

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

April 22, 2014

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Ms. Audrey D. Lewis; Mr. Charlie D. Frost; Mr. Judge B. Helms; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Roger P. Milton, at 6:12 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Superintendent James recognized Ms. Oretha Jones, Executive Director of the Neighborhood Medical Center. Ms. Jones announced that the Neighborhood Medical Center was awarded a \$2.1 million dollar grant.

The Superintendent and Board recognized The City of Midway Police Officers, Chief Jerome Turner and Officer Melanee Gardner; and Ms. Ashley Scott, Victim Advocate Program Director for their support to the students in Gadsden County. Officer Gardner shared with the Board a presentation about teen dating and domestic violence.

Mr. Roger Milton, Mr. Tyrone Smith and Mrs. Joannette Thomas were recognized for their hard work and dedication with the FCAT rally that was held on April 19th.

The Superintendent and Board members received a check in the amount of \$1,000 from Envision Credit Union as a community partner. Ms. Jahlia Fulgence and Mr. Jalen Perkins represented Envision Credit Union.

Mr. Frost recognized Dr. Sylvia Jackson and Ms. Lisa Robinson for their dedication and hard work to the district.

Mr. Helms announced that the Quincy Kiwanis Club Golf Tournament was scheduled on Friday, April 25th at 12:00 noon. He stated that proceeds from the golf tournament would provide a \$1,500 scholarship for a student from East Gadsden High School, West Gadsden High School, and Robert F. Munroe High School.

Mr. Frost recognized Board of County Commissioner Eric Hinson for his work with the county.

Mr. James recognized Mr. Harris, Mr. Hussien and others for their extraordinary work with the Teachers Gala at the Law Academy. He also recognized Jordan Gaines for being an outstanding student and track star.

Mr. Simmons recognized Mr. Wayne Shepard and Mrs. Kim Ferree for their hard work and dedication to the district.

Ms. Lewis recognized Ms. Joannette Thomas for her dedication and hard work with the FCAT Rally and After-School Program.

Mr. James recognized Ms. Rosalyn Smith and Mrs. Sheantika Wiggins Milton for their dedication and hard work with the FCAT Rally.

ITEMS FOR CONSENT

Mr. Milton added to the agenda item #'s 8h – Disaster Recovery Plan Information, 8J – Professional Development Program for Adding Reading Endorsement K-12; and 8k – School Field Trip Request (Out of State). He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Judge B. Helms, seconded by Mr. Charlie D. Frost and carried unanimously.

5. REVIEW OF MINUTES

- a. March 25, 2014, 4:30 p.m. – School Board Workshop
- b. March 25, 2014, 6:00 p.m. – Regular School Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2013 – 2014

ACTION REQUESTED: The Superintendent recommended approval.

- b. 2013 – 2014 GCSB Organizational Chart

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Budget Amendment Number Nine

Fund Source: 110 (General) Fund
Amount: \$260,870.40

ACTION REQUESTED: The Superintendent recommended approval.

- b. Budget Amendment Number Ten
Fund Source: 420 (Federal) Funds
Amount: \$2,008,798.00
ACTION REQUESTED: The Superintendent recommended approval.
- c. Budget Amendment Number Eleven
Fund Source: 410 School Food Service
Amount: \$172,013.05
ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Specific Appropriation 117 A Program and Expenditure Plan
Fund Source: General Fund 110 (use restricted to this program)
Amount: \$43,341.59
ACTION REQUESTED: The Superintendent recommended approval.
- b. Food Service Purchase Change Order for Refrigeration Services
Fund Source: Fund 410 Food Service
Amount: Total of PO after increase \$8,000
ACTION REQUESTED: The Superintendent recommended approval.
- f. Parent Liaison Services with Gadsden County Schools
Fund Source: Fund 420 Federal Funds (Vista Volunteers)
Amount: \$16,500.00
ACTION REQUESTED: The Superintendent recommended approval.
- h. Disaster Recovery Plan
Fund Source: None, plan is written by District's IT staff
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- j. Professional Development Program for Adding Reading Endorsement K-12
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- k. School Field Trip Requests (Out of State)
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.

9. STUDENT MATTERS

- a. Student Transfers – See back-up material
ACTION REQUESTED: The Superintendent recommended approval.
- b. Student Expulsion – See back-up material
Case #55-1314-0051
ACTION REQUESTED: The Superintendent recommended approval.
- c. Student Expulsion – See back-up material
Case #56-1314-9102
ACTION REQUESTED: The Superintendent recommended approval.
- d. Student Expulsion – See back-up material
Case #57-1314-9102
ACTION REQUESTED: The Superintendent recommended approval.
- e. Student Expulsion – See back-up material
Case #58-1314-9102
ACTION REQUESTED: The Superintendent recommended approval.
- f. Student Expulsion – See back-up material
Case #59-1314-9102
ACTION REQUESTED: The Superintendent recommended approval.
- g. Student Expulsion – See back-up material
Case #60-1314-0051
ACTION REQUESTED: The Superintendent recommended approval.
- h. Student Expulsion – See back-up material
Case #62-1314-0051
ACTION REQUESTED: The Superintendent recommended approval.

10. SCHOOL FACILITY/PROPERTY

- a. Change Order #1 HMS PreK thru 3rd Grade Construction Project
Fund Source: 379
Amount: \$103,260.00
ACTION REQUESTED: The Superintendent recommended approval.

d. Grounds Maintenance WGHS/EGHS Athletic Fields

Fund Source: 110

Amount: \$1,965.00 per month EGHS
\$1,965.00 per month WGHS

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

c. Approval of Vendor Purchase Order to Provide Services Defined in the FLDOE RFP for the 21st Century Program

Fund Source: Fund 420 (Federal Funds)

Amount: \$5,250.00

Mr. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #8c. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Affiliation Agreement Between Gadsden County School District – East Gadsden High School and River Chase Care Center

Fund Source: FEFP

Amount: N/A

Mr. Frost requested clarification on the Affiliation Agreement Between Gadsden County School District – East Gadsden High School and River Chase Care Center.

Mr. Curtis Richardson stated that the agreement was mutual between the Administration of River Chase Care Center and Gadsden County School District – East Gadsden High School, that the Health Agency will accept students from the school for the opportunity to learn through observation of the nurse, direct service workers and/or other professionals in the delivery of basic care to clients in the ordinary performance of duties. He stated that the students will perform patient care duties and complete applicable documentation under the supervision of their clinical instructor. He stated that the objective was to make student's college and career ready.

In response to Mr. Helms' concern regarding parental approval, Mr. Richardson stated yes parental approval will be sought, and there will be background checks and liability insurance coverage.

Mrs. Minnis stated that she was concerned about the inclusion of an indemnification clause for River Chase Care Center. She requested the Board defer action until language was provided for an indemnification clause.

Following discussion, Mr. Charlie D. Frost made a motion to defer action on agenda item #8d. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- e. Affiliation Agreement Between the School Board of Gadsden County and Tallahassee Medical Center, Inc. d/b/a Capital Regional Medical Center

Fund Source: FEFP
Amount: N/A

In response to Mr. Helms' concern whether there would be any cost to the Board, Mr. Richardson stated yes, transportation for the students.

Mr. Simmons stated that he wants all students, especially West Gadsden High School, to be given an opportunity to participate in the program.

Dr. Sylvia Jackson stated that students will have to complete all courses for the CTE program, which starts in the 9th grade.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8e. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- g. 2014-15 Proposed Bus Rate Increase

Fund Source: 110 General Fund
Amount: Future Revenue Increase for the next fiscal period

Following discussion, Mr. Roger P. Milton made a motion to reconsider agenda item #8g. The motion was made by Mr. Charlie D. Frost and carried unanimously.

Mr. Isaac Simmons made a motion to defer action on agenda item #8g. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- i. School Field Trip Request (Out of State)

Fund Source: N/A
Amount: N/A

Mr. Helms stated that the district needed to update policies regarding out of state school field trips. He stated that he wanted to ensure that the Superintendent review each of the out of state school field trip requests.

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation to approve agenda item #8i. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*10. SCHOOL FACILITY/PROPERTY

- b. Comprehensive Maintenance Agreement for HVAC at EGHS

Fund Source: 110

Amount: \$3,827.00

Mr. Helms stated that he wanted the comprehensive maintenance agreement amount for HVAC at EGHS to reflect per month for the four month period. (March, April, May and June)

Following discussion, Mr. Judge B. Helms made a motion to accept the Superintendent's recommendation with the noted correction for the amount to reflect per month for the four month period. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- c. Comprehensive Maintenance Agreement for HVAC at WGHS

Fund Source: 110

Amount: \$3,185.00 per month

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #10c. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- e. Request to Delete from Capital Assets and Sale to Highest Bidder

Fund Source: Applicable Funds

Amount: \$448,208.00

Mr. Simmons made a motion to rescind the Board's action in order to have ample time to further discuss with the Director of Transportation and view the buses. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

Mr. Isaac Simmons made a motion to defer action on agenda item #10e. The motion was seconded by Mr. Judge B. Helms and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

Ms. Latina Wilson addressed the Board with the concern of not receiving good customer service with a bus driver. She stated that her daughter has been suspended several times from the bus. She stated that she requested to view the video tape. She stated that she was frustrated and the customer service she received was unacceptable.

Mr. James requested Ms. Wilson schedule a meeting with Ms. Rosalyn Smith to further discuss and resolve the issue, and any other concerns.

Mr. Helms assured Ms. Wilson that the issue would be resolved; and that she may or may not agree with the outcome.

The Board thanked Ms. Wilson for sharing her concern.

11. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that testing was going well. He stated that Pearson had problems with uploading test in some areas. He stated that Gadsden County was not affected by the testing problems. He stated that he was anticipating good test results. He thanked everyone for supporting the FCAT Rally. He stated that the district may need to reinstate its cost cutting measures and revisit the issue of having an Administrator on Special Assignment.

12. SCHOOL BOARD REQUESTS AND CONCERNS

In response to Mr. Frost's concern about receiving a list containing staff not being recommended for the following school year, Mr. James stated that the information will be available at the end of May.

Mr. Simmons stated that the Superintendent will have a customer service training this summer. He stated that education is very competitive and the district must be able to provide a quality education. He stated that Gadsden County is a great school district, but there is always room for improvement. He stated that the upcoming year will be a challenging year.

Ms. Lewis stated that the registration numbers dropped with the 4 year olds. She stated that a message needs to be conveyed to the community to be creative with PreK programs. She thanked Dr. Beverly Nash and Ms. Rosalyn Smith for completing a \$499,794 Health Resources and Services Administration (HRSA) Grant. She requested the following: 1) Showcase school's highlights at Board meetings; 2) School Board meeting monthly news article; 3) Volunteer Coordinator request a minister to offer prayer at School Board meetings; 4) FACT Sheet from Board Retreat; 5) SAC Training; 6) Discipline and Reading (DR's) Program; and 7) Customer-Focus and Friendly Schools.

The Board scheduled a workshop on Wednesday, May 14th at 4:00 p.m. to discuss the Department of Transportation/Gretna Sidewalk Project; AMIKids, Inc.; and Cenergistic Energy Saving Contract.

13. The meeting adjourned at 7:30 p.m.