



Avoyelles Parish School Board

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Marksville, LA 71351

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Employee Suicide Prevention Online Training The Jason Foundation

1. Go to the website: <http://jasonfoundation.com/>
2. Click the tab labeled “**Get Involved.**”
3. Move mouse to the bar on the left and click “**Educator, Youth Worker, Coach.**”
4. Select “**Professional Development Series**” located on the left bar under “Educator, Youth Worker, Coach.”
5. 3rd bullet- “encourage your school or organization to provide staff training for all school personnel [Click here to learn more.](#)”
6. Scroll to the bottom of the document and select Louisiana for your state.
7. Select “View Training Modules”
8. Select “Login”
9. You will have to select “**Register Now.**”
10. Enter your username/email
11. Select “**Module 3.**”
12. A screen should appear. Select “**Part 1**” from the choices located on the right side of the screen. Continue until all five parts have been viewed.
13. When all five parts are viewed, select “**Click Here For Certificate.**”
14. Answer the questions according to the material learned from Module 2. After giving the correct answer to a question, click “**Next Question**” . The website will not allow you to select “**Next Question**” until you select the correct answer.
15. When you have finished, a screen will appear indicating you have completed Module 2. Select “**Receive Certificate**” at the bottom right of the screen.
16. Your certificate will appear. Select “**Print Certificate**” located on the top left of the certificate.
17. Give the certificate to your principal or principal designee.
18. All course modules must be completed by **September 30 , 2015**, and certificates must be given to principal or principal designee.