

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BUDGET COMMITTEE MEETING

June 7, 2021, 5:30 pm via Zoom and in person at the Old Middle School Gym, 660 SW Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BUDGET MINUTES

Board Members Present: Megan Evenson, Kara Harris-Budget Committee Chair, Kathy Engel-Budget Committee Vice Chair, Ian Wiggins, Katherine Willis
Budget Members Present: Margaret Magruder, Cyndi Warren
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support and Innovation, Kara Burghardt-CES Principal
Guests: Scott Copley, ESP

- I. CALL TO ORDER (Budget Committee Chair K. Harris): 5:30 pm
 - A. Flag Salute
 - B. Agenda Review
 - C. Approve Agenda

**A motion was made to approve the agenda.
M. Magruder/M. Evenson - UNANIMOUS**

- II. BUDGET COMMITTEE QUESTIONS/DELIBERATION (Budget Committee Chair K. Harris): K. Engel asked a question about the capital maintenance fund. There was a discussion about the carryover and where it wasn't showing up in the budget. The amount is on the resolution. She then asked about the Kleger Scholarship and why it only shows the interest amount. The correct amount did not carryover, but it is correct on the resolution. On page 12 & 13 there are different amounts than what was on the previous budget copy. M. Bergthold explained that our ADMw dropped and, now, we have the exact funding formula to use. K. Engel pointed out that salaries and expenses increased by quite a bit in the general fund. There was a discussion about why. M. Evenson asked a clarifying question regarding the ADM dropping and why. M. Bergthold explained that the projection was adjusted down by the state. K. Engel asked about the \$100,000 contingency fund, she didn't see it in the budget anymore. There was a discussion about the reserves possibly being higher than anticipated and we would then have to have a supplemental budget. K. Engel asked about CIP on page 59, it looks like in the 20-21 adopted we have a planned reserve of \$252,523, wouldn't that be our beginning balance in 21-22? There was a discussion about how the reserves work in the budget and how they are carried over. K. Engel wanted, for the record, that we may be under some pressure to use that for more specific things. There was some discussion about how community members can weigh in on what they think that money should be used for. They discussed the agreement for the CIP money, which says it should be used for educational purposes. There was a discussion on the gentlemen's agreement regarding the money and the process for deciding on its use. C. Warren was in on it at the beginning and gave some historical background. C. Hurowitz had thought that money was going to build up, but was actually used for salaries and benefits. She expected there to be a build up of that fund, but instead it was used for salaries and benefits. She wanted that money to be separate and not used to supplement the general fund. We need to live on the general fund. Her intent is to leave that money alone so it can be used for its intended purpose, i.e. curriculum adoption. It isn't sustainable, so she really doesn't want to use it. K. Willis stated that anything other than salaries would be an ok way to spend that money, like curriculum adoption. K. Harris asked if the certified and classified negotiations were reflected in the current budget? It is not, but can only come from CIP and ESSER 3, which takes away from programs. K. Willis wanted to clarify on the contingency, that we don't have anything from this year, but are hoping to have some from this year and that is our only hope of having a contingency fund? Is that typical, it seems like a really scary place to be? M. Bergthold stated that we are having cuts this year and that we are not the only school in this position. C. Hurowitz would like to use the ESSER money for what its intent is. It is a million dollars. When looking at COVID and what each department is asking for, it isn't very much money and we are well into it already. There was further

discussion on what that money will be spent on. We just need to focus on living within our means as much as possible. K. Engel asked if it is normal to have the bond included in the school budget instead of separate? To have spending authority, it has to be budgeted, that is why Mark put it in here. It says \$16 million, but it is supposed to be \$14 million? M. Berghold explained the other \$2 million is potentially the seismic grant. If we don't get it, we can adjust it down in the supplemental budget. K. Engel has trouble budgeting that \$2 million when we haven't received it or applied for it, it may not come in at all or in the next year. We will be applying in October. M. Magruder had a question on page 6, the ASB Funds have increased from \$45,000 to \$225,000 and she is wondering why? There was a long discussion about why. It is a placeholder for other money coming in, but is not available for spending from there; he followed what the ESD did in our 18-19 budget. Won't people think there is that much money available to spend? Each club can only spend what they have, it is just a placeholder.

III. PUBLIC COMMENTS (Budget Committee Chair K. Harris): None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

IV. NEXT STEPS (Business Manager M. Berthold)

- A. Approve Budget or schedule further budget meeting: M. Magruder thought that if there were no other questions or actual budget moves that needed to be made, the budget can be approved. On the resolution there is no actual tax amounts under Categorize the Tax,, it is TBD, on advice of bond counsel.

A motion was made to Adopt the Budget as stated, Make the Appropriations as stated, Impose the Tax as stated and Categorize the Tax as stated in the attached resolution.

M. Magruder/K. Engel - UNANIMOUS

V. ADJOURN MEETING (Budget Committee Chair K. Harris): 6:18 pm