



## Course Name and Semester

2023-24

<b>Instructor</b>	Don Miller	<b>E-mail</b>	dmiller@lhusd.org	<b>Phone</b>	928-854-5001
<b>Class Information:</b>	<b>Room #: D-104 Classroom D-110 Shop</b> <b>Office Hours: M/W/F 2:30 – 3:00</b>				
<b>Course Description:</b>	<b>CTE AUTOMOTIVE TECHNOLOGY</b> This two semester course is designed for students considering a career as an automotive technician or believe that an automotive industry certificate would benefit them in their chosen career path. However, students interested in auto repair, maintenance or modification only as a hobby are certainly welcome. Regardless of your motivation, please be prepared for a “hands on” automotive experience. The focus of our auto tech program is student certification in the ASE (Automotive Service Excellence) G1 task area. An ASE industry certification is a competitive first step towards employment with a dealership or independent shop. The pace of this curriculum is based on student performance. Truly driven students are encouraged to move forward on ASE task areas A1 – A8, as they pursue their ASE Master Tech certification. Career and Technical Students Organization (CTSO) competencies will be an integral part of this class. Students will have the opportunity to participate in SkillsUSA. <b>Students must achieve a final grade of C or better to continue in this program</b>				
<b>Prerequisite:</b>	Completion of Automotive maintenance with a grade of C or higher and satisfactory citizenship. Transfer students must interview with course instructor prior to admittance.				
<b>Course Learning Units:</b>	0.5				
<b>Major Course Assignments and Projects:</b>	Shop safety, AVI on demand <i>test prep for ASE certification</i>				
<b>Supplies and Resources:</b>	provided				
<b>Text / Online Applications</b>	<b>AVI on demand</b>				

**GRADING/ASSIGNMENT PROCEDURES:**

District policy, see handbook.

**Assignment Weighting for Course:**

Assessment = 50%

Participation = 20%

Assignments = 30%

**Grade Scale:**

100%-90% = A

89%-80% = B

79%-70% = C

69%-60% = D

Below 60% = F

**Assignment Policies:**

District policy, see handbook.

**Late Work:**

District policy, see handbook.

**Attendance & Absence:**

A parent or guardian must notify the attendance office by phone or in writing on the day of the absence. Once on school grounds, a student may not leave campus without permission and without signing out in the attendance office.

**Tardiness:**

A student not in his/her assigned seat when the tardy bell rings is considered tardy. A student who is tardy to his/her first class of the day must report directly to the attendance office and not go directly to class. It is the student's responsibility to have a pass if they are late to the other class periods.

**Absent Work:**

A student is allowed 1 day to make up work for each day he/she is absent. (2 days absent= 2 days to make-up work, etc.)

**District Homework Policy**

**Purpose:**

- Homework should be purposeful, intentional, and relevant to instruction.
- All types of homework should promote high-quality learning and achievement.
- Teachers introduce new concepts, information, and skills in school, **not** in homework.

**Time:**

- Time spent on homework should be purposeful in terms of learning and skill acquisition.
- Homework may be assigned on a daily or long-range basis where students can expect an average of 70 to 120 minutes per night encompassing all subject areas.

**Academic Dishonesty:**

Academic dishonesty will not be tolerated under any circumstances. Cheating, copying, or plagiarism of any form will result in failure of the assignment, disciplinary referral, and a parent contact. (See Student Handbook)

**School Behavior and Expectations:**

Students are responsible for abiding by the Student Code of Conduct located in the Student Handbook.

**Cell Phone Policy:**

Upon entering the classroom, cell phones must be silenced and placed in a cell phone holder unless being used with a teacher BYOD plan. When staff members ask students for their cell phones, refusal to turn the cell phone over may be treated as insubordination. Cell phones may be in use during passing period and during their lunch period. Students may not use their phones to take pictures. Air Pods, Ear Buds, and Headphones will be treated as a cell phone violation. Inappropriate use of smartwatches and other smart technology will also be treated as a cell phone violation.

**Dress Code:**

The district dress code will be strictly enforced. If you are not dress code compliant, you will be sent to the office. (See Student Handbook)

**Location of Use and Wireless Access**

**Wi-Fi: LHUSD-Guest Password: guestpassword**

