BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

BVEC Board Meeting

Location: Meeting to be held at Victor School District
Sep 22, 2026

08:30 AM

Join Zoom Meeting
https://us02web.zoom.us/j/89214910643?pwd=rOMbYY7JLF5cE2RpMF6SMb0hNwHTWX.1

Meeting ID: 892 1491 0643
Passcode: 070215

AGENDA

1. Call to Order

2. Consent Agenda

   A. Approval of Minutes
   B. Approval of Warrants
   C. Resignations: None
   D. New Hires: None
   E. Next Meeting Date: October 27, 2026

3. Public Comment

4. Correspondence and Communications

5. Board Action

   A. BVEC ER System Maintenance and Upgrade (Marc Doussett, Axiom IT Solutions, Inc., available for discussion and questions.)

6. Information and Discussion

7. Adjournment

* ... Over spent expenditure

Claim / Line #	Warrant / Vendor #/Name / Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12483	101394 KIRK L. CREWS, M.D.	639.00							
	CSCT Medical Director 26-27								
1	09/01/26 Medical Director Sep 2026		639.00*		115	8	160-2144	330	3
12484	101541 BITTERROOT LAUNDRY & CLEANERS	88.02							
	MAT RENTAL Sep 2026								
1	0186464 08/31/26 PS MAT RENTAL Sep 26		55.42		115	1	456-2600	430	777
2	0186463 08/31/26 Office mat rental Sep 26		32.60		115	12	456-2600	430	777
12485	39 BITTERROOT STAR	24.12							
	PS Para Help Wanted Ad August 2026 Week 2								
1	9196 08/26/26 PS Para Help Wanted Ad		24.12*		115	12	456-2500	545	777
12486	101588 GRANITE TECHNOLOGY SOLUTIONS	6,554.95							
	New laptops to replacing 2020 models - PG, KM, KB, EB, WW recyclying charge for old laptops								
2	49527 04/15/26 Recycling-4 laptops		180.00		115	12	456-2600	431	777
3	49527 5 new laptops		6,374.95*		115	12	456-2500	660	777
12487	101385 BARBARA PORTER	66.00							
	Swim Passes for Florence Summer Program								
1	08/24/26 Florence Summer Program Receip		66.00		115	33	160-2144	611	3
12488	360 STEVENSVILLE UNITED METHODIST	100.00							
	All Staff Meeting September 2, 2026								
1	09/02/26 All Staff Meeting 09/02/26		100.00*		115	12	456-2500	581	777
12489	101572 BITTERROOT TREE SERVICE	1,160.00							
	Trim dead limbs from maple tree								
1	483893 08/03/26 trim dead wood from maple tree		1,160.00		115	12	456-2600	440	777
12490	101557 MADISON YERIAN	157.50							
	OPI Educators License Renewal 2026								
3	OPI Educators License Renewal		157.50*		115	2	456-2140	810	777
12491	101347 BMO FINANCIAL GROUP	11,590.37							
	PCard transactions August 2026 035976								
84	MT License A.F.		155.00*		115	3	456-2150	810	777
93	Speech Therapy Books		29.39*		115	3	456-2150	610	777
94	Florence CSCT Van Fuel		66.22		115	33	160-2144	611	3
95	Florence Ele CSCT summer		49.82		115	33	160-2144	611	3
96	PESI Training B.P.		99.00		115	33	160-2144	582	3

* ... Over spent expenditure

Claim Warrant / Line #	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
97	PESI Training L.C.	99.00		115	33	160-2144	582	3
98	Florence Ele CSCT summer	58.25		115	33	160-2144	611	3
99	Florence Ele CSCT summer	20.20		115	33	160-2144	611	3
100	Florence Ele CSCT summer	101.15		115	33	160-2144	611	3
101	Florence Ele CSCT summer	2.97		115	33	160-2144	611	3
102	Florence Ele CSCT summer	28.46		115	33	160-2144	611	3
103	Victor Ele CSCT summer	54.00		115	45	160-2144	611	3
104	Victor Ele CSCT Summer	47.50		115	45	160-2144	611	3
105	PESI Training	99.00		115	45	160-2144	582	3
106	Victor Ele CSCT Summer	24.85		115	45	160-2144	611	3
107	Victor Ele CSCT Summer	21.69		115	45	160-2144	611	3
108	Victor Ele CSCT Summer	27.25		115	45	160-2144	611	3
109	PESI Training	99.00		115	45	160-2144	582	3
110	Victor Ele CSCT Summer	9.99		115	45	160-2144	611	3
111	Victor Ele CSCT Summer	5.25		115	45	160-2144	611	3
112	Victor Ele CSCT Summer	4.00		115	45	160-2144	611	3
113	Viictor Ele CSCT Summer	197.50		115	45	160-2144	611	3
114	Victor Ele CSCT Summer	52.50		115	45	160-2144	611	3
115	Victor Ele CSCT Summer	100.93		115	45	160-2144	611	3
116	Victor Ele CSCT Summer	20.36		115	45	160-2144	611	3
117	Window Cleaning	105.00*		115	1	456-2600	440	797
118	Window Cleaning	160.00		115	12	456-2600	440	777
119	Zoom Subscription	35.25		115	12	456-2500	650	777
120	Office Supplies	358.32		115	12	456-2500	610	777
127	Copier	29.42		115	12	456-2500	550	777
128	Desktop for A.G.	125.00*		115	18	160-2144	604	3
129	offsiite storage BVEC	75.00		115	12	456-2600	451	777
192	Town of Stevi Water/Sewage	68.49		115	12	456-2600	421	777
195	Town of Stevi Water/Sewage	68.50		115	1	456-2600	421	777
196	Lock Smith	127.00		115	12	456-2600	440	777
222	Office Supplies	16.29		115	12	456-2500	610	777
228	NW Energy Gas/Electric	56.35		115	1	456-2600	412	777
229	NW Energy Gas/Electric	56.36		115	12	456-2600	412	777
230	SchoolInsites Website Renewal	925.00		115	12	456-2500	535	777
231	Internet	240.00		115	12	456-2500	531	777
242	NW Energy Gas/Electric -July	78.62		115	1	456-2600	412	777
243	NW Energy Gas/Electric - July	78.63		115	12	456-2600	412	777
244	Internet - July	240.00		115	12	456-2500	531	777
245	Amazon Web Svcs-Big Sistah	266.00		115	8	160-2144	535	3
257	BHAM Renewal	1,250.00		115	8	160-2144	810	3
258	Adobe for A.G.	16.04*		115	18	160-2144	650	3
259	CPI Online Seats & Wkbks	4,857.00*		115	12	456-2500	581	777
260	School Psych MASP M.Y.	70.00*		115	2	456-2140	810	777

* ... Over spent expenditure

Claim Warrant / Line #	Vendor #/Name / Invoice #/Inv Date/Description	Amount / Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
262	School Psych Training M.Y.	40.00*		115	2	456-2140	581	777
263	School Psych NASP M.Y.	240.00*		115	2	456-2140	810	777
264	Training K.M.	279.99*		115	4	456-2160	581	777
265	Lunch w/ Missoula Coop	59.05*		115	12	456-2500	604	777
266	Victor CSCT Van Fuel	53.09		115	45	160-2144	611	3
267	Victor CSCT Van Fuel	72.70		115	45	160-2144	611	3
268	Ace Hardware	9.99		115	12	456-2600	440	777
269	Employee Appreciation	60.00*		115	12	456-2316	604	777

# of Claims 9 Total: 20,379.96 # of Vendors 9

Fund/Account		Amount
115 MISCELLANEOUS FUNDS		
101		20,379.96
	Total:	20,379.96

* ... Over spent expenditure

Claim / Line #	Warrant	Vendor #/Name / Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12481		134 FLORENCE-CARLTON SCHOOL	4,291.63							
Match Reimbursement 2026 August										
1		08/31/26 Match Reimbursement 8/26		4,291.63		115	8	160-2144	800	3
12482		404 VICTOR PUBLIC SCHOOLS	9,703.84							
Match Reimbursement 2026 August										
1		09/01/26 Match Reimbursement 8/26		9,703.84		115	8	160-2144	800	3
12492		101398 MAJESTIC BUS SERVICE, INC	6,061.86							
ROUTE TRANSPORTATION COSTS Sep 2026										
1		11069 09/01/26 PS Transportation Sep 26		6,061.86		110	1	280-2700	513	
12493		101537 ROCK CREEK TELETHERAPY	516.80							
OT Services August 2026										
1		2565 09/01/26 OT Services August 2026		516.80*		115	4	280-2160	320	20
12494		101588 GRANITE TECHNOLOGY SOLUTIONS	2,124.82							
Office Preschool Phones										
Monthly IT Managed Services										
Remote Support										
2		54768 08/30/26 monthly phone office/PS		173.92		115	12	456-2500	531	777
3		54768 08/30/26 monthly IT management		1,163.40*		115	12	456-2500	300	777
4		54643 09/10/26 remote support		787.50*		115	12	456-2500	300	777
12495		101457 CB MOBILE DETAIL & SUPPLY, LLC	735.00							
Preschool & Office Cleaning for October 2026										
1		3088 09/12/26 PS Cleaning October		660.00*		115	1	456-1000	430	777
2		3088 09/12/26 Office Cleaning October		75.00		115	12	456-2600	430	777
12496		101164 KALEVA LAW OFFICE	743.75							
Legal Fees August										
communications re: handbook										
Director Training registration for Adminnistrator Academy Workshop on 8/13/26 & 8/14/26										
1		10453 09/09/26 Legal Fees Aug 2026		343.75		115	12	456-2500	330	777
2		10453 09/09/26 Director training workshops		400.00*		115	9	456-2490	581	777

* ... Over spent expenditure

Claim Warrant / Line #	Vendor #/Name / Invoice #/Inv Date/Description	Amount	Line Amount	PO #	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
12497	101404 HEART OF THE VALLEY CPR	130.00							
CPR Training Preschool JK, JC									
1	260821 09/13/26 CPR Training PS		130.00*		115	1	456-1000	581	777
12498	101597 NEXUS CPA GROUP, PLLC	2,500.00							
25-26 Audit Process - GASB 75									
1	946 09/16/26 25-26 Audit Process		2,500.00		115	12	456-2315	300	777
12499	101605 Nick Boissoneault	21.89							
Mileage Reimbursement August 2026									
1	08/31/26 Mileage Reim August 2026		21.89*		115	4	456-2160	581	777

\# of Claims 10 Total: 26,829.59 # of Vendors 10

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, August 25, 2026
10:00 AM – Cooperative Office/Zoom

MINUTES - FINAL

1. Call to Order – Mr. Biesiot called the meeting to order at 10:02 a.m. Board members present: Mr. Biesiot, Mr. Fiske, Mr. Jamison, Mr. Konen, Ms. Weems. BVEC Admin present: Ms. Rammell, Ms. Gillespie. Board Clerk: Jill Reynolds, Kimberly Waggener

2. Consent Agenda - Motion from Mr. Fiske to accept consent agenda. Mr. Konen seconded motion. Motion carries 5-0

A. Approval of Minutes
B. Approval of Warrants
C. Resignations: None
D. New Hires: None
E. Next Meeting Date: September 22, 2026

3. Public Comment - None

4. Correspondence and Communications - None

5. Board Action

A. Approval of Updated Criminal Background Investigations Policy (Policy 2015) (Attached) – Motion from Mr. Konen to approve. Ms. Weems seconded motion. Motion carries 5-0.

6. Information and Discussion

A. Occupational Therapy Services Update – The BVEC OT will be out for the month of September and October. Rock Creek Teletherapy will provide OT services during this time.
B. Program Narrative Review and Discussion – Ms. Rammell reviewed the updated Special Education program narrative that was last revised in 2016. The updated version has been approved by OPI and she will send a copy to the superintendents.
C. After-Hours Crisis Line for SBM Program – BVEC's contract with Aware (formerly Western Mental Health) for an after-hours crisis line ended 7/31/26. Aware will not be providing these services moving forward. It cost BVEC $1,000 per year for this service. Ms. Gillespie is working on finding an after-hours crisis line for BVEC that is similar in cost. She explained that BVEC is required to have a 24-hour crisis line as a mental health center.
D. ER System for Medicaid Billing – Ms. Rammel gave an overview of the BVEC EMR and billing program and how it was created specifically for BVEC. The designer of the program is retiring and will not be available to support the program any longer. The program needs major maintenance and upgrades.

Axiom IT Solutions is a Missoula-based custom software development agency that can provide the upgrades and maintenance currently needed, and then also take over the support of the program moving forward. Initial cost for Axiom to audit the program and compile the needed maintenance and upgrade findings will cost approximately $20,000. The annual monitoring and maintenance cost for the program cannot be estimated until Axiom finishes the review of the program. The board asked if Axiom could provide more detail of the annual cost after the discovery phase. Jill will reach out to Axiom to try to solidify annual cost details. More information will be provided at the next board meeting so a decision can be made to move forward with Axiom. Other options included outsourcing billing, that cost would be approximately 7% of what BVEC bills for Medicaid. For example, last year 7% of BVEC's Medicaid billing was approximately $30,000 and that does not include the cost of a program for electronic medical records.

E. Discussion of Monthly Meeting Times for 2026-2027 Board Meetings – the board would like to keep meeting times at 10:00 a.m.

7. Adjournment – Meeting was adjourned at 10:58 a.m.

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Board Chair Signature Date

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Board Clerk Signature Date