

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
September 21, 2020
STUART M. TOWNSEND ES LGI 6:30 pm**

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Visscher, Mrs. Hoffman, Mrs. Braico
Members Absent: Mr. Novotarski
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special Education-Robert Mark and School Business Manager – Michelle Taylor, Transportation Director-Ricky McFarlane, SRO-Christopher Eggleston and 1 other.

CALL TO ORDER

The meeting was called to order at 6:30 PM by President Moulton.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Superintendent Baker acknowledged Nichole Wells who did a great job and Melissa Liebl who did a great job with kids. She never asked for a break, is a wonderful lady; we want her to enjoy her retirement.

Things went well on Friday working with Saratoga and Warren County Department of Health Offices after our first case of Covid. They were fantastic to work with. They told us exactly what to do, who could come to work, who could not. We had another case of Covid in the high school today but since the person hadn't been in since early last week it was handled differently. The counties asked the high school to carefully look at all the procedures and as a result schedules are going to be re-done in the high school. All windows need to continue to be kept open with a good flow of air. The staff has been wonderful to work with through these rough couple of days. They want to keep us open for education while maintaining a safe environment. Mrs. Visscher asked if we are doing things as we should. Mr. Baker noted mostly yes, the counties love that we are eating in the classrooms, that is great since most schools are not. Windows being open are important, this is fine now but when cold air comes in we will need our Air Filtration system in place. Mr. J. Baker noted that the staff and students have been great; Our Transportation has improved and going well. The DOH stated we have great procedures. Mr. B. Baker noted that one staff member that needs to be mentioned is Lenny Locke. He is making house calls to both students and teacher homes. Mr. Ovitt concurred with his appreciation for Melissa Liebl and all she did for him over the years. He is not having any behavior issues in the high school. The DOH asked him to review our procedures and all assignments, routes, and schedules are being re-done. This will be toughest on teachers. Our plan was approved by the State and NYSED yet the county DOH has asked us to re-do our procedures. Mrs. Hoffman asked what the plan is for students to get help when they used to stay afterschool to get help. Mr. Ovitt noted that lunch time, study halls and Google Meets will be utilized for extra help. He noted that Brian Gereau's crew start cleaning and disinfecting the building at 3 PM. Mrs. Visscher noted that students will improve on their communication skills. Mr. Ovitt stated that this education process is so much better than it was during March through June. Mr. Mark stated that the grant applied for will allow for tutoring to be used to pay teachers for one on one assistance or small groups as extra after school hours for their time. He noted there is an endless list of staff to thank and the students have adapted extremely well.

OLD BUSINESS

Board Meeting Minutes
Motion by Mrs. Visscher
Resolution #35

As recommended by the Superintendent - to approve the August 17, 2020 Regular Board Meeting minutes.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

CASDA Agreement

Motion by Mrs. Hoffman

Resolution #36

As recommended by the Superintendent - BE IT RESOLVED, the Board of Education of the Hadley-Luzerne Central School District hereby approves the August 7, 2020 CASDA Agreement, for the purpose of providing consultant and school improvement services, effective September 1, 2020 through and including August 31, 2021, for the terms and amount outlined in the agreement.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

Adirondack Health and Wellness Agreement

Motion by Mrs. Visscher

Resolution #37

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the Agreement with Adirondack Health and Wellness for the purpose of vaccination services for District employees, adult family members and/or retirees, effective upon execution, for the terms and reimbursable amount outlined in the agreement; the board authorizes School Business Manager, Michelle Taylor to execute the agreement.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

Distant Learning Classroom Lease

Motion by Mrs. Hoffman

Resolution #38

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education approve the Distant Learning Classroom Lease Agreement between the District and WSWHE BOCES for the amount and terms within, effective for the 2020-2021 school year.

Seconded by Mrs. Braico followed by a brief discussion. (1 class received, 1 class given – covering two periods per day)

Yes: 4 No: 0 Abstain: 0

Motion Carried

Pupil Benefits Plan

Motion by Mrs. Hoffman

Resolution #39

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the continuance of the pupil benefits agreement with the District for the purpose of Student Accident Coverage for all students in (Pre-K-12) for the amount outlined on the registration form; the board authorizes School Business Manager, Michelle Taylor to execute the agreement.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

NEW BUSINESS

Surplus Buses

Motion by Mrs. Visscher

Resolution #40

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education declare two school buses (144 and 147) as surplus and authorizes district administration to properly dispose of the items in the most economic means possible.

Seconded by Mrs. Hoffman

Yes: 3 No: 0 Abstain: 0

Motion Carried

CSEA MOA

Motion by Mrs. Hoffman

Resolution #41

As recommended by the Superintendent, that the Hadley-Luzerne Board of Education approve the Memorandum of Agreement between the District and the CSEA on behalf of Donna Shippee.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

Multi-Year Lease Purchase Tech Services Agreement with BOCES

Motion by Mrs. Hoffman

Resolution #42

WHEREAS, the Board of Education of the Hadley Luzerne Central school District desires to authorize the Washington-Saratoga-Warren-Hamilton-Essex BOCES to enter into a (three)3 year lease in order to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 504 Instructional Technology Services. NOW, THEREFORE, it is RESOLVED, that the Board of Education of the Hadley Luzerne Central School authorizes the Washington-Saratoga-Warren-Hamilton-Essex BOCES to lease, on the District's behalf, for the provision of said services to the District not to exceed \$ 47,013 principal plus interest plus related borrowing fees, plus yearly support and coordination fees during the term of this lease, subject to the approval of the Commissioner of Education, for a period of three (3) year(s); (the actual years of lease agreement 2020-2021, 2021-2022 and 2022-2023).

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

PERSONNEL

RETIREMENT/RESIGNATION/ELIMINATED & OPEN POSITIONS

Motion by Mrs. Visscher to approve resolutions #43 - #46:

Retirement – Teaching Assistant – Melissa Liebl

Resolution #43

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation for the purpose of Retirement from Melissa Liebl, from the position of part time Teaching Assistant, effective August 3, 2020. Melissa has worked 20 years in the district.

Resignation – Teaching Assistant - Nichole Wells

Resolution #44

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept, with appreciation the resignation from Nichole Wells, from the position of part time Teaching Assistant, effective September 11, 2020. Nichole has worked 7 years in the district.

Eliminated Position

Food Service Helper – Christine Collard

Resolution #45

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to acknowledge the vacancy of part time Food Service Helper, Christine Collard who voluntarily abandoned the position, effective immediately. The position is eliminated and will not be filled.

Vacancy

Teacher Aide (1 on 1) – Caitlin Vroman

Resolution #46

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to acknowledge the vacancy of part time Aide, by Caitlin Vroman who decided not to take the position after she was appointed in August.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS-CSEA & SASTA

Teacher Aide (PT 10 mo.) – Michelle Drake

Motion by Mrs. Visscher

Resolution #47

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Michelle Drake be appointed to a six month probationary period according to Warren County Civil Service reporting requirements, as a part time Teacher Aide, due to a resignation, for the hourly wage (\$12.51 per hour) as stated in the CSEA agreement, effective September 10, 2020. Michelle's probationary period shall begin on September 10, 2020 and end on March 9, 2021, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Principal, Burgess Ovitt.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Teacher Aide (PT 10 mo.) – Jenny DeCarli

Motion by Mrs. Visscher

Resolution #48

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Jenny DeCarli be appointed to a six month probationary period according to Warren County Civil Service reporting requirements, as a part time Teacher Aide, due to a resignation, for the hourly wage (\$12.51 per hour) as stated in the CSEA agreement, effective September 8, 2020. Jenny's probationary period shall begin on September 8, 2020 and end on March 7, 2021, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Principal, Burgess Ovitt.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Teacher Aide (PT 10 mo.) – Jessica Rubel

Motion by Mrs. Hoffman

Resolution #49

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Jessica Rubel be appointed to a six month probationary period according to Warren County Civil Service reporting requirements, as a part time Teacher Aide, due to a vacancy, for the hourly wage (\$12.51 per hour) as stated in the CSEA agreement, effective September 21, 2020. Jessica's probationary period shall begin on approximately September 21, 2020 and end on March 20, 2021, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Director of Special Education, Robert Mark.

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

Long-Term Substitute Nurse – Jessica Saltsman

Motion by Mrs. Visscher

Resolution #50

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Jessica Saltsman be granted appointment as a long-term substitute School Nurse effective September 4, 2020 for the per diem rate of 1/200 of step A5 of the HLTA agreement (\$234.61) with benefits, effective September 4, 2020 in accordance with the agreement between the District and the Southern Adirondack Substitute Teacher Alliance waiving the 20 day period. (Article VII 1. C., 3.3, 3.2 A-C) pending the approval of the CSEA leave request below.

Seconded by Mrs. Hoffman followed by a thank you from Mr. Baker, she is appreciated and experienced.

Yes: 4 No: 0 Abstain: 0

Motion Carried

APPOINTMENTS – HLTA/OTHER

Motion by Mrs. Hoffman

Resolution #51

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the following persons be granted appointment to the positions below pending any clearances.

<u>Name</u>		<u>Position</u>	<u>Effective</u>	<u>Stipend/Wage</u>
Robert	Mark	SIG Grant Coordinator	9/1/2020-6/30/2021	\$10,568 yr.
Grant	Skiff	Summer Curriculum Hours	Summer of 2020	\$30 per hour
Andrea	Palmer	Summer Curriculum Hours	Summer of 2020	\$30 per hour
Joseph	Winters	.5 Extra Period	2020-2021	Based on Exp.
Robin	Rose-Jenkins	K-Round Up Work	Summer of 2020	\$30 per hour
Jean	Szachacz-Pike	K-Round Up Work	Summer of 2020	\$30 per hour
Jean	Szachacz-Pike	Summer Curriculum/PD Hours	Summer of 2020	\$30 per hour
Jean	Szachacz-Pike	CSE Meeting Attendance	Summer of 2020	\$30 per hour
Connie	Allen	Substitute Bus Monitor	9/14/2020	Min. Wage (\$11.80 per hour)
Connie	Allen	Substitute Bus Driver	9/14/2020	\$15.16 per hour

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSEA LEAVE REQUEST

HS School Nurse, Kaycie Trombley

Motion by Mrs. Visscher

Resolution #34-(Tabled from the August 17, 2020 meeting.)

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an unpaid leave of absence requested by, School Nurse, Kaycie Trombley, for one year September 1, 2020 to the start of the 2021-2022 as an unpaid leave; Pursuant to the CSEA Agreement Article XVII – Other Leave, Section 2.

Be It Further Resolved Mrs. Trombley will receive no salary or benefits while on leave.

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

CSE RECOMMENDATIONS

Motion by Mrs. Visscher

Resolution #52

As recommended by the Superintendent, for the board of education to accept the CSE recommendations dated 9/21/2020.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

SCHEDULE OF BILLS

Motion by Mrs. Hoffman

Resolution #53

As recommended by the Superintendent, for the board of education to accept warrants #5 (\$80,807.85), #6 (\$27,089.85), #7 (\$670,928.66), #8(\$25,930.81), #9(\$358,892.33).

Seconded by Mrs. Visscher

Yes: 4 No: 0 Abstain: 0

Motion Carried

TREASURER’S REPORT

Motion by Mrs. Visscher

Resolution #54

As recommended by the Superintendent, for the board of education to accept the July 2020 Treasurer’s Report.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

PUBLIC/STUDENT COMMENTS

Mary Alice Barnaby – Aide, Parent: Questioned-if students are home sick with an allergy or cold: What is the procedure? Response: They must go to the doctors to be “evaluated” and if the doctor says to test you can’t come back without a negative test result. Mrs. Braico noted there is a list of symptoms issued by the CDC; if the symptom is on the list, the student needs to leave school and be “evaluated” by a doctor. Students can be seen at the district’s Hudson Headwater Health Center, if they are enrolled. Any student with symptoms should be kept home. Superintendent Baker noted we will be sending a letter home with guidance. There were discussions regarding testing, the low threshold for sending students home, testing is free and we don’t test students without parent consent. Mary Alice continued stating that as an employee and parent she feels the students have done well and everything is going well. There was a discussion regarding the 7-9 and 10-12 grade separation. She asked if the county supersedes the state. Superintendent Baker noted that the

state can step in and overrule the county if they deem necessary and he gave some examples where that was already the case. There was a discussion regarding, quarantining, windows, seating, length of exposure. It was noted that every student placed in quarantine by the county is required to have a Covid test and must show a negative result before returning to school. There was a discussion regarding failures in reporting of testing may be a result of a time-lapse. There was a discussion regarding the PinPoint software.

ADMINISTRATIVE/BOARD COMMENTS

Mrs. Hoffman stated there are standards and guidelines we have to follow – but is the wearing of specific masks something we want to enforce? We are playing with fire if we do. The CDC recommendations are recommendations. Law 202.17 states a cloth covering the nose and mouth. In our opening correspondence the DOH says a cloth face covering includes homemade masks, bandanas, masks that cover the nose and mouth. CDC recommendations are being enforced and that is not our role. Law 202.34 states it's illegal to discriminate against these people. It is our job as a school board to make sure we don't discriminate. Are we inspecting everyone's mask? It is not our job to police masking. If my mask is not comfortable for someone they have the right to wear a mask that protects them and only an N95 protects against Covid yet the CDC says you can't wear an N95 mask. If you touch your mask you have contaminated the mask. The CDC is the only agency that gave specifics. Is the school district going to say you can't wear a gator, are we prepared to say what is acceptable, then if that person whose mask we approve gets Covid, are we liable? There were discussions regarding masks, doctor notes, medical exemptions, the board voting on this. Mrs. Visscher explained the process for masks at her work place. Mrs. Braico who is an expert in the health field was asked to comment. She stated we are a public school and we are required to provide a safe environment. There were discussions regarding policy, CDC guidelines, and CDC contradictions. Mrs. Hoffman reiterated it not being the school district's fight regarding what students and staff wear; as a board, are you willing to take a stance on what is or what is not safe? Mr. Moulton noted that there are agencies that govern his area of work and he has to follow their safety guidelines even though he may think it should be handled differently. Mrs. Hoffman stated she is just not comfortable telling a parent their child can or cannot wear a particular mask. We should not have a stance either way.

Mrs. Hoffman questioned the \$6,000 for the air unit repair in the nurses' office and why three estimates were not obtained. Superintendent Baker noted that because of the timing we had to get it repaired and that due to Covid we could not obtain the three quotes, and vendors were not getting back in touch with Brian Gereau.

Mr. Ovitt asked if he is still following the CDC recommendations. – Mr. Baker said yes.

Mrs. Visscher thanked everyone for their hard work and Mr. Moulton gave his thanks to the students and staff in this fluid situation.

ADJOURNMENT

Motion by Mrs. Visscher to adjourn the meeting at 7:43 PM.

Seconded by Mrs. Hoffman

Yes: 4 No: 0 Abstain: 0

Motion Carried

Respectfully Submitted by Regina York – District Clerk