# Parent Reference-do not return

# **OROFINO JUNIOR SENIOR HIGH SCHOOL ACTIVITY POLICY**

#### **EXTRA-CURRICULAR ACTIVITIES**

Students will be allowed to participate despite race, sex or personal belief, provided they comply with eligibility rules and other regulations set forth for all students. Those activities include:

Football (boys) Basketball Tennis Pep Band Baseball

Track Volleyball (girls) Speech/Drama Student Council (ASB) Wrestling Soccer Golf Cheerleading Dance Softball

## INTRODUCTION

The behavior of athletic/activity team members and will affect the attitude of the public, in either a positive or a negative manner. The following policy is a guide for a positive self-image and the promotion of a positive publicimage.

The head coaches and advisors will review athletic, activity, procedures, and the "Activity Policy" during pre-season preparation. Each student and his/her parents are expected to read the policy and sign the agreement, verifying that the policies have been read, are understood, and that the student will follow the regulations outlined in this Policy. The parent is asked to help the student comply with the rules and regulations.

## PHILOSOPHY

The major purpose adopted by the Activity Program at Orofino Schools is to provide an opportunity for students who are interested in inter-scholastic competition in an athletic activity, or involvement in an activity to fulfill their needs. Additional goals for the Activity Program are for the student to develop:

Physical and mental fitness Social and civic responsibility Respect for self and others They will to strive for better performance.

The Activity Programs are extra-curricular activities of advanced skills. They are a part of the total school program which offers varied opportunities for our young people to develop skills, attitudes and knowledge which are important in the development of a readiness to deal with events to come in one's life.

The young people who choose to participate in the Orofino Activity Program are not only representing themselves, but their school and community as well. It must be considered a privilege to do so.

At the High School varsity levels, our Activity Program will become more selective. Our ultimate objectives will be to produce teams that will instill pride in our community and school.

The coach may establish additional training rules with the approval of the administration (Superintendent, Building Principal, and Activities Director).

If a student chooses to participate in two or more IHSA or school sponsored activities with overlapping seasons, every effort will be made to schedule those activities to avoid conflicts. If conflicts do arise, the student must choose which activity he/she wishes to participate in. Reasonable consequences may result from missing the conflicting activity. Sub-varsity players will normally incur few restrictions or consequences due to the conflicting activities, as long as they continue to be at all practices and activities for which they are reasonably able to attend. Varsity players, especially those in key roles, may have to choose to accept reasonable sanctions for their absence from contests or practices. Efforts will be made to minimize the effect on game or meet participation through additional practice activities, but this is not guaranteed. Participants need to realize that a large amount of planning goes into the preparation for contests, and that their absence may have significant effects on how an advisor must rethink and adjust to a new scenario or personnel change. These consequences should be noted in writing at the beginning of each season and consistently enforced throughout the season. Coaches will work cooperatively to enhance participation and will not penalize students, beyond stated consequences, for involvement in more than one activity.

## Extracurricular and Co-Curricular Participation Policy (JSD Policy 3380)

Extracurricular or co-curricular activities are supplements to the regular instructional programs and afford students opportunities for enrichment. However, participation in extracurricular and co-curricular activities is a privilege, not a right, as pursuant to Idaho Code. As representatives of their school and District, students participating in such activities are expected to meet high standards of behavior.

#### **General Definitions for Extracurricular and Co-Curricular Participation Policy**

Unless the context otherwise requires, in this policy:

"Extracurricular Activities" means District and/or school authorized activities which take place outside of the regular school day and do not involve class credit, including (but not limited to) athletics, student groups or organizations, and community activities for which high school letters are awarded.

"Co-Curricular Activities" are District and/or school authorized activities held in conjunction with a for-credit class, but taking place outside of the regular school day including, but not limited to, debate, drama, band, choir, school paper, Pride, Youth Legislature, Student Council, Industrial Arts Club, and Math Counts.

"Activity Suspension or Suspension from Extracurricular or Co-Curricular Activities" means that suspended students shall not travel, dress in uniform, or associate or participate with the team or group at its scheduled event(s). Suspended students may be allowed to participate in practices and meetings; however, the principal or designee may deem it necessary for students to be withheld from practices or meetings for the duration of the suspension.

"Controlled Substances" include (but are not limited to) opiates; opium derivatives; hallucinogenic substances, including cocaine; and cannabis and synthetic equivalents or the substances contained in the plant; any material, compound mixture, or preparation with substances having a depressant effect on the central nervous system; stimulants; any medication not specifically prescribed for the student's use by his or her doctor; and drug paraphernalia.

"Drugs" include any alcohol or malt beverage, any inhalant, any tobacco product, any

controlled substances, any illegal substance, any abused substance, any look-alike or counterfeit drug, any medication not approved and registered by the school authorities and/or any substance which is intended to alter mood, and/or any substance which is misrepresented and sold or distributed as a restricted or illegal drug.

"Drug Paraphernalia" is defined as any or all equipment, products, and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivation, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance as defined in this policy.

"Emergency Activity Suspension" is defined as imposition of an activity suspension by a principal or his or her designee prior to an informal hearing when it is necessary to protect the health and safety of the individual(s) involved and immediate action is appropriate.

"Event" is defined as a match, game, meet, or other competitive event, including regional and/or state tournaments, and competitions. "Event" is also defined as any band or choir performance(s).

"Knowingly Present" shall mean that a student attended a gathering of two or more individuals at which one or more of the attendees other than the student at issue were using or in possession of drug paraphernalia, controlled substances, drugs, pornography, alcohol, or tobacco and the student knew or reasonably should have known that such use or possession was occurring.

"Minor Infraction" shall mean a minor deviation from acceptable behavior or stated student expectations which occurs while the student is engaged in the extracurricular or co-curricular activity and which is not material or substantial. Students will be given notification of the first minor infraction. Students and parents will be given notification of the second minor infraction through a conference and will be informed that a third minor infraction may result in activity suspension.

"Major Infraction" shall mean a material or substantial deviation from acceptable behavior or stated student expectations which occurs while the student is engaged in the extracurricular or co-curricular activity, including but not limited to insubordination toward or non-compliance with the person in charge of the activity, verbal or physical abuse, hazing, fighting, and refusal of a student to identify him or herself to school personnel upon request.

"On any school premises or at any school sponsored activity, regardless of location" includes, but not is limited to buildings, facilities, and grounds on the school campus, school buses, school parking areas; and the location of any school sponsored activity. "On any school premises or at any school sponsored activity, regardless of location" also includes instances in which the conduct occurs off the school premises but impacts a school related activity.

"Scholastic Year" is defined as the period of time beginning with the first day of the fall extracurricular and cocurricular activities season and ending with the last day of school.

"School Days" include only those days when school is in session.

#### **Eligibility Requirements for Extracurricular Participation**

Students shall meet any applicable IHSAA requirements for eligibility.

Students grades 7-12 must be passing all classes (no failing grades). Grade checks will be a minimum of every 2 weeks. Students will become eligible only after evidence of passing all classes is presented to Athletic Director/Principal.

#### **Insurance**

The District does not furnish health or accident insurance for any student but does provide parents with information for enrolling their child in an insurance program. Students participating in athletics are required to either purchase school-time insurance or have a letter on file from parents stating that the student has medical insurance coverage and will release the school from any responsibility.

## **Attendance and Participation in Activities**

Students who do not come to school the day before and/or the day of an activity and do not have a legitimate excuse will not be allowed to participate in that activity. Students who do not come to school at the regular time on the day following participation in an activity and do not have a legitimate excuse will not be allowed to participate in their next scheduled activity.

## Extracurricular or Co-curricular activity Suspension

The Board believes that the safety and welfare of other students may be adversely affected when students who are involved in extracurricular or co-curricular activities commit major infractions or repeated minor infractions at school or during school activities, and/or are involved in criminal conduct or drug use in any location.

At the beginning of each semester, teachers or coaches of co-curricular courses will identify for students how participation in the co-curricular activity impacts their course grade. Co-curricular students who are suspended as a result of this policy will have their co-curricular course grade affected only if the reason for the suspension was related to course work or course expectations. Students who miss a co-curricular activity because of a suspension may ask to do, or be required to do, alternative assignments or special projects to make up the missed activity.

1. Activity Suspension as a Result of a School Suspension: A student will be immediately suspended from all extracurricular and co-curricular activities when he or she receives a suspension from school, not including an in-school detention, for any reason.

Consequences:

A. The activity suspension is automatic, is for the duration of the school suspension, and runs concurrent with the school suspension; and

B. This type of activity suspension cannot be appealed.

2. Activity Suspension for Repeated Minor Infractions or a Major Infraction During an Activity: A student may be suspended from an extracurricular or co-curricular activity when he or she commits a third minor infraction, or a major infraction, while engaged in an extracurricular or co-curricular activity on any school premises or at any school-sponsored activity, regardless of location. The coach or advisor will recommend suspension to the Principal.

Consequences:

A. The incident will be reviewed pursuant to the Informal Hearing Process at Section 5 of this policy;

B. If the evidence supports the recommendation, the student may be given an activity suspension for a period of time up to and including the remainder of the season or duration of the activity in that scholastic year for that activity only; and

C. If the activity suspension exceeds nine school days, the parent/guardian may request an appeal as outlined in the Appeal Process at Section 4 of this policy.

**3.** Activity Suspension for Criminal Conduct or Drug Use in Any Location During the Activity Season: The extracurricular season extends from the first day of tryouts to the last day of competition for that sport. All co-curricular activities begin with the first day of the semester and extend until the end of the semester. A student may be suspended from extracurricular and co-curricular activities when he or she has been arrested or it reasonably appears to the District that he or she has violated criminal law, other than infractions or minor traffic violations; or has been involved with drug paraphernalia, controlled substances, or drugs, including alcohol or tobacco, in any location, either on or off campus, during the scholastic year, in any of the following ways: attempting to secure or purchase; using, or having reasonable suspicion of having used; possession; intending or attempting to sell or distribute; selling or transmitting; knowingly being present when any of the above are used, possessed, or consumed; or knowingly driving or remaining in a vehicle where controlled substances are possessed or being used by one or more people under the age of 21.

# Consequences:

Activity Suspension as a Result of a Substance Abuse Violation

Commission of a Controlled Substance Violation

- 1. A participant shall not use, consume, possess, transmit, or sell any controlled substance.
- 2. A student activity drug test that indicates the presence of controlled substances

Penalties: Penalties accumulate in grades 9-12 and accrue while participating in a sport/activity season. Violations remain for two calendar years.

# A. First Violation

1. The participant shall be suspended for 20 days of the sport season/semester from participating in any game, contest, or competition. The coach or advisor will make the decision as to whether the student will travel to contests while suspended.

If a police citation is given related to the use of controlled substances, the student must self-report.
The student must also complete a controlled substance abuse education program approved by the

school before he/she is eligible for reinstatement. Failure to complete the program will result in continued suspension.

4. For activities with performance/contests, students are required to attend all practices while being suspended. Failure to do so may result in a continued suspension.

5. When the full penalty cannot be imposed, the remaining portion of the suspension will be carried over and served during the next activity in which the student participates.

6. A participant must conclude the season/semester with any activity that is used to finish a penalty from a previous season. This could include seasons in the next school year.

# B. Second Violation in a two year period

1. The participant shall be suspended for 40 days of the sport season/semester from participating in any game, contest, or competition. The coach or advisor will make the decision as to whether the student will travel to contests while suspended.

2. If a police citation is given related to the use of controlled substances, the student must self-report.

3. The student must undergo a controlled substance abuse assessment program approved by the school principal or athletic director, comply with the recommendation of the professional conducting the test assessment and provide documentation of the test assessment and compliance in order to become eligible for contests or games. Failure to complete the program will result in continued suspension.

4. For activities with performance/contests, students are required to attend all practices while being suspended. Failure to do so may result in a continued suspension.

5. When the full penalty cannot be imposed, the remaining portion of the suspension will be carried over and served during the next activity in which the student participates.

6. A participant must conclude the season/semester with any activity that is used to finish a penalty from a previous season. This could include seasons in the next school year.

#### C. Third Violation within a two year period

- 1. The participant shall be suspended for 1 calendar year from the date of infraction from participating in any game, contest, or competition. The coach or advisor will make the decision as to whether the student will travel to contests while suspended.
- 2. If a police citation is given related to the use of controlled substances, the student must self-report.

## **D.** Fourth Violation or Subsequent Violation

1. A participant in grades 9-12 who commits a fourth violation shall be suspended from participation in activities for the remainder of his or her high school career.

**Infractions Which Occur in Out-of-School Trips:** During an out-of-school trip, if the authorized person in charge of the activity determines that a student should be sent home early because of criminal conduct, drug use, or a major infraction, the authorized person will notify the parent/guardian, and ask him or her to take charge of the return of the student. The parent/guardian will assume any expenses incurred for the return of the student.

**Informal Hearing Process:** Prior to giving an activity suspension to a student, the principal or athletic director shall grant the student an informal hearing on the reasons for the activity suspension and the opportunity to challenge those reasons unless an emergency activity suspension is necessary. If an emergency activity suspension is necessary, an informal hearing will be held as soon as possible after the emergency ceases to exist.

**Student travel to or from an extracurricular or co-curricular activity:** Unless other travel arrangements are authorized by the principal or designee, students will board the bus at the school designated as point of origin for the trip and will return to the point of origin in the bus. There will be no stops along the designated route to pick up or discharge students.

The only variation allowed in this regulation is the release of students to parents in a face-to-face situation at the close of the activity before buses begin the return trip. Such release will require a signed, dated note from the parent.

The activity must provide at least one instructor, coach, or adult sponsor for each bus on a special trip. The bus driver will be responsible for the safe operation of the bus. The sponsor will be responsible for supervision of students and enforcement of bus rules. Any adult designated by the principal as a sponsor will have such authority.

Students must follow all school bus rules with this exception: Food and drink not in glass containers will be allowed on the bus with permission of the principal. However, any debris must be cleaned up at the end of the trip and before students leave the bus.

If a student causes a disruption or hazard on the bus, a hearing will be held with the principal, driver, instructor, coach, adult sponsor, parent/guardian, and student. The driver, instructor/coach/adult sponsor, parent/guardian, and the student will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of bus rules, he will take the following action:

A. On the first infraction, the student will be warned that following any further infraction he or she will be declared ineligible for transportation to the extracurricular or co-curricular activities for one event;

B. On the second infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activity for two events; and

C. On the third infraction during a semester, the student will be declared ineligible for transportation to the extracurricular or co-curricular activities for the remainder of the semester.

Based on the severity of the problem as it relates to respect and safety for others, the principal may bypass step #1 and/or step #2 above and immediately declare the student ineligible for transportation for two weeks or for the remainder of the semester.

# 1. Appeal Process:

A. This appeal process may be used by students and their parent/guardian only in those instances where an activity suspension or transportation to extracurricular or co-curricular activities exceeds nine school days.

B. The parent/guardian must request an appeal in writing within two school days from the notification of the activity suspension decision.

C. The Superintendent will appoint a three member panel composed of certificated staff members who have not been involved in the disciplinary action in question. The hearing panel will notify the student and the parent/guardian of the date, location, and time of the hearing; the student will have an opportunity to present additional evidence regarding the circumstances of the suspension or reasons to reduce the length thereof. The appeal must be scheduled within five school days of the request.

D. If the panel determines that the evidence reviewed at the appeal supports the suspension, the suspension of the student from extracurricular and/or co-curricular activities shall be continued.

E. The student and the parent/guardian will be notified in writing of the panel's findings and determination with respect to the student suspension from extracurricular and/or co-curricular activities within two school days of the panel's decision.

F. The panel's determination is final, and is not appealable to the Superintendent or Board of Trustees.

Legal Reference: I.C. § 33-512(12) Governance of Schools

<u>Policy History:</u> Adopted on:01/13/2020 Revised on: The Athletic Director will assist individual advisors in dealing with the following on an individual basis:

- 1. Curfew hours, as per the coach's instructions
- 2. Unexcused absence from practice sessions
- 3. Other misconduct of an irresponsible nature which, in the opinion of the activity department and administration, is detrimental to the team or school

Student participants will exemplify a positive attitude toward fellow members and the entire student body.

All student participants who have lettered are encouraged to participate in all "letter-winners" activities.

Use of prescription or non-prescription drugs or special medical conditions must be reported to the coaching staff immediately for safety purposes.

In order to insure equitable and consistent treatment of students, disciplinary action must be reported, in writing, to the following sources, if applicable: Coaches and school administrators Law enforcement officials Parents of the offender Witnesses must be willing to confront the offender in the presence of the head coach or adviser.

#### ATHLETIC/CHEERLEADING PHYSICAL

Students in grades 7-12 must have a physical before they will be allowed to practice. Students showing up for practice before having a physical will be sent home.

#### MANDATORY DRUG TESTING FOR OROFINO EXTRA-CURRCULAR ACTIVITES:

#### **Definitions**

Drug: Any substance considered illegal or controlled by the Food and Drug Administration.

<u>Student Participation</u>: Any student participating in extra-curricular athletics, activities, clubs or organization under the control and jurisdiction of the IHSA and or Orofino Public Schools.

<u>Activity Season:</u> Fall, Winter, and Spring seasons begin on the first day of practice/participation allowed by the IHSAA Orofino Jr. Sr. High School, and end as soon as the student leaves Orofino High School property after the final competition for that activity.

## **BULLYING/HARASSMENT/HAZING POLICY**

Orofino Schools will strive to provide a positive and productive learning and working environment. Bullying, harassment, intimidation, or hazing by students, staff or third parties is strictly prohibited and shall not be tolerated.

Harassment, intimidation or bullying, means any act that substantially interferes with a student's educational benefits, opportunities or performance.

Hazing includes any act that recklessly endangers the mental or physical health or safety of a student for the purpose of initiation or as a condition or membership.

All complaints about behavior that may violate this policy shall be promptly investigated. Any student, employee or third party who has knowledge of conduct in violation of this policy or feels he/she has been a victim of hazing, harassment, intimidation, or bullying, in violation of this policy is encouraged to immediately report his/her concerns to the building principal, who have overall responsibility for such investigations. This report may be made anonymously. A student may also report concerns to a coach, teacher or counselor, who will be responsible for notifying the appropriate official. The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

Students found in violation of this policy will be subjected to discipline up to and including expulsion. Individual may also be referred to law enforcement officials.

Retaliation is prohibited against any person who reports or is thought to have reported a violation, files a complaint, or otherwise participates in the inquiry. False charges shall also be considered a serious offense.

## AGE RULE

No student is eligible to participate in an association contest that has turned nineteen (19) years old on or before midnight, August 31<sup>st</sup>, of a given year. If the student started a sport season while participation age, he/she may finish that season.

A student who is ineligible by reason of this age rule may seek a waiver from the MHSA under the following conditions and procedures. The student, his/her school, parent/guardian or other representative shall submit a timely written application for a waiver. For fall sports, the application shall be submitted by March 15<sup>th</sup> of the preceding school year so that if necessary, the request can be considered by the Executive Board prior to summer break. For all other sports seasons, the application shall be submitted at least 60 days prior to the first activity for which he/she seeks the waiver.

## OROFINOHIGHSCHOOLEXTRACURRICULAR <u>PARTICIPATION/ELIGIBILITY</u>

Idaho High School Association rules pertinent to eligibility will be strictly enforced.

Classroom grades will be checked at the beginning of each season and checked on Monday every 2 weeks during the activity. There will be a four tier system to determine eligibility.

# <u>Tier 1</u>:

Full Eligibility-An athlete is passing all classes.

# <u>Tier 2</u>:

Academic Probation - A student/athlete who has one (1) F on a grade report.

## <u> Tier 3</u>:

Academic Limited Participation - A student/athlete who has one (1) F on a grade report twice during a season.

# <u>Tier 4</u>:

Academic Ineligibility-A student/athlete who has one (1) F on a grade report on two consecutive grade reports.

Fully Eligible athletes may participate in practices and games with no limitations.

<u>Academic Probation</u> allows athletes to participate in practices and games, however they must attend homework study sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 2 weeks. At the end of the 2 weeks all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be declared Academically Ineligible.

<u>Academically Limited Participation</u> allows athletes to participate in practices but not in any competition, however they must attend homework sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 2 weeks. At the end of the 2 weeks all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be declared Academically Ineligible.

<u>Academically Ineligible</u> athletes are not allowed to participate in practices or events. They must attend homework study sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 2 weeks. At the end of the 2 weeks all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be dismissed from the activity.

In addition, students may not have a grade of "F" for the quarter or midterm grading periods to participate in extracurricular activities. Midterm and quarter grades will be used to determine academic eligibility. Students who become academically ineligible will do so on the Monday following posting of grades. Academically ineligible students will remain ineligible for two weeks. Ineligible students will be allowed to practice but not compete. After two weeks, if the student is passing all classes, he or she will be allowed to resume competition. If the student still has a grade of "F" in any class, he or she will remain ineligible until the next quarter or midterm grade report. Fourth quarter grades will be used to determine eligibility for the beginning of the next school year.

# JUNIOR HIGH SCHOOL EXTRA-CURRICULAR PARTICIPATION/ELIGIBILITY

Classroom grades will be checked at the beginning of each season and checked at the end of each week during the activity. There will be a four tier system to determine eligibility.

# <u>Tier 1</u>:

Full Eligibility - An athlete is passing all classes.

# <u>Tier 2</u>:

Academic Probation - A student/athlete who has one (1) F on a grade report.

# <u>Tier 3</u>:

Academic Limited Participation -A student/athlete who has one (1) Fon a grade report twice during a season.

# <u>Tier 4</u>:

Academic Ineligibility- A student/athlete who has one (1) Fon a grade report on two consecutive grade reports.

<u>Fully Eligible</u> athletes may participate in practices and games with no limitations.

<u>Academic Probation</u> allows athletes to participate in practices and games, however they must attend homework study sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 5 school days. At the end of the 5 days all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be declared Academically Ineligible.

<u>Academically Limited Participation</u> allows athletes to participate in practices but not in any competition, however they must attend homework sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 5 school days. At the end of the 5 days all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be declared Academically Ineligible.

<u>Academically Ineligible</u> athletes are not allowed to participate in practices or events. They must attend homework study sessions with the teacher of the class(es) they are failing. Athletes will be on this tier for a period of 5 school days. At the end of the 5 days all grades will be checked. If all grades are passing the athlete will be granted Full Eligibility. If the athlete has one (1) F they will be dismissed from the activity.

Coaches are encouraged to establish "study groups" throughout the season for the purpose of helping students maintain academic excellence. Students are responsible for seeking assistance from classroom teachers. Coaches will not punish players/participants for being late for practice if the student has written verification that he/she has been receiving academic assistance from a teacher.

# TRAINING SUGGESTIONS

- 1. Eight (8) hours of sleep each night
- 2. Eat pre-game meal 3 hours before game time
- 3. Lift weights
- 4. Report all injuries, blisters, sores to the coaching staff immediately
- 5. Keep all gear clean daily
- 6. Avoid the company of those people who habitually do not follow your regimen as pertains to training rules
- 7. Forget about your personal problems during practice and competition
- 8. Make sure your diet is a balanced one
- 9. Treat all adults and teachers in a respectful manner. Remember that you are "their" team, and their support is needed if we are to have a successful season.

## **TEAM TRANSPORTATION - OUT OF TOWN TRIPS**

At the beginning or your involvement in activities for the year, you and your parent/guardian must sign an agreement to abide by activity policy and transportation rules. This will give the student permission to participate in a given activity and to travel **TO AND FROM** the activity on the school bus or other school-furnished transportation.

Buses will be provided for out of town games, or school sponsored activities. Students who travel on the bus are expected to return with their group on the bus. Permission to return by other means **will be denied** unless parents request permission in writing BEFORE DEPARTURE AND PICK THE STUDENT UP IN PERSON.

When student spectators travel out of town representing Orofino Schools, all standards of behavior must be followed or the privilege will be denied. (The entire school and community are judged by your actions and your behavior at these out of town events.)

## **INTERSCHOLASTIC SPORT PARTICIPATION REQUIREMENTS**

Each student will furnish his own shoes, socks, and physical. The student must attend practice sessions, but there will be NO PRACTICING OR PLAYING ON THE DAY A STUDENT IS ABSENT FROM SCHOOL, unless approved by the principal. A student must attend a minimum of three (3) class periods on game, trip, or practice days, if appropriate.

Athletes must have the proper number of IHSA days of practice before they are eligible to compete in a game or meet.

An athlete/student is suspended out of school for any reason will not be eligible to practice or play during the period of suspension.

#### GAMBLING

Students are not permitted to gamble for money while in school, on school property, in school vehicles, while on school-sponsored trips or when representing the school during activity or athletic functions. Students who are found to be betting, playing cards for money, rolling dice for money, playing keno or poker machines, gambling on the internet or involved in any other form of gambling shall be reported to the principal. Appropriate discipline will be administered in accordance with the district's Activity and student discipline policies.

#### INSURANCE

School District 171 is not financially responsible for any medical bills resulting from the choice of participating in the Athletic Program.

The Orofino Board of Education in an effort to protect the health and safety of its extra-curricular activities students from illegal drug use and abuse, thereby setting an example for all other students of the Orofino Public School District, proposes to adopt the following policy for drug testing of activity students.

# STATEMENT OF PURPOSE AND INTENT

Although the Board of Education, administration, and staff desire that every student in the Orofino Public School District refrain from using or possessing illegal drugs, district officials realize that their power to restrict the possession or use of illegal drugs is limited. Therefore, this policy governs only illegal drug use by students participating in certain extra-curricular activities. The sanctions imposed for violations of this policy will be limitations solely upon limiting the opportunity of any student determined to be in violation of this policy to a student's privilege to participate in extra-curricular activities. No suspensions from school or academic sanctions will be imposed for violations of this policy. This policy supplements and complements all other policies, rules, and regulations of the Orofino Public School District regarding possession or use of illegal drugs.

Participation in school-sponsored interscholastic extra-curricular activities at the Orofino Public School District is a privilege. Students who participate in these activities are respected by the student body and are representing the school district and the community. Accordingly, students in extra-curricular activities carry a responsibility to themselves, their fellow students, their parents and their school to set the highest possible examples of conduct, sportsmanship, and training, which includes avoiding the use or possession of illegal drugs.

The purposes of this policy are five-fold:

- 1. To educate students of the serious physical, mental and emotional harm caused by illegal drug use.
- 2. To alert students with possible substance abuse problems to the potential harms that drug use poses for their physical, mental, and emotional well-being and offer them the privilege of competition as an incentive to stop using such substances.
- 3. Ensure that students adhere to a training program that bars the intake of illegal drugs.
- 4. To prevent injury, illness, and harm for students that may arise as a result from illegal drug use.
- 5. To offer students practices, competition and school activities free of the effects of illegal drug use.

Illegal drug use of any kind is incompatible with the physical, mental, and emotional demands placed upon participants in extra-curricular activities and upon the positive image these students project to other students and to the community on behalf of the Orofino Public School District. For the safety, health and well-being of students in extra-curricular activities the Orofino Public School District has adopted this policy for use by all participants in interscholastic extra-curricular activities in grades 7-12.

The administration may adopt regulations to implement this policy.

## I. Definitions

<u>"Activity Student"</u> means a member of any Junior High school or High School Jt School Dist. #171 sponsored extra-curricular organization, whether or not they participate in interscholastic competition. This includes any student that represents Orofino Schools in any extra-curricular activity in interscholastic competition. These activities are listed in the Activities Handbook.

<u>"Drug use test"</u> means a scientifically substantiated method to test for the presence of illegal drugs or the metabolites thereof in a person's saliva.

"Random Selection" means a mechanism for selecting activity students for drug testing that:

A. results in an equal probability that any activity student from a group of activity students subject to the selection mechanism will be selected, and

B. does not give the School District discretion to waive the selection of any activity student selected under the mechanism.

<u>"Illegal drugs"</u> means any substance that an individual may not sell, possess, use, distribute or purchase under either Federal or Idaho law. "Illegal drugs" includes, but is not limited to, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. "Illegal drugs" shall also include alcohol.

<u>"Positive"</u> when referring to a drug use test administered under this policy means a toxicological test result which is considered to demonstrate the presence of an illegal drug or the metabolites thereof using the standards customarily established by the testing laboratory administering the drug use test.

<u>"Reasonable suspicion"</u> means a suspicion of illegal drug use based on specific observations made by coaches/administrators/sponsors of the appearance, speech, or behavior of an activity student; the reasonable inferences that are drawn from those observations; and/or information of illegal drug use by an activity student supplied to school officials by other students, staff members, or patrons.

<u>"Sample"</u> means a sample of saliva collected for the purpose of analysis for the presence of illegal substances.

#### II. Procedures

Each Activity Student shall be provided with a copy of the "Student Drug Testing Consent Form", which shall be read, signed and dated by the student, parent or custodial guardian and coach/sponsor before such student shall be eligible to practice or participate in any extracurricular activities. The consent requires the activity student to provide a saliva sample: (a) annually before participation in extra-curricular activities; (b) when the activity student is selected by the random selection basis to provide a sample; and

(c) at any time when there is reasonable suspicion to test for illegal drugs. No student shall be allowed to practice or participate in any extra-curricular activities involving interscholastic competition unless the student has returned the properly signed "Student Drug Testing Consent Form."

Prior to the commencement of drug testing each year an orientation session will be held with each Activity Student to educate them of the sample collection process, privacy arrangements, drug testing procedures and other areas which may help to reassure the activity student and help avoid embarrassment or uncomfortable feelings about the drug testing process.

Each Activity Student shall receive a copy of the Activity Student Drug Testing Policy. The head coach or sponsor shall be responsible for explaining the Policy to all prospective students.

All Activity Students will be required to provide a saliva sample before the student may participate in an extra-curricular activity covered under this policy. A student who moves into the district after the school year begins will have to undergo a drug test before they will be eligible for participation.

Drug use testing for Activity Students will also be chosen on a random selection basis monthly from a list of all Activity Students who are involved in off-season or in-season activities. Joint School District #171

District will determine a number of student names to be drawn at random to provide a saliva sample for drug use testing for illegal drugs.

In addition to the drug tests required above, any Activity Student may be required at any time to submit to a test for illegal, or the metabolites thereof when an administrator, coach, or sponsor has reasonable suspicion of illegal drug use by that particular student.

Any drug use test will be administered by a proper representative of the Orofino Public School District. When required for testing confirmation, a professional laboratory shall be required to use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

All aspects of the drug-use testing program, including the taking of saliva specimens, will be conducted so as to safeguard the personal and privacy rights of the student to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure.

An initial positive test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the gas chromatography/mass spectrometry procedure is positive for the presence of an illegal drug or the metabolites thereof. The chosen laboratory shall preserve the unused portion of a specimen that tested positive for a period of three (3) months or the end of the school year; whichever is shorter. Student records will be retained until the end of the school year.

#### **III.** Confidentiality

The laboratory will notify the Superintendent of any positive test. To keep the positive test results confidential, the superintendent will only notify the principal, activities director or designee, the student, the head coach/sponsor, and the parent or custodial guardian of the student of the results. The principal/activities director or designee will schedule a conference with the student and parent or guardian and explain the student's opportunity to submit additional information to the principal/activities director or to the lab. The Orofino Public School District will rely on the opinion of the laboratory that performed the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance-enhancing drug.

Test results will be kept in files separate from the student's other educational records, shall be disclosed only to those school personnel who have a need to know, and will not be turned over to any law enforcement authorities.

## IV. Appeal

An Activity Student who has been determined by the principal/activities director to be in violation of this policy shall have the right to appeal the decision to the Superintendent or his/her designee(s). Such request for a review must be submitted to the Superintendent in writing within five (5) calendar days of notice of the positive test. A student requesting a review will remain ineligible to participate in any extra- curricular activities until the review is completed. The Superintendent or his/her designee(s) shall then determine whether the original finding was justified. No further review of the Superintendent's decision will be provided and his/her decision shall be conclusive in all respects. Any necessary interpretation or application of this policy shall be in the sole and exclusive judgment and discretion of the Superintendent, which shall be final and non-appealable.

## V. Consequences

Any Activity Student who tests positive in a drug test under this policy shall be subject to the following restrictions:

# Self-Reporting Training Rule Violations

SELF-REPORTING: The purpose of this provision is to encourage a student/athlete to seek help. The student may not use this voluntary admission, reported within twenty-four (24) hours of the infraction, if the authorities already know the training infraction. This provision may be <u>used only</u> <u>one time</u> by a student while enrolled in grades 6-8, and <u>used only one time</u> while enrolled in grades 9-12 and will be documented by the activities director. To be treated as a self-referral, this must be the first knowledge that the school official has of a violation. A self-referral carries a 7-day suspension from competition, but the student will continue to practice.

REPORTING: A school staff member can be made aware of the violation of this alcohol/drugs/tobacco/vaping/e-cigarettes policy by any source (such as police, school personnel, counselors, coaches, advisors, community members, parents and other students, but anonymous telephone calls or reports made by people not willing to confront the violator will not be acted upon.)

# Penalties for Failure to Follow Activity Policies

- First Offense: Suspension from two weeks of events. Students who report their own violation will face suspension from events for one week. First offense only.
  - First Offense Positive Drug Test- The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, activities director, and principal concerning the positive drug test. In order to continue participation in the activity the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received drug counseling from a qualified drug treatment program or counseling entity, conducted at the family's expense. Additionally, the student must voluntarily submit to a second drug test to be administered within two (2) weeks in accordance with the testing provisions of this policy.

Should the parent/student not agree to these provisions the consequences listed in this policy for the second offense will be imposed.

- Second Offense: Suspension from the team or activity for the remainder of theseason.
  - Second Offense Positive Drug Test- The parent/guardian will be contacted immediately and a private conference will be scheduled to present the test results to the parent/guardian. A meeting will then be set up with the student, parent/guardian, activities director, and principal concerning the positive drug test. In order to continue participation in the activity the student and parent/guardian must, within five (5) days of the joint meeting, show proof that the student has received successful completion of four (4) hours of substance abuse education/counseling provided by an outside certified counselor approved by the school district, such counseling at parent expense. The parents must provide the school with a report from the counselor within the allocated time.

The student may not participate in any meetings, practices, scrimmages or competitions during this period. The student will be randomly tested monthly for the remainder of the school year. The time and date will be unknown to the student and determined by the principal/activities director or designee.

- Third Offense: Suspension from all activities for the remainder of the year. Must appeal before an Advisory Committee to request reinstatement for the next year.
  - Third Offense Positive Drug Test- Complete suspension from participation in all extra-curricular activities including all meetings, practices, performances, and competition for the remainder of the school year, or ninety (90) school days (1 semester) whichever is the longer. All counseling requirements from previous step will apply again.
  - Fourth Offense: Denied extra-curricular participation for remainder of high school years.

Offenses are accumulated throughout a student's high school career. Offenses are monitored and documented throughout the calendar year. If a student is not in an activity when the infraction occurs, the consequence will be instituted at the beginning of the next activity season.

Special Education students will be considered in accordance with their IEP, with the IEP team.

# Student and Parent Due Process

If determination is made that a student has violated this policy, the student, parents and/or guardians shall be notified of the violation by telephone where possible. The student, parents and/or guardians shall be notified of the discipline consequences to be administered.

# VI. Refusal to Submit to Drug Use Test

A participating student, who refuses to submit to a drug test authorized under this policy, shall not be eligible to participate in any activities covered under this policy including all meetings, practices, performance and competitions for the remainder of the school year. Additionally, such student shall not be considered for any interscholastic activity honors or awards given by the school.

\* \* \* \*

Joint School District #171 is committed to cooperating with parents/guardians in an effort to help students avoid illegal drug use. JDS #171 believes accountability is a powerful tool to help some students avoid using drugs and that early detection and intervention can save lives.

# VII. Parent Expectations

Each parent during & after the game, should be a role model supporting your son or daughter and the team in a positive method. **THERE IS A 24 HOUR "WAIT" PERIOD BEFORE CONTACTING A COACH.** 

Be respectful to the officials. If you have a problem with a coach, it is important that you confront the problem in a mature and respectful manner, after the 24 hour waiting period. Playing time issues need to be resolved between the player and the coach. **MEETINGS WILL NOT BE HELD TO DISCUSS PLAYING TIME.** 

If at all possible, issues should be handled between the player and coach. If an athlete has a problem with a coach, he/she should seek time when the coach can sit down in a one on one fashion to resolve the problem before a parent meeting is needed.

If a coach/player problem cannot be resolved, then a parent/player/coach meeting can be scheduled. This meeting should not disrupt practice.