



BOARD OF DIRECTORS MEETING
for
Crossroad Academy Charter School

March 11, 2024

CROSSROAD ACADEMY CHARTER SCHOOL BOARD (CACs)

----- AGENDA -----

March 11, 2024 – 6:00 P.M.

Presiding: Rev. Tony Hannah, Board Chairperson

CALL TO ORDER	Chairperson
PRAYER	
ROLL CALL	Ms. Johnson
PUBLIC COMMENTS (<i>3-minute limit</i>)	Guests
APPROVAL OF BOARD MINUTES	Chairperson
February 12, 2024 – Board Meeting	
THE KNOWLEDGE FIRM REPORT	Dr. Kevin Forehand
PRINCIPAL’S REPORT	CACS Principal
OLD BUSINESS / NEW BUSINESS	Executive Director
CACS FINANCIAL STATEMENTS	Executive Director
BOARD COMMENTS.....	Board
ADJOURNMENT	Chairperson

Mission Statement

The mission of Crossroad Academy Charter School is to provide a rigorous educational program that fosters students into the twenty-first century by preparing them academically, socially, and culturally to become competitive and responsible members of society.

Vision

The vision of Crossroad Academy Charter School is to exist as an innovative educational institution that develops its' entire learning community into positive and productive citizens.

CROSSROAD ACADEMY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
MINUTES
February 12, 2024

Call to Order

The meeting was called to order at 6:05 pm by Rev. Tony Hannah, who led the group in prayer.

Roll Call

Board members present were: Mrs. Brenda Banks, Ms. Audria Flowers, Rev. Tony Hannah, Dr. Alicia Jackson, Mr. Octavius Jackson, Major Willie Jackson, Ms. Monica Proctor, Mrs. Jasmine Sanders, Ms. Geraldine Smith, Ms. Ida Thompson, and Mrs. Kerwyn Wilson.

Board Members Ms. Beatrice Hopkins and Rev. Daniel Wells were absent.

Also present were: Mr. Al Gunn (Executive Director), Ms. Tiresia Galloway (CAS Principal), Ms. Roxanne Johnson (Administrative Assistant) and Mr. Chris Salak (Guest) from the accounting firm James Moore & Company.

Citizens Requesting to be Heard on Non-Agenda Items

No one was in attendance to address the Board.

Meeting Minutes

Mr. Octavius Jackson offered a motion, seconded by Dr. Willie Jackson, to approve the minutes of the January 8, 2024 Board Meeting with necessary corrections. The motion carried.

Auditor's Report

Mr. Chris Salak from James Moore & Company presented the Audited Financial Statements for the fiscal year ended June 30, 2023. He reviewed the statements and highlighted the second paragraph of page 1 which shows we had a clean audit; that Crossroad had \$7.1 million in assets and \$600 in Liabilities; there was \$6.1 million in income and \$6 million in expenses for a \$100K gain.

Mr. Salak reported that there were several findings so Mr. Gunn prepared a Corrective Action Plan to address the findings one of which was the need for the Finance Committee and/or board of Directors to approve any Journal Entries that were made; and the Board will need to approve amended budgets, even if its within 60 days after the year end to remain in compliance if the actual expense exceed the budgeted expenses.

Mr. Salak answered all questions from Board Members.

Mrs. Jasmine sanders asked whether the findings from 2021-22 were the same findings for 2022-23 or if they were in the same bucket.

Mr. Salak said they were in the same bucket, being similar in nature.

Mrs. Jasmine Sanders offered a motion, seconded by Dr. Willie Jackson, to approve and adopt the auditor's report as presented. The motion carried.

Crossroad Academy Charter School Principal's Report

Principal Galloway was in attendance and presented her monthly report which highlighted:

- Enrollment - 509
- Teacher Demographics – 29 classroom teachers

- 6 professionally certified;
- 19 temporarily certified;
- 4 not currently certified
- Graduation Readiness
 - 29 out of 33 seniors have met all the requirements
 - 4 need an ELA concordant score
- Final PM 3 Assessment Dates
 - Grade 4-10 Writing – 4/9/24
 - K-2 Reading and Math – 4/29/24 to 5/1/24
 - Grades 3-10 Reading – 5/14/24
 - Grades 3-10 Math – 5/15/24
 - Facility Updates
- Vacancies
 - Middle School elective Teacher
 - Biology Teacher
 - Academic Counselor/Testing Coordinator
 - High School Math Teacher

Principal Galloway explained what goes into computing the school grades and shared the sheet with the Board that lists the various components. She answered the Board Members questions.

Principal Galloway asked Ms. Roxanne Johnson to check with the Committee members to see whether the 1st Monday of the month was still a suitable time for the Committee to meet.

The Knowledge Firm

Mrs. Jasmine Sanders reported that she was asked to work with The Knowledge Firm, and she wanted to disclose the fact that she was invited to work with them since it may be seen as a conflict of interest.

There was lengthy discussion surrounding conflict of interest and whether this situation fit that definition or whether Mrs. Sanders would be okay since she disclosed her work with The Knowledge Firm.

A motion was offered by Ms. Geraldine Smith, seconded by Dr. Willie Jackson, to allow Mrs. Sanders to work with The Knowledge Firm. The motion carried with the following results:

For – Smith, Thompson, Proctor, A Jackson, W Jackson, K Wilson, O Jackson

Against – Flowers

Abstentions – Banks, Hannah, Sanders

Ms. Geraldine Smith asked how the Board would measure the Knowledge Firm or know that what they said they would do was being done.

Mr. Gunn stated that they will provide progress reports and other evidence.

Mr. Gunn also stated that he would have Dr. Forehand send the Needs Assessment to the Board.

Executive Director’s Report

Mr. Gunn reported that our defense of the lawsuit was covered by our Director’s and Officer’s Insurance policy with a \$5,000 deductible. If it goes to litigation or a settlement reached, then the settlement would be paid by the corporation, and any costs for an appeal would also have to be paid by the corporation.

Financial Reports

Mr. Gunn shared the Balance Sheet for Crossroad Academy Charter School as of February 12, 2024 and the Profit and Loss Statement which shows income of \$2.8, almost \$2.9 million and Expense of \$2.8 million with a profit of \$52,000 excluding the Capital Outlay received. He stated that if you add in the Capital Outlay, then we are at \$250,000 in profit.

Old Business.

Mr. Gunn reported that sitework had started on the gym with the plumbing guys out marking the ground. He added that the only request for payment thus far was for the paving. He stated that he had a meeting scheduled with the contractor.

New Business

A question was posed about Board Members’s continuing to serve on the Board of Directors if they have moved out of the county.

After some discussion, it was determined that this had been addressed before and members could complete their term, but not seek re-appointment or re-election.

Board Member Concerns

None.

Adjournment

With no further business, the meeting adjourned at 7:50 p.m.

I, _____, do hereby certify these minutes to be the original minutes of Board of Directors meeting of CACS dated this ___ day of _____ 2023.

Board Secretary

Meeting Notes

COMMITTEE REPORT NOTES:

**EXECUTIVE DIRECTOR’S REPORT
NOTES:**

GENERAL NOTES:

MISCELLANEOUS COMMENTS/CONCERNS
