

GLEN ULLIN SCHOOL DISTRICT NO. 48  
SCHOOL BOARD MEETING MINUTES  
Wednesday, October 9, 2024  
Glen Ullin School Multi-Purpose Room  
UNOFFICIAL

**1. Call To Order:**

President Marie Bittner called the meeting to order at 7:00 pm in the Glen Ullin School Multi-Purpose Room. A roll call vote was taken of the board members present: Jill Feser, Andrew Jacobson, Travis Thomas, Kim Shafer and Landon Hoff. Also present were Principal: Todd Hetler; Business Manager: Kayla Schumacher; and Facility/Transportation Manager: Preston Foss. Guests present were Janell Morman, Nancy Bittner, Brandt Dick (via online format), Janessa Hoff, Shannon Kuntz, Emily Kottre, Kelsy Duppong, Margo Madche, Amore van Rensberg, Alice Fitterer and Sue Deigaard (via online format).

**2. Continuous Improvement / Student Outcomes/Goals & Guardrails:**

- A.** Discussion and Possible Action of Goals, Guardrails, and Progress Measures. Each goal has an annual target.

**Goal 1:** The percentage of students in grades 3-8 and 10 who are proficient in math measured the North Dakota State Assessment (NDSA) will increase from 55% in May 2024 to 80% in May 2029.

**Goal 2:** The percentage of students (grades 3-8 and 10) who are proficient in English Language Arts (ELA) as measured by the North Dakota Assessment (NDSA) will increase from 46% in May 2024 to 80% in May 2029.

**Goal 3:** The percentage of students who graduated Choice Ready in the last three years will increase from 62% in May 2024 to 80% in May 2029.

Goal Progress Measure 1: to be discussed at the November meeting  
Goal Progress Measure 2: to be discussed at the November meeting  
Goal Progress Measure 3: to be discussed at the November meeting

Andrew Jacobson made a motion, seconded by Jill Feser, to approve the goals. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, and Landon Hoff - yea. The motion unanimously carried.

- B.** Approve Quarterly Time Tracker. Sue Deigaard discussed the quarterly Time Tracker with the board.  
**C.** Conduct & Approve Q3 (July-September) Be Legendary Board Self-Evaluation:

Objective 1 The board has adopted student outcome goals. At the time of the quiz, they were not proficient as goals were just set. Proficient, with quarter 4 still being proficient.

Objective 2 The board has adopted goal progress measures aligned to each student outcome goal. Currently not proficient for this quarter, with quarter 4 being proficient.

Objective 3 The board has adopted guardrails. Currently does not meet. Guardrails have been drafted. Sue Deigaard recommends another board training to refresh on superintendent goals. Quarter 4 to be proficient.

Objective 4 The board has adopted a monitoring calendar for student outcome goals and student outcome goal progress measures. Currently does not meet as they do not have progress measures or a monitoring calendar currently. Goals and guardrails can not be done until these are voted on. Quarter 4 -novice.

Objective 5 The board has structured operations for success. Currently does not meet, no monitoring report. Quarter 4 – novice.

Objective 6 The board promotes active teamwork, and advocacy currently does not meet public adopted goals or board operating procedures. Quarter 4 – novice.

Travis Thomas made a motion, seconded by Kim Shafer, to approve the Quarter 3 board set evaluation. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Landon Hoff - yea, and Kim Shafer - yea. The motion unanimously carried.

**3. Guests:** There were no guests at this time

**4. Approval of the agenda.**

**5. Consent Agenda:**

Andrew Jacobson made a motion, seconded by Jill Feser, to move letter F and H to Items of Discussion.

Jill Feser made a motion, seconded by Travis Thomas, to also move the bills to the consent agenda.

- A. Approve minutes of the regular September Board Meeting 9/11/2024.
- B. Approve minutes of Special Board Meeting 9/25/2024.
- C. Received the Financial Reports.
- D. Approved the October Bills.
- E. Review/Receipt of Dakota Leadership Solutions Superintendent Search Contract
- F. Approve Renewal of Air Quality Policy (add to the HS and Elementary Handbooks)
- G. Approval of the Classified Staff Handbook
- H. Approval of Lockdown Policy and Procedures I. Approval of Board Resignation

Andrew Jacobson made a motion, seconded by Jill Feser, to approve the agenda with the mentioned modifications.

**6. ITEMS for DISCUSSION | POSSIBLE ACTION AGENDA:**

- A. Discussion and possible Action on CD Renewal terms

Jill Feser made a motion, seconded by Travis Thomas, to approve the CD Renewal for 12 months with Dakota Community Bank and Trust. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, and Landon Hoff - yea. The motion unanimously carried.

- B. Discussion on next steps to fill board vacancy – Policy BBC. With the board vacancy open, they will allow applications to be accepted till October 25<sup>th</sup>, 2024. A committee meeting will be held with Kim Shafer, Andrew Jacobson and Jill Feser.
- C. Discussion and possible Action on LED Lights for School proposal. Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the LED light proposal with the exception to use a local contractor. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, and Landon Hoff - yea. The motion unanimously carried.
- D. Discussion and possible action on eSports. There is an interest of 11 kids in the grades 7-12 in the schools of Hebron and Glen Ullin that are interested in Esports. The season goes from November to January. There is a \$100 per player fee that applies. There is a candidate that is interested in coaching this sport if it's approved. The coaching salary is between \$1300- \$4200 which would be split between the 2 districts. This item has been tabled this meeting as the board has a few more questions they would like to have the answers to before making the decision.
- E. Discussion on Future Plan for District. This item is up for board only discussion. The future is unknown what the years to come look like for the district. While looking for a superintendent the board was asked what they are looking for and what criteria to keep in mind in the hiring process. These discussion items would be things to think about when starting the interview process.
- F. Hiring of Justin Wehri for the Elementary Boys Basketball coach to assist Stephanie Heck. Landon Hoff made a motion, seconded by Travis Thomas, to approve hiring Justin Wehri as the Elementary Boys Basketball Coach. A roll call vote was taken: Jill Feser - yea, Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, and Landon Hoff - yea. The motion unanimously carried.
- G. Approve Renewal of Air Quality Policy (add to the HS and Elementary Handbooks). If the air quality is classified as orange, it will be the discretion of the administration. If the air quality is classified as red or purple the kids stay in from recess and outdoor practices. Andrew Jacobson made a motion, seconded by Travis Thomas, to approve the air quality classifications onto when to allow the kids outdoors. A roll call vote was taken: Andrew Jacobson - yea, Travis Thomas - yea, Kim Shafer - yea, Landon Hoff - yea, Jill Feser - nay. The motion carried.
- H. Approval of Lockdown Policy and Procedures has been tabled till the November meeting. Jill Feser made a motion, seconded by Kim Shafer, to table the Lock Down Policy till the November meeting.

## **7. REPORTS (Informational only)**

- A. Superintendent**
- B. Principal**
- C. Business Manager**
- D. Facility Manager**

GENERAL FUND 1	\$ 1,032,908.22
LUNCH FUND 5	\$ (122,607.51)
ACTIVITY FUND 6	\$ 62,217.65

**General Fund**

Brady Martz & Associates	3796	9972.38
Broad Reach	3797	286.73
Cash- WA Distributing	3798	6105.65
Shelly Christensen	3799	129.58
City Of Glen Ullin	3800	747.38
Cole Papers Inc	3801	199.67
Coughlan Companies LLC	3802	629.70
CR Mechanics LLC	3803	561.07
DRS Enterprises	3804	669.50
EcoLab	3805	302.75
Farmers Union Oil	3806	3517.24
Farmers Union Insurance	3807	105.00
Glen Ullin Auto Parts	3808	570.72
Glen Ullin Public School	3809	90.00
Glen Ullin Super Value	3810	50.93
Glen Ullin Times	3811	366.05
Know Buddy Resources	3812	383.62
Zachary Krein	3813	42.75
Linde Gas and Equipment	3814	244.80
Lookout Books	3815	261.40
Marco	3816	1202.16
Marshall Lumber	3817	323.12
McGraw Hill	3818	300.00
MDU	3819	3907.79
MidAmerican books	3820	442.05
Midwest Doors of Dickinson	3821	815.92
Morton County Auditor	3822	338.08
Mutual of Omaha	3823	378.53
Napa Auto Parts of New Salem	3824	100.00
Marlene Norris	3825	150.00
Petty Cash Fund	3826	11.00

Red Brick Resources	3827	513.34
Becky Ressler	3828	672.30
Time for Kids	3829	46.80
Allyn Walberg	3830	50.00
WRT	3831	335.52

**Activity Fund**

Bloom House	1700	160.00
Shelly Christensen	1701	134.84
Classy Cakes	1702	162.00
Finance Department (Close Up)	1703	2500.00
Coca-Cola	1704	156.00
FBLA	1705	240.00
JW Pepper	1706	120.00
Zachary Krein	1707	319.00
Logo Magic	1708	1340.00
ND FFA Association	1709	280.00

**8. Adjournment:**

Jill Feser motioned to adjourn the meeting at 9:05 pm, seconded by Kim Shafer. The motion carried.

The next Regular Board Meeting is scheduled for November 13, 2024 at 7:00 pm.

The preceding minutes were approved the 10 day of October 2024

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Marie Bittner, School Board President

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Kayla Schumacher, Business Manager