Career Center.
- Cleaned graffiti throughout campus.
- Assembled tables and chairs in classrooms 210 and 215.
- Relocated teachers to the following classrooms: 121, 124, 257, 525, and 641.
- Refinished the floor in Wilson Gymnasium.
- Poured new concrete near the art gallery, improving the walkways and landscaping of the campus.
- Replaced carpet in classrooms 523, 527, and 641.
- Completed landscape improvements on the north end of Ethel Pope Auditorium. (Photo)
- Completed summer classroom and office deep cleaning.
- Setup several events: District ALICE training session, staff development day, baseball tournament.
- Preventive work order hours 95
- Routine work order hours 304
- Total work orders completed 117
- Event setup hours 93

Districtwide Operations

Initiated daytime cleaning. Three additional custodians at each comprehensive high school will be vacuuming classrooms and cleaning student restrooms during the day. Vacuuming is performed during teachers" preparation period and lasts 8 – 10 minutes for each classroom. This is increasing visibility of the cleaning program and providing an enhanced learning environment for the students. (Photo)

Graffiti & Vandalism

| • | ERHS | \$ 0 |
|---|------|----------|
| • | DHS | \$ 0 |
| • | SMHS | \$ 80 |
| • | PVHS | \$ 0 |

Reese Thompson
Director – Facilities and Operations

Photo Gallery - Major Projects



SMHS - Camino Colegio Parking Lot Paving Ready for Visitors



PVHS - Performing Arts Center Tie-in to Drama Classroom Nears Completion

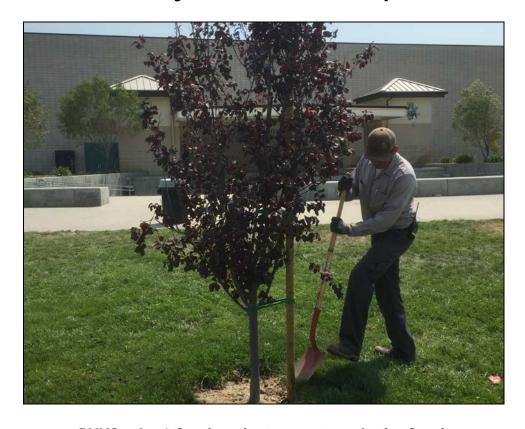


PVHS - Theater Catwalks in Progress and Roof Decking Complete



PVHS - Inspection Team Reviews Performing Arts Center Progress

Photo Gallery - Maintenance & Operations



PVHS - José Gamino plants new trees in the Quad.



PVHS - Joe Mejia and Ruben Rodriguez Power Wash the Metal Roofs



ERHS - Greg Matthews Improves Irrigation at the Varsity Baseball Field



ERHS - Ernest Paz Prepares Book Lockers for Paint



ERHS - Bernie Rayner and Gordon Greer Revise the Wood Shop Dust Collection System



ERHS - Elias Comacho Installs New White Boards



SMHS - Maintenance Equipment Storage Trailer is Prepared for Removal



SMHS - New Restroom Partitions in the Girls' Locker Room



SMHS - New Walkway Under Construction near the Art Gallery



SMHS - Ethel Pope Landscape Improvements In Progress...



SMHS - ... and Ethel Pope Landscape Improvements Completed



District Operations - New Daytime Vacuumer in Action!

OBSOLETE EQUIPMENT REPORT (09/06/2016) APPENDIX C

| Tag # | Asset Category | Description | Serial # |
|-------|----------------|--------------------------------------------------------------|-----------|
| | | True 1 Door Solid Door Freezer Warr: 5 yr limited compressor | |
| 13913 | APPL/FOOD SVC | & 1 yr parts & limited labor | |
| 1386 | ATHLETIC EQUIP | TENNIS MACHINE, PRINCE PRO II | 007D2360R |
| | | 3M 1880 Overhead Projector 3,000 Lumens | |
| | | Warranty: 5 Years Limited Parts & Labor | |
| 21832 | AV EQUIP | Uses ENX & ENX-5 Replacement Lamps | 80089522 |
| | | Smart Board SB680 77" Diagonal Interactive Whiteboard with | |
| 24641 | AV EQUIP | Electronic Pen Tray. System Includes 16' USB Cable, Wall Mou | b02868 |
| 22616 | COMPUTER | Dell CPU | 7V90TH1 |
| | | Dell OptiPlex 380 Desktop | |
| | | Windows 7 Professional, no media | |
| | | Intel Core 2 Duo E7500 Processor, 2.93GHz, 3M, 1066MHz | |
| 24021 | COMPUTER | 4GB | F1BYKN1 |
| | | Dell OptiPlex 380 Desktop | |
| | | Windows 7 Professional, no media | |
| | | Intel Core 2 Duo E7500 Processor, 2.93GHz, 3M, 1066MHz | |
| 24020 | COMPUTER | 4GB | F1BZKN1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23662 | COMPUTER | 2GB DDR3 NON-ECC S | 4581SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23663 | COMPUTER | 2GB DDR3 NON-ECC S | 4582SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23664 | COMPUTER | 2GB DDR3 NON-ECC S | 45BZRL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23667 | COMPUTER | 2GB DDR3 NON-ECC S | 45B2SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23668 | COMPUTER | 2GB DDR3 NON-ECC S | 45B1SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23669 | COMPUTER | 2GB DDR3 NON-ECC S | 4590SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| | 1 | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23670 | COMPUTER | 2GB DDR3 NON-ECC S | 45D0SL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | 1 | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | _ |
| 23671 | COMPUTER | 2GB DDR3 NON-ECC S | 4591SL1 |

OBSOLETE EQUIPMENT REPORT (09/06/2016) APPENDIX C

| | 1 | DELL OPTIDLEY FOR DECLITOR OTHER NEW COMPLITERS | |
|-------|------------|--------------------------------------------------------------------|------------|
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | |
| | | WIN 7 PRO | |
| 22672 | COMPUTER | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz 2GB DDR3 NON-ECC S | 45C0SL1 |
| 23672 | COMPUTER | | 45CUSL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS WIN 7 PRO | |
| | | _ | |
| 22672 | COMPLITED | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz 2GB DDR3 NON-ECC S | 45B0SL1 |
| 23673 | COMPUTER | | 43BUSL1 |
| | | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23674 | COMPUTER | 2GB DDR3 NON-ECC S | 45C2SL1 |
| 23074 | COMPUTER | DELL OPTIPLEX 580 DESKTOP STUDENT COMPUTERS | 45C2SL1 |
| | | WIN 7 PRO | |
| | | AMD ATHLON II DUAL CORE 240 PROCESSOR 2.8GHz | |
| 23676 | COMPUTER | 2GB DDR3 NON-ECC S | 4592SL1 |
| 23070 | COMPOTER | Dell OptiPlex 740 Minitower XP AMD Athlon 5400B (2.8GHz, | 43923L1 |
| | | 512KBX2) | |
| | | Genuine Windows Vista Business Service Pack | |
| 23632 | COMPUTER | 2.0GB DD | D735QL1 |
| 20002 | OOMI OTEK | Dell OptiPlex 780 Minitower | Drooger |
| | | WIN 7 PRO with Media | |
| | | Intel Core 2 Duo E8500 w/VT 3.16GHz, 6M, 1333MHz FSB | |
| 23607 | COMPUTER | 2GB DDR3 Non-EC | BGYOHM1 |
| 20001 | OOWII OTEK | Ref BD 73747085 | B010111111 |
| | | 1.0Ghz Processor | |
| | | Windows XP Embedded Service Pack 2 | |
| 21945 | COMPUTER | 1GB Fla | 74 |
| | | Ref BD 73747085 | |
| | | 1.0Ghz Processor | |
| | | Windows XP Embedded Service Pack 2 | |
| 21940 | COMPUTER | 1GB Fla | 6h |
| 23560 | COMPUTER | Latitude E6500 with Intel vPro Advanced | HCM85M1 |
| 23561 | COMPUTER | Latitude E6500 with Intel vPro Advanced | GCM85M1 |
| 23562 | COMPUTER | Latitude E6500 with Intel vPro Advanced | 1DM85M1 |
| | | Latitude Energy Star D830 Intel Core 2 Duo T7300 | |
| 21510 | COMPUTER | (2.00GHz) Windows XP Professional | GZBZ9D1 |
| | | OptiPlex 380 Desktop | |
| | | Core 2 Duo E7500 with VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB Non-Ecc, 1333MHz DDR3, 2X2GB | |
| 24096 | COMPUTER | Multimedia Pro K | HFW7NM1 |
| | | Optiplex 380 Desktop | |
| | | WIN 7 PRO No Media | |
| | | Intel Core 2 Duo E7600 with VT | |
| | | 3.06GHz, 3M, 1066MHz FSB | |
| | | 4GB DDR3 Non-ECC SDRAM, 1333MHz 1 DIMM | |
| | | USB Entry Keyboard | |
| | | Dell PRO P1911 19" HAS Wide Monitor, VGA/DVI | |
| | | Integrated Video Intel GMA 4500, VGA | |
| | | 250GB 7,200 RPM 3.5" SATA Hard Drive | |
| | | USB 6-Button Laser Mouse | |
| 24878 | COMPUTER | 16X DVD+/-R | 9R2JZQ1 |

| | | 10 d 1 000 B 14 | <u> </u> |
|-------|----------|----------------------------------------------|----------|
| | | Optiplex 380 Desktop | |
| | | WIN 7 PRO No Media | |
| | | Intel Core 2 Duo E7600 with VT | |
| | | 3.06GHz, 3M, 1066MHz FSB | |
| | | 4GB DDR3 Non-ECC SDRAM, 1333MHz 1 DIMM | |
| | | USB Entry Keyboard | |
| | | Dell PRO P1911 19" HAS Wide Monitor, VGA/DVI | |
| | | Integrated Video Intel GMA 4500, VGA | |
| | | 250GB 7,200 RPM 3.5" SATA Hard Drive | |
| | | USB 6-Button Laser Mouse | |
| 24909 | COMPUTER | 16X DVD+/-R | 9R4NZQ1 |
| | | OptiPlex 380 Desktop Computers | |
| | | Core 2 Duo E7500 w/VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB, non-ECC, 1333MHz DDR3, 2x2GB | |
| 23804 | COMPUTER | Dell Mult | HFVBNM1 |
| | | OptiPlex 380 Desktop Computers | |
| | | Core 2 Duo E7500 w/VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB, non-ECC, 1333MHz DDR3, 2x2GB | |
| 23808 | COMPUTER | Dell Mult | HFT3NM1 |
| | | OptiPlex 380 Desktop Computers | |
| | | Core 2 Duo E7500 w/VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB, non-ECC, 1333MHz DDR3, 2x2GB | |
| 23810 | COMPUTER | Dell Mult | HFVDNM1 |
| | | OptiPlex 380 Desktop Computers | |
| | | Core 2 Duo E7500 w/VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB, non-ECC, 1333MHz DDR3, 2x2GB | |
| 23813 | COMPUTER | Dell Mult | HFSDNM1 |
| | | OptiPlex 380 Desktop Computers | |
| | | Core 2 Duo E7500 w/VT/2.93GHz, 3M, 1066FSB | |
| | | 4GB, non-ECC, 1333MHz DDR3, 2x2GB | |
| 23817 | COMPUTER | Dell Mult | HFT4NM1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24169 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2VCMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24170 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2SGMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24172 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2T9MN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24173 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2VGMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | 1 | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24174 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2VFMN1 |
| | 1 | OptiPlex 580 Desktop | |
| | 1 | Athlon 11x2 240 | |
| | 1 | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24175 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2VBMN1 |
| | | | |

| | T | OptiPlex 580 Desktop | T |
|--------|------------|----------------------------------------------------------------|-----------------|
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24176 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2TDMN1 |
| 24170 | OOMI OTEK | OptiPlex 580 Desktop | 1 Z I DIVII VI |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24177 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2V9MN1 |
| | COMI OTER | OptiPlex 580 Desktop | 1 2 7 5 1 7 1 1 |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24178 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2TCMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24179 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2TFMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24181 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2TGMN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| | | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | |
| 24182 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2W9MN1 |
| | | OptiPlex 580 Desktop | |
| | | Athlon 11x2 240 | |
| 0.4400 | COMPLITED | 2GB Non-ECC, 1333MHz DDR3, 1x2GB | EOV/DAANI4 |
| 24183 | COMPUTER | Multimedia Pro Keyboard, w/Hot Keys | F2VDMN1 |
| | | OptiPlex 740 Desktop, Athlon 5000B 2.6GHz, 512KBX2 | |
| | | 1GB Non-ECC, 667MHz DDR2 2x512MB | |
| 22739 | COMPUTER | USB Keyboard, No Hot Keys, Palmres | 7F33TH1 |
| 22700 | OGMI OTER | Cob Roysbard, No Flot Roys, Fallings | 71 001111 |
| | | | |
| | | OptiPlex 745 Desktop, Core 2 Duo 1.0GB Non-ECC 667MHz, | |
| 21592 | COMPUTER | DDR2 1 x GB Bluetooth Keyboard & Mouse | 9S6LGD1 |
| | | OptiPlex 960 Minitower | |
| | | Windows Vista Business Downgrade, XP | |
| | | 2 Duo Processor E8600 3.33GHz, 6M 1333MHz FSB | |
| 23387 | COMPUTER | 2GB DDR2 N | FJN6TK1 |
| | | | |
| | | OptiPlex GX620 Desktop Pentium D 950/3.40GHz, 2x2M, | |
| 21190 | COMPUTER | 800FSB 1.0GB, 533MHz DDR2 1x1GB | 23Z54C1 |
| | | Staff Minitower Intel 2 Duo Processor E8400 3.0GHz, 6M 1333MHz | |
| 00110 | 0014514755 | FSB | |
| 22440 | COMPUTER | Windows Vista Business 64 Ed to XP 32 Downgrade Rig | FBOZDH1 |
| | COMPUTER | | |
| 13249 | EQUIP | 13240 Summit200 24 10/100 swch 2 gbic 2 1000 PT AC P/S | 0510G01167 |
| | COMPUTER | | |
| 13250 | EQUIP | 13240 Summit200 24 10/100 swch 2 gbic 2 1000 PT AC P/S | 0435G00674 |
| | COMPUTER | | |
| 13251 | EQUIP | 13240 Summit200 24 10/100 swch 2 gbic 2 1000 PT AC P/S | 0435G00671 |
| | COMPUTER | | |
| 13252 | EQUIP | 13240 Summit200 24 10/100 swch 2 gbic 2 1000 PT AC P/S | 0435G00672 |

| 00000 | COMPUTER | 13240 Summit200-24 Switch, 24 10/100 w/2 Unpopulated Mini- | 05500 00400 |
|---------|-------------------|------------------------------------------------------------|--------------|
| 20293 | EQUIP | Gibic 1 AC PSU | 0552G-80120 |
| 20146 | COMPUTER EQUIP | 15040 Summit200-48 10/100 swtich 2 GBIC 1000BT PT AC P/S | 0540G-01936 |
| 20147 | COMPUTER EQUIP | 15040 Summit200-48 10/100 swtich 2 GBIC 1000BT PT AC P/S | 0540G-01935 |
| 20149 | COMPUTER EQUIP | 15040 Summit200-48 10/100 swtich 2 GBIC 1000BT PT AC P/S | 0540G-01932 |
| 20110 | COMPUTER | 15945 Summit WM 100 Switch | 00.000 0.002 |
| 21157 | EQUIP | Warranty: 90 Days Software | 0634D80030 |
| 21399 | MONITOR | 17" Desktop Monitor | 45AU |
| 21003 | MONITOR | 17" Desktop Monitor | 2TJS |
| 21005 | MONITOR | 17" Desktop Monitor | 173S |
| 21009 | MONITOR | 17" Desktop Monitor | OTFS |
| 21011 | MONITOR | 17" Desktop Monitor | 2PHS |
| 21013 | MONITOR | 17" Desktop Monitor | 2RDS |
| 21015 | MONITOR | 17" Desktop Monitor | 2D9S |
| 21017 | MONITOR | 17" Desktop Monitor | 2YOS |
| 21021 | MONITOR | 17" Desktop Monitor | 1135 |
| 21025 | MONITOR | 17" Desktop Monitor | 2JRS |
| 21027 | MONITOR | 17" Desktop Monitor | 2R9S |
| 21035 | MONITOR | 17" Desktop Monitor | 102S |
| 20864 | MONITOR | 17" Flat Panel | 656-DJ4M |
| 13727 | MONITOR | 17" FLAT PANEL | 4CR05ZS |
| 20987 | MONITOR | 17" FLAT PANEL | 65T-2UNC |
| 20430 | MONITOR | 17" FLAT PANEL | |
| 20421 | MONITOR | 17" FLAT PANEL | 1 |
| 21395 | MONITOR | 17" FLAT PANEL | A4CU |
| 21398 | MONITOR | 17" FLAT PANEL | A43U |
| 26370 | ATHLETIC EQUIP | HOIST Fitness System | |
| 26390 | ATHLETIC EQUIP | Nautilus Weight Lifting Set | |
| | | | |
| N/A | MAINT EQUIP | Lot of (6) Floor Buffers | |
| N/A | FURNITURE | Lot of (8) Solid Oak Drafting Tables | |
| 00116 | WOOD SHOP | Grizzly Sawdust Industrial Exhaust/Vacuum | 9106190 |
| Veh#267 | VEHICLE | Yamaha Moto4 ATV, Non-Operational, Parts Only | |
| Veh#419 | VEHICLE | EZ-Go Golf Cart, Non-Operational, Parts Only | |
| Veh#1-4 | VEHICLE | Lot of (4) EZ-Go Golf Carts, Non-Operational, Parts Only | |
| N/A | ATHLETIC EQUIP | Lot of (4) Basketball Hoops | |

| 01678 | FOOD SERVICE | GE Refrigerator-Freezer | |
|-------|--------------|--------------------------------------------------------------------------------------------------------|------------|
| 00068 | FOOD SERVICE | HotPoint Refrigerator-Freezer | |
| 00008 | FOOD SERVICE | RCA-Whirlpool Refrigerator-Freezer | |
| N/A | AUDIO/VIDEO | Cerwin-Vega Speaker Set (Large Felt) | |
| 20216 | MONITOR | Dell OptiPlex GX620 Minitower P4 3.4GHz, 800Mhz FSB 512MB DDR2 Non-ECC SDRAM, 533Mhz, | 5BG-2JJS |
| 14000 | SCANNER | ES2800 Optical mark reader; Single-Sided pencil read; 150 sheet automatic document feeder; dual output | EE-02797 |
| 24087 | SCANNER | N82E16838152014 XEROX DOCUMATE 515 24 BIT 600 dpi FAST SIMPLEX SCANNER | 03A6B10430 |

REGULAR MEETING September 13, 2016

APPENDIX D

General Fund 2015-16 Unaudited Actuals

Narrative Summary and Fund 01 SACS Form

The full report on the state required SACS forms is posted on the District's website: http://www.smjuhsd.k12.ca.us/

Parents & Community
Public Notices
Financial Reports
2015-2016 Financial Reports
2015-16 Unaudited Actuals

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT 2015-16 UNAUDITED ACTUALS Summary of Changes since Budget Adoption – General Fund

As the District closes its books for 2015-16, it is appropriate to reflect upon some of the significant financial events of the past year, and to summarize all of the changes that have resulted in closing the year with a total ending fund balance of \$10.7 million. Of particular note are the items discussed below:

The Local Control Accountability Plan "LCAP"

When the District adopted its budget for the 2015-16 school year, the funding committed to increasing services for our English Learners, low income, and foster youth students, as embodied in the approved LCAP plan, amounted to \$10.8 million. This amount was calculated based on Minimum Proportionality rules contained in the enabling legislation of the LCAP law.

Over the course of the year, revisions occurred in the various goals within the LCAP plan in terms of the budget dollars. Most of these revisions were made due to the way the financial management system automatically calculates and updates actual and projected payroll costs every time the District revises its budget. Additionally, as of the District's 2nd Interim Revised Budget, another \$300,000 was added to accommodate increased costs for student one-to-one devices in Goal 5.

As of year end, the total revised budget for the LCAP plan amounts to \$11.3 million, an increase of \$500,000 from adoption. Total year to date actual expenses amount to \$10.65 million, which is \$662,223 less than the current revised budget. Notable activities that were budgeted in the LCAP plan that either did not occur, or that cost less <more> than the current revised budget are as follows:

| • | | |
|---|----------------------------------------------------------------------|-----------|
| • | Goal 1 Common Core, PIVOT learning was not done, and costs f | for |
| | PLC activities were less than budgeted | \$ 63,914 |
| • | Goal 2 Culture of Respect, Parent Engagement programs | 111,490 |
| • | Goal 3 Career Tech Ed, ROP staffing costs higher than budgeted, | |
| | net of SBCEO 50% share | <66,520> |
| • | Goal 4 Support Systems, AVID supply budget not fully expended, | |
| | cost for UCSB Early Academic Outreach Program adjusted | |
| | because UCSB could not fully staff the program for the entire year | 94,597 |
| • | Goal 5 Technology, one-to-one devices and associated | |
| | accessories and tracking software | <26,545> |
| • | Goal 6 Environment, sub-pool (\$53k), SRO's (\$46k), SBCEO billing | |
| | for Fitzgerald Community School (\$103k), A2A software and safety | |
| | equipment (\$13k) | 215,350 |
| • | Goal 7 English Learners, a wide variety of actions and services in | |
| | this goal, notably ELAC committees and A-G intervention activities, | |
| | as well as ELD Pathway Support in general | 247,687 |
| • | Goal 8 Foster Youth, training and support services, California State | |
| | Foster Youth Summit | 22,250 |
| | | |

\$ 662,223

The difference of \$662,223 noted above for LCAP activities is contained in the District's ending fund balance. Based on guidance from SSC at numerous budget conferences, this amount has been noted as an assignment of the District's ending fund balance, to be carried over to the 2016-17 school year.

Special Education

Beginning with the 2004-05 year the State of California changed the way funding was calculated for special education students who reside in group homes and/or Licensed Care Institutions. The change was from a 100% cost reimbursement model to a sliding scale depending on the license status of the institution, and provided for a five year phase in since in many instances, SELPAs would experience a decrease in funding. The five year period ended with the 2009-10 year, and the revised funding model was fully implemented beginning with the 2010-11 school year.

At that time, the District was advised by the then-SELPA director that there "probably" would be no funding forthcoming in future years for so-called "LCI funding", and similar comments were made in many of the District's budget documents about that fact. However experience has shown that North County of Santa Barbara continues to provide low-cost housing options for group homes and Licensed Care Institutions (LCI's). So while the funding in total may be less than years' past, most of what is received gets allocated to districts in North County based on their respective student population housed in such facilities.

During the 2015-16 school year, the District recognized two years' funding for LCI and made the appropriate budget adjustments on its 2nd Interim Revised Budget. For the 2015-16 school year alone, the estimate at that time was \$225,000. Actual funding received after the end of the year, in July of 2016, amounted to \$265,898, or \$40,898 more than expected.

Similar to LCFF funding, where the state "backfills" the amount not covered by a District's local property taxes, the SELPA for Santa Barbara County also has a property tax element built into its funding model. When property taxes go up, the amount of money the state has to pay in state aid goes down. The converse is true: when property taxes decrease, state aid increases.

In the last three years there have been significant appeals of property tax assessments amongst the energy companies in our County, the majority of which are located in North County. The appeals have taken place because the assessment is based in large measure on the estimated value of product still in the ground, and the decline in oil prices has led many of these entities to file appeals of their assessments, after first paying their taxes. The County tax collector then impounds those taxes pursuant to a hearing to decide the outcome of the appeal. When the taxes are impounded, they are not reported to the state. So state aid increases to backfill. The annual certification of property taxes occurs in mid-August for the prior fiscal year; as a District we are able to recognize the impact of the property tax certification as part of our year end closing process.

The major difference between the action of the SELPA funding model and LCFF is in the timing: many elements of the SELPA funding model depend on reporting from its

seventeen member entities. Consequently any impacts of re-certification of state aid due to changes in property tax collections are always a year behind. For the 2015-16 school year there was recognition of \$224,471 in "prior year recertification"; dollars which actually relate to the 2014-15 year. Upcoming in 2016-17 we can expect the pendulum to swing the other way as there has been a settlement during 2015-16 of some of the appeals and a release of previously impounded taxes. The exact amount of the adjustment / re-certification will not be know until next February as it relates to the 2015-16 school year.

And finally, the District received \$121,533 in funding for Court and Community Special Education ADA, dating back to and including the 2013-14 and 14-15 school years. The District was informed of the credit at a SELPA meeting in May, and that the delay in crediting the funds was due to staff turnover responsible for the accounting of it, at the County Education Office.

Collectively, these are the major revenue changes that contribute to a less than budgeted general fund contribution (savings) for Special Education, in the amount of \$551,259. It is expected that funding for LCI of approximately \$250,000 will continue, all other items are one-time in nature.

COMPONENTS OF THE GENERAL FUND ENDING BALANCE

The table below details the components of the District's General Fund ending balance for the year ended June 30, 2016.

| | Estimated Actuals as of 16/17 Budget Adoption | Unaudited Actuals | Difference |
|--------------------------------------------|-----------------------------------------------|----------------------|--------------|
| ENDING FUND BALANCE | \$ 4,223,510 | \$ 10,726,267 | \$ 6,502,757 |
| Components of Ending Fund Balance | | | |
| Nonspendable | | | |
| Revolving Cash | 15,000 | 15,476 | |
| Stores | 155,926 | 105,787 | |
| Prepaid Expenses | 200 | 1,355 | |
| County Treasury FMV adjustment | - | 32,106 | |
| Subtotal Nonspendable Amounts | 171,126 | 154,724 | |
| Assignments | | | |
| Site/Department Carryovers | | 317,225 | |
| Unexpended 15-16 1-Time \$ | | | |
| Instructional materials | | 1,989,568 | |
| Technology | | 346,922 | |
| Site allocations | | 248,757 | |
| Professional development | | 181,299 | |
| School marquees | | 123,742 | |
| Maintenance & operations equipme | ent | 104,134 | |
| MAA carryovers | | 172,572 | |
| LCAP carryover to subsequent year | | 662,223 | |
| Solar energy project consultant | | 105,000 | |
| Unexpended deposits Verizon cell site | | 26,211 | |
| Misc donations, student tablet insurance | ce | 85,805 | |
| Subtotal Assignments and Carryovers | - | 4,363,458 | |
| Categorical programs restricted ending ba | alances | | |
| LEA Medi-Cal Billing Option | 195,104 | 201,697 | |
| Prop 39 California Clean Energy | 921,397 | 974,217 | |
| Educator Effectiveness Grant | - | 578,916 | |
| Prop 20 Lottery Instructional Materials | | 254,323 | |
| Misc local grants | 120 | 23,013 | |
| Subtotal Categorical restricted ending bal | ances 1,116,621 | 2,032,166 | |
| Reserve for Economic Uncertainties (3%) | 2,840,660 | 2,653,493 | |
| TOTAL DESIGNATIONS AND RESERVATION | ONS 4,128,407 | 9,203,841 | |
| ENDING AVAILABLE UNAPPROPRIATED I | FUND \$ 95,103 | \$ 1,522,426 | \$ 1,427,323 |

The District's General Fund Ending Balance

The general fund actual ending fund balance, before required deductions and reservations, is \$10.7 million. Included in the ending fund balance are \$4.3 million in various school site and department carryovers, \$2.0 million in restricted program ending balances, and \$2.8 million in other designations and required reserves.

After taking into account the various reservations and designations, the District's **available** unappropriated ending fund balance is \$1.5 million, an **increase** of \$1,427,323 from what was projected at the time the District adopted its 2016-17 budget. This increase is due to the following items:

UNRESTRICTED REVENUES

Revenue increases consist of the following:

| ➤ LCFF revenue sources, due to finalized annual adjustments for | |
|----------------------------------------------------------------------------------------------------------------------------------------|----------------|
| FRPM/EL percentages and annual ADA for county programs | \$ <83,961> |
| Federal revenues – AP fees | 79,010 |
| > State revenues – Lottery based on 4 th qtr estimate from State | |
| Controller's office | 48,769 |
| Local revenues | |
| Interest income, net of adjustment for estimated fair value of cash in county treasury | 62,211 |
| , , , , , , , , , , , , , , , , , , , | 02,211 |
| E-rate discounts reflected on utility bills (current year, reflecting accounting requirement to show as income | |
| rather than netting to expenses, per guidance issued in | |
| March) | 110,723 |
| One-to-one devices, insurance collected (note carryover | |
| in fund balance below) | 31,275 |
| Verizon deposits for cell site work (partially included as | |
| carryover) | 30,000 |
| Revenue from use of facilities (of the amount noted, | |
| \$46,766 was billed at year end) | 56,470 |
| Other miscellaneous income including SIPE safety | |
| award, Guadalupe Union SD billings for shared band | |
| teacher, donations, grants, and stipends. The majority of | |
| these are also offset by expenses. (of the amount noted, | |
| \$24,215 was billed at year end) | <u>130,612</u> |

TOTAL UNRESTRICTED REVENUE INCREASES

\$ 465,109

All of the revenue items noted above are one-time in nature, with the exception of E-rate and Guadalupe USD billings for shared band teacher. Ongoing sources will be reviewed and adjusted, as necessary, in the District's 2016-17 1St Interim Revised Budget and accompanying three year projection.

UNRESTRICTED EXPENDITURES

Expenditure decreases consist of the following:

| | Savings associated with the District's vehicle and bus | |
|------------------|-----------------------------------------------------------------------------------|---------|
| | maintenance garage, primarily related to lower fuel costs | 134,463 |
| | Utilities (light & power, water & sewer, gas) | 50,680 |
| \triangleright | Savings in District employee relation/negotiations costs. The | |
| | District had increased the legal and professional services | |
| | budget related to negotiations activities at 2 nd Interim, and not all | |
| | of the increase was needed when a settlement was reached in | |
| | June. | 21,084 |
| | Escape implementation staff computers, no expenditures during | |
| | 15-16, will evaluate need for re-budgeting at 16-17 1st interim | 35,000 |
| | Miscellaneous all other, net | <2,859> |

TOTAL UNRESTRICTED EXPENDITURE DECREASES

\$ 238.368

OTHER SOURCES

Other sources/uses include transfers to the County Education Office in payment of invoices for county-operated Fitzgerald Community School, and tuition for placement of District students in State Special Schools (deaf and hard of hearing). The savings from Fitzgerald has already been noted in the LCAP line item above; the additional cost for State Special School Tuition is an expenditure increase over budget of

\$ <14,580>

CONTRIBUTIONS

Contributions represent the amount of unrestricted funds the District must transfer ("contribute") to restricted programs where expenditures are greater than the revenue sources that support them. These programs are Special Education and Routine Restricted Maintenance. As noted above, the required contribution for the District's Special Education program as of the 2015-16 year end is a savings of

\$ 551,259

ECONOMIC UNCERTAINTY RESERVE

Due to the large amount of budgeted expenditures that did not occur and instead will be carried over to the subsequent year, there is a decrease in the statutory minimum set aside for economic uncertainties. The amount set aside as of year end complies with the *minimum* statutory requirement of 3% applied to the total of the District's expenditures and transfers out. This reserve requirement will be revised again at the District's 1st Interim Revision when the carry over dollars are re-budgeted in 2016-17.

\$ <u>187,167</u>

TOTAL EXPENDITURE, OTHER FINANCING SOURCE, AND ECONOMIC UNCERTAINTY RESERVE DECREASES

\$ 962,214

NET EFFECT ON FUND BALANCE (REVENUE INCREASES + EXPENDITURE DECREASES

\$ <u>1,427,323</u>

CLOSING THOUGHTS

The District has experienced tremendous growth in its General Fund budget over the last three years: From the 2012-13 closing where the General Fund total expenditures were \$66.9 million, to this 2015-16 closing where the total is \$87.5 million. For 2016-17 the Adopted Budget is \$93.2 million in expenditures and that figure will in all likelihood increase by several million dollars by the time the District completes its 1st Interim Revision and accounts for all of the carryovers noted above.

This growth in funding has allowed the District to offer significant compensation increases to all of their employees over the last three years, but it also brings some challenges. Admittedly existing infrastructure and staffing levels have at times struggled to keep up with demand in terms of fulfilling service needs and completing the necessary purchases to meet the objectives of the LCAP plan. During the 2015-16 school year alone, some 3600 documents for non-payroll related expenses were initiated in the system. And of those, some 650 were related to the LCAP plan. Furthermore, on June 30 there were approximately 300 documents that were incomplete or in some other stage of processing and were carried over into the 2016-17 school year. This is one of the reasons for additional purchasing staff that is included in the 2016-17 LCAP plan.

The next stage of budget and financial reporting will be the District's 1st Interim Budget Revision which will be brought to the Board in December. Concurrent with that work will be a second visit from the District's auditors to wrap up their work on the District's 2015-16 financial statements, with their report being brought to the Board next January.

| | | | 2015 | i-16 Unaudited Actua | als | | 2016-17 Budget | | |
|--------------------------------------------------------------------------------------------------------------|-------|----------------|---------------------|----------------------|---------------------------------|----------------------|--------------------|---------------------------------|---------------------------|
| Description R | | ject des | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | % Diff Column C & F |
| A. REVENUES | | | | | | | | | |
| 1) LCFF Sources | 8010- | -8099 | 73,074,771.05 | 1,478,097.00 | 74,552,868.05 | 78,495,612.00 | 1,445,069.00 | 79,940,681.00 | 7.2% |
| 2) Federal Revenue | 8100- | -8299 | 79,009.95 | 4,055,726.01 | 4,134,735.96 | 0.00 | 4,125,878.00 | 4,125,878.00 | -0.2% |
| 3) Other State Revenue | 8300- | -8599 | 5,462,103.58 | 7,354,886.99 | 12,816,990.57 | 3,237,107.00 | 6,869,657.05 | 10,106,764.05 | -21.1% |
| 4) Other Local Revenue | 8600- | -8799 | 989,504.00 | 938,023.58 | 1,927,527.58 | 275,184.70 | 208,474.00 | 483,658.70 | -74.9% |
| 5) TOTAL, REVENUES | | | 79,605,388.58 | 13,826,733.58 | 93,432,122.16 | 82,007,903.70 | 12,649,078.05 | 94,656,981.75 | 1.3% |
| B. EXPENDITURES | | | | | | | | | |
| 1) Certificated Salaries | 1000- | -1999 | 30,753,830.89 | 6,303,107.99 | 37,056,938.88 | 32,614,138.16 | 4,730,899.05 | 37,345,037.21 | 0.8% |
| 2) Classified Salaries | 2000- | -2999 | 10,438,162.36 | 3,775,311.60 | 14,213,473.96 | 11,450,612.50 | 4,005,955.92 | 15,456,568.42 | 8.7% |
| 3) Employee Benefits | 3000- | -3999 | 13,152,443.92 | 5,278,324.63 | 18,430,768.55 | 14,709,400.01 | 5,652,086.65 | 20,361,486.66 | 10.5% |
| 4) Books and Supplies | 4000- | -4999 | 5,071,730.52 | 1,359,242.04 | 6,430,972.56 | 4,538,796.52 | 2,075,438.01 | 6,614,234.53 | 2.8% |
| 5) Services and Other Operating Expenditures | 5000- | -5999 | 5,681,772.26 | 4,305,966.23 | 9,987,738.49 | 7,053,519.36 | 4,004,722.68 | 11,058,242.04 | 10.7% |
| 6) Capital Outlay | 6000- | -6999 | 793,874.12 | 16,265.82 | 810,139.94 | 800,000.00 | 1,330,361.00 | 2,130,361.00 | 163.0% |
| Other Outgo (excluding Transfers of Indirect Costs) | | -7299 -7499 | 751,416.29 | 0.00 | 751,416.29 | 401,181.75 | 0.00 | 401,181.75 | -46.6% |
| 8) Other Outgo - Transfers of Indirect Costs | 7300- | -7399 | (997,144.60) | 835,452.43 | (161,692.17) | (826,836.20) | 659,206.52 | (167,629.68) | 3.7% |
| 9) TOTAL, EXPENDITURES | | | 65,646,085.76 | 21,873,670.74 | 87,519,756.50 | 70,740,812.10 | 22,458,669.83 | 93,199,481.93 | 6.5% |
| C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9) | | | 13,959,302.82 | (8,046,937.16) | 5,912,365.66 | 11,267,091.60 | (9,809,591.78) | 1,457,499.82 | -75.3% |
| D. OTHER FINANCING SOURCES/USES | | | | | | | | | |
| 1) Interfund Transfers | 0000 | -8929 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| a) Transfers In | | -8929 -7629 | 0.00 | 0.00 375,000.00 | 930,000.00 | 0.00 1,760,600.00 | 0.00 375,000.00 | 2,135,600.00 | 129.6% |
| b) Transfers Out | 7600- | -1029 | 555,000.00 | 375,000.00 | 930,000.00 | 1,760,600.00 | 375,000.00 | 2,135,600.00 | 129.69 |
| Other Sources/Uses a) Sources | 8930- | -8979 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| b) Uses | 7630- | -7699 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.09 |
| 3) Contributions | 8980- | -8999 | (7,975,369.67) | 7,975,369.67 | 0.00 | (9,401,668.27) | 9,401,668.27 | 0.00 | 0.09 |
| 4) TOTAL, OTHER FINANCING SOURCES/USES | | | (8,530,369.67) | 7,600,369.67 | (930,000.00) | (11,162,268.27) | 9,026,668.27 | (2,135,600.00) | 129.69 |

| | | | 2015-16 Unaudited Actuals 2016-17 Budget | | | | | | |
|-----------------------------------------------------|----------------|-----------------|------------------------------------------|-------------------|---------------------------------|---------------------|-------------------|---------------------------------|---------------------------|
| Description | Resource Codes | Object Codes | Unrestricted (A) | Restricted (B) | Total Fund col. A + B (C) | Unrestricted (D) | Restricted (E) | Total Fund col. D + E (F) | % Diff Column C & F |
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) | | | 5,428,933.15 | (446,567.49) | 4,982,365.66 | 104,823.33 | (782,923.51) | (678,100.18) | -113.69 |
| F. FUND BALANCE, RESERVES | | | 0,420,000.10 | (440,007.40) | 4,362,360.00 | 104,020.00 | (102,320.31) | (070,100.10) | 110.07 |
| | | | | | | | | | |
| Beginning Fund Balance As of July 1 - Unaudited | | 9791 | 3,264,012.08 | 2,479,889.35 | 5,743,901.43 | 8,692,945.23 | 2,033,321.86 | 10,726,267.09 | 86.7% |
| b) Audit Adjustments | | 9793 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| c) As of July 1 - Audited (F1a + F1b) | | | 3,264,012.08 | 2,479,889.35 | 5,743,901.43 | 8,692,945.23 | 2,033,321.86 | 10,726,267.09 | 86.7% |
| d) Other Restatements | | 9795 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| e) Adjusted Beginning Balance (F1c + F1d) | | | 3,264,012.08 | 2,479,889.35 | 5,743,901.43 | 8,692,945.23 | 2,033,321.86 | 10,726,267.09 | 86.7% |
| 2) Ending Balance, June 30 (E + F1e) | | | 8,692,945.23 | 2,033,321.86 | 10,726,267.09 | 8,797,768.56 | 1,250,398.35 | 10,048,166.91 | -6.3% |
| Components of Ending Fund Balance | | | | | | | | | |
| a) Nonspendable Revolving Cash | | 9711 | 15 475 74 | 0.00 | 45 475 74 | 15,000.00 | 0.00 | 15,000.00 | 2.40 |
| - | | | 15,475.71 | | 15,475.71 | | | | -3.1% |
| Stores | | 9712 | 105,786.85 | 0.00 | 105,786.85 | 153,646.00 | 0.00 | 153,646.00 | 45.2% |
| Prepaid Expenditures | | 9713 | 200.00 | 1,155.60 | 1,355.60 | 200.00 | 0.00 | 200.00 | -85.2% |
| All Others | | 9719 | 32,106.00 | 0.00 | 32,106.00 | 32,106.00 | 0.00 | 32,106.00 | 0.0% |
| b) Restricted | | 9740 | 0.00 | 2,032,166.26 | 2,032,166.26 | 0.00 | 1,250,398.41 | 1,250,398.41 | -38.5% |
| c) Committed Stabilization Arrangements | | 9750 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Other Commitments | | 9760 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| d) Assigned | | | | | | | | | |
| Other Assignments | | 9780 | 4,363,458.00 | 0.00 | 4,363,458.00 | 4,363,458.00 | 0.00 | 4,363,458.00 | 0.0% |
| Carryover site/dept | 0000 | 9780 | 317,225.00 | 0.00 | 317,225.00 | 1,000,100.00 | 0.00 | 1,000,100.00 | 0.07 |
| Carryover 1516 Inst Matls | 0000 | 9780 | 1,989,568.00 | | 1,989,568.00 | | | | |
| Carryover 1516 Technology | 0000 | 9780 | 346,922.00 | | 346,922.00 | | | | |
| Carryover 1516 Site allocations | 0000 | 9780 | 248,757.00 | | 248,757.00 | | | | |
| Carryover 1516 Prof Dev | 0000 | 9780 | 181,299.00 | | 181,299.00 | | | | |
| Carryover 1516 School marquees | 0000 | 9780 | 123,742.00 | | 123,742.00 | | | | |
| Carryover Maint & Ops equipment | 0000 | 9780 | 104,134.00 | | 104,134.00 | | | | |
| Carryover MAA | 0000 | 9780 | 172,572.00 | | 172,572.00 | | | | |
| Carryover LCAP | 0000 | 9780 | 662,223.00 | | 662,223.00 | | | | |
| Carryover Solar Energy consultant | 0000 | 9780 | 105,000.00 | | 105,000.00 | | | | |
| Carryover Verizon Cell Site work | 0000 | 9780 | 26,211.00 | | 26,211.00 | | | | |
| Carryover misc donations, tablet insurar | 0000 | 9780 | 85,805.00 | | 85,805.00 | | | | |
| Carryover site/dept | 0000 | 9780 | | | | 317,225.00 | | 317,225.00 | |
| Carryover 1516 Inst Matls | 0000 | 9780 | | | | 1,989,568.00 | | 1,989,568.00 | |
| Carryover 1516 Technology | 0000 | 9780 | | | | 346,922.00 | | 346,922.00 | |
| Carryover 1516 Site allocations | 0000 | 9780 | | | | 248,757.00 | | 248,757.00 | |
| Carryover 1516 Prof Dev | 0000 | 9780 | | | | 181,299.00 | | 181,299.00 | |
| Carryover 1516 School marquees | 0000 | 9780 | | | | 123,742.00 | | 123,742.00 | |
| Carryover Maint & Ops equipment | 0000 | 9780 | | | | 104,134.00 | | 104,134.00 | |
| Carryover MAA | 0000 | 9780 | | | | 172,572.00 | | 172,572.00 | |
| Carryover LCAP | 0000 | 9780 | | | | 662,223.00 | | 662,223.00 | |
| Carryover Solar Energy Consultant | 0000 | 9780 | | | | 105,000.00 | | 105,000.00 | |
| Carryover Verizon Cell Site work | 0000 | 9780 | | | | 26,211.00 | | 26,211.00 | |
| Carryover misc donations, tablet insurar | 0000 | 9780 | | | | 85,805.00 | | 85,805.00 | |
| e) Unassigned/unappropriated | | | | | | | | | |
| Reserve for Economic Uncertainties | | 9789 | 2,653,493.00 | 0.00 | 2,653,493.00 | 2,860,053.00 | 0.00 | 2,860,053.00 | 7.89 |
| Unassigned/Unappropriated Amount | | 9790 | 1,522,425.67 | 0.00 | 1,522,425.67 | 1,373,305.56 | (0.06) | 1,373,305.50 | -9.89 |