



BRADFORD-TIOGA HEAD START, INC.

2024 ANNUAL REPORT



A Message from the Director

On behalf of our children, families, staff, and Board of Directors, I would like to thank you for your continued support in our mission to empower children and families to become independent and successful within their communities. Your contributions allow us to provide high quality services to support our mission.

For over forty years, our program has served thousands of children and families who have gone on to become leaders within their local communities in which they reside. I am inspired by our staff who truly are the backbone of the program. Their dedication and overwhelming commitment to the children and families provide the road map to success in life. The extraordinary dedication and generosity of our Board of Directors, Donors, Volunteers, and Staff have created a successful organization providing high-quality programming.

Wendy D. Swingle
Wendy Swingle
Executive Director



BOARD OF DIRECTORS

The Board of Directors have a legal and fiscal responsibility to administer and oversee Bradford-Tioga Head Start Inc. The governing body is composed of members with areas of expertise in fiscal management, early childhood education, business administration and community affairs, a licensed attorney, and a past/present parent.



Sam Rotella, Jr. (Chair)



Ron Gilbert



Pamela (PJ) Barnes



Brooks Eldredge-Martin



Gene Yajko



Keren Clark (Vice Chair)



Nancy Stamilio



Henry Dunn



Florence (Flori) Prough

POLICY COUNCIL

The Policy Council Committee is made up of parents and community members who help lead and make decisions about our program. Policy Council members are elected by parents of enrolled children in the program. Policy Council meets regularly as a group and members serve for one year at a time, up to five years. They work closely with the program's management team and governing body to provide overall guidance and direction for the program.



Standing - Jodi Otbot, Shawna Cook, Lorrie McCullen, Ashley Hand, Sanjana Stager, Tiffany Walter, Angela Houghtaling, Samantha Mott, Kayla Nelson, Brittney Kintner, Theo Deitman.

Sitting - Melissa Sentiff, Heather Evans, Kyleigh Lattimer, Anna Monk, Sarah Getgen, Ashley Faber, Michelle Dembs, Olivia Howard, Dustin Latini, Crystal Barnard.

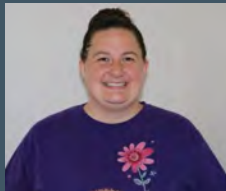
Absent from Photo - Jaid Falsey, Tiffany Updike, Kayla VanDyke, David Bellomo

YEARS OF SERVICE

5 YEARS



**Aubrey
Bowman**



**Jill
Brown**



**Kayla
Sherant**



**Blair
Leary**



**Brittney
Tice**



**Brittany
Wood**

10 YEARS



Valerie Simpson



Pam Thoren



Robin Knapp



Caitlyn Stevens

15 YEARS



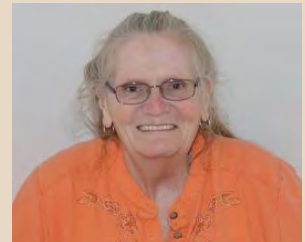
Joanne Hooper

25 YEARS



Amy Patterson

30 YEARS

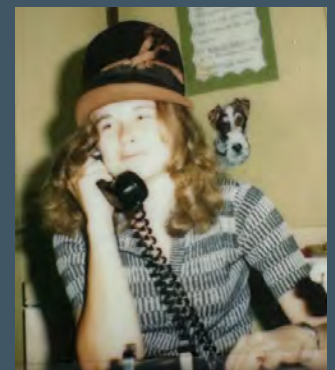


Pat Erb

45 YEARS



Katie Place



Average number of employees = 102

YTD Staff Turnover = 1.23%

EDUCATIONAL MILESTONES

CDA



Patricia Gleason



Harry Kelly



Kristi Swain



Stephanie Byrd

Bachelors in Education



Brittany
Wood

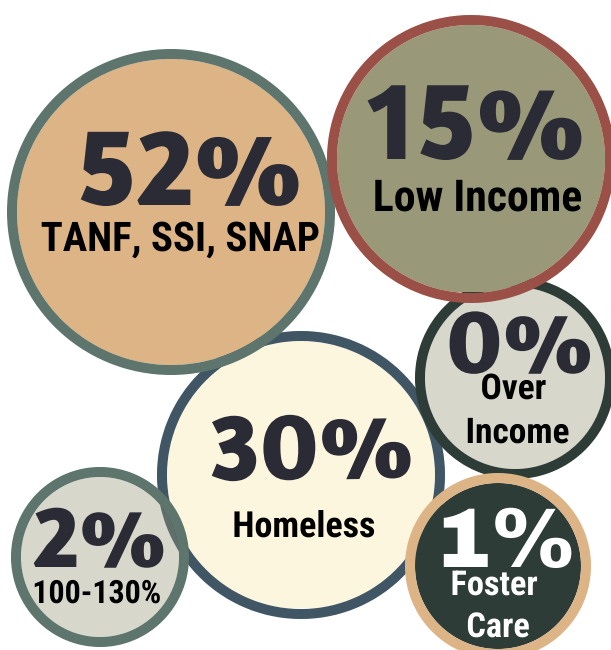
Andrea
Wood



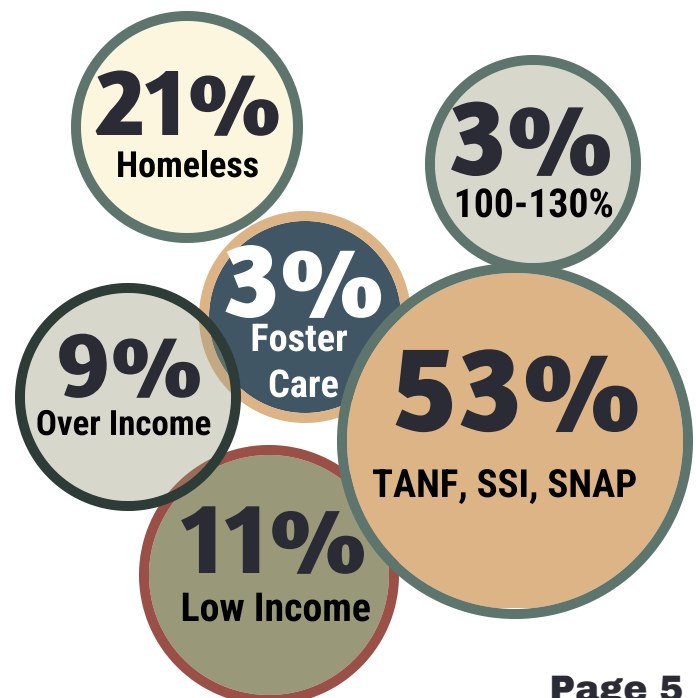
Level II Certification

ELIGIBILITY STATISTICS

EARLY HEAD START



HEAD START

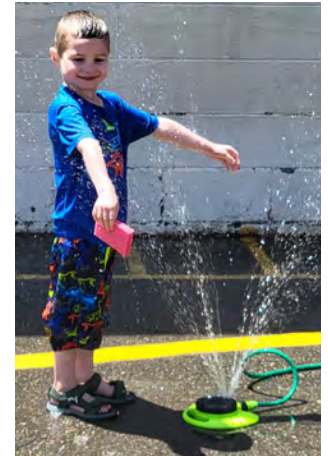
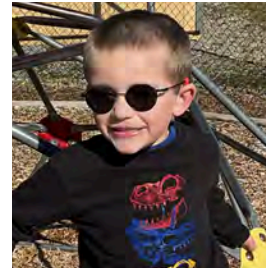
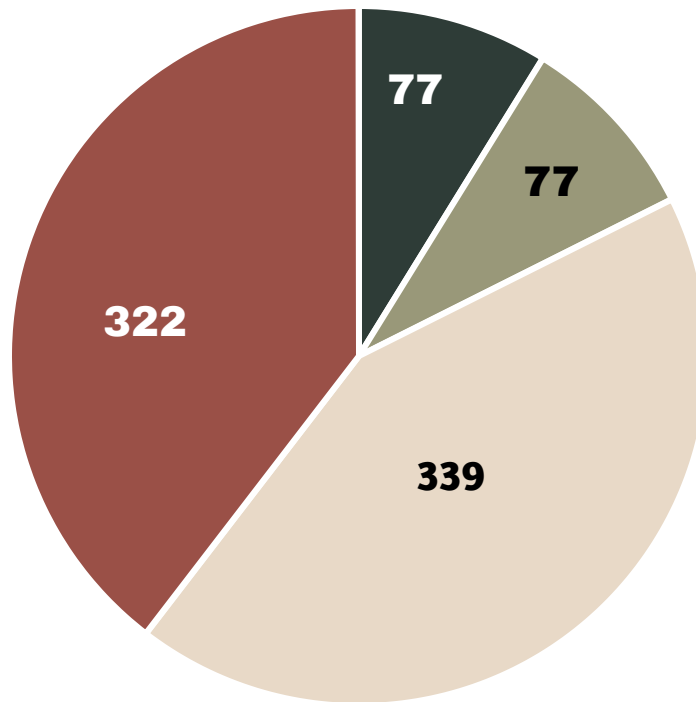


Funding and Expenditures

Funding	2023	2024
Department of Health & Human Services - Early Head Start & Head Start	\$3,893,076	\$3,989,405
PA Department of Education - Head Start Supplemental Assistance Program	\$2,063,800	\$2,063,800
PA Department of Education - Pre-K Counts	\$1,870,000	\$1,870,000
PA Department of Agriculture - Child & Adult Care Food Program	\$205,586	\$209,808
Donations	\$19,403	\$16,655
% of Expenditures	2023	2024
Staffing	47%	48%
Benefits	23%	26%
Other	9%	11%
Building & Equipment	8%	8%
Supplies	13%	7%

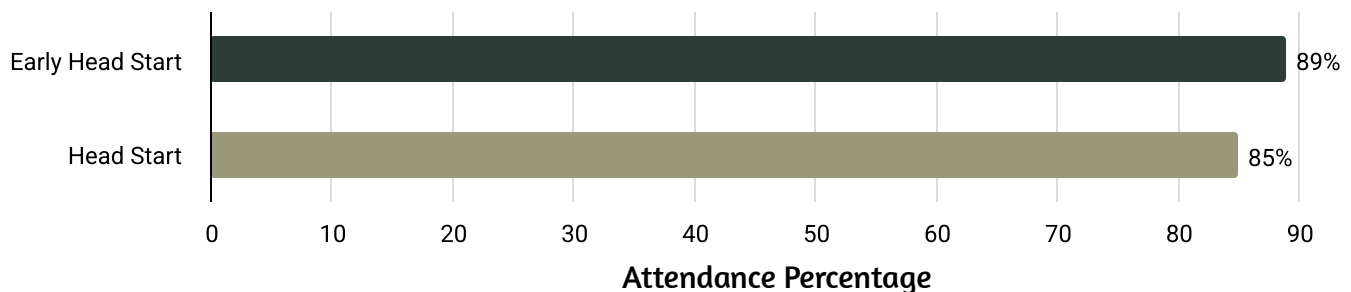


Number of Children/Families Served

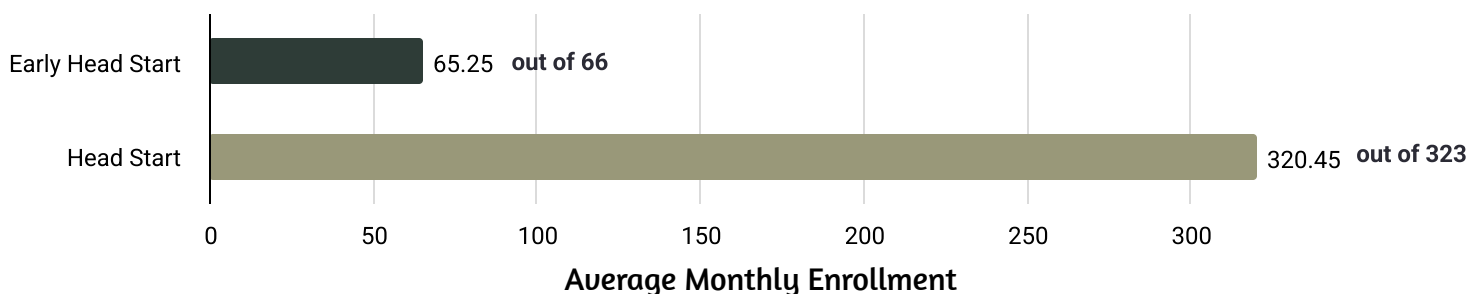


Early Head Start Children
 Early Head Start Families
 Head Start Children
 Head Start Families

Average Monthly Attendance

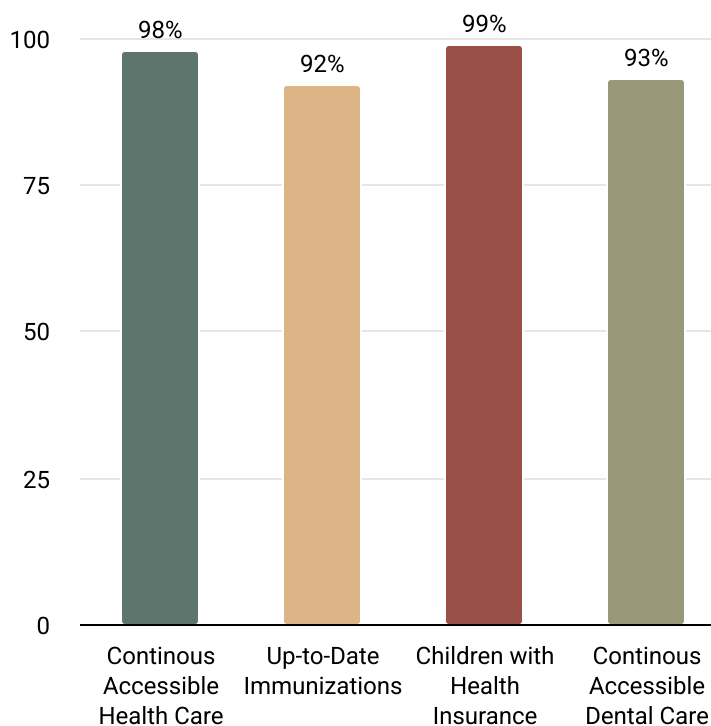


Average Monthly Enrollment Numbers

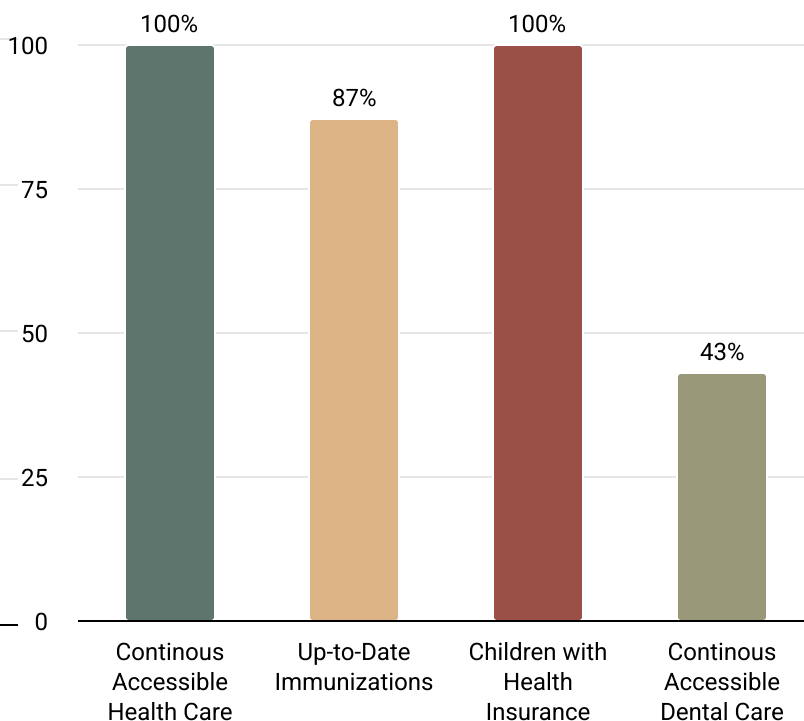


HEALTH AND DENTAL STATISTICS

Of the 339 Head Start Children Served:



Of the 77 Early Head Start Children Served:



SCHOOL READINESS ACTIVITIES

Bradford-Tioga Head Start, Inc. is committed to providing all children with a variety of opportunities in preparation for a successful transition to Kindergarten.

Activities Include:

- Training to help prepare children and parents for kindergarten
- Development of specific goals with parent input
- Transition meetings for children with special needs
- Visits to kindergarten classrooms and school cafeterias
- School Readiness Plan developed by parents, staff, school and community
- Head Start and Kindergarten teachers visit other classrooms
- Providing a book monthly to each family
- Kindergarten transition packets provided to families

SCHOOL READINESS

In all age groups, gains were made in all areas. For the birth-to-three population, the largest gain was in the Cognition and Knowledge area with a 25% gain. In the three-to-five population, the largest gain was in the Language and Literacy Development area with a 27% gain.



Early Head Start Birth to 3 Year Old

Physical Health and Development

79%	86%	88%
-----	-----	-----

Cognition and Knowledge

67%	95%	92%
-----	-----	-----

Approaches to Learning

75%	93%	89%
-----	-----	-----

Language and Literacy

67%	87%	81%
-----	-----	-----

Social and Emotional

77%	89%	82%
-----	-----	-----

Head Start 3 to 5 Year Old

Physical Health and Development

86%	95%	98%
-----	-----	-----

Cognition and Knowledge

58%	78%	85%
-----	-----	-----

Approaches to Learning

75%	88%	93%
-----	-----	-----

Language and Literacy

65%	85%	91%
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Social and Emotional

75%	88%	91%
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FALL

WINTER

SPRING

PARENT INVOLVEMENT ACTIVITIES

Parents participate in classroom and family playgroup activities. They are invited to develop a Family Partnership Agreement where they can set goals for themselves and work with staff to develop Individual Goals for their child. Parents participate in activities and receive training on their child's development, health, and education.

This year's Parent, Family and Community Engagement Outcomes indicate that the area of Positive Parent-Child Relationships had the highest gain at 77%.

The program saw a decrease in the areas of Family Engagement in Transitions and Family Connections to Peers and Community and will work to increase numbers in that area.



2023-24 Parent, Family and Community Engagement Outcomes

Family Well Being

76%

77%

78%

Positive Parent-Child Relationships

18%

89%

95%

Families as Lifelong Educators

42%

36%

61%

Families as Learners

0%

1%

2%

Family Engagement in Transitions

84%

87%

81%

Family Connections to Peers and Community

27%

16%

21%

Families as Advocates and Leaders

54%

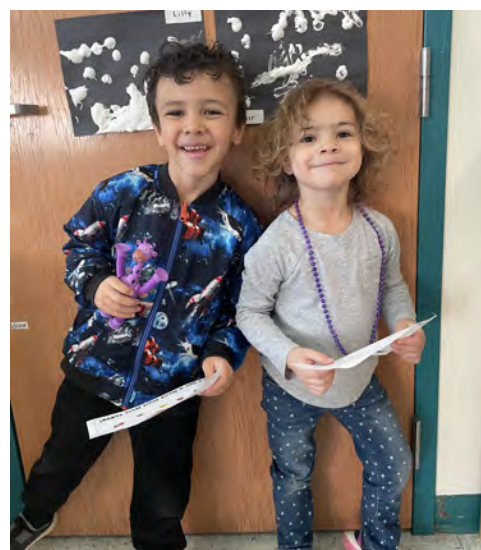
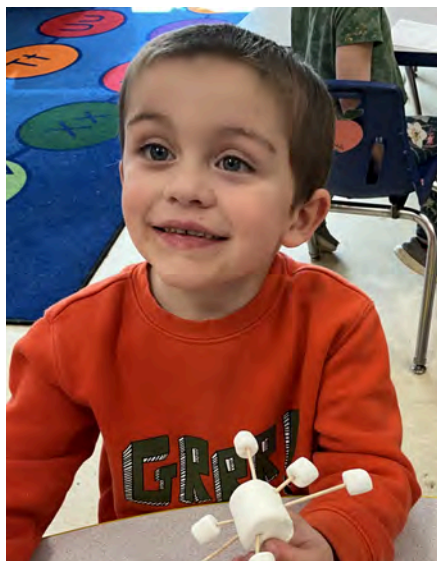
62%

76%

FALL

WINTER

SPRING



ACCOUNTABILITY

Government and regulated monitoring visits conducted include:

Federal Monitoring Visit: week of March 28, 2022; a Focus Area II (FAII) evaluated all areas of the program. **The program was issued an exemplary rating.**

State Program Review: November 6, 2024; An **exemplary outcome** was achieved.

The 2023-24 Financial Audit: completed October 2024; an exceptional outcome given with **no findings or material weaknesses** identified.

Child and Adult Care Food Program (CACFP) Audit: conducted the week of October 11, 2023, with minimal concerns.

401K Audit: completed in November 2024, an **exceptional outcome** given with no findings identified.

PRIVATE DONATIONS

Curiosity Circle - \$25-\$99

Adam Mahonski
Charles Brennan
Irma Henson
Eugene Yajko
Susan and Arnold Sticklin
William and Karen Friedenberg
Benjamin and Daria Keyser
Mike and Sherry Stoudt
Larry and Jean Smith
Susan Storch
Luke and Laura Straniere
Jane Novak
Roxanne Wilkinson
Irene and Kelvin Morgan
Nancy Stamillio

Imagination Circle - \$100-\$249

Rita Alexyn, LLC
Joseph Bubacz
Theodore DeHaven
Danise Fairchild
Janie and Dave Hilfiger
Robin Knapp
Jerome and Joann Ogden
Pat and Lexa Reuter
Margueriet and Fred Smith
Steve and Sherry Stiner
Doug and Jody Thomas
Denise Wilber
Samantha Wilcox
Wendy Swingle
Pamela Barnes
Jill Wood
Florence and Patrick Prough
Kay Saxton
Donald and Donna Wilson

Creativity Circle - \$250-\$499

Ron Butler
Barry and Rochelle Clark
Sandy and Robert Wheeland

Discovery Circle - \$500-\$999

Michael and Laura Steele
Lawrence Tama
Ron Gilbert
Brooks Eldredge-Martin

Inspiration Circle - \$1000 +

Roger Chilson

GRANTS

Mase Foundation	\$ 850.00
Lutes Foundation	\$ 500.00

COMMUNITY GIVING

Cox, Stokes & Lantz
Keystone Agency partners LLC
Dane's Lawn Care and Landscaping
Knoxville VFW Post 6753
AJ's Outdoor Power Equipment
M.A. Brightbill Body Works, Inc.
Moose's Enterprises
Troy Lions Club
Ward Manufacturing
Becker's School Supplies
Claverack Electric Cooperative
Tioga Bradford County Housing Authority
Morris Run Legion Post #168

Arnot Sportsmen's Association
Canton American Legion-Gaming
Truck-Lite Co LLC
Mansfield VFW Post 6757
Hillside Rod and Gun Club
First Citizens Community bank
Wellsboro Moose Lodge #1148
Dandy Mini Marts, Inc.
William B. Wilson Post 573
Sayre American Legion Post 0284
Randy and Nancy Williams Family Foundation
Henry Dunn, Inc.

**To Donate Scan
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