

Fundraiser Approval and Profit Reporting Form

SCHOOL		DATE	
Approval			
Request For Fundraisers Should Be Submitted 10 days In Advance (Excluding Weekends/Holidays)			
Club/Sport Activity			Sponsor
Date(s) of Fundraiser	From		To
Fundraiser Description			
Purpose of Fundraiser			
Vendor Name			
(Approved purchase orders must be obtained before ordering any merchandise; W-9 Required)			
Vendor Contact			Phone Number
Remaining products will:			
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied		
Principal Signature			

Profit Reporting					
Fundraiser Profits Should Be Reported Within 5 days After End Of Fundraiser (Excluding Weekends/Holidays)					
R E V E N U E S		X		=	\$ -
	Quantity Sold		Price Per Item		Revenues
		X		=	\$ -
	Quantity Sold		Price Per Item		Revenues
		X		=	\$ -
	Quantity Sold		Price Per Item		Revenues
E X P E N S E S		X		=	\$ -
	Quantity Purchased		Cost Per Item**		Expenditures
		X		=	\$ -
	Quantity Purchased		Cost Per Item**		Expenditures
		X		=	\$ -
	Quantity Purchased		Cost Per Item**		Expenditures
Quantity Difference		0.00	GROSS PROFIT		\$ -

****Attached Itemized Receipt**

I certify this report includes all funds derived from this fundraising project.

Certified by: _____ Title: _____

Reviewed by: _____ Title: *Principal*