

DEMAREST BOARD OF EDUCATION

MINUTES – COW/REGULAR MEETING

August 16th, 2011

I. OPENING

A. The meeting was called to order at 8:00 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg were present. Galtieri was absent.

E. It was moved by Woods, seconded by Geisenheimer and approved by unanimous voice vote to accept the minutes of the COW/Regular Public Meeting from July 19, 2011.

F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg commented on how great the buildings look.

III. SUPERINTENDENT'S REPORT

Mr. Fox reminded members to schedule their fingerprinting appointments. We are adopting bylaws and a resolution approving reimbursement of the fees for members. Mr. Fox stated that we have now hired for all of our vacancies. He noted that the school grounds look great. The current kindergarten registration is at 62. The principals received the standardized test scores and are reviewing the results. New staff training will take place on August 25, 2011 and HIB training for board members will be held at the September 13, 2011 COW meeting. The Middle School roof project has started, but is moving along very slowly. Mr. Fox discussed altering our start time for meetings. The board agreed to meet at 7:00 p.m. for the Executive Session and 7:30 for the COW and Regular meetings.

IV. REVIEW OF AGENDA

A. The board members reviewed the items.

B. It was moved by Molina, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.

C. There was no public discussion.

D. It was moved by Geisenheimer, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Geller, seconded by Majeski and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Alfred Giannetti	Marilyn Halprin
Christine Lee	Samantha Lee
Samantha Sorrentino	Tal Zuckerman
Melissa O'Donnell	

2. It was moved by Geller, seconded by Majeski and approved by unanimous roll call vote to approve the substitute employment of Joanna Shyong as temporary Science Teacher at a per diem rate of \$245, effective September 1, 2011 though November 25, 2011, as recommended by the Chief School Administrator.

3. It was moved by Geller, seconded by Majeski and approved by unanimous roll call vote to approve the provisional Part-Time employment of Kimberly Steimke, (.60) MA Step 1, Basic Skills Reading Teacher for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

B. Instruction – Pupils/Programs

1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2011/2012 IDEA Carry Over in the amount of \$22,879 as follows, as recommended by the Chief School Administrator.

20-251-100-562-0-0000-00	\$	22,879
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2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Tuition Agreement, pending domicile, with Jared and Maria Bluestein of 17 Bogart Drive, Demarest, NJ for the 2011/2012 school year for student ID #000240012 attending kindergarten, as recommended by the Chief School Administrator.

3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2011/2012 No Child Left Behind (NCLB) grant allocations, as recommended by the Chief School Administrator, as follows:

<u>Title II</u>		
Demarest	\$	5,807
Academy of Holy Angels		2,525
 <u>Title II Part A</u>		
Demarest	\$	8,921
Academy of Holy Angels		7,596
 <u>Title III Immigrant</u>		
Demarest	\$	9,145

V. ACTIONS (Continued)) B. Instruction – Pupils/Programs (Continued)

4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm a Pre-K and K-8 Summer Special Classes Tuition contract with Northern Valley Regional High School for 9 students (Student ID #'s 210022, 230001, 210003, 200034, 200013, 182096, 260001, 250003 and 250004) at \$835 per student for a total amount of \$7,515 for the period July 1, 2011 through July 31, 2011, as recommended by the Child Study Team.

5. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for Extended PIE Program Special Classes with Northern Valley Regional High School District for Student ID #250004 at a cost of \$28,213 for the 2011/2012 school year, as recommended by the Child Study Team.

6. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for PIE Program Special Classes with Northern Valley Regional High School District for 2 students (Student ID #'s 250002 and 250003) at a cost of \$36,426 (\$18,213 per student) for the 2011/2012 school year, as recommended by the Child Study Team.

7. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for the TIP Program with Northern Valley Regional High School District for 2 students (Student ID #'s 230035 and 210022) at a cost of \$74,298 (\$37,149 per student) for the 2011/2012 school year, as recommended by the Child Study Team.

8. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition contract for Valley Program Special Classes with Northern Valley Regional High School District for 5 students (Student ID #'s 260065, 260002, 230005, 200014 and 182079) at a cost of \$348,120 (\$69,624 per student) for the 2011/2012 school year, as recommended by the Child Study Team.

9. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following Student Teacher Observations, as recommended by the Chief School Administrator:

<u>Student Teacher</u>	<u>Dates</u>	<u>School</u>
Natasha Videgain	9/1-10/31/11	LLE
Natasha Videgain	11/1-12/23/11	DMS
William Alzahr	11/1-12/23/11	LLE/CRS

10. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following Student Teachers for Field Observation Hours, as recommended by the Chief School Administrator:

<u>Student Teacher</u>	<u>Dates</u>	<u>School</u>
Allyson Rudolph	9/1-9/30/11	CRS
Lisa Houllis	9/1-9/30/11	CRS

V. ACTIONS (Continued)B. Instruction – Pupils/Programs (Continued)

11. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2011 Demarest Middle School **Volleyball** Schedule program for the 2011/2012 school year, as recommended by the Chief School Administrator.

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Tuesday	09/20	Norwood	Home
Wednesday	09/21	Old Tappan	Home
Thursday	09/22	Northvale	Away
Wednesday	09/28	Haworth	Away
Tuesday	10/04	Closter	Away
Wednesday	10/05	Harrington Park	Home
Thursday	10/06	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Wednesday	10/12	Northvale	Home
Tuesday	10/18	Haworth	Home
Wednesday	10/19	Closter	Home
Thursday	10/20	Harrington Park	Away
Week of	10/24	Tournament	

12. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the 2011 Demarest Middle School **Soccer** Schedule program for the 2011/2012 school year, as recommended by the Chief School Administrator.

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Tuesday	09/20	Norwood	Home
Wednesday	09/21	Old Tappan	Home
Thursday	09/22	Northvale	Away
Tuesday	10/04	Closter	Away
Wednesday	10/05	Harrington Park	Home
Thursday	10/06	Norwood	Away
Tuesday	10/11	Old Tappan	Away
Wednesday	10/12	Northvale	Home
Tuesday	10/18	Haworth	Home
Wednesday	10/19	Closter	Home
Thursday	10/20	Harrington Park	Away
Week of	10/24	Tournament	

13. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the submission of a grant through the TD Bank Charitable Foundation by Janet Guirguis, ESL Teacher, in the amount of \$6,500 to purchase "Imagine Learning Software" for the ESL Program, as recommended by the Chief School Administrator.

14. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the Orton-Gillingham Reading Program with Northern Valley Regional High School for 7 students (Student ID #'s 210022, 200034, 210001, 220030, 200052, 210054 and 182053) at \$550 per student for the period July 1, 2011 through July 31, 2011 for a total amount of \$3,850, as recommended by the Child Study Team.

V. ACTIONS (Continued)) C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to approve the provisional part-time employment of Dritar Ameti, (.75) Step 1, 10-month, evening custodian at County Road School with an effective date of September 1, 2011, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116, as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et. seq. (revised 6/30/98).

2. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to approve the provisional part-time employment of Jonathan Bellomo, (.50) Step 1, 10-month, evening custodian at Demarest Middle School with an effective date of September 1, 2011, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116, as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et. seq. (revised 6/30/98).

3. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to accept the resignation of Heather Phillips as Instructional Aide at County Road School, effective August 10, 2011, as recommended by the Chief School Administrator.

4. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to approve the provisional full-time employment of Amanda Giaimo, Step 1, Instructional Aide, Grade 1 for student ID # 230004 at County Road School for the 2011/2012 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116, as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et. seq. (revised 6/30/98).

5. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to approve the following school bus drivers for 2011/2012 school year, as recommended by the Chief School Administrator.

Hrant Mekhsian
Resat Cazimoski
Kyle Franco

6. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous roll call vote to accept the resignation of Lauren Velten as Instructional Aide at County Road School, effective August 12, 2011, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to adopt Bylaw #9111 Qualifications and Requirements of Board Members, as recommended by the Chief School Administrator.

2. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve Transportation Route #1-2011 to Our Lady of Victories, 155 Parkway Avenue, Harrington Park for the 2011/2012 school year, as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to continue participation with the Borough of Demarest "Safe Routes to School" Program funded by the Federal Highway Administration, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)D. Support Services – Board of Education (Continued)

4. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve Dana Cherna, School Librarian, to attend the New Jersey Yearbook Academy workshop at a cost of \$40, plus statutory mileage reimbursement on September 27, 2011 in Mahwah, NJ, as recommended by the Chief School Administrator.

5. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to approve the five (5) year Lease Purchase Agreement between Atlantic Business Products and the Demarest Board of Education payable through Municipal Capital Corporation for eight (8) Savin copiers, maintenance and supplies, per State Contract No. A51464 and Atlantic Business Products Proposal dated July 18, 2011, at a rate of \$1,537 per month with usage billable at \$.0051 per copy, effective September 1, 2011, as recommended by the Chief School Administrator.

6. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to adopt the following resolution:

REIMBURSEMENT OF BOARD MEMBERS FOR COST OF CRIMINAL HISTORY BACKGROUND CHECK

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or members of charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREAS, The statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Members of the Demarest Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, The Demarest Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, That the Demarest Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigations required by Assembly Bill 444; and be it further

RESOLVED, That the Demarest Board of Education through its policy adoption process will add the following language to its Bylaws at File Code 9111, "Qualifications and Requirements of Board Members," Clause I:

I. He/she has not been disqualified due to the conviction of a crime or offense listed in N.J.S.A. 18A:12-1. In order to fulfill this requirement:

1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo a criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above; and

2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check. **

And it be further **RESOLVED**, That a copy of Bylaw File Code 9111 as proposed for amendment be attached to this resolutions.**

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

7. It was moved by Molina, seconded by Majeski and approved by unanimous roll call vote to nominate Demarest Board of Education President, Diane Holzberg, for New Jersey School Boards Association 'Member of the Year Award', as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to confirm the July 16th – 31st, 2011 payroll in the amount of \$60,593.25.
2. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to confirm the August 1st – 15th, 2011 payroll in the amount of \$55,993.46.
3. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to approve the July 2011 bills in the amount of \$643,161.21 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Expense Fund	\$640,511.21
11 Capital Outlay	<u>2,650.00</u>
Total	\$643,161.21

4. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of July 31ST, 2011, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of July 31ST, 2011 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Majeski, seconded by Woods and approved by unanimous roll call vote to confirm the following transfers:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-120-100-101-2-0000-10	Reading	\$ 18,000
11-000-261-108-0-0000-28	Operations	48,899
11-000-262-108-0-0000-28	Operations	3,101
11-100-100-270-0-0000-37	Employee Benefits	776,436
11-200-100-270-0-0000-37	Employee Benefits	<u>284,610</u>
		\$ <u>1,131,046</u>

<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-230-100-101-1-0000-23	Basic Skills Reading	\$ 18,000
11-000-261-330-0-0000-28	Operations	52,000
11-100-291-270-0-0000-37	Employee Benefits	776,436
11-200-291-270-0-0000-37	Employee Benefits	<u>284,610</u>
		\$ <u>1,131,046</u>

VI. REPORTS

C. Molina presented a Buildings & Grounds Committee Report. The Demarest Middle School fire suppression system replacement cost is \$6,100. The committee is also recommending replacement of landscape at Demarest Middle School, south of the entry, and replacement of the seven dead trees near the parking lot. This would be paid for by utilizing the playground fund surplus. We are awaiting an air conditioning assessment of the Luther Lee Emerson School gymnasium and classrooms at Luther Lee Emerson and Demarest Middle School. The Shade Tree Commission has a federal grant and will plant trees at County Road School and Luther Lee Emerson School. We continue to seek information on solar energy.

D. Holzberg reported on Board/DEA negotiations. The meeting originally scheduled for July 26, 2011 was cancelled by the DEA. There is a meeting scheduled for August 23, 2011 to continue the process.

VII. PUBLIC DISCUSSION

A. It was moved by Geisenheimer, seconded by Majeski and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion.

B. It was moved by Majeski, seconded by Molina and approved by unanimous voice vote to close the meeting to public discussion.

VIII. EXECUTIVE SESSION

There was no executive session.

IX. ADJOURNMENT

A. It was moved by Majeski, seconded by Molina and approved by unanimous voice vote to adjourn at 8:57 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary

FGC:dd