

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	March 12, 2024
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Monthly Reports
 - 1. Budget Position dated February 29, 2024
 - 2. Purchase Resolution D-780
 - 3. Request for Budget Transfers
- B. Capital Reserve Withdrawal - Additional HVAC Evaluation Funds

4. Items of Information

- A. Employment Report - March 2024
- B. Enrollment Report - March 1, 2024
- C. March Fundraising Report
- D. Technology A/V Projects in April - HPS, SMS and SNIS
- E. E-rate 2024 Update

5. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

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NEW MILFORD, CT
MFP

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Eric Hansell, Chairperson

Tom O'Brien
Wendy Faulenbach
Brian McCauley

Alternates: Leslie Sarich



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	31,945,654	0	31,945,654	18,188,506	13,166,885	590,263	98.15%
100'S	SALARIES - NON CERTIFIED	10,270,703	-123,202	10,147,502	6,239,139	3,056,094	852,269	91.60%
200'S	BENEFITS	11,919,826	0	11,919,826	8,980,585	2,456,568	482,673	95.95%
300'S	PROFESSIONAL SERVICES	4,190,999	100,766	4,291,765	2,520,553	917,813	853,399	80.12%
400'S	PROPERTY SERVICES	966,567	0	966,567	525,715	205,647	235,205	75.67%
500'S	OTHER SERVICES	10,646,901	22,435	10,669,336	6,721,359	3,283,344	664,634	93.77%
600'S	SUPPLIES	2,785,432	0	2,785,432	1,566,970	843,400	375,062	86.53%
700'S	CAPITAL	117,648	0	117,648	75,524	13,182	28,942	75.40%
800'S	DUES AND FEES	95,448	0	95,448	94,864	584	0	100.00%
900'S	REVENUE	-2,213,525	0	-2,213,525	-165,979	0	-2,047,546	7.50%
GRAND TOTAL		70,725,653	0	70,725,653	44,747,236	23,943,516	2,034,901	97.12%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	536,509	0	536,509	239,768	0	296,741	44.69%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,252,122	0	2,252,122	1,312,176	939,946	0	100.00%
51202	SALARIES - NON CERT - SUBSTITUTES	984,000	0	984,000	830,828	0	153,172	84.43%
51210	SALARIES - NON CERT - SECRETARY	2,214,497	0	2,214,497	1,331,833	770,150	112,514	94.92%
51225	SALARIES - NON CERT - TUTORS	260,695	-22,435	238,260	99,828	36,185	102,246	57.09%
51240	SALARIES - NON CERT - CUSTODIAL	2,002,422	0	2,002,422	1,282,840	676,939	42,643	97.87%
51250	SALARIES - NON CERT - MAINTENANCE	1,001,597	0	1,001,597	582,334	298,315	120,949	87.92%
51285	SALARIES - NON CERT - TECHNOLOGY	524,386	0	524,386	310,106	190,276	24,004	95.42%
51336	SALARIES - NON CERT - NURSES	494,475	-100,766	393,709	249,426	144,283	0	100.00%
TOTAL		10,270,703	-123,202	10,147,502	6,239,139	3,056,094	852,269	91.60%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	635,016	0	635,016	370,742	0	264,274	58.38%
52201	BENEFITS - MEDICARE	547,443	0	547,443	345,665	0	201,778	63.14%
52300	BENEFITS - PENSION	1,025,142	0	1,025,142	1,025,142	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	34,650	0	34,650	33,156	0	1,494	95.69%
52810	BENEFITS - HEALTH INSURANCE	9,044,200	0	9,044,200	6,761,834	2,282,366	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	66,308	38,692	0	100.00%
52830	BENEFITS - LIFE INSURANCE	128,000	0	128,000	89,103	38,897	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	288,635	96,613	15,127	96.22%
TOTAL		11,919,826	0	11,919,826	8,980,585	2,456,568	482,673	95.95%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	31,945,654	0	31,945,654	18,188,506	13,166,885	590,263	98.15%
51200	NON-CERTIFIED SALARIES	10,270,703	-123,202	10,147,502	6,239,139	3,056,094	852,269	91.60%
52000	BENEFITS	11,919,826	0	11,919,826	8,980,585	2,456,568	482,673	95.95%
53010	LEGAL SERVICES	265,000	0	265,000	259,719	5,281	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	26,855	0	48,145	35.81%
53200	PROFESSIONAL SERVICES	2,458,546	100,766	2,559,312	1,308,176	586,277	664,858	74.02%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	2,595	0	105	96.11%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	4,129	0	7,371	35.90%
53220	IN SERVICE	113,450	0	113,450	48,512	2,185	62,753	44.69%
53230	PUPIL SERVICES	610,783	0	610,783	381,581	239,307	-10,105	101.65%
53300	OTHER PROF/ TECH SERVICES	37,910	0	37,910	7,184	4,650	26,076	31.22%
53310	AUDIT/ACCOUNTING	43,313	0	43,313	43,313	0	0	100.00%
53500	TECHNICAL SERVICES	223,047	0	223,047	176,384	1,900	44,763	79.93%
53530	SECURITY SERVICES	231,700	0	231,700	153,487	78,213	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,050	0	118,050	108,617	0	9,433	92.01%
54101	CONTRACTUAL TRASH PICK UP	81,720	0	81,720	72,018	9,702	0	100.00%
54301	REPAIRS & MAINTENANCE	483,287	0	483,287	315,484	108,363	59,440	87.70%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,700	0	100.00%
54303	GROUPS MAINTENANCE	12,200	0	12,200	3,948	200	8,052	34.00%
54310	GENERAL REPAIRS	39,070	0	39,070	10,392	9,226	19,452	50.21%
54320	TECHNOLOGY RELATED REPAIRS	43,163	0	43,163	12,393	15,078	15,692	63.64%
54411	WATER	68,195	0	68,195	33,569	33,026	1,600	97.65%
54412	SEWER	14,300	0	14,300	14,300	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	222,932	0	222,932	63,611	28,352	130,969	41.25%
55100	PUPIL TRANSPORTATION - OTHER	220,595	0	220,595	145,376	40,998	34,221	84.49%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	12,959	3,188	6,854	70.20%
55110	STUDENT TRANSPORTATION	5,931,003	0	5,931,003	3,660,861	2,135,711	134,431	97.73%
55200	GENERAL INSURANCE	315,645	22,435	338,080	338,080	0	0	100.00%
55300	COMMUNICATIONS	26,396	0	26,396	26,396	0	0	100.00%
55301	POSTAGE	32,700	0	32,700	8,828	23,384	489	98.51%
55302	TELEPHONE	44,342	0	44,342	44,342	0	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	7,137	863	0	100.00%
55505	PRINTING	28,810	0	28,810	6,219	9,702	12,889	55.26%
55600	TUITION - TRAINING	30,000	0	30,000	1,038	0	28,963	3.46%
55610	TUITION - PUBLIC PLACEMENTS	1,265,684	0	1,265,684	860,382	147,276	258,027	79.61%
55630	TUITION - PRIVATE PLACEMENTS	2,676,461	0	2,676,461	1,601,742	920,951	153,768	94.25%
55800	TRAVEL	44,265	0	44,265	8,000	1,271	34,995	20.94%
56100	GENERAL INSTRUCTIONAL SUPPLIES	175,426	0	175,426	82,711	30,405	62,311	64.48%
56110	INSTRUCTIONAL SUPPLIES	423,105	0	423,105	257,414	21,644	144,047	65.95%
56120	ADMIN SUPPLIES	32,418	0	32,418	10,015	1,976	20,426	36.99%
56210	NATURAL GAS	241,956	0	241,956	126,486	115,470	0	100.00%
56220	ELECTRICITY	1,028,987	0	1,028,987	453,770	567,648	7,569	99.26%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	226,856	0	226,856	190,533	36,323	0	100.00%
56260	GASOLINE	40,294	0	40,294	18,179	2,768	19,346	51.99%
56290	FACILITIES SUPPLIES	332,728	0	332,728	261,611	51,691	19,426	94.16%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	2,119	770	13,586	17.54%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	0	5,500	7,722	41.60%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	2,861	1,232	21,353	16.08%
56410	TEXTBOOKS	25,979	0	25,979	16,652	0	9,327	64.10%
56411	CONSUMABLE TEXTS	82,838	0	82,838	70,200	2,942	9,696	88.30%
56420	LIBRARY BOOKS	67,171	0	67,171	50,043	3,684	13,444	79.99%
56430	PERIODICALS	13,981	0	13,981	10,481	0	3,500	74.96%
56460	WORKBOOKS	1,000	0	1,000	27	0	973	2.70%
56500	SUPPLIES - TECH RELATED	33,300	0	33,300	13,867	1,347	18,086	45.69%
57340	COMPUTERS	48,624	0	48,624	43,890	0	4,734	90.26%
57345	INSTRUCTIONAL EQUIPMENT	61,524	0	61,524	25,416	13,041	23,067	62.51%
57400	GENERAL EQUIPMENT	3,000	0	3,000	1,718	141	1,141	61.97%
57500	FURNITURE & FIXTURES	4,500	0	4,500	4,500	0	0	100.00%
58100	DUES & FEES	95,448	0	95,448	94,864	584	0	100.00%
EXPENDITURE TOTAL		72,939,178	0	72,939,178	44,913,215	23,943,516	4,082,447	94.40%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,752,489	0	-1,752,489	0	0	-1,752,489	0.00%
43105	MEDICAID REIMBURSEMENT	-68,425	0	-68,425	-78,880	0	10,455	115.28%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-9,270	0	-45,730	16.85%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-12,829	0	-15,122	45.90%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-35,000	0	-108,800	24.34%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	-10,000	0	-8,400	54.35%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	-20,000	0	-7,800	71.94%
REVENUE TOTAL		-2,213,525	0	-2,213,525	-165,979	0	-2,047,546	7.50%

GRAND TOTAL	70,725,653	0	70,725,653	44,747,236	23,943,516	2,034,901	97.12%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS Move	-150,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
1/2 of NMHS Fire Insurance Claim Shortfall	-28,538
Approved by BoF - 5 year Capital Withdraw 23/24	-984,078
Observatory Contribution	-12,500
Fiscal Year End 22/23 Deposit	1,568,696
*TOTAL AS OF 2/29/24	4,627,494

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
CONTRIBUTION - FROM BOE 22/23 FYE BALANCE	100,000
TOTAL AS OF 2/29/24	528,840

*DOES NOT REFLECT PAYMENT OF 2023 OR 2024 BOE PORTION OF ESG PROJECT



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object
5YR CAPITAL	FACILITIES	HAWLEY CONSTRUCTION CORP	DUST COLLECTOR PROJECT - NMHS WOODSHOP	\$ 135,139.00	57300
5YR CAPITAL	NMHS	SOUND STAGE PRODUCTIONS	SOUND SYSTEM EQUIPMENT & INSTALL - NMHS THEATER	\$ 59,800.00	57345
5YR CAPITAL	IT	CDW	LENOVO GEN 3 CHROMEBOOK'S (263 UNITS)	\$ 49,970.00	57340
GENERAL	FACILITIES	HOME DEPOT	23/24 YEARLY - FACILITIES MAINTENANCE SUPPLIES	\$ 30,000.00	54301
5YR CAPITAL	NMHS	SOUND STAGE PRODUCTIONS	SOUND SYSTEM EQUIPMENT & INSTALL - NMHS ATHLETIC FIELD	\$ 29,893.00	57345
GENERAL	FACILITIES	HAT CITY PAPER	23/24 YEARLY - FACILITIES CUSTODIAL SUPPLIES	\$ 19,000.00	54301
GRANT	DISTRICT	REBEL INTERACTICE GROUP	WEBSITE DESIGN	\$ 18,900.00	55500
5YR CAPITAL	IT	DNR LABORATORIES	AV/AUDIO UPGADES - SNIS GYM	\$ 14,999.95	57340
5YR CAPITAL	IT	DNR LABORATORIES	AV/AUDIO UPGRADES - HPS GYM	\$ 14,923.00	57340
5YR CAPITAL	IT	DNR LABORATORIES	AV/AUDIO UPGADES - SMS CAFÉ	\$ 14,876.00	57340
GENERAL	DISTRICT	INTECH HEALTH VENTURES	ACA (AFFORDABLE CARE ACT) REPORTING SERVICES	\$ 12,760.00	53200
GENERAL	DISTRICT	M&J BUS INC.	OUT OF DISTRICT TRANSPORTATION SERVICES (1 STUDENT)	\$ 12,360.00	55110
GENERAL	IT	CDW	DELL PRECISION 3660 TOWERS (7 UNITS)	\$ 11,200.00	57340
GENERAL	DOI	BRAIN POP	SCHOOL WIDE ACCESS TO BRAINPOP ELL/K-3/3-8	\$ 10,656.00	53050
GENERAL	NMHS	ALL-STAR	23/24 YEARLY - ATHLETIC TRANSPORTATION	\$ 10,000.00	55100
GENERAL	FACILITIES	WESTON & SAMPSON ENGINEERS	DISTRICT WIDE PETROLEUM STORAGE TANK INVENTORY & REVIEW	\$ 8,700.00	54301
GENERAL	DISTRICT	CROWN CASTLE INC.	INTERNET FEES - FEBRUARY THROUGH JUNE	\$ 6,354.00	55300
GENERAL	IT	PC PARTS PLUS	CHROMEBOOK REPAIR PARTS	\$ 5,927.30	54320
GENERAL	IT	TREASURER, STATE OF CT, CEN	INTERNET ACCESS CEN LINE	\$ 5,806.80	53500
GENERAL	FACILITIES	MCKENNEY MECHANICAL	CIRCULATOR PUMP REPAIR AND REINSTALL - NMHS	\$ 5,019.00	54301

ITEMS LISTED IN BOLD AND ITALIC FONT ABOVE WERE FUNDED VIA GRANT(S)



BUDGET TRANSFER REQUESTS

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG/OBJ	PROJECT	LOCATION	ORG/OBJ	PROJECT
DISTRICT-1	23/24 FIVE YEAR CAPITAL MONEY THAT WAS ALREADY WITHDRAWN FROM THE CAPITAL RESERVE. TRANSFER REQUEST IS A REALLOCATION FROM CHROMEBOOKS TO SMARTBOARDS.	\$77,374.57	DISTRICT	C0000000-57340	00549 CHROMEBOOK REFRESH	DISTRICT	C0000000-57340	00551 SMARTBOARD REFRESH

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

3-B
Operations Sub-Committee
March 2024

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 5, 2024
RE: Capital Reserve Withdraw - Additional HVAC Evaluation Funds

The Board of Education (BOE) already withdrew funds in the amount of \$100,000 towards this project which is being conducted by Consulting Engineering Services, Inc. At that time we knew additional funds would be needed but not the amount. We now know the additional amount required is \$150,000 which would bring the total project to \$250,000.

It is for this reason we are now requesting an additional \$150,000 from the BOE Capital Reserve account to facilitate this project.

The current balance in the Board of Education Capital Reserve Account is \$4,267,494 as of March 1, 2024. This balance does include the deposit from 22/23 Fiscal Year End but does not factor in the pending ESG payments for December 2023 or 2024 of approximately \$932,000 combined.

Both myself and Mr. Matt Cunningham will be available to speak to this request in person at both the Operations Subcommittee on 3/12/24 as well as the full Board of Education meeting on 3/19/24.

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
March 19, 2024

A. Personnel

Certified Staff – Appointments

1. **Deborah DeGennaro**, (1.0) School Counselor at Northville Elementary School and Hill and Plain Elementary School. Effective March 25th, 2024. Salary \$97,622. Replacing P. Laedke.
2. **Alicia Hynes**, (1.0) Spanish Teacher at Schaghticoke Middle School. Effective March 13, 2024. Replacing N. Sari.

Certified Staff – Resignations/Retirements

1. **Victor Moro**, Special Education Teacher at Schaghticoke Middle School. Effective March 28th, 2024. Took a position in another CT district.
2. **Michael Scaramellino**, STEM Teacher at Schaghticoke Middle School. Effective February 20, 2024. Took a position in another CT district.
3. **Paula Sidebotham**, Special Education Teacher at Sarah Noble Intermediate School. Effective March 22, 2024. Took a position in another CT district.

Non-Certified Staff and Licensed Staff – Appointments

1. **Amanda Scriber**, 0.5 FTE Adult Education Secretary at New Milford High School. Effective March 11th, 2024. Salary \$15.69 Hourly. Replacing R.Jain.

Non-Certified Staff and Licensed Staff – Resignations/Retirements

1. **Hector Andujar**, Night Custodian at Schaghticoke Middle School. Effective February 12, 2024
2. **Jordine Ashe**, Night Custodian at Schaghticoke Middle School. Effective February 12, 2024
3. **Michael Forgue**, Assistant Head Cook at New Milford Highschool. Effective February 6th, 2024. Due to personal reasons.

4. **Samantha Ledeboer**, ParaEducator at Hill and Plain Elementary School. Effective February 23rd, 2024. Samantha took a position as a Student care worker with EdAdvanced.
5. **Jennifer Tirella**, ParaEducator at Schaghticoke Middle School. Effective March 15th, 2024. Due to commuting distance.

Adult Education Staff – Appointments

None

Adult Education Staff – Resignations/Retirements

None

Coaching Staff – Appointments

None

Coaching Staff – Resignations/ Retirements

None



New Milford Enrollment Matrix By School

Date: March 4, 2024

NES	Actual 6/1/23	Proj 23-24	Actual 03/04/24	Proj Variance
PK	56	53	51	-2
K	139	140	133	-7
1	134	135	135	0
2	128	134	135	1
Totals	457	462	454	-8

HPS	Actual 6/1/23	Proj 23-24	Actual 03/04/24	Proj Variance
PK	48	55	39	-16
K	117	117	123	6
1	120	112	119	7
2	105	120	118	-2
Totals	390	404	399	-5

Actual 6/1/23	Tot Proj 23-24	Actual 03/04/24	Proj Variance
104	108	90	-18
256	257	256	-1
254	247	254	7
233	254	253	-1
847	866	853	-13

SNIS	Actual 6/1/23	Proj 23-24	Actual 03/04/24	Proj Variance
3	252	254	231	-23
4	262	257	259	2
5	250	260	263	3
Totals	764	771	753	-18

SMS	Actual 6/1/23	Proj 23-24	Actual 03/04/24	Proj Variance
6	281	250	241	-9
7	255	278	281	3
8	286	252	255	3
Totals	822	780	777	-3

NMHS	Actual 6/1/23	Proj 23-24	Actual 03/04/24	Proj Variance
9	293	296	306	10
10	334	299	297	-2
11	302	339	315	-24
12	308	304	290	-14
Totals	1237	1238	1208	-30

	Actual 6/1/23	Actual 03/02/23	Proj 23-24	Actual 03/04/24	Proj Variance	Actual Variance
PK-2	847	845	866	853	-13	6
SNIS	764	763	771	753	-18	-11
SMS	822	826	780	777	-3	-45
NMHS	1237	1242	1238	1208	-30	-29
Totals	3670	3676	3655	3591	-64	-79

LHTC total = 19

MARCH 2024 FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<u>NMHS</u>		
Class of 2024	Restaurant Fundraiser-Chipotle	Senior Activities
FBLA	Sale of Krispy Kreme Doughnuts	Offset Transportation Costs/Equipment
Class of 2024	Bake Sale at Basketball Game	Senior Activities
Student Council	Ticket Sale for Winter Semi-Formal Dance	Dance Expenses/Other School Events
FBLA	Volleyball Exhibition Game	Transportation/Equipment Fees
Key Club	Valentines Day Chocolate Sale	Key Club Scholarship/Service Projects
Winter Percussion	Winter Drum Drive	Winter Percussion Trip to WGI
NMHS Band	Butterbraid Sales	Spring Trip 2024
Gymnastics	Snappraise	Team Apparel/Senior Night Activities
Asia Club	Asian Candy Sale	Field Trip/Senior Scholarship
Theater	Character Breakfast	Offset Cost of Little Mermain Production
Chorus	Sale of Yankee Tickets	Offset Cost of Field Trip
Chorus	Panera Fundraiser	Raise Funds for May Field Trip
Math Honor Society	Pi-Day Carnival	Scholarship for Math Honor Society
Key Club	Brave the Shave	St. Baldrick's Foundation Donation
<u>SNIS</u>		
PTO	Kids Kreations Art Project	Student Enrichment
PTO	Family Wreath Making	Student Enrichment
PTO	Butter Braids Sales	Student Enrichment
<u>HPS</u>		
PTO	Family Paint Night	PTO Activities
PTO	Sale of Frozen Baked Goods	Field Trips/Assemblies
PTO	Sale of Barkley Socks	Field Trips/Assemblies



New Milford Public Schools
Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 3/6/2024
Re: Technology AV Projects in April - HPS, SMS and SNIS

The IT department is working with DNR from Watertown, CT to install upgraded sound and microphone systems for the following schools in April of 2024. All funding is via the 23-24 capital improvement funding.

April 15 and 16 in the cafeteria at Schaghticoke Middle School. We will update the speakers in the cafeteria as well as add wireless microphones and a touch sound system to turn on and off as needed for lunch waves and other activities in the cafeteria.

April 17 and 18 in the gymnasium at Hill and Plain school. We will update the sound system with new speakers, microphones and a touch screen to coordinate sound, speakers, etc. This will replace the original system that is now in place and will use the existing hard wired microphones. New system will also have bluetooth capability for teachers/staff to use phones to play music, etc. as needed during class.

April 22 and 23 in the gymnasium at Sarah Noble Intermediate school. We will update the speakers, sound systems and microphones in the main gymnasium. New system will also have bluetooth capability for teachers/staff to use phones to play music, etc. as needed during class.

Addendum quotes/purchase orders are attached as well for your reference.

Sincerely,

Jeffrey Turner

New Milford Public Schools, IT Director



New Milford Public Schools
Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 3/6/2024
Re: E-rate 2024 Update

The E-rate window is completed for Category 1 (fiber and internet) and Category 2 (infrastructure hardware: Switches, managed Firewall, and access points and installation for 24-25). All items will be on a 60% e-rate funding savings for both category items. The cost of the category 2 items for e-rate will be \$39,904.17, our actual cost after taking 60% e-rate funding is now \$15,961.67

The attached bid sheets will show the 3 items (three for category 2) bid on for E-rate dispersal.

Also attached is the bid sheet we share with E-Rate and the letter of acceptance for the category 2 contract approved that will be sent to our E-rate consultant, Brian Grimmer to finalize our bid for the 24-25 school year. All of our Category 1 contracts will be in the second year of a five year contract signed last year (CEN for internet and firewall, Crown Castle for Fiber). All items should be finalized per E-rate in early April 2024

Sincerely,

Jeff Turner, IT Director

Omni Data LLC

4 Industry Drive Ext

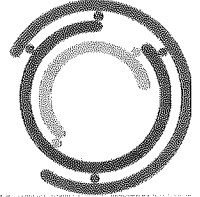
Building 2

West Haven, CT 06516

(203) 387-6664

www.myomnidata.com

OMNIDATA



ERATE Switches and AP's

Quote # 021516 Version 1

Prepared for:

New Milford Public Schools

Prepared by:

Frank Kondor

Thursday, January 18, 2024

New Milford Public Schools
Jeffrey Turner
25 Sunny Valley Road, Suite A
New Milford, CT 06776
turnerj@newmilfordps.org

Dear Jeffrey,

Within this proposal you will find the following:

- About Omni Data – a quick overview of our company
- Why Omni Data - Key differentiating factors that make us stand out
- Scope of Work
- The Quotation
- Our approach to Ongoing Support and Management for your solution
- Specific Documentation as requested within your RFP
- Additional services we offer

Upon review, if you would like us to modify any of the contents of this proposal please feel free to contact me and I will address your requests.

Best Regards,

Frank Kondor
CEO
West Haven CT

About Us

Omni Data was founded in 1999 as a network security and WAN/LAN focused company. Since that time, Omni Data has worked with clients around the state of Connecticut and around the world assisting them with the connectivity, functionality, and the security of their network environments.

Our client base includes municipalities, K-12 Schools (both public and private), manufacturing, financial, industrial, banking, Colleges and Universities, Police and Fire Departments, Public Works, shipping, communication, and even other IT and security companies requiring our specialized skill sets.

In the mid 2000's as security technology began moving into the IP network-based space, Omni Data created a security and installation division specializing in network-based IP Video, Access Control, Secure Wireless, and Visitor Management. Since then, we pioneered the successful integration and design of many network-based security solutions, including deployments using wireless to link video security systems for multiple schools as well as creating wireless access for first responders here in Connecticut (now a standard in many school systems).

Key Focal Strengths

Networking

- Global Management of Firewall/UTM environments
- LAN/WAN Design and Optimization
- Disaster planning (Technology and Process)
- NAS/SAN solutions (High Volume Storage, Imaging, and Redundancy)
- Wireless (WiFi, Mesh, Point-To-Point, Campus)
- Data cabling & network hardware deployment

Security

- IP Video
 - Multi campus and multi state deployment capability
 - Citywide deployments using mesh wireless, fiber backhauling, and multi-network infrastructure
- Access Control
 - Integration with other systems including video and intrusion
 - Multi-site deployment capable on a single platform
- Intrusion Alarm

Client Base

- Statewide College, University, and private school clients
- Statewide Municipal, Public Safety, and K-12 education clients (many district wide deployments)
- Global Commercial, Industrial, Defense, Financial, Manufacturing, Wholesale, Healthcare, and more.

In short, Omni Data is Connecticut's premier technology company. When you need an integrator who can help you develop a solution to meet your needs, deploy the system successfully, and most importantly, help you maintain that solution so it continues to perform at its optimal level, Omni Data is here for you. Our message is simple.

Why Omni

When we started in 1999, our goal was to create a company that could provide end to end solutions for our clients. Not of every technology under the sun, but of the best in class (based on performance and value) of our specialized fields. Our commitment is to ensure we stay up to date with current advances to remain at the forefront of proven systems and hardware. We live at the cutting edge (not the “Bleeding Edge”) of technology – our recommended solutions represent proven and tested technologies, not hopeful “beta releases”. When you want today’s proven technology solutions...

Ownership and Management

Omni Data has a long-standing history of solid and consistent ownership and management. Joanne Kondor has been an owner since 1999 and Omni Data holds certification as a 100% Woman Owned Business Enterprise in the state of Connecticut. Frank Kondor, our Operations Manager, has been lead technical engineer since the company’s inception as well. All project managers have a 5+ year history with Omni Data ensuring your deployment is managed by an experienced professional.

Technical Engineers

The Technical Team of Omni Data ranks top in their fields and areas of specialization. Keeping up to date on products and solutions we represent is at the forefront of importance at Omni Data. We maintain certifications for Wireless, Video, Storage Solutions, Servers, VMS Platforms, Switching, Security Solutions, and more. This not only means our engineers understand the current capabilities, programming, and configurations, but also ensures Omni Data maintains our certifications with manufacturers – meaning competitive pricing for you from a Certified partner.

Field Installation Staff

While network equipment can usually be deployed by engineers, our client’s needs sometimes require additional skill sets. Data cabling, low voltage intrusion or access control projects, camera installations, network closets, and more all can be completed by our staff of licensed and certified electricians. Because our goal is to provide a single source for you to work with, we maintain C, L, and E level electricians with applicable OSHA certifications.

Support

One of the best signs of a successful company lies not in the number of deployments it completes but in the number of long-standing clients that return to their vendor again and again. For more equipment, for more licenses, and most importantly, for support. At Omni Data we pride ourselves on being there when our clients need us. We have all levels of support service programs from basic remote support to full onsite services. During regular business hours, a call to us always results in a live person. 24-hour online ticketing? We have that, too.

Solution Specialists - Sales

Our solution specialists have years of experience in our industry. When you need to discuss a new opportunity or plan for a deployment, having someone as a resource to discuss the real-world challenges, project goals, timelines, and possible solutions with can greatly ease the burden you feel. Our number one focus is on helping you understand how to best succeed as you look to new projects. If the conversation needs more detailed technical input, our solution specialists have access to the full technical and field staff as needed. When the time comes to look at pricing options, our solution specialists will either complete the quotes themselves or work with our quoting staff to ensure your quote is correct.

Scope of Work

Project Overview

Proposed Solution

This Scope of Work documents expectations as understood and Omni Data's proposal to address needs. All work to be completed is reflected solely in this written SOW, not by any verbal discussions. If any additional services are expected by Client, this should be addressed in writing with any changes documented by both parties prior to beginning project. Any changes not documented as such will be considered a change order and will be billed accordingly.

Client Responsibilities

- Designate a knowledgeable contact for all communication relative to this project and participate in project kickoff meeting.
- Provide contact information for applicable parties
- Ensure that the work site and environment are safe and in compliance with all applicable local, state, and federal laws.
- Provide Omni Data with reasonable access to and from all areas and systems affected by the performance of tasks defined in the Provider Responsibilities section of this document.
- Client responsible for any zoning variances, permitting, or permit fees.
- Provide prompt responses to any questions as needed.
- Adequate electrical provided by others.
- Adequate Rackspace provided by others.
- Excepting tasks outlined above, internal networking and connectivity of client's network environment to be completed by client under direction of Omni Data engineer.
- **Please review "NOTES" section below for any additional items.**

Project Scheduling

A lead time of fourteen to twenty-eight days is normally required for scheduling resources for this engagement. Upon acceptance of this quotation and affiliated SOW client and provider will together determine timeline for an anticipated schedule based on current availability of equipment, facility, and staff availability. Any dates, deadlines, timelines, or schedules contained in the anticipated schedule, within this SOW or otherwise, are estimates only and are dependent upon actual date of project acceptance by client and actual availability of all other aspects of the project (equipment, staff, or other). Unless documented above within this SOW, **working hours are assumed to be during Omni Data's regular business hours of Monday to Friday, 8:30 AM to 5:00PM.** If other hours are required for work to be completed, this must be documented in writing and an "after hours" pricing premium will be applied.

Contact Person(s)

Each party will appoint a specific person to be the point of contact within the project. If multiple parties will act as points of contact (for example facilities contact and an IT person will share responsibilities) it should be clarified whom should be contacted for what. All contact people are involved in a pre-project phone conference as discussed below. Contact information will be provided (name, phone, email, etc.) prior to project initiation.

Phone Conference (Pre-project)

Scope of Work

Prior to work being performed, a pre-project Scope call will be initiated/scheduled by Omni Data. Client should have any and all contact people available on the call, as well as all personnel necessary to answer any questions. This call will ensure all expectations are being addressed. A list of responsibilities will be created during this call and will be distributed to all parties.

Payment Terms

Upon issuance of Purchase Order or Approval of Quotation and this Statement of Work a project deposit of 30% will be invoiced. Depending upon the length of the project through completion, Omni Data, LLC will invoice bi-weekly for work completed, providing documentation of work, inventory/products delivered and/or installed, etc. Prompt payment is expected. Balance due upon completion of project is expected within 10 business days. Any requests for different terms should be provided in writing prior to acceptance of quotation/SOW.

Change Orders

This SOW may be amended or modified only in writing, signed by both Client and Service Provider. In the event of a conflict between the terms conditions set forth in a fully executed Change Order and this SOW or a prior executed Change Order, terms of the most recent Change order will prevail.

Remote Access

Remote Network Access needs will be addressed during pre-project conference call. Remote access will be granted to Omni Data staff as needed. If any additional support or monitoring services are being included as part of this project, remote access into Client network should be available on a continuous basis. Omni Data cannot be held responsible for timely support without necessary network access to covered hardware. Client IT staff is responsible for granting remote access to Omni Data, LLC technicians.

Physical Access

Omni Data technicians and installers will be granted access to all necessary areas under the schedule approved under the terms above under Project Scheduling. Any conflicts should be addressed prior to project initiation.

** Any standby/wait time/rescheduling experienced under this engagement, shall be subject to Omni Data's standard time and material rate of \$150.00 per hour for an Omni Data Consultant.

Miscellaneous

- Omni Data will be granted access to all areas for work performed as needed
- Existing hardware is in good working condition other than configuration issues
- Adequate electrical is available, or will be provided by client
- It is assumed this is not a prevailing wage project. Prevailing wage would require a change to labor rates.
- Omni Data is not responsible for any loss of customer's data or network system security.
- Omni Data is not responsible for lost or stolen equipment or materials. Once delivery has been accepted by Client or equipment has been installed on client's property, all materials become responsibility of Client.

Scope of Work

Cable: Cabling quoted does not include conduit unless conduit is specifically mentioned within this Statement of Work or as a line item on the quotation. If conduit is needed due to code requirements, there will be an additional charge. Plenum cable is not proposed unless specifically mentioned in the text above or in the quotation. If your code requires plenum cable, additional fees may apply.

Existing cabling: If existing cabling is being used for any applicable installation, all existing cabling is assumed to be adequate and meeting the needs of the deployment. Omni Data takes no responsibility for the functionality of the existing cabling and offers no warranty coverage on existing cabling. Should existing cabling require repair or replacement, or if the project is delayed because of inadequate cabling, Omni Data may need to reschedule installation timeframes and will bill as T&M for any additional work outside the outlined scope of the project.

Cabling by Others: If new cabling is being completed by others, Omni Data requires test results on all cabling as well as documentation detailing cabling work completed on a spreadsheet.

Abandoned Cabling: Removal of abandoned cabling is not included. If removal of abandoned cabling is required, additional fees will apply.

Lifts/Bucket Truck: Use of or rental of lifts or bucket trucks have not been included unless specifically addressed in the scope of the project above or within the quotation. If work is required above a safe ladder height, additional charges will apply.

Switch Hardware

Product Description	Thumbnail	Qty	Price	Ext. Price
RUCKUS ICX 8200 Switch, 48x10/100/1000 Mbps PoE+ ports, 4x25 GbE SFP28 stacking/uplink-ports, 370 W PoE budget, three-year TAC support. Power cord not included.		12	\$2,244.71	\$26,936.52
10GbE Direct Attach SFP+ to SFP+ Active copper cable, 3 m		3	\$159.11	\$477.33
			Subtotal:	\$27,413.85

AP Hardware

Product Description	Thumbnail	Qty	Price	Ext. Price
HPE Aruba Networking AP-635 (US) Tri-radio 2x2 802.11ax Wi-Fi 6E Internal Antennas Campus AP		4	\$720.91	\$2,883.64
HPE Aruba Networking AP-MNT-MP10-B Campus AP 10-Pack 15/16 Flat Ceiling Rail Mount Bracket Kit		1	\$102.87	\$102.87
HPE Aruba Networking AP-615-US Dual Radio Tri Band 2x2 Wi-Fi 6E Int Antennas Campus AP		7	\$514.33	\$3,600.31

Subtotal: **\$6,586.82**

Software

Product Description	Thumbnail	Qty	Price	Ext. Price
HPE Aruba Networking LIC-K12-1 1 Addl AP License for Policy Enforcement Firewall RF Protect K-12 Bundle E-LTU		11	\$261.00	\$2,871.00

Subtotal: **\$2,871.00**

Professional Services

Product Description	Thumbnail	Qty	Price	Ext. Price
Installation / Configuration		1	\$742.50	\$742.50
Cat6 Cable Run 1- 100'		2	\$295.00	\$590.00
Cat6 Cable Run 101-200'		2	\$375.00	\$750.00
Cat6 Cable Run 201-326'		2	\$475.00	\$950.00

Subtotal: **\$3,032.50**

Notes

NOTES:

Specifically excluded from this quotation unless otherwise provided as part of the agreement:

Additional project work of any kind (initial project deployment is quoted herein)

- Additional hardware not covered in the provided itemized quotation
- The cost of any additional software, licensing, or software renewal/upgrade fees of any kind
- The cost of any 3rd party vendor/manufacturer support or incident fees of any kind
- Failure due to acts of God, building modifications, accidents, fire, power failures, Client misuse or other adverse

Notes

environmental conditions or factors

- Backup of local client data outside of what is documented in the scope of work
- Any pre-existing condition not addressed in our project scope

ERATE

ERATE:

FCC Registration Number: 0024599920

E-Rate Spin Number: 143020573

Federal Tax ID Number: 84-3574632

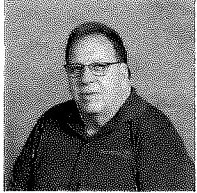
Terms and Conditions

Prices are subject to change without notice. Terms are NET 15 and subject to 1.5% monthly fee for unpaid balance.

Signing this quote is agreeing to Omni Data, LLC's terms and conditions which can be found at

<https://www.myomnidata.com/terms-and-conditions.pdf>

ERATE Switches and AP's



Prepared by:
Omni Data, LLC
 Frank Kondor
 (203) 387-6664
 Fax (203) 518-5219
 frank.kondor@myomnidata.com

Prepared for:
New Milford Public Schools
 25 Sunny Valley Road, Suite A
 New Milford, CT 06776
 Jeffrey Turner
 (860) 210-2615
 turnerj@newmilfordps.org

Quote Information:
Quote #: 021516
 Version: 1
 Delivery Date: 01/18/2024
 Expiration Date: 03/19/2024


Quote Summary

Description	Amount
Switch Hardware	\$27,413.85
AP Hardware	\$6,586.82
Software	\$2,871.00
Professional Services	\$3,032.50
Total:	\$39,904.17

OMNI DATA LLC

New Milford Public Schools

Signature: _____
 Name: Frank Kondor
 Title: CEO
 Date: 01/18/2024

Signature: 
 Name: Jeffrey Turner
 Date: 2-16-2024

Project / Service
 Description:

New Milford Public Schools E-rate Bid Assessment for 24-25

VENDOR SCORING (use additional worksheets if necessary)

		Vendor 1	Vendor 2	Vendor 3	Vendor 4	Vendor 5
Vendor Name:		OmniData	Laketec	Atlantic.com		
Date Bid Received:		1/18/2024	1/31/2024	2/1/2024		
Bid Amount:		\$ 39,904.17	\$ 7,886.64	\$ 11,272.60		
Selection Criteria	Max	Points Awarded	Points Awarded	Points Awarded	Points Awarded	Points Awarded
Price of Eligible Product/Service	30	30	25	25		
*Prior experience working with	25	25	0	25		
*Vendor established in field	15	15	10	15		
*Local or in-state Vendor	15	15	0	0		
*Service/Support Capabilities	15	15	15	15		
TOTAL Points	100	100	50	80	0	0

Vendor Selected: OmniData
Approved by: Jeff Turner
Title: IT Director
Date: 2/16/2024

Comments (if needed):
 OmniData provided switch asked for and runs for access points as well.

- NOTES:**
1. Please insert your personalized vendor selection criteria and point value in the matrix (scroll down for list).
 2. Price of eligible Product/Service must be the most heavily weighted factor.
 3. Vendors should be rated on how well they meet each factor. Point values should be totaled, and the vendor with the highest totaled points wins the bid.
 4. More than one vendor cannot have the same point score for PRICE unless their bid amounts are identical.

SELECTION CRITERIA

Please see the below list of sample bid assessment criteria and add the desired factors to your bid matrix.

- | | |
|--|--|
| <ul style="list-style-type: none"> *Vendor has a valid E-Rate SPIN *Prior experience working with Vendor *Local or in-state Vendor *Vendor established in field *References *Flexible Invoicing: FCC 472 (SPI) or 474 (BEAR) *Implementation Plan with appropriate Timeline *Compatibility with Existing Network Infrastructure *Understanding of Needs | <ul style="list-style-type: none"> *Ineligible cost factors *Vendor's prior experience with K-12 Services/Projects of similar size *Flexibility of network design *Service/Support Capabilities *Management Capability *Compliance with RFP Submittal Requirements *Vendor attended Walkthrough *Vendor includes detailed plans, maps and pricing breakdown *Other (please specify) |
|--|--|