Request to Appear Before the Coffee County Board of Education

Today's Date_____

***Name of Person Who Will Address the Board**_____
(First) (Last)

***NOTE: If a delegation wishes to appear before the Board, they should select one of its members as the spokesperson and provide his name as the person who will address the Board.**

Address_____
(P.O. Box/Street Address) (City) (Zip Code)

Phone Number_____
(Home) (Cell)

Date of Appearance_____

Approximate Time the Matter Will Take_____

Reason(s) you are requesting to appear before the Board.
(State the purpose of your presentation and the action you intend to ask the Board to take.)

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Do you wish to appear at a Board meeting open to the public? (Any persons, including the press, may attend.)

Yes_____ **No**_____

_____
Signature of Person Making Request

Revised: 4/7/2015