



OWOSSO PUBLIC SCHOOLS
Ready for the World

Board of Education Agenda
June 10, 2019
5:30 pm Regular Meeting
Budget Hearing
Owosso High School Media Center
765 E. North Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

Owosso Public Schools Retiree Recognition: Wayne Dumond, Penny Reed, Darla Dunn, and Tammy Van Horn
Argus Press "Best of the Best" Awards
Recognition of Lexi Martenis MHSAA All-State Track and Field

4.

5. Board Correspondence:

Superintendent's Report
Curriculum Director's Report

6. Public Participation

7. For Action

▪ **Consent Agenda:**

May 13, 2019 Special SRES D Meeting Minutes-----	Report 18-194	Page 1
May 13, 2019 Regular Meeting Minutes-----	Report 18-195	Page 3
May 13, 2019 Committee of the Whole Minutes-----	Report 18-196	Page 11
Current Bills-----	Report 18-197	Page 12
▪ Out-of-State Travel: FCCLA National Convention-----	Report 18-198	Page 21
▪ Bond Contract Awards Associated with the Security Systems Project-----	Report 18-199	Page 23
▪ Bond Contract Award for Structured Cabling at Secondary Campus-----	Report 18-200	Page 25
▪ Bond Contract Awards for Construction Categories at Secondary Campus (Multiple Disciplines)-----	Report 18-201	Page 27
▪ Awarding of Bus Lease-----	Report 18-202	Page 35
▪ Certified Staff New Hire-----	Report 18-203	Page 37

8. For Future Action

▪ Bond Contract Awards for Construction Services at Secondary Campus (Multiple Disciplines)-----	Report 18-204	Page 38
▪ Approval of Technology Needs for Elementary Bond Project-----	Report 18-205	Page 43
▪ Bond Contract Award Associated with Casework at Secondary Campus-----	Report 18-206	Page 44
▪ Approval of Master Clock System for Bond Project at Secondary Campus-----	Report 18-207	Page 45
▪ Approval of Contract for Paging, Classroom Audio & Flat Panels for Bond Work Secondary Campus-----	Report 18-208	Page 46
▪ Approval of Roofing Contract for Bond Work at Secondary Campus-----	Report 18-209	Page 48
▪ Obsolete Material-----	Report 18-210	Page 49
▪ Allocation of Funds for High School Office Furniture for Grades 6-12 Campus from Bond Proceeds--	Report 18-211	Page 50
▪ Authorization for Tax Exempt Lease Purchase for Konica Minolta Copiers-----	Report 18-212	Page 51
▪ JP Morgan Chase Credit Utilization Authorization-----	Report 18-213	Page 56
▪ Cash Flow Borrowing-----	Report 18-214	Page 57
▪ 2018-2019 Final Budget Revision-----	Report 18-215	Page 58
▪ 2019-2020 Budget Approval-----	Report 18-216	Page 59

9. For Information

▪ Personnel Update-----	Report 18-217	Page 60
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10. Public Participation

11. Board Reports: Board Member Comments/Updates

12. Upcoming Board Meeting Dates:

▪ June 24: Regular Board Meeting, 5:30 p.m.

13. Closed Session: Negotiations Discussion

14. Adjournment:

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

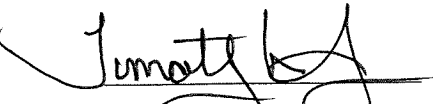
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

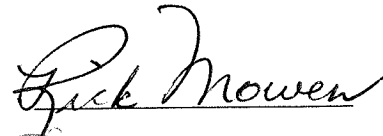
We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

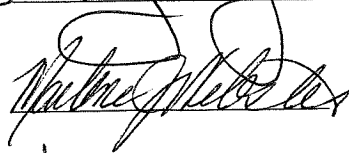
Timothy Jenc
President



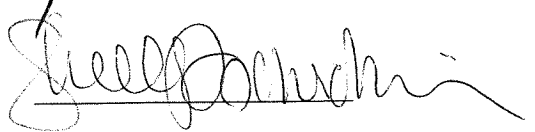
Rick Mowen
Vice-President



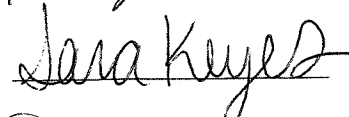
Marlene Webster
Treasurer



Shelly Ochodnicky
Secretary



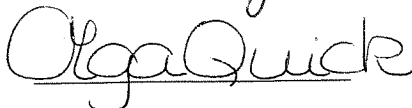
Sara Keyes
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

OWOSSO PUBLIC SCHOOLS
Board of Education Special Meeting
SRESB Meeting Minutes
May 13, 2019
Report 18-194

President Jenc called the Board of Education Special Meeting (SRESB) to order at 5:17 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Mowen, Ochodnicky, Quick
 Absent: Krauss, Webster (motions of the Board of Education that were unanimous did not include Krauss and Webster)

President Jenc noted that the Board Report for the SRESB Biennial Election and Candidate information was amended and an updated copy was at place. Moved by Mowen, supported by Ochodnicky to accept the amended document. Motion carried unanimously.

Public Participation

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the public.

For Future Action

- The Board of Education will be asked to support/disapprove the Shiawassee Regional Education Service District 2019-20 budget as presented, and authorize the Superintendent to forward the resolution to the SRESB Board on or before June 1, 2019. Vice President Rick Mowen represented the Board of Education at the SRESB 2019-2020 Budget Presentation meeting. Mr. Mowen reported that the SRESB countywide student count trends are down; however, special education needs continue to rise throughout the county. Currently there are 1,992 students in the county that receive special education services. In addition, some of the SRESB costs are higher than the school districts that they support, such as their retirement rates are 6% higher. They also have the same issues of hiring qualified staff. The Career and Technical Education services is one of the largest portions of their budget and ultimately helps the CTE programs at Owosso Public Schools. The SRESB's current budget is zero based with a zero increase in funding and no specified increases. The majority of the SRESB's funding comes from local revenue. The Headlee override has helped their budget with an approximate increase of 1.4 million. Last year there was a possibility of some of the SRESB's special education cost being passed on to the school district's that they service, which could have cost OPS about \$100,000 - \$150,000, fortunately this did not occur. Mr. Mowen stated that an increase in local property values is a benefit to all. The SRESB has projected that their general education fund budget will have a deficit of approximately \$430,000. The special education budget will have a net increase of approximately \$123,000, which is a result of the Headlee Override. Based on the information that was provided to him, Mr. Mowen recommended that the Board of Education approves the SRESB 2019-20 budget as presented.
- The Board of Education will be asked to adopt the Resolution to confirm their designation of Rick Mowen to be their designated representative of the Owosso Public Schools for the electoral body of the ISD biennial election to be held June 3, 2019 as acted upon at the regular Owosso Public Schools Board meeting on May 13, 2019 and an alternate representative in the event Mr. Mowen is unable to attend. In addition, resolve that the Board direct Mr. Mowen or his alternate to cast a vote on behalf of the Owosso Public Schools Board of Education at the election to be held on June 3, 2019 for two

of the three candidates listed as follows: Dr. Timothy Atkinson, Catherine Mulholland, and Stephanie Zacharda to each serve six year terms on the SRESB Board. Trustee Sara Keyes agreed to represent the Board of Education as an alternate in the event that Mr. Mowen is unable to attend the election on June 3, 2019. Moved by Ochodnicki, supported by Jenc to accept Trustee Sara Keyes as an alternate representative of the Owosso Public Schools Board of Education. Motion carried unanimously.

- Vice President Rick Mowen recommended that the Board of Education support current SRESB Board Members Dr. Timothy Atkinson and Catherine Mulholland at the SRESB Biennial Election to each serve six year terms.

Adjournment

Moved by Mowen, supported by Ochodnicki to adjourn at 5:27 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

Shelly Ochodnicki, Secretary

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
May 13, 2019
Report 18-195

President Jenc called the meeting of the Board of Education to order at 5:33 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Mowen, Ochodnicky, Quick
 Absent: Krauss and Webster. Ochodnicky left the meeting at 6:19 pm (motions of the Board of Education that were unanimous did not include Krauss, Ochodnicky or Webster)

President Jenc reported that the 2019 Crest Marine pontoon boat raffle benefitting Owosso High School's Career and Technical Education (CTE) programs was once again a success. This is the second year that Crest Marine has graciously donated a boat with proceeds from the raffle going directly to the CTE programs.

Nick Krueger, OHS CTE Coordinator and Teacher explained that "Over the past two years, the Crest pontoon boat raffle has raised over \$41,000 to support our programs. We have supported the tuition costs for 14 students taking welding courses at Baker College through lab fees and safety equipment; purchased materials to start up the Agricultural Science greenhouse and raised vegetable gardens; and purchased other CTE materials for students. We are proud to showcase that approximately 55% of our students at OHS are enrolled in at least one CTE course this school year." The raffle for a new Crest Calypso 190SL pontoon boat donated by Crest Marine, raised \$18,450 with the sale of 369 total tickets this year. The winning ticket number for this year's raffle was number 220, which was purchased by Vince and Dawn Gonyou.

Pledge of Allegiance

Building Reports

As part of the Celebrate Kids! Segment of the meeting, the 2019 top graduates from Owosso High School and Lincoln Alternative High School were recognized for their achievements.

Lincoln High School Principal Steve Irelan announced that five LHS students were selected as their top graduates from the class of 2019. The LHS top graduates recognized were Matthew Arntz II, Lukas Lindsey, Katherine Marsh, Brianna Miller, and Aeris Sexton.

Owosso High School Principal Jeff Phillips and Assistant Principal Karen Van Epps introduced the 2019 highest honors seniors. The top graduates recognized were Johnny Brock who plans to attend Michigan Technological University. Leah Collins plans to attend Michigan State University. Garrett Feinauer will attend Lansing Community College. Braxton Hay plans to attend Michigan State University. Emily Rau will be attending Michigan State University. Morgan Louch will attend the University of Michigan. Paige Sink will be attending Davenport University. Marissa Spalding plans on attending Central Michigan University. Cassie White will attend Michigan State University. Sophia Wittum is undecided. Taylor Bowie is undecided. Taylor Estes plans to attend the University of Michigan. Abigail Christian is undecided. Lucille Popovitch will attend Michigan State University. Mr. Phillips congratulated the top graduates on their achievements and thanked their parents that were in attendance at the meeting.

Superintendent Dr. Andrea Tuttle also thanked the parents for the opportunity to showcase the District's highest honors graduates. She commented that Owosso Public Schools has been showcasing previous OPS graduates as they graduate from college on the District's Facebook page and she hopes that in four to five years the 2019 graduates will realize their own dreams and goals.

Owosso High School Principal Jeff Phillips honored Mrs. Sue Comrie, Counselor on her retirement. Mrs. Comrie is retiring after 25 years of service to the District.

Central Elementary Principal Bridgit Spielman recognized Mr. Jim Fournier, Special Education Teacher who will retire after 23 years of service.

Emerson Elementary Principal Jessica Anderson congratulated Mrs. Susan Jones, Elementary Teacher on her retirement after being employed with the District for the past 29 years.

Emerson Elementary Principal Jessica Anderson honored Mr. Scott McCuaig, Elementary Teacher on his retirement. Mr. McCuaig will retire after 25 years of service to the District.

Bryant Elementary Principal Michelle Collison congratulated Mrs. Tina Fleminger, Paraprofessional who will retire at the conclusion of the school year after 25 years of service.

Bryant Elementary Principal Michelle Collison recognized Ms. Lesa McKeon, Elementary Teacher who will retire after 23 years of service.

Superintendent Dr. Tuttle remarked that collectively, the loss of retirees is always hard for the District. She wished each of them well as they retire from Owosso Public Schools.

Central Elementary Principal Bridgit Spielman informed the Board that in addition to his teaching responsibilities at Central, Jim Fournier has made a big impact on the students at Central through his facilitation of the Peer to Peer program and Student Council.

Tayloe Spielman, President of Central Elementary Student Council and Danica Dwyer, Vice President of Central Elementary Student Council explained that Mr. Jim Fournier leads their Student Council and volunteers his time to make sure good things happen at their school. They stated that Mr. Fournier has also been the “my person” for several kids that don’t have a person. He is an expert relationship builder and makes every kid feel like they are the most important kid ever. In addition to being their Student Council Advisor, he started one of the most successful elementary Peer to Peer programs in the county. Last year, their school won the ASD Peer to Peer Program Countywide award and this year Mr. Fournier won the ASD Peer to Peer Coach of the Year award.

Mr. Jim Fournier explained that Peer to Peer is a structured program that takes students that have difficulty with social interactions and pairs them with kids that have been identified as having mentor qualities that can assist other students. Over the past two years, the program has had a positive impact at Central School. They have experienced a reduction in playground incidents. In addition, some of the focus students have become mentors. Mr. Fournier thanked Mrs. Spielman for her support of the program. Currently there are 60 students at Central Elementary involved in the Peer to Peer program. There are 20 peers and an alternate mentor for all that are involved.

Sarah Bahm, Central Elementary Teacher explained that once a month they gather students for a Peer to Peer activity and pair them with a mentor that they typically do not know or interact with. The students all participate in a challenge that they work together on as a team. After the challenge they have discussions that allow them to reflect on their successes and how they can improve their peer relationships. A short video displaying Peer to Peer program activities was shared with the Board.

Board of Education Student Representative Cayden Whitehorse reported that Student Government just completed the Chalkboard project that he initiated at the high school to help students feel connected and included. The intention of the project was to help eliminate some of the separation that students feel or experience through negativity. Students and staff that took part in the project were given a blank chalkboard and were asked to write a negative word that someone had directed at them or called them. The project left the students and staff feeling very vulnerable, but the hope was to help them see that they were not alone and the words did not define them. Pictures were taken of the students with their chalkboards and later displayed in the commons for other students to write positive and kind comments during their passing times. The results were so overwhelming. ABC Channel 12 News contacted them and Student Council representatives were interviewed. A clip of the interview was shared with the Board.

Cayden Whiteherse announced that Student Government's next project was initiated by Carson Bornefeld. The project is for members of the senior class and will give them the opportunity to leave their mark at the high school. Beginning on May 13th seniors can pay \$5 to paint a brick in the building. There will be a designated area in the hallway where the seniors can display their creations. The artwork will be placed on a temporary template and receive approval from the administration prior to the actual painting.

Cayden Whiteherse stated that Student Government is working on plans for elections and events for the next school year. Cayden reminded the Board that Cabaret will take place on May 17-19. He also announced that Ava Fett and Autumn Weir recently participated in All-State Honor's Choir.

President Tim Jenc commented that he has relatives that reside in Onsted, Michigan and follow the Owosso Public Schools Facebook page. Onsted Schools have expressed an interest in the Chalkboard project and plan to start this at their school. He stated that they may be contacting Cayden Whiteherse for additional information.

Board Correspondence

Superintendent Dr. Andrea Tuttle reported that Staff Appreciation Week was celebrated by the District throughout the week of May 6th. She remarked that OPS has an incredible staff and tokens of appreciation were given to the entire staff during the week. The Board was also given these same gifts that included an Owosso Public Schools sticker, an "O" keychain, an "O" dot that can be placed on a computer keyboard, and Owosso sticky notes. At the building levels principals, and PTO's provided staff with snacks and treats as tokens of appreciation.

Superintendent Dr. Tuttle stated that one of the most important things that the District does every year is the Starfish awards. The recognition began several years ago at the Blue & Gold Banquet where highest honors graduates presented their Starfish Award to a person that had made a positive impact on the student. For the past five years, students District-wide have had the opportunity to give a Starfish Award. Superintendent Dr. Tuttle shared a few of the awards that were written by students and who gave their permission to publish them in an upcoming Trojan Times.

Superintendent Dr. Tuttle reported that OHS students recently held a performance of "Too Much Light Makes the Baby Go Blind" at O-Town Café. She remarked that the performance was great and she enjoyed the laughter and fun of the student participants.

Superintendent Dr. Tuttle commented that there is a lot going on in the District. She stated that seniors completed walks through their elementary buildings in their caps and gowns, the eighth grade graduation ceremony was outstanding, graduation ceremonies are being held at all levels and in all buildings, honors convocation and athletic awards will take place; along with a multitude of field trips that include the annual elementary trip to Mackinac Island. Lincoln High School Teacher Mrs. Michele Schmitz was awarded the Michigan Alternative Education Teacher of the Year. Mr. Michael Tolrud, Band Director was named the VFW Teacher of the Year.

Superintendent Dr. Tuttle stated that she participated in the annual OMS Washington, DC trip and was delighted to learn that their tour guide did some research and pointed out all of the residents from Owosso that had given up their lives and were listed on the Vietnam Memorial. She praised the students that participated on the trip for their perfect and respectful behavior.

Superintendent Dr. Tuttle announced that the last day of school is June 4th which will be a half-day of school.

Curriculum Director Steve Brooks reported that students enrolled in CTE, business administration, and finance classes had an opportunity to take the NOCTE Assessment. The high school had 16 students that received college credit for their efforts and high test scores.

Curriculum Director Steve Brooks informed the Board that Mr. Stephen Stauffer, Lincoln High School Teacher wrote a grant in partnership with Amazon for computer science coding classes. Training and software for the class is being provided by Amazon. Mr. Brooks commented that he is very excited that this class will be offered at LHS next year.

Curriculum Director Steve Brooks announced that he is working with Bev White, Human Resources Coordinator and Jessica Thompson, Communications Director on an Owosso Public Schools Job Fair. This will take place on June 6th from 2-4 pm. Open interviews will take place during the Job Fair.

Superintendent Dr. Tuttle reminded the Board that bond updates are available on the District's website.

Public Participation

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

Mr. Tom Manke expressed his concerns about information shared during the meeting regarding approximately 2,000 students that receive special education services. He asked if the community can be informed about the reasons for this increase. He wondered if there was a correlation to something that may be causing this.

Superintendent Dr. Tuttle responded to Mr. Manke's concerns about the special education numbers and clarified that there are approximately 2,000 special education students county-wide and not just at Owosso Public Schools. She explained that special education numbers are on the rise across the entire state. As a result, school districts are having difficulties filling special education teaching positions because there are not enough certified teachers to support the increase in special education numbers.

Mr. Tom Manke shared his dismay about the time capsule that was vandalized at Washington School and had all of its contents removed. He stated that he ran a story about the time capsule a few years ago and is searching for it to determine the contents.

Superintendent Dr. Tuttle informed Mr. Manke that the District removed the time capsule after it was vandalized for safety reasons. Unfortunately, there were no contents in the time capsule when the vandalism was discovered.

For Action

- Moved by Mowen, supported by Quick to approve the April 22, 2019 regular meeting minutes, April 22, 2019 closed session minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to authorize the Superintendent to sign the proposed contract for the fiscal year of 2019-20 with ESS Midwest (formerly PCMI/Willsub) to provide contracted services for the Athletic Department, for non-employee coaches, Bentley Bright Beginnings non-certified/non-Administrative staff and for special circumstances in which specialized non-union staff are needed. Motion carried unanimously.
- Moved by Quick, supported by Mowen to authorize the Superintendent to sign a contract with Vector Tech Group from Holland, Michigan for technology infrastructure for the elementary additions included in the bond work in an amount not to exceed \$22,656.00. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to authorize the Superintendent or her designee to enter into negotiations with Konica Minolta Business Solutions U.S.A., Inc. for a contract for leasing and maintenance of copiers to be placed throughout the District for the next five years. President Jenc shared his concerns about the Konica Minolta lease being approximately \$9,000 higher than the other bids. Although, Konica Minolta Business Solutions did not meet the criteria of being the lowest

bidder, factors weighing the reasons for choosing this company that included quality of the machines, customer service, transition and problem solving were shared by Mrs. Omer. Mrs. Omer stated that she has been working with Konica Minolta and negotiating a lower cost than their original bid. Motion carried unanimously.

- Moved by Quick, supported by Mowen to approve the resolution authorizing the District to pursue submitting a letter of interest to remove the property located at Bentley from the Michigan Land Bank. Motion carried unanimously.
- Moved by Mowen, supported by Quick to authorize Owosso High School to dispose of two concert band timpani drums (kettle drums). The High School will put the drums up for sale through a closed bid process in an effort to obtain the best price for the District. Motion carried unanimously.
- Moved by Quick, supported by Mowen to authorize District personnel to proceed with furniture purchases for the elementary additions from bond proceeds in an amount not to exceed \$94,050.00 including \$8,550.00 in contingency. Motion carried unanimously.
- Moved by Keyes, supported by Mowen to award the contracts associated with the construction categories of building demolition, building concrete, precast masonry, carpentry/general trades, elevator, plumbing, mechanical and electrical for the renovation of the secondary campus to be funded out of bond proceeds. This report was inadvertently omitted from the April 22, 2019 Board meeting for consideration as a “For Future Action” item but the information was shared electronically with the Board immediately following that Board meeting and has been brought as a “For Action” currently to move the bond project forward in a timely manner. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to award the contracts associated with the construction categories of glass and glazing, metal lockers, athletic equipment and fire protection for the renovation of the secondary campus to be funded out of bond proceeds. The items were brought as a “For Action” currently as a result of vendor time constraints and the need to move the bond project forward in a timely manner. Motion carried unanimously.
- Moved by Quick, supported by Jenc to adopt the Resolution to confirm their designation of Rick Mowen to be their designated representative of the Owosso Public Schools for the electoral body of the ISD biennial election to be held June 3, 2019 as acted upon at the regular Owosso Public Schools Board meeting on May 13, 2019 and Sara Keyes as an alternate representative in the event Mr. Mowen is unable to attend. In addition, resolve that the Board direct Mr. Mowen or his alternate to cast a vote on behalf of the Owosso Public Schools Board of Education at the election to be held on June 3, 2019 for two of the three candidates as follows: Dr. Timothy Atkinson and Catherine Mulholland to each serve six year terms on the SRESB Board. Motion carried unanimously.
- Moved by Mowen, supported by Quick to support the Shiawassee Regional Education School District 2019-20 budget as presented and authorize the Superintendent to forward the resolution to the SRESB Board on or before June 1, 2019. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to approve the hiring of the following certified staff: Jessica Askew, Owosso Middle School English Teacher; Maggie Keech, Bryant Elementary Third Grade Teacher; and Michael Schiller, Owosso Middle School Science Teacher. Motion carried unanimously.

For Future Action

- The Board of Education will be asked to approve the out-of-state travel for Owosso High School Family, Career, and Community Leaders of America (FCCLA) students, Rachael Dahl, Lynnae Gilman, Maya Manuel, Lily Pirochta, and Morgan Louch. In addition, Ms. Trudy Schneider, FCCLA Advisor to travel to Anaheim, California to compete at the FCCLA National Convention.
- The Board of Education will be asked to authorize the Superintendent to sign contracts with Sonitrol, Grand Blanc, MI in an amount not to exceed \$90,383.29 (inclusive of \$11,428.29 in contingency) for purchase and installation of access control and intercom systems; and Presidio out of Wixom, MI in an amount not to exceed \$149,610.80 (inclusive of \$5,704.89 in contingency) for IP cameras, network video recorders and licenses with both bids pertaining to the 2017 bond security project.
- The Board of Education will be asked to authorize the Superintendent to sign a contract with Datacom Group, Holt, MI in an amount not to exceed \$163,511 (inclusive of \$7,786.00 in contingency) for the purchase and installation of structured cabling at the secondary campus for the bond work authorized by voter approval in 2017.

- The Board of Education will be asked to authorize the Superintendent to sign the awarded contracts with the following vendors for construction services to be performed at the secondary campus to be funded out of bond proceeds:
 - Metal Panels through Architectural Metals, Inc., Portland, MI in amount not to exceed \$682,500* for Metal Panels (category 07a); Overhead/Coil
 - Bareman & Associates, Jenison, MI in amount not to exceed \$45,520* for Overhead Coiling Doors (category 08b)
 - Wm. Reichenbach Company not to exceed \$1,519,599* for Drywall Assemblies/Ceilings (category 09a)
 - Lansing Tile & Mosaic, Inc., Lansing, MI in an amount not to exceed \$610,783* for Carpet and Resilient Flooring (category 09b)
 - Kuhn Specialty Flooring, Beverly Hills, MI in an amount not to exceed \$91,100* for Wood Flooring (category 09c)
 - Niles Construction Services, Inc., Flint, MI in an amount not to exceed \$464,893* for Painting (category 09d)
 - Lansing Tile & Mosaic, Lansing, MI in an amount not to exceed \$192,227* for Hard Tile (category 09e)
 - Rayhaven Group, Livonia, MI in an amount not to exceed \$83,475* for Toilet Partitions (category 10a)
 - Agnew Sign Company, Owosso, MI in an amount not to exceed \$117,271 for Dimensional Letters, Graphics & Scoreboard (category 10b)
 - Interkal, LLC, Kalamazoo, MI in an amount not to exceed \$37,787 (category 12d) for Telescopic Seating (Bleachers) (category 12d)

*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than the maximum approved amounts.

- The Board of Education will be asked to authorize the Superintendent to enter into a three-year fair market value lease agreement for three new 77 passenger gas buses and purchase two used 2016 propane 77 passenger buses previously leased by the District. The annual base lease of each of the gas buses is \$14,247.00 with the option to purchase the buses at the end of the three-year period for a cost of \$53,800 each. The cost of each of the used propane buses would be \$54,914.00 for a total cost of \$109,828. President Tim Jenc stated that he appreciates the information provided on the buses; however, he would like to meet with Superintendent Dr. Tuttle and Interim Transportation Director Renee Secor-Jenks-Jenks for further review and details. He stated that he would like to know how much it cost the District to maintain its bus fleet. Olga Quick remarked that she also has questions about the leasing and purchase of propane buses but we are looking leasing gas buses. Superintendent Dr. Tuttle stated that she will provide the Board with additional information at the next meeting.

For Information

Superintendent Dr. Tuttle reported that Peggy Luce, has resigned her position at Emerson Elementary as Food Service Worker, but will continue employment as a Food Service Sub. Tina Fleminger, Paraprofessional at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 25 years of service. Wayne Dumond, Custodian III at Owosso Middle School has submitted his letter of retirement effective July 31, 2019 after 23 years of service.

Public Participation

There were no comments from the public.

Board Member Comments/Updates

Trustee Sara Keyes commented that she attended the eighth grade graduation ceremony and witnessed her stepson and Dr. Tuttle's son graduate. She stated that it was exciting to see that there was standing room only at the ceremony.

Trustee Sara Keyes remarked that Mr. Scott McCuaig was her fifth grade science and math teacher and he is now her daughter's teacher. She stated that he will be greatly missed.

Trustee Olga Quick congratulated the top graduates from Owosso High School and Lincoln High School. She stated that Mr. Steve Irelan said it best “There is a place for all”. She remarked that it is nice to witness the success of the LHS graduates in spite of their struggles.

Trustee Olga Quick congratulated the retirees that were recognized during the meeting. Their combined years of service total 146 years. She stated that she has had the pleasure of working with many of them through her caseloads and their retirements are a huge loss.

Trustee Olga Quick remarked that the teacher awards that were mentioned by Superintendent Dr. Tuttle are a true testament to the District. She applauded Mrs. Michelle Schmitz, MAEO Teacher of the Year; Mr. Mike Tolrud, VFW Teacher of the Year; and Mr. Aaron Hughes, Golden Apple Award recipient.

Vice President Rick Mowen thanked Cayden Whiteherse for bringing the chalkboard project to the high school. He applauded the students that took part in the ABC Channel 12 interview that featured the project. The students did a great job representing Owosso High School and the project.

Vice President Rick Mowen remarked that we have a lot of jewels in Owosso’s crown and Lincoln High School is one of them. To witness these students struggle through things that many of us take for granted and stay in school is a tremendous achievement. Mr. Mowen applauded the Owosso High School highest honors graduates and the great future they have ahead of them.

Vice President Rick Mowen congratulated the retirees. He remarked that he has had the privilege of working with some of them. For a number of years, he worked with Mr. Jim Fournier during contract negotiations and appreciates that he always put students first.

Vice President Rick Mowen also expressed his congratulations to Mr. Vince Gonyou on winning the pontoon boat raffle.

Upcoming Board Meeting Dates.

June 10: Regular Board Meeting, 5:30 pm

June 24: Regular Board Meeting and Budget Hearing, 5:30 pm

Important Upcoming Dates:

May 14: OMS Spring Choir Concert, 7 pm

May 15: 5th Grade Field Meet at OHS, 9:30 am – 2 pm

May 16: Bryant Movie Night, 4 pm

May 17: Cabaret at OHS, 7 pm

May 18: Cabaret at OHS, 7 pm

May 19: OHS Art Walk, 1-3 pm

May 20: Senior Walk at OHS, 9:40 am

May 20: Senior Picnic at OHS, 10 am

May 20: Seniors Walk the Halls of Their Elementary School, 10:30 am

May 20: Athletic Awards at OHS, 7 pm

May 21: Honors Convocation at OHS, 7 pm

May 22: LHS Graduation Ceremony at OMS, 7 pm

May 23: OHS Graduation Ceremony at Willman Field, 7 pm

May 27: No School: Memorial Day

May 31: Half Day for All Students

Adjournment

Moved by Mowen, supported by Keyes to adjourn at 7:01 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS
Board of Education Committee of the Whole Meeting Minutes
May 13, 2019
Report 18-196

The Owosso Public Schools Committee of the Whole meeting immediately followed the regular meeting that was adjourned at 7:01 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Jenc, Keyes, Mowen, Quick
Absent: Krauss, Ochodnicki, Webster

NEOLA Board Policy Review

NEOLA Representative Mr. Wayne Wright provided the members of the Board with information and an explanation of the proposed new, revised, and replacement bylaws and policies that need to be adopted for compliance purposes. A synopsis of the of the policies was shared with the Board. The bylaws and policed that were reviewed are as follows:

Bylaw 0100 – Definitions (revised)
Bylaw 0167.2 – Closed Session (revised)
Policy 1422.01 – Drug-Free Workplace (new)
Policy 1430 – Leaves of Absence (new)
Policy 3430 – Leaves of Absence (revised)
Policy 4430 – Leaves of Absence (revised)
Policy 2210 – Curriculum Development (revised)
Policy 2414 – Reproductive Health and Family Planning (revised)
Policy 3120 – Employment of Professional Staff (revised)
Policy 3120.04 – Employment of Substitutes (revised)
Policy 5113.01 – Schools of Choice (revised)
Policy 5113.02 – School of Choice Options Provided by Federal Law (revised)
Policy 5200 – Attendance (revised)
Policy 6321 – New School Construction, Renovation (revised)
Policy 6325 – Procurement-Federal Grants/Funds (revised)
Policy 6605 – Crowdfunding (revised)
Policy 8400 – School Safety Information (revised)
Policy 8402 – Emergency Operation Plans (new)
Policy 8500 – Food Services (revised)
Policy 8640 – Transportation for Field and Other District Sponsored Trips (revised)

Bond Update

Superintendent Dr. Tuttle provided the Board with a bond progress update.

Adjournment

Moved by Mowen, supported by Quick to adjourn at 7:46 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

Shelly Ochodnicki, Secretary

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
MAY 6 - JUNE 2, 2019
REPORT 18-197

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$1,053,899.74
SERVICE FUND	\$38,820.93
SINKING FUND	\$44,985.51
CAPITAL PROJECTS - BOND FUND	\$989,121.16

CHECK RUN TOTAL	<u>\$2,126,827.34</u>
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CREDIT CARD ACTIVITY BY FUND - (5/05-6/05/19)

GENERAL FUND	\$ 22,635.12
SERVICE FUND	\$ 267.50
ORGANIZATIONAL FUND	\$ 1,573.98

CREDIT CARD TOTAL	<u>\$ 24,476.60</u>
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GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)




PAYMENT 5/07/2019	\$ 22,195.65
PAYMENT 5/24/2019	\$ 33,670.69

DIRECT DRAW FROM BANK ACCOUNT	<u>\$ 55,866.34</u>
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PAYROLL (#23) 5/11/19	\$ 815,313.35
PAYROLL (#24) 5/25/19	\$ 820,506.89
STABILIZATION PAYMENT - 5/07/2019	\$ 192,455.37

PAYROLL TOTAL	<u>\$ 1,828,275.61</u>
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GRAND TOTAL	<u>\$ 4,035,445.89</u>
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Date Range : From*: 05/05/2019 
 To*: 06/05/2019 
 Date Type : Posting Date 
 Data available starting: 06/06/2016 Search

SEARCH RESULTS

Search Total

Page 1 of 1 Page

<u>Account Name</u>	<u>Account Number ^</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction</u>
EMERSON ELEMENTARY	XXXX-XXXX-0517-2354	621.73	0.00	
MIKE GRAHAM	XXXX-XXXX-0530-1557	665.38	0.00	
FRED LAB	XXXX-XXXX-0532-9202	118.46	0.00	
ED VAN STRATE	XXXX-XXXX-0532-9277	227.90	0.00	
LINCOLN HIGH SCHOOL	XXXX-XXXX-0593-9232	955.77	0.00	
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	543.57	0.00	
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	267.50	0.00	
AL HUYCK	XXXX-XXXX-1323-6431	64.74	0.00	
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(31,975.05)	(31,975.05)
BRYANT ELEMENTARY	XXXX-XXXX-0177-1509	884.15	0.00	
DAN CLARK	XXXX-XXXX-0188-5846	31.95	0.00	
BEN COBB	XXXX-XXXX-0188-5861	127.74	0.00	
OWOSSO HIGH SCHOOL	XXXX-XXXX-0223-2881	2,551.83	0.00	
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	202.70	0.00	
JOHN QUICK	XXXX-XXXX-0274-4836	267.85	0.00	
OWOSSO MIDDLE SCHOOL	XXXX-XXXX-0316-8175	386.25	0.00	
CENTRAL ELEMENTARY	XXXX-XXXX-0358-7523	191.96	0.00	
OPERATIONS DEPT	XXXX-XXXX-0474-9080	356.40	0.00	
DISTRICT TRAVEL	XXXX-XXXX-7790-7151	3,451.77	0.00	
CENTRAL OFFICE	XXXX-XXXX-6404-7812	10,067.34	0.00	
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-6679-7711	1,573.98	0.00	
BRIGHT BEGINNINGS	XXXX-XXXX-8945-7020	917.63	0.00	

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Search Total

Check Register for Bank Account ID CHEM1

From 05/06/2019 to 06/02/2019

From Check First to Last

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099868	05/06/2019	2	Comp Open	008676 MAEO	ATL/SCHMITZ/SPRING COMPETI	650.00
099869	05/09/2019	1	Comp Open	006502 ACCO BRANDS USA	BR/HARTNAGLE/LAMINATE	81.40
099870	05/09/2019	1	Comp Open	101548 AGNEW SIGNS CO.	ADM/TUTTLE/DECALS	958.29
099871	05/09/2019	1	Comp Open	000300 ARGUS-PRESS CO.	ADM/OMER/BUS AD	8.00
099872	05/09/2019	1	Comp Open	100046 BAKER COLLEGE OWOSSO	HS/DIGNAN/WELDING CLASS	7,995.00
099873	05/09/2019	1	Comp Open	003794 BRYANT ELEMENTARY	ADM/COCA-COLA REIMBURSEMEN	49.00
099874	05/09/2019	1	Comp Open	007228 CENTRAL SCHOOL	ADM/COCA-COLA REIMBURSE	32.62
099875	05/09/2019	1	Comp Open	006077 CHERYL LYNN BARTON	COMM ED INSTRUCTOR PMT	1,184.00
099876	05/09/2019	1	Comp Open	001020 CREST SUPPLY COMPANY	OPER/KLAPKO/PLUMBING SUPP	1,154.77
099877	05/09/2019	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	141.52
099878	05/09/2019	1	Comp Open	003248 CRYSTAL CLEAN WATER	ADM/WATER	45.00
099879	05/09/2019	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/SUPPLIES	575.45
099880	05/09/2019	1	Comp Open	005924 DELUX TROPHIES	ADM/PITT/STAFF APPRECIATIO	310.54
099881	05/09/2019	1	Comp Open	008708 DOUBLE TREE BY HILTON LAX	HS/DORMAN CONF LODGING	2,280.24
099882	05/09/2019	1	Comp Open	000008 EMERSON ELEMENTARY SCHOOL	ADM/COCA-COLA REIMBURSEMEN	40.13
099883	05/09/2019	1	Comp Open	008658 ENGINEERED PROTECTION SYSTEM INC	OPER/KLAPKO/EQUIP REPAIR	1,715.14
099884	05/09/2019	1	Comp Open	101867 FASTENAL COMPANY	OPER/KLAPKO/PIN BOLT	48.83
099885	05/09/2019	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	ALT/PARSONS/TISSUE	58.50
099886	05/09/2019	1	Comp Open	008445 HARRIS & SON LLC	ATH/SMITH/RENTAL	365.00
099887	05/09/2019	1	Comp Open	008531 HUBER, CRYSTAL	BB/HUBER/SUPPLIES	46.27
099888	05/09/2019	1	Comp Open	004204 HYATT REGENCY SAN FRANCISCO	ADM/BROOKS/CONF LODGING	571.59
099889	05/09/2019	1	Comp Open	002959 INDEPENDENT AD-VISOR INC.	ADM/THOMPSON/ADVERTISING	446.00
099890	05/09/2019	1	Comp Open	005929 IRELAN, STEVE	ALT/IRELAN/SUPPIES	67.98
099891	05/09/2019	1	Comp Open	004730 J. W. PEPPER & SON INC.	HS/NIEUNKOOP/MUSIC	583.13
099892	05/09/2019	1	Comp Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	177.51
099893	05/09/2019	1	Comp Open	003448 LOCKER ROOM & TROPHY PLACE	HS/DIGNAN/PLAQUES	481.00
099894	05/09/2019	1	Comp Open	007396 MADELYN IRELAN	COMM ED LIFE GUARD	28.50
099895	05/09/2019	1	Comp Open	004187 MASON PUBLIC SCHOOLS	ATH/SMITH 5-29 GOLF ENTRY	125.00
099896	05/09/2019	1	Comp Open	008710 MEATA	HS/KRUEGER/CONF REG	295.00
099897	05/09/2019	1	Comp Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER SERVICE	318.00
099898	05/09/2019	1	Comp Open	004050 MORRIS MECHAN. CONTRACTING INC.	OPER/KLAPKO/CSD1-SAFETY	2,950.00
099899	05/09/2019	1	Comp Open	005928 MURRAY, ANDREW	MS/MURRAY/PLTW MATERIALS	41.96
099900	05/09/2019	1	Comp Open	004121 NAPA AUTO PARTS	OPER/KLAPKO/OIL AND FILTER	21.54
099901	05/09/2019	1	Comp Open	100001 OFFICE DEPOT INC.	BR/HARTNAGLE/BANDAIDS	128.68
099902	05/09/2019	1	Comp Open	004600 OPS FOOD SERVICE FUND	EM/ANDERSON/BOOK NIGHT	82.75
099903	05/09/2019	1	Comp Open	007851 OREILLY AUTO PARTS	OPER/KLAPKO/FUNNEL	4.98
099904	05/09/2019	1	Comp Open	004570 OWOSSO H.S. ORGANIZATION ACCT.	ADM/COCA-COLA REIMBRUSEMNT	75.27
099905	05/09/2019	1	Comp Open	004553 OWOSSO HITCH & PLOW CENTER INC	oper/klapko/repair parts	373.88
099906	05/09/2019	1	Comp Open	000013 OWOSSO MIDDLE SCHOOL	ADM/COCA-COLA REIMBURSEMEN	44.25
099907	05/09/2019	1	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	13,140.39
099908	05/09/2019	1	Comp Open	101833 FERRY PUBLIC SCHOOLS	ATH/SMITH/REPAY ENTRY FEE	200.00
099909	05/09/2019	1	Comp Open	102005 PIONEER MANUFACTURING COMPANY	OPER/KLAPKO/CHAIN	59.95
099910	05/09/2019	1	Comp Open	008309 PRO COMM INC.	TRANS/SECOR/RADIOS	231.50
099911	05/09/2019	1	Comp Open	100135 QUILL CORPORATION	CE/KLAPKO/FOLDERS	356.37
099912	05/09/2019	1	Comp Open	005410 SCHOOL HEALTH CORPORATION	BR/HARTNAGLE/STICKS CUPS B	70.46
099913	05/09/2019	1	Comp Open	005420 SCHOOL SPECIALTY INC.	OMS/GILLETT/SUPPLIES	19.43
099914	05/09/2019	1	Comp Open	007154 SHIawassee COUNTY MEDICAL GROUP	MDOT PHYSICAL	85.00
099915	05/09/2019	1	Comp Open	005625 SHIawassee RESD	CONF REGISTRATIONS	661.00
099916	05/09/2019	1	Comp Open	006585 SIGNATURE FORD	OPER/KLAPKO/VEHICLE REPAIR	333.14
099917	05/09/2019	1	Comp Open	008709 SOBAK'S HOME MEDICAL	BR/COLLISON/SEAT	1,054.49
099918	05/09/2019	1	Comp Open	000549 STECHSCHULTE, SAMANTHA	ADM/STECHSCHULTE/MILEAGE	18.83
099919	05/09/2019	1	Comp Open	001704 SUNBURST GARDENS INC.	OPER/KLAPKO/REPAIR IRRIGAT	910.00
099920	05/09/2019	1	Comp Open	002623 TASC-CLIENT INVOICES	6/1-6/30 ADMIN FEE	323.84
099921	05/09/2019	1	Comp Open	007679 THE GARLAND COMPANY INC.	OPER/KLAPKO/ROOF REPAIR SU	624.25

Check Register for Bank Account ID CHEM1

From 05/06/2019 to 06/02/2019

From Check First to Last

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099922	05/09/2019	1 Comp Open	008707 TOWN TUB	ADM/TUTTLE/TEACHER APPRECI	40.00
099923	05/09/2019	1 Comp Open	002793 TREASURE BAY INC.	BR/HARKEMA/BOOKS	413.17
099924	05/09/2019	1 Comp Open	004604 TUTTLE, ANDREA	ADM/TUTTLE/CONF REIMB	133.04
099925	05/09/2019	1 Comp Open	007457 US BANK EQUIPMENT FINANCE	MAY 2019 LEASE PAYMENT	2,132.95
099926	05/09/2019	1 Comp Open	006510 VALLEY LUMBER COMPANY	OPER/KLAPKO/SAND	26.41
099927	05/09/2019	1 Comp Open	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/MAY 2019	2,336.58
099928	05/09/2019	1 Comp Open	002238 WHITE, BEVERLY	ADM/WHITE/CONF REIMB	23.32
099929	05/09/2019	1 Comp Open	008003 YOHO, CARRIE	ADM/YOHO/MILEAGE	259.57
099930	05/16/2019	1 Comp Open	000278 APPLEBEE OIL COMPANY	TRANS/SECOR/PROPANE	4,500.16
099931	05/16/2019	1 Comp Open	000300 ARGUS-PRESS CO.	ADM/THOMPSON/TROJAN TIMES	1,850.00
099932	05/16/2019	1 Comp Open	003064 BIRD, CHRIS	ATH/BIRD/DUES	50.00
099933	05/16/2019	1 Comp Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/NATURAL GAS PURCHASE	12,822.87
099934	05/16/2019	1 Comp Open	100809 BROOKS, STEPHEN	ADM/BROOKS/CONF MILEAGE	31.09
099935	05/16/2019	1 Comp Open	003794 BRYANT ELEMENTARY	BR/STAFF APPRECIATION	68.34
099936	05/16/2019	1 Comp Open	008648 CHEMICAL BANK	5TH STATE AID LOAN PMT	433,153.43
099937	05/16/2019	1 Comp Open	006722 CRANDALL, CASSANDRA	BB/CRANDALL/MILEAGE	26.04
099938	05/16/2019	1 Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/LINKAGE	34.36
099939	05/16/2019	1 Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLI	45.00
099940	05/16/2019	1 Comp Open	102034 DELL MARKETING, L.P.	HS/KRUEGER/COMPUTERS	7,487.48
099941	05/16/2019	1 Comp Open	005216 DICKINSON WRIGHT, PLLC	SHIA LANDFILL PLP GROUP	4,116.93
099942	05/16/2019	1 Comp Open	003516 DIGNAN, LINDA	HS/DIGNAN/STAFF APPRECIATI	33.79
099943	05/16/2019	1 Comp Open	101364 FENTON HIGH SCHOOL	ATH/SMITH/5-20 TRACK ENTRY	100.00
099944	05/16/2019	1 Comp Open	002966 FRED FERNETTE	OPER/FERNETTE/MILEAGE	25.06
099945	05/16/2019	1 Comp Open	003051 HUMPHRIES ENT.	TRANS/SECOR/DRIVER TRAININ	975.00
099946	05/16/2019	1 Comp Open	008715 HUNTINGTON NATIONAL BANK	ADMIN FEE DEBT PMT	500.00
099947	05/16/2019	1 Comp Open	005463 JOSTENS	ATL/PARSONS/DIPLOMAS	292.76
099948	05/16/2019	1 Comp Open	102249 LANSING COMMUNITY COLLEGE	ALT/IRELAN/SCHOLARSHIP	500.00
099949	05/16/2019	1 Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/MACHINE REPAIR	1,292.62
099950	05/16/2019	1 Comp Open	003448 LOCKER ROOM & TROPHY PLACE	ADM/RETIRE AWARDS	288.39
099951	05/16/2019	1 Comp Open	003600 MARSHALL MUSIC COMPANY INC.	OHS/KOWALCZYK/REPAIRS	917.00
099952	05/16/2019	1 Comp Open	003740 MASE	ADM/KEYES/CBA REG FEE	450.00
099953	05/16/2019	1 Comp Open	008716 MASON, DANIKA	ATL/MASON/SCHOLARSHIP	250.00
099954	05/16/2019	1 Comp Open	004600 OPS FOOD SERVICE FUND	ALT/PARSONS/TESTING	303.50
099955	05/16/2019	1 Comp Open	004600 OPS FOOD SERVICE FUND	ADM/ROWELL/GSRP LUNCHES	233.66
099956	05/16/2019	1 Comp Open	004570 OWOSSO H.S. ORGANIZATION ACCT.	ADM/PITT/AWARD	70.00
099957	05/16/2019	1 Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	13,346.33
099958	05/16/2019	1 Comp Open	102005 PIONEER MANUFACTURING COMPANY	OPER/KLAPKO/RAPID DRY	2,572.00
099959	05/16/2019	1 Comp Open	007853 PIONEER VALLEY BOOKS	EM/CICALO/READING BUNDLE	850.30
099960	05/16/2019	1 Comp Open	100765 PITT, CLARA	ADM/PITT/MILEAGE	36.77
099961	05/16/2019	1 Comp Open	008300 PRESIDIO NETWORKED SOLUTIONS	OHS/KRUEGER/COMPUTER	13,312.00
099962	05/16/2019	1 Comp Open	008714 RESOLUTION SERVICE CENTER	ALT/PARSONS/RESTORATIVE	250.00
099963	05/16/2019	1 Comp Open	000323 ROTARY CLUB OF OWOSSO	HS/PHILLIPS/APRIL DUES	184.50
099964	05/16/2019	1 Comp Open	003319 SCHMITZ, MICHELE	ALT/SCHMITZ/CONF MILEAGE	80.04
099965	05/16/2019	1 Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	8,703.26
099966	05/16/2019	1 Comp Open	000693 SEHI COMPUTER PRODUCTS	ADM/MILLER/PAPER	58.84
099967	05/16/2019	1 Comp Open	005363 SHATTUCK SPECIALTY ADVERTISING	ATH/LINTNER/SIGNS	379.36
099968	05/16/2019	1 Comp Open	005625 SHIawassee RESD	HS/DIGNAN/HONORS LUNCH	264.00
099969	05/16/2019	1 Comp Open	005625 SHIawassee RESD	4-7/4-20 EDUSTAFF BILL	33,800.85
099970	05/16/2019	1 Comp Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	26.59
099971	05/16/2019	1 Comp Open	007788 WAKELAND OIL	OPER/KLAPKO/FUEL	946.15
099972	05/23/2019	1 Comp Open	101548 AGNEW SIGNS CO.	OHS/KUREGER/SIGNS	495.00
099973	05/23/2019	1 Comp Open	000240 AMERICAN SPEEDY PRINTING CENTERS	ATH/SMITH/BOOKLETS	316.00
099974	05/23/2019	1 Comp Open	000300 ARGUS-PRESS CO.	BALANCE DUE FEB 2019	440.00
099975	05/23/2019	1 Comp Open	008459 ATHERTON ROAD SALES	OPER/KLAPKO/GENERATOR SUPP	221.78

Check Register for Bank Account ID CHEM1

From 05/06/2019 to 06/02/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
099976	05/23/2019	1	Comp Open	100046 BAKER COLLEGE OWOSSO	PAYMENT 4 ADULT ED SVCS	12,273.92
099977	05/23/2019	1	Comp Open	100809 BROOKS, STEPHEN	ADM/BROOKS/CONF REIMB	54.99
099978	05/23/2019	1	Comp Open	100938 BRUCKMAN'S MOVING & STORAGE	OPER/KLAPKO/BOXES	972.50
099979	05/23/2019	1	Comp Open	003504 BRUCKMAN, MICHELE	BR/BRUCKMAN/TEACHER APPREC	23.00
099980	05/23/2019	1	Comp Open	006202 BSN SPORTS	ATH/SMITH/SOFTBALLS	289.97
099981	05/23/2019	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	155.12
099982	05/23/2019	1	Comp Open	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/MAY 2019	37,806.34
099983	05/23/2019	1	Comp Open	000124 CONTROL SOLUTIONS INC.	OPER/KLAPKO/HVAC SUPPORT	120.00
099984	05/23/2019	1	Comp Open	002976 DEWLEY, JOSH	ATL/DEWLEY/VIDEO	39.99
099985	05/23/2019	1	Comp Open	008658 ENGINEERED PROTECTION SYSTEM INC	OPER/KLAPKO/ALARM REPAIR	464.00
099986	05/23/2019	1	Comp Open	008447 ENGINEERING SERVICES & PRODUCTS	OHS/FREEMAN/SUPPLIES	1,521.00
099987	05/23/2019	1	Comp Open	101867 FASTENAL COMPANY	OPER/KLAPKO/DUGOUT SUPPLIE	48.83
099988	05/23/2019	1	Comp Open	008028 GOLDBERG, DIANE	OPER/GOLDBERG/MILEAGE	21.72
099989	05/23/2019	1	Comp Open	006861 GRAHAM, ANGELA	EM/GRAHAM/CONF REIMB	46.40
099990	05/23/2019	1	Comp Open	007318 GREATER LANSING HONOR ROLL	ATH/SMITH/TRACK ENTRY	50.00
099991	05/23/2019	1	Comp Open	100069 HEINEMANN	BR/HARKEMA/BOOKS	302.50
099992	05/23/2019	1	Comp Open	002962 INDUSTRIAL SUPPLY OF OWOSSO INC.	OHS/KRANTZ/SUPPLIES/CTE	7,500.00
099993	05/23/2019	1	Comp Open	001884 JONES SCHOOL SUPPLY	BR/RICHMOND/DIPLOAMS	248.85
099994	05/23/2019	1	Comp Open	005463 JOSTENS	ALT/PARSONS/CAP AND GOWNS	198.66
099995	05/23/2019	1	Comp Open	003275 LAKESHORE LEARNING MATERIALS	EM/VERLINDE/SUPPLIES	580.69
099996	05/23/2019	1	Comp Open	100446 MEMORIAL HEALTHCARE CENTER	ATH/SMITH/TRAINER FEES	8,250.00
099997	05/23/2019	1	Comp Open	003780 MESSA	JUNE 2019 BILL/OESFA STAFF	51,862.10
099998	05/23/2019	1	Comp Open	003780 MESSA	JUNE 2019 BILL/TEACHERS	221,460.54
099999	05/23/2019	1	Comp Open	003780 MESSA	JUNE 2019/ADMIN STAFF	23,423.47
100000	05/23/2019	1	Comp Open	003780 MESSA	JUNE 2019 BILL/NON-UNION	14,413.89
100001	05/23/2019	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	496.95
100002	05/23/2019	1	Comp Open	100001 OFFICE DEPOT INC.	MAINT/BAILEY/SUPPLIES	55.29
100003	05/23/2019	1	Comp Open	007851 OREILLY AUTO PARTS	OPER/KLAPKO/OIL & CLEANER	68.86
100004	05/23/2019	1	Comp Open	002649 OWOSSO BAND BOOSTERS	HS/KOWALCZYK/FESTIVAL	348.00
100005	05/23/2019	1	Comp Open	004480 OWOSSO BOLT & BRASS COMPANY	OPER/KLAPKO/PLUMBING SUPP	757.63
100006	05/23/2019	1	Comp Open	007853 PIONEER VALLEY BOOKS	BR/POWELL/2ND GRADE KIT	2,423.40
100007	05/23/2019	1	Comp Open	007587 SCHOOL FIX	BR/COLLISON/CLOCK	99.92
100008	05/23/2019	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	1,783.18
100009	05/23/2019	1	Comp Open	101582 TRECHA ENTERPRISES AB, LLC	MS/KNOX/PEER TO PEER	179.17
100010	05/23/2019	1	Comp Open	100267 UNUM LIFE INSURANCE	JUNE 2019 BILL/ADMIN	1,090.31
100011	05/23/2019	1	Comp Open	100267 UNUM LIFE INSURANCE	JUNE 2019 BILL/GF STAFF	1,484.88
100012	05/23/2019	1	Comp Open	006510 VALLEY LUMBER COMPANY	HS/MALLORY/SUPPLIES	35.98
100013	05/23/2019	1	Comp Open	001354 VSC, INC.	OMS/LITTLE/HEADPHONES	118.50
100014	05/30/2019	1	Comp Open	101548 AGNEW SIGNS CO.	OHS/KUREGER/SIGNS	2,803.00
100015	05/30/2019	1	Comp Open	000240 AMERICAN SPEEDY PRINTING CENTERS	HS/DIGNAN/PROGRAMS	990.46
100016	05/30/2019	1	Comp Open	007876 CAPSTONE CLASSROOM	CE/BINGER/BOOK COLLECTIONS	610.58
100017	05/30/2019	1	Comp Open	008733 COURTYARD ANAHEIM RESORT	HS/FCCLA CONF LODGING	70.75
100018	05/30/2019	1	Comp Open	008016 CRANSHAW, PAULINE	OPER/CRANSHAW/MILEAGE	19.88
100019	05/30/2019	1	Comp Open	003248 CRYSTAL CLEAN WATER	ADM/WATER	45.00
100020	05/30/2019	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/ZERO DEGREE MO	29,562.33
100021	05/30/2019	1	Comp Open	004702 DAVE KIMBLE	ATH/SMITH/GAME HELP	160.00
100022	05/30/2019	1	Comp Open	006588 DAYSTARR COMMUNICATIONS	UTIL/PHONE SERVICE	1,095.35
100023	05/30/2019	1	Comp Open	001500 DEMCO INC.	EM/TEICHMAN/READING IS MY	73.58
100024	05/30/2019	1	Comp Open	006452 FCCLA	HS/SCHNEIDER/FCCLA CONF RE	225.00
100025	05/30/2019	1	Comp Open	008028 GOLDBERG, DIANE	OPER/GOLDBERG/MILEAGE	24.13
100026	05/30/2019	1	Comp Open	000070 H. K. ALLEN PAPER COMPANY	OPER/KLAPKO/CUSTODIAL SUPP	2,183.03
100027	05/30/2019	1	Comp Open	008728 HAYSN, PARKER	ATH/SMITH/GAME WORKER	25.00
100028	05/30/2019	1	Comp Open	008726 HEATWOLE, LAURA	CONF REIMBURSEMENT	265.66
100029	05/30/2019	1	Comp Open	008730 HEIN, CHEYNN	ATH/SMITH/GAME HELP	40.00

Check Register for Bank Account ID CHEM1

From 05/06/2019 to 06/02/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100030	05/30/2019	1	Comp Open	100069 HEINEMANN	BR/HARKEMA/FOLDERS	99.00
100031	05/30/2019	1	Comp Open	002959 INDEPENDENT NEWSPAPERS	BR/COLLISON/FLIERS	205.00
100032	05/30/2019	1	Comp Open	002962 INDUSTRIAL SUPPLY OF OWOSSO INC.	OHS/KRANTZ/SHARPENER/FEEDE	5,275.55
100033	05/30/2019	1	Comp Open	101089 INGHAM INTERMEDIATE SCHOOL DIST.	PD ST PAUL SCHOOL EMPLOYEE	500.00
100034	05/30/2019	1	Comp Open	004730 J. W. PEPPER & SON INC.	OMS/TOLRUD/CREDIT	437.13
100035	05/30/2019	1	Comp Open	008729 JOHNSTON, BLAKE	ATH/SMITH/GAME HELP	160.00
100036	05/30/2019	1	Comp Open	005463 JOSTENS	ALT/PARSONS/DIPLOMAS	54.26
100037	05/30/2019	1	Comp Open	003187 KRANTZ, JASON	HS/KRANTZ/CONF REIME	256.50
100038	05/30/2019	1	Comp Open	008400 KRANTZ, MADDIE	ATH/SMITH/GAME HELP	275.00
100039	05/30/2019	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/CUSTODIAL SUPP	1,968.27
100040	05/30/2019	1	Comp Open	007823 LAVIGNE, PATTY	BE/LAVIGNE/SUPPLIES	38.66
100041	05/30/2019	1	Comp Open	100400 MASSP	HS/TEACHER DUES	100.00
100042	05/30/2019	1	Comp Open	100001 OFFICE DEPOT INC.	ADM/SMITH/SUPPLIES	266.20
100043	05/30/2019	1	Comp Open	004600 OPS FOOD SERVICE FUND	ADM/ILC MEETING	164.40
100044	05/30/2019	1	Comp Open	004750 PERMA-BOUND	EM/TEICHMAN/BOOKS	6,197.25
100045	05/30/2019	1	Comp Open	007853 PIONEER VALLEY BOOKS	CE/BINGER/WRITE ON SLEEVE	33.00
100046	05/30/2019	1	Comp Open	008300 PRESIDIO NETWORKED SOLUTIONS	OHS/WATSON/LICENSES	6,480.00
100047	05/30/2019	1	Comp Open	008605 PRESTON ROWLISON	ATH/SMITH/GAME HELP	20.00
100048	05/30/2019	1	Comp Open	007024 PROJECT LEAD THE WAY	MS/MURRAY/PLTW SUPPLIES	1,123.75
100049	05/30/2019	1	Comp Open	002774 R. H. MEIHLS & ASSOCIATES	ATL/PARSONS/PROGRAMS	220.00
100050	05/30/2019	1	Comp Open	008727 REED, JANICE	CONF REIMBURSEMENT	200.40
100051	05/30/2019	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/VOGL/SUPPLIES	1,491.99
100052	05/30/2019	1	Comp Open	000693 SEHI COMPUTER PRODUCTS	CE/KLAPKO/TEACHER MICROPHO	249.00
100053	05/30/2019	1	Comp Open	008731 SHANTY CREEK RESORT	ADM/KEYES/CONF LODGING	336.74
100054	05/30/2019	1	Comp Open	004018 ST. PAUL SCHOOL	CONF REGISTRATION	1,197.00
100055	05/30/2019	1	Comp Open	007559 TIERNEY BROTHERS INC.	ADM/WATSON/CHARGING CARTS	2,247.00
100056	05/30/2019	1	Comp Open	008675 TSA CONSULTING GROUP, INC.	APRIL 2019 FEES	157.68
100057	05/30/2019	1	Comp Open	008734 ZALESKI, LEAH	ATH/SMITH/GAME HELP	170.00

CHECK TOTAL 1,053,899.74
 LESS VOIDS 0.00
 GRAND TOTAL 1,053,899.74

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	190	1,053,899.74	Computer	190	1,053,899.74
Cleared			Prepaid		
Void					
Scratch					
TOTAL	190	1,053,899.74	TOTAL	190	1,053,899.74

Check Register for Bank Account ID SERVIC

From 05/06/2019 to 06/02/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007512	05/09/2019	1	Comp Open	004621 AUNT MILLIE'S BAKERIES	FS/MANNS/FOOD PURCHASE	291.03
007513	05/09/2019	1	Comp Open	007104 KLAPKO, JOHN	FS/KLAPKO/MILEAGE	177.51
007514	05/16/2019	1	Comp Open	004621 AUNT MILLIE'S BAKERIES	FS/MANNS/FOOD PURCHASE	801.24
007515	05/16/2019	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	13,527.40
007516	05/16/2019	1	Comp Open	003807 PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	8,798.05
007517	05/16/2019	1	Comp Open	006782 ROBINSON, KAREN	FS/ROBINSON/MILEAGE	54.52
007518	05/16/2019	1	Comp Open	007788 WAKELAND OIL	FS/KLAPKO/FUEL	253.38
007519	05/23/2019	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	FS/MANNS/CLEANING SUPP	168.50
007520	05/23/2019	1	Comp Open	003780 MESSA	JUNE 2019 BILL/FS STAFF	1,585.01
007521	05/23/2019	1	Comp Open	100267 UNUM LIFE INSURANCE	JUNE 2019 BILL/FS STAFF	45.49
007522	05/30/2019	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	13,088.80
007523	05/30/2019	1	Comp Open	008725 HERRON, RYAN	FS/MANNS/WRONG ACCT REFUND	30.00
CHECK TOTAL						38,820.93
LESS VOIDS						0.00
GRAND TOTAL						38,820.93

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	12	38,820.93	Computer	12	38,820.93
Cleared			Prepaid		
Void					
Scratch					
TOTAL		12	38,820.93	TOTAL 12 38,820.93	

Check Register for Bank Account ID SF#1

From 05/06/2019 to 06/02/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600893	05/16/2019	1 Comp	Open	001274 SPICER GROUP INC.	SINKING FUND MGT	35,378.93
600894	05/30/2019	1 Comp	Open	001274 SPICER GROUP INC.	SINKING FUND MANAGEMENT	9,606.58
CHECK TOTAL						44,985.51
LESS VOIDS						0.00
GRAND TOTAL						44,985.51

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount		
Open	2	44,985.51	Computer	2	44,985.51		
Cleared			Prepaid				
Void							
Scratch							
TOTAL		2	44,985.51	TOTAL		2	44,985.51

Check Register for Bank Account ID BOND

From 05/06/2019 to 06/02/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
900086	05/16/2019	1	Comp Open		008718 AMCOMM TELECOMMUNICATIONS INC.	APP # 7 THRU 4-30-19
900087	05/16/2019	1	Comp Open		008639 BORNOR RESTORATION, INC.	APP # 7 THRU 4-30-19
900088	05/16/2019	1	Comp Open		005142 CLARK CONSTRUCTION	APRIL 2019 CONST. MGT
900089	05/16/2019	1	Comp Open		008717 CONCRETE PLACEMENT, LLC.	APP # 7 THRU 4-30-19
900090	05/16/2019	1	Comp Open		008633 DEE CRAMER, INC.	APP # 7 THRU 4-30-19
900091	05/16/2019	1	Comp Open		008632 DICKERSON MECHANICAL, INC.	APP # 7 THRU 4-30-19
900092	05/16/2019	1	Comp Open		005197 GREAT LAKES POWER & LIGHTING, INC	APP # 7 THRU 4-30-19
900093	05/16/2019	1	Comp Open		002810 HI-QUALITY GLASS	APP #7 THRU 4-30-19
900094	05/16/2019	1	Comp Open		008595 J. PEREZ CONSTRUCTION INC.	APP # 7 THRU 4-30-19
900095	05/16/2019	1	Comp Open		008336 LA CONSTRUCTION	APP #7 THRU 4-30-19
900096	05/16/2019	1	Comp Open		008596 MOORE TROSPER CONSTRUCTION CO.	APP # 7 THRU 4-30-19
900097	05/16/2019	1	Comp Open		008598 XTREME MASON CONTRACTORS, LLC	APP # 7 THRU 4-30-19
900098	05/30/2019	1	Comp Open		005142 CLARK CONSTRUCTION	APRIL 2019 GENERAL CONDITI

CHECK TOTAL
 LESS VOIDS
 GRAND TOTAL

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	13	989,121.16	Computer	13	989,121.16
Cleared			Prepaid		
Void					
Scratch					
TOTAL	13	989,121.16	TOTAL	13	989,121.16

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-198

FOR ACTION

Subject:

Out-of-State Student Travel – FCCLA National Convention

Recommendation:

Resolve that the Board of Education approve the out-of-state travel for Owosso High School FCCLA students, Rachael Dahl, Lynnae Gilman, Maya Manuel, Lily Pirochta, and Morgan Louch. Plus, Trudy Schneider, the FCCLA Advisor to travel to Anaheim, California to compete at the National Level. The trip will be from June 27th- July 5th, 2019.

Rationale:

The team will travel by airplane to the convention. This is an enhancement of the CTE-Family and Consumer Science curriculum and is the culminating experience for all FCS students who would like to take on leadership roles. Students competing at the National level must have received first place at the state level.

Statement of Purpose:

The purpose of this trip is to provide exemplary FCCLA students with the opportunity to represent the District on a national level. The goal of not only FCCLA, but also IB for our students to experience different cultures both in and out of the classroom. We believe that this is one of those experiences, as our team will be meeting and competing with students from around the U.S. Our team will be provided the opportunity to compete for national recognition representing OPS in three different FCCLA competitions.

Facts/Statistics:

The National Leadership Conference is the highest honor of FCCLA and has been a tradition here at Owosso High School. We have had teams qualify for this honor each of the past eight years.

Funding for this event will be as follows:

CTE Added Cost - Total \$295.25

Student Competition registrations

5 student's x \$45 = \$225.00

Student/Advisor Lodging (2 rooms) - \$70.75

OHS Organization – CTE - Total \$5,812.89

Student/Advisor day events/tours

5 student's x \$537.80 = \$2,689.00

Student/Advisor Lodging (2 rooms) \$3,123.89 (balance of lodging costs)

Total Budget - \$8712.00

Unknown costs - late fees (pay from CTE Organizational)

Students attending were instructed to contribute \$500 or sell 10 boat tickets or a combination to attend the event. Students payments and tickets sales will be deposited back into the CTE Organizational Account by May 13th, 2019.

Motion
Seconded
Vote – Ayes Nays Motion

FOR ACTION

Subject:

Awarding of the contracts associated with the Security System Project for the bond work. This includes two components: 1) Access Control and Intercom Systems; and 2) IP Cameras and Network Video recorders.

Recommendation:

Recommend that the Board authorize the Superintendent to sign contracts with Sonitrol, Grand Blanc, MI in an amount not to exceed \$90,383.29 (inclusive of \$11,428.29 in contingency) for purchase of and installation of access control and intercom systems; and Presidio, Wixom, MI in an amount not to exceed \$149,610.80 (inclusive of \$5,704.89 contingency) for IP Cameras, Network Video recorders and licenses with both bids pertaining to the 2017 bond security project.

Statement of Purpose/Issue:

To award the contracts for installation of the security system associated with the bond work at the secondary campus. Total award approval = \$239,994.09 = \$222,860.91 (contract) + \$17,133.18 (contingency).

Facts/Statistics:

On April 26, 2019 bids for the Security Systems project for the 2017 bond work was opened. The Security System scope of work includes the installation of access control devices, IP Cameras, Network Video Recorder (NVR) and new door and master stations for a new intercom system for secure entrances pertaining to the bond work. The accompanying bid tables reflect the bids that were received and the amounts. Sonitrol was the lowest bidder for the access control and intercom systems and Presidio was the lowest responsible bidder for the IP cameras, network video records (NVR) inclusive of licenses. Presidio was not the lowest actual bidder however, based on the post-bid review and interviews it was determined that Presidio included a more robust and feature rich NVR (Network Video Recorder), provided 157 Terabytes (TB) of storage for additional IP cameras (compared to 96 TB) and that the bid was fully compliant with specifications in the bid document compared to ROK therefore Wright & Hunter (the bond technology consultant) felt it was in the District's best interest to go with Presidio.

It should be noted that Sonitrol is also the recommended bidder for the same type of security equipment that the Board awarded for the security equipment and installation funded by the Michigan State Police Security grant. The award of that component of the bond work to Sonitrol will provide consistent equipment throughout the district.

All funds awarded for these contracts will be from the bond proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION – SECURITY SYSTEM
IP CAMERAS, NETWORK VIDEO RECORDER, LABOR AND LICENSES
BIDS RECEIVED ON 4/26/2019**

BIDDER	LOCATION	BID AMOUNT
ROK	Belmont, MI	\$124,995.00
Presidio	Wixom, MI	\$143,905.91*
Siemens	Plymouth, MI	\$143,963.00
D/A Central	Oak Park, MI	\$157,587.00
Security Design	Farmington Hills, MI	\$209,000

*Presidio was not the lowest actual bidder however, based on the post-bid review and interviews it was determined that Presidio included a more robust and feature rich NVR (Network Video Recorder), provided 157 Terabytes (TB) of storage for additional IP cameras (compared to 96 TB) and that the bid was fully compliant with specifications in the bid document compared to ROK.

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION – SECURITY SYSTEM
ACCESS CONTROL AND INTERCOM SYSTEMS INCLUDING INSTALLATION
BIDS RECEIVED ON 4/26/2019**

BIDDER	LOCATION	BID AMOUNT
Sonitrol	Grand Blanc, MI	\$78,955.00
Security Design	Farmington Hills, MI	\$140,457.00

FOR ACTION

Subject:

Awarding of the contract associated with Structured Cabling System for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Datacom Group, Holt, MI in an amount not exceed \$163,511 (inclusive of \$7,786.00 in contingency) for the purchase and installation of structured cabling at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contracts for installation and purchase of the structured cabling to support computers, phones, wireless access point, paging systems and classroom video throughout the new additions and in some of the renovated areas associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On April 16, 2019 bids for the structured cabling purchase and installation for the new additions and renovated areas associated with the 2017 bond work at the secondary campus were opened. There were four alternates requested to be bid beyond the base bid:

- Alternate 1 and 2 were for options to provide upgraded cabling to the wireless access points for anticipated future requirements for the wireless network.
- Alternates 3 and 4 were for the replacement of the existing equipment cabinets in two of the existing telecommunications rooms.

After review of the requirements, pricing and consultation with Wright & Hunter (the consultants for the technology component of the bond work), it was determined that alternates 1, 3 and 4 should be incorporated into the bid. These alternates are shown on the accompanying bid tabulations for reference and have been included in the total bid (when possible). One bidder, Hi Tech, is not shown on the bid tabulations since their bid was non-compliant. Of all of the bids, received, Datacom was determined to be the lowest responsible bidder.

All funds awarded for this contract will be from the bond proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
STRUCTURED CABLING PURCHASE AND INSTALLATION
BIDS RECEIVED ON 4/16/2019**

BIDDER	BASE BID	ALTERNATE #1	ALTERNATE #3	ALTERNATE #4	TOTAL BID
The Datacom Group, Holt, MI	\$151,695.00	\$470.00	\$2,420.00	\$1,140.00	\$155,725.00
Electromedia, Spring Lake, MI	\$166,857.71	\$(80.00)	\$4,500.00	\$2,285.00	\$173,562.71
Amcomm, Brighton, MI	\$191,500.00	\$2,000.00	\$2,800.00	\$1,200.00	\$197,500.00
FD Hayes, Lansing, MI	\$223,146.00	\$(2,500.00)	\$1,879.00	\$1,500.00	\$224,025.00
TTI, Sterling Hts, MI	\$240,294.09	\$1,390.03	\$1,618.00	\$677.00	\$243,979.12
Windemuller, Midland, MI	\$250,000.00	\$11,000.00	\$4,499.00	\$2,975.00	\$268,474.00
Vector Tech, Freeland, MI	\$293,000.00	\$325.00	\$8,250.00	\$6,000.00	\$307,575.00

June 10, 2019

Report 18-201

FOR ACTION**Subject:**

Awarding of the contracts associated with the construction categories of Metal Panels, Overhead/Coiling doors, Drywall Assemblies/Ceilings, Flooring, Wood Flooring, Painting, Hard Tile, Toilet Partitions, Scoreboards/Signs, and Telescopic Seating (bleachers) for the renovation of the secondary campus to be funded out of bond proceeds.

Recommendation:

Recommend that the Board authorize the Superintendent to sign contracts with the following vendors for construction services to be performed at the secondary campus:

- Architectural Metals, Inc., Portland, MI in amount not to exceed \$682,500* for Metal Panels (category 07a)
- Bareman & Associates, Jenison, MI in amount not to exceed \$45,520* for Overhead Coiling Doors (category 08b)
- Wm. Reichenbach Company not to exceed \$1,519,599* for Drywall Assemblies/Ceilings (category 09a)
- Lansing Tile & Mosaic, Inc., Lansing, MI in an amount not to exceed \$610,783* for Carpet and Resilient Flooring (category 09b)
- Kuhn Specialty Flooring, Beverly Hills, MI in an amount not to exceed \$91,100* for Wood Flooring (category 09c)
- Niles Construction Services, Inc., Flint, MI in an amount not to exceed \$464,893* for Painting (category 09d)
- Lansing Tile & Mosaic, Lansing, MI in an amount not to exceed \$192,227* for Hard Tile (category 09e)
- Rayhaven Group, Livonia, MI in an amount not to exceed \$83,475* for Toilet Partitions (category 10a)
- Agnew Sign Company, Owosso, MI in an amount not to exceed \$117,271 for Dimensional Letters, Graphics & Scoreboard (category 10b)
- Interkal, LLC, Kalamazoo, MI in an amount not to exceed \$37,787 (category 12d) for Telescopic Seating (Bleachers) (category 12d)

*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than maximum approved amount.

Statement of Purpose/Issue:

To award the contracts for the construction services needed for the bond work at the secondary campus. Total award approval = \$4,056,183 = \$3,845,155 (construction) + 211,028 (contingency)

Facts/Statistics:

On March 20, 2019 the bids for the majority of the renovation for the secondary campus were opened and found to be over the original budget established in the pre-qualification process. Clark Construction, the District's Construction Manager, in conjunction with the architects and the District have continued to meet to discuss review items for value engineering to bring the project back in line with the budgets established. In order to move forward with the bond work, the Board is being asked to award the contracts referenced above.

In addition to the base bids, Clark Construction recommends the following standard type of authorizations from the Board to be added up to \$211,028 for general contingency:

- 5.5% Contingency fund – the contingency fund would be established for changes in work that have not been able to be anticipated by the bid documents. These will not be approved prior to consultation with the Owosso Public Schools Administration and will be in the form of Change Orders to the basic contract. This has been a normal and customary practice utilized by the District to administer the sinking fund to allow flexibility of the projects to move forward without coming back to the Board unless there is a significant change required.

This will be the last time that a general contingency 5.5% will be requested since the bond budgeted amount has been exceeded. Until such time as all value engineering items have been finalized and the full budget is brought into line, no additional general conditions or contingencies will be requested for approval.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
METAL PANELS (BID CATEGORY 07A)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID (Includes Alt A1 for Middle School Corridor)	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Architectural Metals, Inc., Portland, MI	\$780,500	\$(98,000)	\$682,500
Liberty Sheet Metal Inc., Shelby Twp, MI	\$893,500		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$682,500
CONSTRUCTION CONTINGENCY FUND 5.5%			\$37,538
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$720,038

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
OVERHEAD COILING DOORS (BID CATEGORY 08B)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Bareman & Associates, Jenson, MI	\$45,520	\$0	\$45,520
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$45,520
CONSTRUCTION CONTINGENCY FUND 5.5%			\$2,504
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$48,024

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
DRYWALL ASSEMBLIES (BID CATEGORY 09A)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Wm. Reichenbach Company, Okemos, MI	\$1,544,000	\$(24,401)	\$1,519,599
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$1,519,599
CONSTRUCTION CONTINGENCY FUND 5.5%			\$83,578
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$1,603,177

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
CARPET AND RESILIENT FLOORING (BID CATEGORY 09B)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID Includes Alt. 1 Middle School Corridor	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Lansing Tile & Mosaic, Inc., Lansing, MI	\$798,760	\$(187,977)	\$610,783
Wm. Reichenbach Company, Okemos, MI	\$862,000		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$610,783
CONSTRUCTION CONTINGENCY FUND 5.5%			\$33,593
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$644,376

AWARDING OF CONTRACT
 FOR SECONDARY CAMPUS RENOVATION
 WOOD FLOORING (BID CATEGORY 09C)
 BIDS RECEIVED ON 3/20/2019

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Kuhn Specialty Flooring, Beverly Hills, MI	\$97,750	\$(6,650)	\$91,100
Foster Specialty Floors, Wixom, MI	\$103,225		
Floor Care Concepts, Wyoming, MI	\$105,458		
Star Flooring, Grand Rapids, MI	\$109,000		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$91,100
CONSTRUCTION CONTINGENCY FUND 5.5%			\$4,555
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$95,655

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
PAINTING (BID CATEGORY 09D)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID Includes Alt. 1 – Middle School Corridor	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Niles Construction Services, Inc., Flint, MI	\$501,830	\$(36,937)	\$464,893
B&J Painting, Inc., Lansing, MI	\$579,900		
MPM Painting, LLC, Shelby Twp, MI	\$583,612		
Murray Painting Co., Freeland, MI	\$586,938		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$464,893
CONSTRUCTION CONTINGENCY FUND 5.5%			\$25,569
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$490,462

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
HARD TILE (BID CATEGORY 09E)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Lansing Tile & Mosaic, Lansing, MI	\$210,174	\$(17,947)	\$192,227
Wm. Reichenbach Company, Okemos, MI	\$352,500		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$192,227
CONSTRUCTION CONTINGENCY FUND 5.5%			\$10,572
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$202,799

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
TOILET PARTITIONS (BID CATEGORY 10A)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Rayhaven Group, Livonia, MI	\$83,475	\$0	\$83,475
R.E. Leggette Co., Dearborn, MI	\$86,695		
Payne-Rosso Coompany, Lansing, MI	\$128,500		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$83,475
CONSTRUCTION CONTINGENCY FUND 5.5%			\$4,591
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$88,066

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
DIMENSIONAL LETTERS, GRAPHICS & SCOREBOARDS (BID CATEGORY 10B)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Agnew Sign Company, Owosso, MI	\$139,031	\$(21,760)	\$117,271
Shattuck Specialty Advertising, Inc., Owosso, MI	\$180,630		
Gardiner C. Vose Inc., Bloomfield Hills, MI	\$28,844 (Scoreboard pricing only)		
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$117,271
CONSTRUCTION CONTINGENCY FUND 5.5%			\$6,450
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$123,721

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
TELESCOPIC SEATING (bleachers) (BID CATEGORY 12D)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Interkal, LLC, Kalamazoo, MI	\$34,819	\$2,968	\$37,787
TOTAL CONTRACTOR AWARD RECOMMENDATION			\$37,787
CONSTRUCTION CONTINGENCY FUND 5.5%			\$2,078
GRAND TOTAL FOR CONSIDERATION FOR BOARD AUTHORIZATION			\$39,865

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-202

FOR ACTION

Subject:

Awarding the lease of five gas buses

Recommendation:

Resolve that the Board of Education authorize the Superintendent to enter into a three-year fair market value lease agreement for five new 77 passenger gas buses. The annual base lease of each of the gas buses is \$14,247.00 with the option to purchase the buses at the end of the three-year period for a cost of \$53,800 each.

Rationale:

Based on assessment of the bus fleet for the upcoming year performed by the District transportation director and the mechanic, the district will be in need of a minimum of five buses for the upcoming 2019-20 school year. Four buses that have been leased since 2016 for which the lease term is coming to an end and one additional bus in order to replace one of the buses that is not expected to pass inspection in the coming year.

Statement of Purpose/Issue:

To obtain Board approval for the lease of five buses for a term of three years with a purchase option at the end of the agreement from Holland Bus Company with a third party company to provide the financing for the lease process with the agreement to mirror the lease agreements entered into previously by the District.

Facts/Statistics:

The district had knowledge that the lease for four of the buses was coming to an end in August of 2019. A bid process took place asking for responsible bidders to provide bids inclusive of purchase and lease options for new and old buses for both gas and propane to be submitted by May 6, 2019. Two companies responded, Holland Bus Company and Midwest Transit Equipment. The resulting bid results are reflected in the accompanying table. Although Holland is not the lowest bidder based on the bid sheets (Midwest being lower by \$590/year for the three-year lease option elected by the district), after further review it was noted that Midwest did not include the following items that were part of the bid specifications and considered to be essential elements to have a fleet that is reliable (all items were included by Holland as per specifications):

- Stainless Steel step-walls
- Stainless steel battery trays
- Heavy duty front axles
- Heavy duty rear axles
- Locks on all bus doors

In addition, Holland included the following items in their bids while Midwest did not:

- Colorado racking test
- Rearview backing camera
- Roush engines are part of the Bluebird fleet which are considered to be very reliable engines

The Bluebird buses provided by Holland and service has proven to be very reliable and accessible over the years. In addition to the three service people traveling around the State, Bluebirds are able to be serviced locally at Signature Ford for maintenance and repair items that cannot be addressed by the district's mechanic thereby saving valuable travel and down time.

The mechanic has requested that the district consider the gas buses for lease this time instead of the propane. Although the propane buses have worked well in most cases for the district, the mechanic feels that it is time to test some of the current gas engines for reliability through the leasing option based on the following reasons: 1) The gas

engines are easier to maintain and less costly to repair; 2) The emissions from a gas bus vs. a propane bus is not as significant any more (.05 NOx of emissions vs. .02 NOx); 3) The difference in the gas cost, once the higher mpg on a gas bus vs. a propane bus is factored in, is negligible; and 4) The option of leasing the gas buses affords the District the opportunity to review other district's recommendations for moving to gas buses without committing to this mode long term. In 2016, the District worked through the leasing arrangements with Holland (De Lage Landen) and the communication has been that the District desires to maintain that same arrangement for these buses. This is consistent with the proposed 2019/20 lease of buses process as well. Terms were negotiated that were favorable and fair for the District.

In the original report presented to the Board on May 13th, the District was recommending to purchase two of the leased propane buses that would be returned to Holland at the end of the lease term. Although the District still feels comfortable with that recommendation, with the State still not having a budget passed, it is felt that it is more important to provide the District some flexibility in budgeting for the coming year which will be afforded by this recommendation and still accomplish the mechanical and transportation objectives set forth by the Transportation department.

In summary,

Motion

Seconded

Vote – Ayes

Nays

Motion

**BUS BID OPENED MAY 6, 2019
77 PASSENGER BUSES**

BIDDERS	PURCHASE PRICE	TYPE OF BUS	BASE ANNUAL LEASE PRICE PER UNIT	TERM OF LEASE (years)	# OF MILES PER YEAR	OPTIONAL PURCHASE PRICE AT END OF LEASE	PURCH PRICE OF USED BUS PER UNIT
Holland Bus Company, Holland, Michigan	\$84,095.00	GAS	\$14,247.00	3	15,000	\$53,800	\$63,550
	\$94,024.00	PROPANE	\$16,408.00	3	15,000	\$58,500	\$54,914
Midwest Transit Equipment, Kankakee, IL	\$80,902.00* See exclusions listed in Recommendation	GAS	\$13,657.00	3	15,000	\$51,000	No bid
	\$90,908.00	PROPANE	No bid	No bid	No bid	No bid	No bid

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019**

Report 18-203

FOR ACTION

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Alicia Lonteen	Owosso High School Special Education Teacher	Superintendent Dr. Tuttle	BA Step 2 Salary \$39,921
Derek Woltjer	Owosso High School Guidance Counselor	Superintendent Dr. Tuttle	MA Step 1 Salary \$42,011
Stacey Coleman	Elementary Teacher	Superintendent Dr. Tuttle	MA Step 1 Salary \$42,011

Please note the Step rate is based upon the 2018-2019 salary schedule of the OEA Master Agreement and is subject to negotiations of the 2019-2020 OEA Master Agreement.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

June 10, 2019

Report 18-204

FOR FUTURE ACTION**Subject:**

Awarding of the contracts associated with the construction categories of to be funded out of bond proceeds and Cook Family Foundation to be considered for awarding at the June 24, 2019 board meeting.

Recommendation:

Recommend that the Board authorize the Superintendent to sign contracts* with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the bond proceeds:

- Great Lakes West, Mattawan, Michigan in an amount not to exceed \$103,017 for Food Service Equipment (category 11A)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$58,006 for the Orchestra Enclosure (category 11B)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$73,100 for Theatrical Rigging (category 11D)
- Bluewater Technologies Group, Inc, Southfield, MI in an amount not to exceed \$574,907 for Theatrical Audio Visual (category 11F)
- C&M Associates, LLC, Brighton, MI in an amount not to exceed \$8,764 for Gym Dividers (category 11H)
- CCW Inc. d/b/a Creative Windows, Ann Arbor, MI in an amount not to exceed \$2,987 for Roller Window Shades (category 12A)
- Irwin Seating Company, Grand Rapids, MI in an amount not to exceed \$192,824 for Fixed Auditorium Seating (category 12C)
- Mike and Son Asphalt, Bath, MI in an amount not to exceed \$255,010 for Asphalt (category 32A)

Recommend that the Board authorize the Superintendent to sign contracts with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the Cook Family Foundation donation:

- Wenger Corporation, Owatonna, MN in an amount not to exceed \$175,000 for the Orchestra Shell and Towers (category 11B)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$75,626 for Theatrical Platforms (category 11C)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$250,000 for enhanced Theatrical Rigging (category 11D)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$96,000 for Theatrical Drapery (category 11E)
- Bluewater Technologies Group, Inc. Southfield, MI in an amount not to exceed \$100,000 for enhanced Theatrical Audio Visual (category 11F)

*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than maximum approved amount.

Statement of Purpose/Issue:

To award the contracts for the construction services needed for the bond work at the secondary campus. Total award approval = \$4,056,183 = \$3,845,155 (construction) + 211,028 (contingency)

Facts/Statistics:

On February 15, 2019 (for the asphalt bid) and March 20, 2019 the remainder of the recommended bids the majority of the renovation for the secondary campus were opened and found to be over the original budget established in the pre-qualification process. Clark Construction, the District's Construction Manager, in conjunction with the architects and the District have continued to meet to discuss review items for value engineering to bring the project back in line with the budgets established. In order to move forward with the bond work, the Board is being asked to award the contracts referenced above.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
FOOD SERVICE EQUIPMENT (BID CATEGORY 11A)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Great Lakes West, Mattawan, MI	\$190,392	\$(87,375)	\$103,017
Merchandise Equipment & Supply, Grand Rapids, MI	\$192,443.75		
Stafford-Smith, Kalamazoo, MI	\$204,497		

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
ORCHESTRA ENCLOSURE (BID CATEGORY 11B)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	Cook Family Foundation Contract (Requesting approval for this portion of the contract)	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT
Wenger Corporation, Owatonna, MN	\$457,885	(\$224,879)	\$(175,000)	\$58,006

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
THEATRICAL PLATFORMS (BID CATEGORY 11C)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	Cook Family Foundation Contract (Requesting approval for this portion of the contract)	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT
Wenger Corporation, Owatonna, MN	75,626	(\$0)	\$(75,626)	\$0

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
THEATRICAL RIGGING (BID CATEGORY 11D)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	Cook Family Foundation Contract (Requesting approval for this portion of the contract)	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT
TLS Sales, Inc., Ann Arbor, MI	\$349,500	\$(26,400)	\$(250,000)	\$73,100
Wenger Corporation, Owatonna, MN	\$453,122			

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
THEATRICAL DRAPERY (BID CATEGORY 11E)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	Cook Family Foundation Contract (Requesting approval for this portion of the contract)	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT
TLS Sales, Inc., Ann Arbor, MI	96,000	(\$0)	\$(96,000)	\$0

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
THEATRICAL AUDIOVISUAL (BID CATEGORY 11F)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	Cook Family Foundation Contract (Requesting approval for this portion of the contract)	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE AND COOK FAMILY FOUNDATION PORTION OF THE CONTRACT
Bluewater Technologies Group, Inc., Southfield, MI	\$718,794.29	(\$43,887)	\$(100,000)	\$574,907

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
GYM DIVIDERS (BID CATEGORY 11H)
BIDS RECEIVED ON 3/20/2019**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
C&M Associates, LLC, Brighton, MI	\$12,580	\$(3,816)	\$8,764
Bareman & Associates, Jenison, MI	\$14,307		
Sportscon, St. Louis, MO	\$20,990		

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
ROLLER WINDOW SHADES (BID CATEGORY 12A)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
CCW Inc. d/b/a Creative Windows, Ann Arbor, MI	\$2,987	\$(0)	\$2,987
Triangle Window Fashions, Wyoming, MI	\$23,883		

**AWARDING OF CONTRACT
FOR SECONDARY CAMPUS RENOVATION
FIXED AUDITORIUM SEATING (BID CATEGORY 12C)
BIDS RECEIVED ON 3/20/19**

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Irwin Seating Company, Grand Rapids, MI	\$192,824	\$(0)	\$192,824

AWARDING OF CONTRACT
 FOR SECONDARY CAMPUS RENOVATION
ASPHALT (BID CATEGORY 32A)
 BIDS RECEIVED ON 2/15/19

CONTRACTOR	BASE BID	Value Engineering adjustments made to date	WINNING BID ADJUSTED FOR VALUE ENGINEERING TO DATE
Mike and Son Asphalt, Bath, MI	\$270,077	(\$15,067)	\$255,010
Pyramid Paving, Bay City, MI	\$366,300		
Michigan Paving and Materials, Lansing, MI	\$321,150		
Eastern Asphalt, Flint, MI	\$424,543		

FOR FUTURE ACTION

Subject:

Approving additional technology needs for the elementary bond project.

Recommendation:

Recommend that the Board authorize the District to purchase 3 flat interactive panels, computers and cabling needed to complete the technology in amount not to exceed \$22,000 for the elementary bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

Move forward with purchases that will complete the technology work associated with the elementary bond work approved by the voters in 2017.

Facts/Statistics:

The bond work at the elementary buildings has resulted in a review of the complete technology needs of the new multi-purpose rooms. In doing so, the following items have been identified as needed to be purchased out of the bond proceeds in order to complete the elementary technology needs associated with the bond project:

- 3 interactive panels to be installed in each of the multi-purpose rooms at the elementary buildings at cost of \$5,232 each inclusive of cabling and installation for a total cost of \$15,696.
- Computers for each the multi-purpose rooms at the elementary building at a cost not to exceed \$1,268 for each building for a total cost of \$3,804.
- Cabling and incidental technology items needed to complete installation of all aspects of the bond work technology in an amount not to exceed \$2,500.

The grand total cost not to exceed \$22,000. This amount along with the other technology contracts approved by the Board still keeps the total technology costs within the budget established in the pre-qualification application for the elementary buildings.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-206

FOR FUTURE ACTION

Subject:

Awarding of the contract associated with Casework (bid category 12B) for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with _____ in an amount not to exceed \$ _____ for installation of Casework (bid category 12B) at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the installation of Casework associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On June 11, 2019 bids for the Casework associated with the 2017 bond work at the secondary campus will be opened. Due to the fact that some of the casework that is being requested will be installed in the high school office over the summer, it is necessary to have the contract go "For Action" on the 24th rather than putting it "For Future Action" which is customary. Originally, the bids were to be due June 4th but due to the short time frame between putting it out for bid with the complete drawings and when the bids were due caused some concern by Clark Construction that there may not be enough time to garner sufficient enough bids to provide competitive pricing.

All funds awarded for this contract will be from the bond proceeds.

**AWARDING OF CONTRACT
CASEWORK
FOR SECONDARY CAMPUS RENOVATION
BIDS TO BE RECEIVED 6/11/2019**

BIDDER	BASE BID

Motion
Seconded
Vote – Ayes Nays Motion

FOR FUTURE ACTION

Subject:

Awarding of the contract associated with installation and purchase of the Master Clock System for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with The Datacom Group, Holt, MI in an amount not to exceed \$89,365 for the purchase and installation of a building wide Master Clock System at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the purchase and installation of a building wide Master Clock System associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On May 22, 2019 bids for the purchase and installation of a building wide Master Clock System associated with the 2017 bond work at the secondary campus were opened. After a detailed review of the proposals submitted and conducting post-bid discussions with the vendors, District personnel and Wright & Hunter (the technology consultants for the bond project) determined that The Datacom Group was the lowest and most responsible bidder.

All funds awarded for this contract will be from the bond proceeds.

**AWARDING OF CONTRACT
INSTALLATION AND PURCHASE OF THE MASTER CLOCK SYSTEM
FOR SECONDARY CAMPUS RENOVATION
BIDS RECEIVED ON 5/22/2019**

BIDDER	BASE BID
The Datacom Group, Holt, MI	\$89,365.00
Sound Planning, Redford, MI	\$98,856.00
Digital Age Technologies, Davison, MI	\$99,311.71
FD Hayes, Lansing, MI	\$99,860.00
Amcomm, Brighton, MI	\$125,950.00

Motion

Seconded

Vote – Ayes

Nays

Motion

FOR FUTURE ACTION

Subject:

Awarding of the contract associated with Paging, Classroom Audio and Interactive Flat Panels for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Digital Age Technologies, Davison, MI in an amount not to exceed \$772,198 for the purchase and installation of a building wide paging and classroom audio system and 93 “86” interactive flat panels at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the purchase and installation of a building wide paging and classroom audio system and 93 “86” interactive flat panels associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On May 22, 2019 bids for the purchase and installation of a building wide paging and classroom audio system associated with the 2017 bond work at the secondary campus were opened. There were no alternates requested to be bid beyond the base bid, however, Digital Age Technologies provided the following voluntary alternates:

- Voluntary Alternate #1 provided a solution that offered the same functionality for the paging and classroom system from a different manufacturer than requested in the bid.
- Voluntary Alternate #2 was pricing for an 86’ interactive flat panel complete with mounting materials and classroom cabling for a complete installation at a cost of \$5,232 per location.

After review of the requirements, pricing and consultation with Wright & Hunter (the consultants for the technology component of the bond work), it is recommended that the alternate #1 be accepted from Digital Technologies making them the low bidder. In addition, it is recommended to take the voluntary alternate #2 and request that the flat panels be installed in 93 locations at the secondary campus. The flat panels will provide interactive instruction in all the classrooms and integrates with the proposed paging and classroom audio solution. The paging system provides mass notification through overhead speakers throughout the building and to the flat panels in case of a lockdown or weather alert. This entire system would provide a fully integrated paging, classroom audio and video system.

All funds awarded for this contract will be from the bond proceeds.

Motion

Seconded

Vote – Ayes

Nays

Motion

**AWARDING OF CONTRACT
PAGING, CLASSROOM AUDIO AND INTERACTIVE FLAT PANELS
FOR SECONDARY CAMPUS RENOVATION
BIDS RECEIVED ON 5/22/2019**

BIDDER	BASE BID	VOLUNTARY ALTERNATE #1	ADJUSTED BASE BID	VOLUNTARY ALTERNATE #2 – interactive flat panels*
Digital Age Technologies, Davison, MI	\$318,322	\$(32,700)	\$285,622	\$5,232 per location x 93 specified locations = \$486,576
VSC, Novi, MI	\$288,826.68	N/A	\$288,826.68	
Tierney Brothers, Clyde, MI	\$308,896.86	N/A	\$308,896.86	
FD Hayes, Lansing, MI	\$375,000.00	N/A	\$375,000.00	

*The pricing on the interactive flat panels is competitive based on current and past projects with school districts experienced by Wright and Hunter. In addition, the REMC (state wide competitive bid) pricing and the price provided by Digital Age has been found to be lower.

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-209

FOR FUTURE ACTION

Subject:

Awarding of the contract associated with Roofing (bid category 07B) for the bond work at the secondary campus.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with _____ in an amount not to exceed \$ _____ for the roofing (bid category 07B) at the secondary campus for the bond work authorized by voter approval in 2017.

Statement of Purpose/Issue:

To award the contract for the Roofing (bid category 07B) associated with the 2017 bond work at the secondary campus.

Facts/Statistics:

On June 17, 2019 bids for the Casework associated with the 2017 bond work at the secondary campus will be opened. Due to the fact that portions of the roofing that is being requested will be necessary to complete additions that are going in this summer and Fall, it is necessary to have the contract go "For Action" on the 24th rather than putting it "For Future Action" which is customary. This package would have been due sooner than the 17th however, changes in design necessitated delaying the posting of this bid package to provide as accurate a bid as possible. Due to the fact that the work will not be requested to be totally completed by the end of the school year, it is felt that the bids should still be competitive since the work will continue into the school year when other school projects in the State would have already been completed.

All funds awarded for this contract will be from the bond proceeds.

AWARDING OF CONTRACT
ROOFING (BID CATEGORY 07B)
FOR SECONDARY CAMPUS RENOVATION
BIDS TO BE RECEIVED 6/17/2019

BIDDER	BASE BID

Motion

Seconded

Vote – Ayes

Nays

Motion

Report 18-210

FOR FUTURE ACTION

Subject:

Declaration of Obsolete Material – items identified at the Owosso Middle School

Recommendation

Resolve that the Board of Education authorize the Owosso Middle School to dispose of the items listed under the “Facts and Statistics”

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”. The following items have been identified by the Middle School staff as no longer being able to be utilized.

3 TV Stands/carts
3 Computer Carts
World Wall Maps
4 Wrestling Mats
Old Lockers in Shop Room
Basketball Hoop/ Floor Model
Various Tables and chairs
Various Bookshelves

If approval is granted by the Board, these items will be disposed of in a manner that is consistent with their condition.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-211

FOR ACTION

Subject:

Allocation of the funds to purchase furniture for the high school office that is being renovated the summer of 2019 for the 6-12 campus from bond proceeds.

Recommendation:

Recommend that the Board authorize district personnel to proceed with furniture purchases in an amount not to exceed \$24,000.

Statement of Purpose/Issue:

To allocate funds to purchase furniture on a timely basis for the OHS renovation that is taken place this summer (2019) as part of the 6-12 campus bond work funded from the 2017 authorized bond proceeds.

Facts/Statistics:

As part of the prequalification application for the bond approved by the voters there was an allocation for furnishings and equipment (note: this is not inclusive of technology equipment which is contained in a different budget) for the 6-12 campus of a base amount of \$826,380. This allocation was to cover any furnishings necessary to provide the programming for which the 6-12 campus is designed. In order to facilitate the final selection of what furnishings are necessary for the high school office renovation, the high school office staff and principal, in conjunction with the architects, have discussed the needs for the main office rooms and have determined the listing of furnishings and equipment that will meet the requirements. The packet will go to vendors that have state-contract pricing, which means that they have already gone through the state required competitive bid process for these products, and therefore the district does not need to go through the bidding process again. By authorizing the district to proceed with the purchase of the furniture and equipment package will allow the timely purchase and delivery of the needed furniture and equipment for use in the Fall of 2019 by the office staff which is why this item is going directly "For Action".

The amount that is being requested is slightly more than the \$22,000 quote received from one vendor so far. The additional \$2,000 provides some "cushion" for any needed changes that may be discovered once full quotes are received from other vendors. This purchasing practice meets all requirements needed by law.

Motion

Seconded

Vote – Ayes

Nays

Motion

FOR FUTURE ACTION**Subject:**

Authorizing District to move forward with a Tax Exempt Lease Purchase (TELP) for the Konica Minolta copiers

Recommendation:

That the Board adopt the resolution allowing the District to enter into a tax exempt lease purchase through Konica Minolta for copiers approved at the May 13, 2019 meeting. The form of the resolution and the tax exempt lease purchase agreement with Konica Minolta has been included with this board package for review. Exact figures will be provided prior to the Board being asked to take formal action at the June 24, 2019 board meeting.

Rationale:

In order provide the most cost advantageous means by which the district can obtain the copiers needed in the District.

Statement of Purpose/Issue:

To ultimately purchase Konica Minolta copiers through a tax exempt lease purchase agreement.

Facts/Statistics:

At the May 13, 2019 board meeting, the Board authorized the District to pursue an arrangement with Konica Minolta to lease copiers and negotiate with them to obtain advantageous terms. In doing so, it has been determined that a Tax Exempt Lease Purchase works well in this circumstance for the following reasons:

- Financing costs are imbedded in any fair market value lease which is what all vendors were evaluated on and was presented to the Board. This rate typically is higher than that of a lease to purchase arrangement. (It has been confirmed by Konica Minolta that this is the case but final terms are still being negotiated at this time so the actual rates are not included in this report but will be available by Monday's meeting).
- The typical fair market value lease contains provisions for returning equipment at the end of the lease. That not only results in the lease incorporating costs associated with remarketing the equipment by the company leasing the equipment, it also results in the District having to pay the costs for returning the equipment (The projected costs for returning the copier equipment for the lease currently ending is approximately \$5,600).
- With a TELP, the District owns the equipment at the end of the term. This affords the District the flexibility to decide whether to continue to utilize the equipment or sell it to a third party with transportation of the equipment being born by the purchaser. If the District continues to utilize the equipment after the financing period is over, an arrangement can be made to continue maintenance on all or only those machines that the District finds to be of value at a slightly higher maintenance rate but no longer pays the lease/finance costs on the machines. If the District opts to sell the machines, there are vendors that will assist with this process to gain the District the best rate possible.

The down side to this arrangement is the district is required to file a form 8038 each year with the federal government as is required for any governmental borrowing. This filing is not onerous but is simply a compliance piece.

All preliminary figures from Konica Minolta indicate that the District will not only come in under the annual fair market lease payment authorized by the Board at the May 13, 2019 meeting but, with this TELP arrangement, will also obtain more equipment to meet the needs of the District.

Motion .

Seconded

Vote – Ayes

Nays

Motion

Owosso Public Schools, Shiawassee County, Michigan (the "District")

A regular meeting of the board of education of the Issuer (the "Board") was held in the Owosso High School Media Center, within the boundaries of the Issuer, on the 24th day of June, 2019, at 5:30 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 1274 of Act No. 451, Public Acts of Michigan, 1976, as amended, authorizes this Board to acquire equipment necessary for the operation of a school program by a lease, with or without option to purchase; and

2. The Board intends to purchase _____ (the "Property") from _____ (the "Vendor") and enter into a lease purchase agreement and schedules (collectively the "Lease Purchase Agreement") with Konica Minolta Business Solutions USA, Inc. (the "Lessor"), to finance the Property for _____ (____) months; and

3. Subject to final negotiations and review by legal counsel, this Board desires to accept the terms of the Lease Purchase Agreement (attached hereto as Exhibit A) and authorize its President, Vice President, Secretary, or Superintendent to execute such a Lease Purchase Agreement, and closing documents.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Competitive bids for the acquisition of the Property, as required by Section 1274 of the Revised School Code of 1976, as amended, have been submitted and the Board determines that the Property is necessary for the operation of the District's school program.

2. Subject to final negotiations, review by legal counsel and approval by the Superintendent, the Board determines that it is in the best interest of the District to accept the terms in the Lease Purchase Agreement (Exhibit A), and authorize required payments, subject to final negotiations and the conditions noted above, for the acquisition of the Property.

3. The President, Vice President, Secretary, or Superintendent is authorized to execute the Lease Purchase Agreement (in substantially the same form as attached hereto as Exhibit A), with such changes as approved by legal counsel on behalf of the District. The executed Lease Purchase Agreement shall be delivered to the Lessor. Any of the named officers may designate, in writing, another school official to act in their place with respect to the powers conveyed in this resolution.

4. Subject to the above conditions, the President, Vice President, Secretary, or Superintendent is further authorized to execute any documents or certificates necessary to complete the transaction. Any of the named officers may designate, in writing, an individual to act in their place with respect to the powers conveyed in this resolution.

5. The useful life of the Property is hereby determined to be not less than five (5) years [verify].

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 24, 2019, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

4. **PAYMENT OF TAXES.** In addition to the Lease Payments under this Lease, you agree to pay all sales, use, excise, gross receipts and other taxes, charges and fees upon or with respect to the Equipment or the possession, ownership, use or operation, control or maintenance thereof and relating to this Lease, whether due before or after the end of the Term to the extent legally permissible. You also agree to file all required property tax returns and promptly pay all property taxes which may be assessed against the Equipment during the term of this Lease and, if we ask, provide us with proof of payment. You agree that if we are required by the applicable taxing jurisdiction to pay such taxes, you will promptly reimburse us for such tax payment.
5. **LATE CHARGES.** For any payment which is not received within three (3) days of its due date, you agree to pay a late charge not to exceed the higher of 10% of the amount due or \$35 (not to exceed the maximum amount permitted by law) as reasonable collection costs.
6. **OWNERSHIP, USE, MAINTENANCE AND REPAIR.** The parties agree that it is their mutual intention that you shall be considered the owner of the Equipment (other than Software) for various purposes, including federal income tax purposes, as of the Commencement Date, and you hereby grant to us and we reserve a security interest in the Equipment to secure all of your obligations under this Lease. We hereby assign to you all our rights under any manufacturer and/or supplier warranties, so long as you are not in default hereunder. You must keep the Equipment free of liens. You may not remove the Equipment from the address indicated on page 1 of this Lease without first obtaining our approval. You agree to: (a) keep the Equipment in your exclusive control and possession; (b) use the Equipment in conformity with all insurance requirements, manufacturer's instructions and manuals; (c) keep the Equipment repaired and maintained in good working order and as required by the manufacturer's warranty, certification and standard full service maintenance contract; and (d) give us reasonable access to inspect the Equipment and its maintenance and other records.
7. **INDEMNITY.** You are responsible for all losses, damages, claims, infringement claims, injuries and attorneys' fees and costs, including, without limitation, those incurred in connection with responding to subpoenas, third party or otherwise ("Claims"), incurred or asserted by any person, in any manner relating to the Equipment, including its use, condition or possession. You agree to defend and indemnify us against all Claims, although we reserve the right to control the defense and to select or approve defense counsel. This indemnity continues beyond the termination of this Lease for acts or omissions which occurred during the Term of this Lease.
8. **LOSS OR DAMAGE.** If any item of Equipment is lost, stolen or damaged you will, at your option and cost, either: (a) repair the item or replace the item with a comparable item reasonably acceptable to us; or (b) pay us the sum of the following amounts (such sum hereinafter the "Casualty Value"): (i) all past due and current Lease Payments and Lease Charges; plus (ii) the present value of all remaining Lease Payments for the effected item(s) of Equipment, discounted at the rate of 6% per annum (or the lowest rate permitted by law, whichever is higher). Upon our receipt of the Casualty Value, we will release any security interest which we may have in the effected item(s) for which payment is made, and transfer to you all our right, title and interest in such effected item(s) AS-IS AND WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION, TITLE OR VALUE. Insurance proceeds shall be applied toward repair, replacement or payment hereunder, as applicable. No such loss or damage shall relieve you of your payment obligations hereunder.
9. **INSURANCE.** You agree, at your cost, to: (a) keep the Equipment insured against all risks of physical loss or damage for its full replacement value, naming us as loss payees as our interests may appear; and (b) maintain public liability insurance, covering personal injury and Equipment damage for not less than \$300,000 per occurrence, naming us as additional insured. The policy must be issued by an insurance carrier acceptable to us, must provide us with not less than 15 days' prior written notice of cancellation, non-renewal or amendment, and must provide deductible amounts acceptable to us. If you do not provide acceptable insurance, we have the right, but no obligation, to obtain insurance covering our interest (and only our interest) in the Equipment for the Lease Term and any renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled at any time. In the event we elect to obtain such insurance, you will be required to pay us an additional amount each Billing Period for the cost of such insurance and an administrative fee, the cost of which insurance and administrative fee may be more than the cost to obtain your own insurance and on which we may make a profit.
10. **DEFAULT.** You will be in default under this Lease if: (a) you fail to remit to us any payment within ten (10) days of the due date or breach any other obligation under this Lease; (b) a petition is filed by or against you or any guarantor under any bankruptcy or insolvency law; or (c) any representation made by you is false or misleading in any material respect; (d) you become insolvent, are liquidated or dissolved, merge, transfer a material portion of your ownership interest or assets, stop doing business, or assign rights or property for the benefit of creditors; or (e) you default under any other agreement with us or our assignees.
11. **REMEDIES.** If you default, we may do one or more of the following: (a) recover from you, AS LIQUIDATED DAMAGES FOR LOSS OF BARGAIN AND NOT AS A PENALTY, the sum of: (i) all past due and current Lease Payments and Lease Charges; and (ii) the present value of all remaining Lease Payments, discounted at the rate of 8% per annum (or the lowest rate permitted by law, whichever is higher); (b) declare any other agreements between us in default; (c) require you to return all of the Equipment in the manner outlined in Section 12, or take possession of the Equipment, in which case we shall not be held responsible for any losses directly or indirectly arising out of, or by reason of the presence and/or use of any and all proprietary information residing on or within the Equipment, and to lease or sell the Equipment or any portion thereof, and to apply the proceeds, less reasonable selling and administrative expenses, to the amounts due hereunder; (d) charge you interest on all amounts due us from the due date until paid at the rate of 1-1/2% per month, but in no event more than the lawful maximum rate; and (e) charge you for expenses incurred in connection with the enforcement of our remedies including, without limitation, repossession, repair and collection costs, attorneys' fees and court costs. These remedies are cumulative, are in addition to any other remedies provided for by law, and may be exercised concurrently or separately. Any failure or delay by us to exercise any right shall not operate as a waiver of any other right or future right.
12. **END OF TERM; RETURN OF EQUIPMENT.** If you are not in default, and all of your obligations under this Lease have been satisfied, including receipt by us of all monies due under this Lease, including but not limited to, the periodic scheduled payments, late charges, and reimbursement for property taxes (if applicable), we will release any security interest which we may have in the Equipment at the end of the Term. You shall have no obligation to provide any end-of-term notice to us, and this Lease shall not be renewed. If you are in default, (or a non-appropriation of funds occurs) you shall: (1) return all of the Equipment, freight and insurance prepaid at your cost and risk, to wherever we indicate in the continental United States, with all manuals and logs, in good order and condition (except for ordinary wear and tear from normal use), packed per the shipping company's specifications; and (2) securely remove all data from any and all disk drives or magnetic media prior to returning the Equipment (and you are solely responsible for selecting an appropriate removal standard that meets your business needs and complies with applicable laws). You will pay us for any loss in value resulting from the failure to maintain the Equipment in accordance with this Lease or for damages incurred in shipping and handling.
13. **ASSIGNMENT.** You may not assign or dispose of any rights or obligations under this Lease or sublease the Equipment without our prior written consent. We may, without notifying you: (a) assign all or any portion of this Lease or our interest in the Equipment; and (b) release information we have about you and this Lease to the manufacturer, supplier or any prospective investor, participant or purchaser of this Lease. If we do make an assignment under subsection 13(a) above, our assignee will have all of our rights under this Lease, but none of our obligations. You agree not to assert against our assignee claims, offsets or defenses you may have against us.
14. **MISCELLANEOUS.** Notices must be in writing and will be deemed given five (5) days after mailing to you (or our) business address. You represent that: (a) you are the entity indicated in this Lease; (b) any documents required to be delivered in connection with this Lease (collectively, the "Documents") have been duly authorized by you in accordance with all applicable laws, rules, ordinances and regulations; (c) the Documents are valid, legal, binding agreements, enforceable with their terms and the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body, and hold the offices indicated below their signatures; (d) the Equipment is essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and shall be used during the Term only by you to perform such function; (e) you intend to use the Equipment for the entire Term and shall take all necessary action to include in your annual budget any funds required to fulfill your obligations each fiscal period during the Term; (f) you have complied fully with all applicable law governing open meetings, public bidding and appropriations, required in connection with this Lease and the debt under applicable state law; (g) your obligations to remit Lease Payments constitutes a current expense and not a debt under applicable state law; (h) this Lease is binding on you and your successors and assigns; (i) all financial information you have provided is true and a reasonable representation of your financial condition; (j) you shall not do or cause to be done any act which shall cause, or by omission of any act allow the interest portion of any Lease Payment to become includible in our gross income for Federal income taxation purposes under the Internal Revenue Service Code of 1986 as amended (the "Code"); (k) you shall maintain a complete and accurate account of all assignments of this Lease in the form sufficient to comply with book entry requirements of Section 149(e) of the Code and the regulations prescribed thereunder from time to time; and (l) you shall comply with the information reporting requirements of Section 149(e) of the Code. Such compliance shall include, but not be limited to, the execution of 8038-G or 8038-GC Information Returns. This Lease: (i) constitutes the entire agreement of the parties with respect to the subject matter thereof; (ii) supersedes all other writings, communications, understandings, agreements, purchase orders, solicitation documents (including, without limitation, any request for proposal and responses thereto and other related documents (together, the "Bid Documents") and other representations, express or implied ("Prior Understandings"), and may not be contradicted or amended by Prior Understandings; and (iii) may be amended or modified only by written documents duly authorized, executed and delivered by the parties. This Lease is binding on you and your successors and assigns. You authorize us, our agent or our assignee to: (a) obtain credit reports and make credit inquiries; (b) furnish your information, including credit application, payment history and account information to credit reporting agencies and our assignees, potential purchasers or investors and parties having an economic interest in this Lease or the Equipment, including, without limitation, the seller, supplier or any manufacturer of the Equipment; and (c) you irrevocably grant us the power to prepare, sign on your behalf (if applicable), and file, electronically or otherwise Uniform Commercial Code ("UCC") financing statements and any amendments thereto or continuation thereof relating to the Equipment, and containing any other information required by the applicable UCC. Any claim you have against us must be made within two (2) years after the event which caused it. If a court finds any provision of this Lease to be unenforceable, all other terms shall remain in effect and enforceable. You authorize us to insert or correct missing information on this Lease, including your proper legal name, serial numbers and any other information describing the Equipment. If you so request, and we permit the early termination of this Lease, you agree to pay a fee for such privilege. THE PARTIES INTEND THIS TO BE A "FINANCE LEASE" UNDER ARTICLE 2A OF THE UCC. YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC. YOU FURTHER HEREBY ACKNOWLEDGE AND AGREE THAT WE AND/OR SUPPLIER MAY MAKE A PROFIT ON ANY AND ALL FEES REFERENCED HEREIN AND, IN SO DOING WAIVE ANY AND ALL CLAIM WHICH YOU MAY HAVE FOR UNJUST ENRICHMENT. We may receive compensation from the manufacturer and/or supplier of the Equipment in order to enable us to reduce the cost of this Lease below what we otherwise would charge. If we received such compensation, the reduction in the cost of this Lease is reflected in the Lease Payment.
15. **TIME PRICE.** You understand that the Equipment may be purchased for cash (the "Equipment Cost") or purchased pursuant to this Lease for a Time Price equal to the Lease Payment times the number of Lease Payments, plus the Document Fee, plus the Purchase Option amount, all as set forth on page 1 of this Lease, and by executing this Lease you have chosen to purchase the Equipment for that Time Price.
16. **LEASE RATE FACTOR.** Each Lease Payment includes a part of our investment in the Equipment Cost and a return on our investment in this Lease. The total return on our investment (the total finance charge) is determined by multiplying the Lease Payment times the number of Lease Payments, then adding the Document Fee and the Purchase Option amount (all as set forth on page 1 of this Lease), then deducting the Equipment Cost (as determined above). The difference so determined is the return to us on our investment (the total finance charge). The rate of return (finance rate) may be determined by applying to the Equipment Cost, the rate that will amortize the Equipment Cost down to the Purchase Option amount by applying as payments, the Lease Payments and the Document Fee. For purposes of that amortization, each Lease Payment, including the Advance Payment, will be considered received on the date it is required to be paid under this Lease, and the Document Fee will be considered received on the date of this Lease.
17. **LIMITATIONS ON CHARGES.** This Section controls over every other part of this Lease and over all other documents now or later pertaining to this Lease. We both intend to comply with all applicable laws. In no event will we charge or collect any amounts in excess of those allowed by applicable law. Any part of this Lease or any other documents now or hereafter pertaining to the Lease that could, but for this Section, be read under any circumstance to allow for a charge higher than that allowable under any applicable legal limit, is limited and modified by this Section to limit the amounts chargeable under this Lease to the maximum amount allowed under the legal limit. If in any circumstance, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by us in excess of that legally allowed will be applied by us to the payment of amounts legally owed under this Lease, or refunded to you.
18. **ELECTRONIC TRANSMISSION OF DOCUMENTATION.** This Lease may be executed in counterparts. The executed counterpart which has our original signature and/or is in our possession shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation: (i) any hearing, trial or proceeding with respect to this Lease; and (ii) any determination as to which version of this Lease constitutes the single true original item of chattel paper under the UCC. If you sign and transmit this Lease to us by facsimile or other electronic transmission, the transmitted copy shall be binding upon the parties. You agree that the facsimile or other similar electronic transmission of this Lease manually signed by us, when attached to the facsimile or other electronic copy signed by you, shall constitute the original agreement for all purposes. The parties further agree that, for purposes of executing this Lease, and subject to our prior approval and at our sole discretion: (a) a document signed and transmitted by facsimile or other electronic transmission shall be treated as an original document; (b) the signature of any party on such document shall be considered as an original signature; (c) the document transmitted shall have the same effect as a counterpart thereof containing original signature; and (d) at our request, you, who executed this Lease and transmitted its signature by facsimile or other electronic transmission shall provide the counterpart of this Lease containing your original manual signature to us. No party may raise as a defense to the enforcement of this Lease that a facsimile or other electronic transmission was used to transmit any signature of a party to this Lease.

FOR FUTURE ACTIONSubject:

Authorizing District to move forward with JP Morgan Chase for utilization of credit cards

Recommendation:

That the Board allow the District to continue to utilize credit cards to transact the business of the District under a new arrangement with JP Morgan Chase

Rationale:

In order provide the means for the District to efficiently conduct the business of the District through the use of credit cards.

Statement of Purpose/Issue:

To continue to use credit cards through JP Morgan Chase under a new agreement effective July 1, 2019

Facts/Statistics:

The District has successfully been utilizing the credit card program through JP Morgan Chase for a minimum of ten years. The use of credit cards is common business practice utilized by business, governments and school districts to efficiently carry on the day to day business operations. The current agreement with JP Morgan Chase was through the MSBO purchasing program which is coming to a conclusion as of June 30, 2019. The MSBO purchasing program is moving in another direction with different partners. The District's relationship and experience with JP Morgan Chase has been a successful one for the District and for the following reasons, the District would like to continue on with its relationship with JP Morgan Chase:

- JP Morgan Chase has been a responsive partner providing good customer service including being very proactive with fraud prevention and detection.
- The District already has all policies and procedures operating effectively and efficiently to govern the use of the JP Morgan Chase cards with forms and systems developed by JP Morgan Chase.
- Although the JP Morgan Chase rebate program will not be as advantageous to the District as the new MSBO program, the District's rebate under the MSBO program has been zero to negligible over the years and has never been the primary reasons for utilization of the credit cards. The top priorities are ease of use and customer service which JP Morgan Chase has hit the mark in these areas. The new MSBO program has not yet been tested and therefore it is felt that allowing any "bugs" to be worked out by other participants is a better way to go.
- If the District opted to move to the new MSBO program, implementation of the program would result in all processes, procedures, cards etc... to be reissued effective as of July 1, 2019. Attempting to work through this transition during the 2018-19 without any true benefit for the transition did not seem to be a prudent thing to do with other tasks taking a higher priority.

If the Board authorizes the District to continue with JP Morgan Chase at the regular meeting on June 24, 2019, any resulting agreements with JP Morgan Chase will be reviewed carefully and presented for approval.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019**

Report 18-214

FOR FUTURE ACTION

Subject:

Cash Flow Borrowing

Recommendation

Resolve that the Board of Education authorize the borrowing of \$ _____ (pending attorney approval and recommended 2019-20 budget adoption) inclusive of \$ _____ of "set-aside" notes and \$ _____ in "no set-asides" for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2019-20 school year.

NOTE: The actual borrowing resolution(s) that is (are) necessary for the Board to pass will be provided on June 24th which will include the attorney approved amount. There will be two resolutions allowing for participation in the traditional School Bond Loan fund and one allowing for competitive rates to be obtained from other qualified financial institutions.

Facts/Statistics:

- Because the incoming flow of State funds does not match the outflow of expenditures, the District annually borrows funds in anticipation of State Aid payments.
- During the 2018-19 school year, the District borrowed _____ which will be repaid plus interest to Chemical Bank in August, 2019.
- It is estimated that the District will need to borrow \$ _____ (pending attorney approval and completion of the 2019-20 budget process) in anticipation of the challenges associated with the timing of State Aid payments for the 2019-20 school year and projected cash outflows.
- The District will file an application for borrowing through the Michigan Municipal Bond Authority in order to achieve economies of scale in costs associated with this borrowing as well as to achieve a competitive interest rate. The District will also review the option for competitive rates through other financial institutions to assure that the rate and costs associated with the borrowing is minimized.
- In order to allow for adequate time to be part of this pool, it is required that the Board adopt an authorizing resolution prior to the deadline outlined in the process. The due date for participation in the pool is at the end of June which passage of the resolution(s) will allow for adequate time to meet the requisite deadline
- The exact amount of the cash flow borrowing will need to be reviewed by the attorneys for a final "blessing" on the amount which will be received by the meeting on the 24th.
- The cash flow will be based on the proposed 2019-20 budget which will be presented for approval at the meeting on the 24th. Any changes in the assumptions that are the basis for the budget will necessitate a review of the cash flow needs of the district in order to assure compatibility.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019
Report 18-215**

FOR FUTURE ACTION

Subject:

2018-19 Final Budget Revisions

Recommendations:

Resolve that the Board adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2018-19 fiscal year to be presented to the Board for adoption at the June 24th, 2019 regularly scheduled Board meeting.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures in order to comply with statutory requirements.

Facts/Statistics:

- Figures for the 2018-19 school year can be better estimated at the end of the school year.
- Revising the budgets that were adopted at the February 25, 2019 meeting to more closely mirror the reality of the fiscal 2018-19 school year minimizes the likelihood that the auditors will have any comments regarding budget deviations.
- Revisions help to provide a more timely explanation of changes in assumptions that take place due to better information at the end of the year prior to the final audit.
- Finally, the revised budget assists in projecting the cash flow borrowing amount needed for the 2019-20 school year more accurately by representing the projected beginning cash available more closely.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
June 10, 2019

Report 18-216

FOR FUTURE ACTION

Subject:

2019-20 District Budget Presentation

Recommendation:

The Board will be asked to adopt the resolutions to be presented for the 2019-20 fiscal year budget package for the General fund, School Service and Sinking fund at the June 24, 2019 meeting.

Rationale:

The rationale is to assure fiscal planning is in accordance with Board direction and legal timelines.

Statement of Purpose/Issue:

The purpose is to create a budget that satisfies the state guidelines, meets the requirements of the Board of Education adopted policy for Fiscal Management, and to meet the needs of the community.

Facts/Statistics:

- ◆ The proposed budget will be based on the best information currently available
- ◆ Fiscal integrity will be paramount in development of the assumptions and proposed underlying detail although it is recognized that with the uncertainty surrounding the State's budget process that there is a high probability that revisions will be made to the budget as well as the constant need to re-visit expenditures for amount and necessity as the year progresses.
- ◆ By law, the Board of Education must approve a budget for the 2019-20 school year prior to July 1, 2019.
- ◆ In conjunction with the meeting on June 24th, a notice of a budget hearing will be posted. A "For Information" report will be presented that night as well highlighting that a budget hearing has been incorporated into the budget process. This meeting will reflect the proposed operational millage rate that supports the local taxes to be collected to support the budget presented. Based on information received from the County, this rate will remain unchanged from the previous year and not be subject to a Headlee override.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS
Board of Education
June 10, 2019**

Report 18-217

FOR INFORMATION

Subject:
Personnel Update

Accepted Positions

Retirements

Tammy Van Horn, GSRP Associate Teacher at Bentley Bright Beginnings has submitted her letter of retirement effective at the conclusion of the school year after 20 years of service with the District.

Darla Dunn, Paraprofessional at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 17 years of service with the District.

Penny Reed, Paraprofessional at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 28 years of service with the District.