

**ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES**

**Tuesday, January 16, 2024**

**6:00 – 7:30 pm**

*St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.*

- I. Opening Prayer- Fr. Todd
- II. Roll Call – Jaci Garvey, Fr. Todd Petersen, Teresa Myhre, Nikki Traen, Brian Timmerman, Adam DeRoode and Corrisa VanKeulen
- III. Acceptance of Agenda- Accepted as is
- IV. Approval of Minutes from Last Meeting- Approved
- V. Comments from Audience/Open Forum- None
- VI. Review of Budget
  - A. Tuition- Did not raise tuition for 2023-2024 year. Schools across the state are discussing increasing their tuition increasing 3-5%. Tuition is currently at \$2250 for the first students and discounts apply for additional children in the family. New families we will still offer half off of their full tuition for the first year. New tuition total for 2024-2025 would be \$2360
  - B. Financial Letter- Jaci is planning to send out a letter to families discussing grants/finances and funding for the school.
  - C. VII. Unfinished Business
    - A. School Bus- Jaci spoke to a bus company here in MN and got some additional information and they advised not to buy a bus outside of the State of MN as each state has different bus regulations.
- VIII. Reports
  - A. Principal and Staff Report-Jaci
    - a. Christmas Party for Staff is Saturday January 20th – Bingo Caller- Fr. Todd. 38 individuals will be attending
    - b. Hot Lunch-
      - i. Financial Letter- Jaci will send a separate letter to families regarding the cost of hot lunches for the preschool program. Due to being a private school, not funded by Public Education the hot lunches are not for preschool children are not covered under the free hot lunch program.
    - c. AMS Membership-\$725/year. The individual teachers are members, but not the school. If we have a membership it would help us get our information out to the public that we have Montessori program and would also let us post for job openings. We decided not to move forward with the membership due to the cost and we will re-visit in the future if needed.
  - B. Religious Education and Adult Formation/RCIA- February 18- CORE retreat for RE students and adults. Students need to register and pay for the registration.  
Feb 25- adoration and speaker coming to the church 2-4pm  
March 3- Confirmation  
March 8-10 another retreat  
April 7<sup>th</sup>-First Communion.  
Schoenstatt retreat- Last Monday of each month at the Knights Hall
  - C. PEACE Report- No reports
  - D. Scrip Report -
    - a. Review Local Vendors- Teresa will contact Caren to discuss posting local businesses and % they give back. Will try to post at scrip table and in the bulletin so families and parishioners are aware of the how scrip is a great program.
  - E. Marketing Report – Committee (Dodie, Faith, ...)
    - a. Enrollment Plan
      - i. Prospective Family Report
        1. D. Muhl, Longtin
    - b. Community Events- Flurry of Fun- Feb 3rd 2024.
    - c. Round Table Discussion
      - i. Senior Citizens – January- invitations going out this week.
    - d. Fundraising
      - i. Calendar Fundraiser- \$6100 have come in so far this year which has been an improvement.
      - ii. CUF- Went up to \$10/ticket, kickoff will be January 19

e. Promotional Items

i. String Bags- No discussion

F. Technology Report

a. Telephone System- Jaci informed them they can start

b. Access Point- Jaci informed them they can start

G. Grants- Teresa is filling out grant for Lincoln/Lyon Electric

H. Building Updates- No discussion

a. Painting

b. Windows, Preschool Space

c. Doors

d. Mini-Split

e. Painting/scraping needed in 2<sup>nd</sup> floor space

IX. New Business

A. CUF - Sprouts- Debit card- Not a requirement at this time. We will not be moving forward with this as we do not have enough information on the program.

X. Prayer

Next Meeting - Tuesday, February 20, 2024