

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

October 21, 2014

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Geisenheimer, Geller, Kirtane, Molina, Verna, Woods and Holzberg

E. Move to accept the minutes of the:

Committee-of-the-Whole Meeting – September 9, 2014

Regular Meeting – September 16, 2014

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

2. Move to approve the following 2014 Demarest Middle School **Girls' Basketball** schedule for the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Home/Away</u>
Wednesday	12/03	Harrington Park	Home
Monday	12/08	Norwood	Home
Wednesday	12/10	Old Tappan	Home
Monday	12/15	Haworth	Away
Wednesday	12/17	Northvale	Away
Tuesday	01/06	Closter	Home
Thursday	01/08	Harrington Park	Away
Monday	01/12	Norwood	Away
Wednesday	01/14	Old Tappan	Away
Monday	01/19	Haworth	Home
Wednesday	01/21	Northvale	Home
Monday	01/26	Closter	Away
Week of	02/02	Playoffs	
Week of	02/09	Championships	

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve the 6th grade Class Trip to Fairview Lake on April 29, 2015 to May 1, 2015, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve the 8th grade Class Trip to Washington, D.C. on May 19, 2015 to May 21, 2015, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve Tara Doyle, college student at St. Thomas Aquinas College, to complete 20 hours of teacher observations at Luther Lee Emerson, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

6. Move to accept the grant award from Bergen County Utilities Authority in the amount of \$ 741 for use in environmental service-learning projects, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

7. Move to accept donation of \$1,000 for use in the middle school library from Anjali Bakhru, 5th grade student, as a result of winning 1st place in the Summer Reading Essay Contest organized by the Charles Lafitte Foundation, as recommended by the Chief School Administrator.

Moved by: _____ *Seconded:* _____
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

C. Support Services – Staffing

1. Move to confirm the resignation of Karen Sokol, Instructional Aide for Student ID #'s 252070 and 252046, effective October 3, 2014, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to approve the reassignment of Theresa Flannery, Instruction Aide, from Luther Lee Emerson School to Demarest Middle School for Student ID #'s 222010, 222024 and 22203, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve the provisional employment of the following Lunch Aides, Step 1, at Demarest Middle School, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98):

Michelle Andreasen

Marey Azilides

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve the provisional employment and award a non-tenure contract to Denise Sprengel as Accounts Payable/Secretary to the School Business Administrator, effective October 20, 2014 for the 2014-2015 school year, at a prorated annual salary of \$40,000, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve Dawn Delasandro to provide training to the new Secretary to the Business Administrator for up to 20 hours at a rate of \$30 per hour, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

D. Support Services – Board of Education

1. Move to approve the first payment in the amount of \$124,260 to T.M. Brennan Contractors, Inc. for the County Road School classroom upgrades project, as reviewed by EI Associates and as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to approve the continued participation in the Middlesex Regional Education Services Commission (MRESC) Cooperative Price Agreement, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to accept the 2014 Annual Facilities Checklist and submit it to the Executive County Superintendent, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

9. Move to approve the request of the Demarest Athletic Association to use the gymnasium and All Purpose Room at Luther Lee Emerson School for basketball from 8:30 a.m. to 6:00 p.m. on the following Saturdays, at a fee of \$50 per hour, as recommended by the Chief School Administrator:

December 6, 13 and 20, 2014
February 7 and 28, 2015

January 10, 17, 24 and 31, 2015
March 7, 14, 21 and 28, 2015

<i>Moved by:</i>								<i>Seconded:</i>
<i>Action (RC):</i>	<i>Gei</i>	<i>Gel</i>	<i>K</i>	<i>M</i>	<i>V</i>	<i>W</i>	<i>H</i>	

10. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE PROPOSED RENOVATIONS TO COUNTY ROAD SCHOOL

WHEREAS, the Board of Education of the Borough of Demarest in the County of Bergen, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit a project to the voters which project consists of the renovation of the County Road School (collectively, the "Project"); and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF DEMAREST IN THE COUNTY OF BERGEN, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications by EI Associates in connection with the Project and Board further authorizes and directs EI Associates to submit same to the New Jersey Department of Education and to the Bergen County Superintendent of Schools for review and approval. The Board further authorized and directs the submission of the Schematic Plans to the Demarest Planning Board for its review, if required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application and authorizes EI Associates to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. The Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to sign the schematic plans and scope of work, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, EI Associates and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Projects to the voters via a bond referendum at a Special School District Election to be held at a date to be determined by the Board.

Section 7. This resolution shall take effect immediately.

<i>Moved by:</i>								<i>Seconded:</i>
<i>Action (RC):</i>	<i>Gei</i>	<i>Gel</i>	<i>K</i>	<i>M</i>	<i>V</i>	<i>W</i>	<i>H</i>	

V. ACTIONS (Continued)

E. Support Services – Fiscal Management

1. Move to confirm the September 16 – 30, 2014 payroll in the amount of \$330,614.62

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to confirm the October 1 – 15, 2014 payroll in the amount of \$340,839.71

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Moved to approve the September 2014 bills in the amount of \$1,002,011.57 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 967,790.57
12 Capital Outlay	5,950.00
20 Special Revenue Funds	<u>28,271.00</u>
	<u>\$1,002,011.57</u>

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of September 30, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of September 30, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

6. Move to acknowledge receipt of August 31, 2014 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII. EXECUTIVE SESSION (Continuation as needed)

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

