

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, October 25, 2022, 7:00 p.m.

AGENDA – 10/24/22

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of September 27, 2022

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

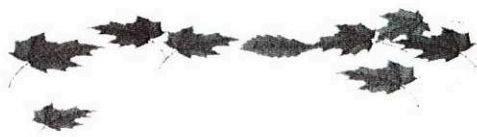
Policy Report

Bids Report

Police Report

Open Discussion

Adjournment



Wyoming Area School District
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252 Memorial Street, Exeter, Pennsylvania, 18643
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Communications Report

1. Luzerne Intermediate Unit #18 submitting their regular meeting minutes of August 10, 2022.
2. West Side Career & Technology Center submitting minutes of the Joint Operating Committee meeting of August 22, 2022.
3. Rachel Leandri, Broadway on the Boulevard, requesting permission to rent the auditorium, band room and chorus room for holiday shows.
4. Susan Feeney, Wyoming Area Boys Basketball Parents Association, requesting permission to hold fundraisers.
5. Lori DeAngelo requesting permission to use the Secondary Center parking lot for the 1st Turkey Trot Run in Exeter Borough sponsored by the Exeter Events team.
6. Erica Campbell, Level II Clerical Aide, submitting her letter of resignation.
7. Chuck Yarmey, Drama Advisor, requesting a contribution from the district for transportation to attend the Pennsylvania State Thespian Conference at Penn High School in Lansdale, PA.
8. Joe Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletic Director's Association conference in Hershey.
9. Jenny Kranson, Wyoming Area Girls Basketball Parents Association, requesting permission to hold fundraisers.
10. Arlene Kuharchik, Food Service Employee, requesting permission to take a medical leave of absence with intent to retire.

Summary of Applications Received

Cafeteria – 5

Clerical Aide – 2

Teacher's Aide - 2

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Treasurer's Report

First National Community Bank	General Fund	6,506,615.63
First National Community Bank	Payroll Account	5,969.35
First National Community Bank	Cafeteria Account	23,207.13
First National Community Bank	Student Activities Account	93,834.27
First National Community Bank	Athletic Fund Account	11,266.29
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	133,226.74
First National Community Bank	Series 2018 GON Account	6,795.75

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	34,121.46
Local Services Tax	42.50
Per Capita Tax	9,068.23
Delinquent Per Capita	<u>1,676.50</u>
Total:	44,908.69

State & Federal Subsidy Payments

Retirement	811,837.34
Title II – Improving Teacher Quality	54,905.84
Ready to Learn Block Grant	357,527.00
School District Special Education	272,115.00
Cares Act-ESSER II Fund	57,485.44
ARP ESSER II	90,907.04
ARP ESSER 7%	7,065.51
ARP ESSER 2.5%	<u>920.64</u>
Total:	1,652,763.81

2022 Real Estate Taxes

George Miller – West Pittston Borough	2,262,409.72
Carol Bardzel – Exeter Township, Wyoming County	90,707.91
Paul Konopka – Wyoming Borough (2021 Supplement)	737.68
Paul Konopka – Wyoming Borough	1,244,715.38
Thomas Pizano – Exeter Borough	2,781,691.59
Robert Connors – West Wyoming Borough (2021 Supplement)	628.53
Robert Connors – West Wyoming Borough	1,578,706.30
Wayman Smith- Exeter Township, Luzerne County	<u>1,629,689.94</u>
Total:	9,589,287.05

Local Realty Transfer Tax

Luzerne County	28,184.58
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Finance Report

Delinquent Real Estate Tax

Wyoming County 20,366.58

2. Approve the October payment of \$136,428.89 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2022-2023 school year.
3. Approve the October payment of \$67,705.13 to the West Side Career & Technology Center for the 2022-2023 school year.
4. Approve the October payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for the 2022-2023 school year.
5. Approve Kaila Slack's step placement at Bachelors+24, Step 4, \$47,031.00. (It was incorrectly listed as Bachelors without the +24 in last month's meeting).
6. Approve a motion to accept a Resolution with the Office of Civil Rights, Docket #03195919 retroactive to October 1, 2022.
7. Approve the Memorandum of Understanding for Brian Butler as **Coordinator of Guidance**.
8. Approve the change order from Richard Mellow Corp. for pool dehumidifier at \$10,846.00.
9. Approve the Intergovernmental Agreement with Luzerne Intermediate Unit #18 for the 2022-2023 IDEA Allocation. The estimated IDEA Allocation for Wyoming Area is \$323,746.00.
10. Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters to eligible residents that reside within the Luzerne County of the District.

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Finance Report

11. Approve the November 1, 2022 payments to Wilmington Trust (M&T Bank) for the following debt obligations:

General Obligation Bonds Series 19A Interest	17,256.25
Principal	<u>0.00</u>
	17,256.25

General Obligation Bonds Series 19B Interest	113,041.00
Principal	<u>5,000.00</u>
	118,041.00

General Obligation Bonds Series 21A Interest	116,250.00
Principal	<u>5,000.00</u>
	121,250.00

General Obligation Bonds Series 21B Interest	62,500.00
Principal	<u>1,095,000.00</u>
	1,157,500.00

12. Approve the step placement of temporary professional employee, Samantha White, at Bachelors +6, Step 4, \$42,765.00.
13. Approve the Telespond Senior Services Inc., Foster Grandparent Program, Memorandum of Understanding with Wyoming Area School District, pending approval by the school solicitor.
- (14.) Approve the appointment of Conrad Siegel Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under the Affordable Care Act (ACA). The 2022 fee for the proposed consulting service is \$5,750.00.**
- (15.) Approve the Settlement Agreement and Release for student #3001203.**

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- (16.) Approve a service agreement between The Gregory Center for Applied Behavior Analysis and Wyoming Area School District, pending approval by the school solicitor.
- (17.) Approve the agreement between Wyoming Area School District and the Red Cross to serve as a licensed training provider site, pending approval by the school solicitor.
- (18.) Approve the contract for Betsy O'Malley, Food Service Director, for a period of two years retroactive to July 1, 2022 and ending on June 30, 2024.
- (19.) Approve the agreement between Wyoming Area School District and SitelogIQ Construction, LLC, for Facilities Condition Assessment Contents, Long-Term Facilities Maintenance Plan.
- (20.) Approve the general ledger sheet:

Bill Listing: October 2022	1,385,615.82	
Prepays: September 2022	<u>314,167.41</u>	1,699,783.23
Cafeteria Account:	40,268.46	
Athletic Account:	<u>11,702.57</u>	<u>51,971.03</u>
Total: 1,751,754.26		

Motion by _____, second by _____, to accept the finance report.
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2022-2023 school year. Anyone desiring information regarding these programs, contact Jon Pollard, Superintendent, at the District's Business Office.

(2.) Approve the election of the following PSBA officers:

Michael Gossert – President
Allison Mathis – Vice President

Kathy K. Swope – PSBA Insurance Trustee
Roberta M. Marcus – PSBA Insurance Trustee

Tracy Long – Forum Steering Committee
Steve Skrocki – Forum Steering Committee

Motion by _____, second by _____, to accept the education report.
Roll Call:

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Activities Report

1. Approve the request of Susan Feeney, Wyoming Area Boys Basketball Parents Association, to hold a daily lottery fundraiser in January/February and basket of cheer fundraiser at home games.
2. Approve the request of Chuck Yarmey, Drama Advisor, for the district to contribute to the transportation to attend the Pennsylvania State Thespian Conference, along with the Thespian Troupe #4795, at North Penn High School in Lansdale, PA., December 1st through December 3, 2022. **The district will contribute \$3,125.00 for transportation.**
3. Approve the appointments of the following assistant coaches and volunteer coaches for the 2022-2023 winter sports season:

Boys Basketball

Ian Gilmartin	Jr. Varsity Coach
Kenny Kopetchny	9 th Grade Coach
Tim DePriest	8 th Grade Coach
Derrick West, Sr.	7 th Grade Coach
Walter Stocknick	Volunteer
Alan Keisinger	Volunteer

Girls Basketball

Gina Manganiello	Jr. Varsity Coach
Joe Chacke	Jr. Varsity Coach
Elizabeth Waleski	9 th Grade Coach
Mary Price	8 th Grade Coach
Jada Sharp	7 th Grade Coach
Andrew Casper	Volunteer Coach
Ron Foy	Volunteer Coach

Swimming

Danielle Bryden	Asst. Coach
Kayla Taddei	Diving Coach
Maureen Pikas	Volunteer Coach

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Wrestling

Brian Hines	Asst. Coach
Patrick Heck	Asst. Jr. High Coach
Jeff Pepe	Volunteer
Jaryn Polit-Moran	Volunteer
Jude Polit-Moran	Volunteer
Dan Larson	Volunteer

4. Approve the request of Joe Pizano, Athletic Director, to attend the Pennsylvania State Athletic Director's Association conference in Hershey, March 21 through March 24, 2023, at a cost not to exceed \$800.00. Mr. Pizano is also requesting reimbursement for mileage.
5. Approve the request of Jenny Kranson, Wyoming Area Girls Basketball Parents Association, to hold the following fundraisers:
 - Lottery Tickets
 - Annual pizza sale
 - Bagging for charity at Gerrity's
 - Parents social at Sabatini's Bottleshop
 - Sell ads for year end booklet
 - Tee shirt sale with proceeds benefiting the Greater Pittston Santa Squad

Motion by _____, second by _____, to accept the activities report.
Roll Call:

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Building Report

1. Approve the request of Rachel Leandri, Broadway on the Boulevard, to rent the Secondary Center auditorium, band room, chorus room for holiday shows on Saturday, December 17, 2022, 12:00 pm to 7:00 pm (There will be two shows, one early afternoon and one late afternoon). The facilities are also requested for a private dress rehearsal on Friday, December 16, 2022, 5:00 pm to 8:00 pm., pending approval by the building principal.
2. Approve the request of Lori DeAngelo to use the Secondary Center parking lot to park their cars for the 1st Turkey Trot Run in Exeter Borough sponsored by the Exeter Events team. The event will take place on Saturday, November 26, 2022, starting at 10:00 am at St. Barbara's Church, pending approval by the building principal.
3. Accept, with regret, Erica Campbell's letter of resignation as a Level II Clerical Aide retroactive to October 13, 2022.
4. Approve the revised personnel substitute list for the 2022-2023 school year.
5. Approve the request of Arlene Kuharchik, Food Service Employee, to take a medical leave of absence effective January 3, 2023 to January 31, 2023, with the intent to retire on February 1, 2023.

(6.) Approve the appointment of _____ as a Level II Clerical Aide.

(7.) Approve the appointment of the following (4 hour) food service employees:

Motion by _____, second by _____ to accept the building report.
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Policy Report

1. Approve the second reading of revised Policy #915.1 Booster Organizations.
2. Approve the first reading of revised policies Volume I – 2022 of the policy manual:
 - Policy 218 Student Discipline
 - Policy 220 Student Expression/Dissemination of Materials
 - Policy 227 Controlled Substances/Paraphernalia
 - Policy 237 Electronic Devices
3. Approve first reading of revised policies Volume II – 2022 of the policy manual:
 - Policy 913 Nonschool Organizations/Groups/Individuals
4. Approve the first reading of revised policies Volume III – 2022 of the policy manual:
 - Policy 236.1 Threat Assessment
 - Policy 805 Emergency Preparedness and Response
 - Policy 805.2 School Security Personnel
 - Policy 808 Food Services
- (5.) Approve the first reading to include the following wording to Policy 302: Employment of Superintendent/Assistant Superintendent and Policy 304: Employment of District Staff:**

“No employee shall be hired who is related to any member of the Board or Administrator as defined in statute, (father, mother, brother, sister, husband, wife, son, daughter, step father, step mother, step child, grandparents, grandchild, nephew, niece, first cousin, son-in-law, daughter-in law, sister-in-law, brother-in-law, parent-in-law, foster child, uncle or aunt)”.

Motion by _____, second by _____, to accept the policy report.
Roll Call:

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Bids Report

The refuse bids were advertised in the newspapers on the following dates:

Citizens Voice

Monday, September 19, 2022

Monday, September 26, 2022

Monday, October 3, 2022

Times Leader

Wednesday, September 21, 2022

Wednesday, September 28, 2022

Wednesday, October 5, 2022

The bids were received and opened on Friday, October 7, 2022 at 10:00 a.m.

(Successful and only bidder)

Waste Reduction & Recycling

Refuse removal: \$79,845.45 (2 year grand total)

Recycling: \$155.00

Motion by _____, second by _____, to accept the bids report.

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Police Report

**Wyoming Area Police Department
Monthly Report for September 2022
Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0002	Transport	3
1890	Narcotics – Reports	1
2400	Disorderly Conduct	1
2450	Harassment	1
2601	Use of Tobacco in Schools	6
3100	Motor Vehicle Accidents Bus	2
3610	Disturbances - Juvenile	8
3900	Traffic & Parking Problems	4
4090	Non-Criminal – Reports	3
5004	Lost & Found – Found Articles	1
6008	Accident Involving Non-Injury	1
7016	Follow Up Information	2
7504	Assist Other Agencies – Other Police	2
7506	Assisting Other Agencies – All Others	1
Total		36

September Calls for Service
36

Monthly Comparison

