

PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, MARCH 27, 2023

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022 and Monday, September 26, 2022 for the change of the October Meeting date from Monday, October 24, 2022 to October 17, 2022 due to the members attending the NJSBA 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education. The 2022-2023 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 9, 2023 that reflected the change to the Reorganization Meeting date changed from January 3, 2023 to January 9, 2023 and February 27, 2023 "Day of the Week" changed from Tuesday to Monday.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Michelle Baylor, Theresa Cooper, Frank Damminger (absent), Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson (6:13pm), Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo and Student Member Anaiah Hill (absent).

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss personnel, contracts, and legal matters the results of which may be made known upon return to regular session or when conditions warrant.

A motion was made by Mrs. Cooper and seconded by Mrs. Lombardo to adjourn to Executive Session to discuss personnel, contract and legal matters.

Vote:

MOTION UNANIMOUSLY PASSED

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. March’s ***Raider Report*** presented by Loudenslager Elementary School Teachers Krista Lange and Tara Stahl
2. **Student of the Month Awards for January 2023 and February 2023.** The following students were presented with the Student of the Month Awards by Principal Mr. Matthew Browne for Loudenslager Elementary School and by Principal Mrs. Tina Morris for Billingsport Early Childhood Center.

Billingsport Early Childhood Center	Loudenslager Elementary School
<p><u>Preschool</u> January - Cannon Davis February - Jayden Floyd</p> <p><u>Kindergarten</u> January - Yarley Santillano Morales February - Lawrence Marcelin</p> <p><u>1st Grade</u> January - Ryan Zold February - Jannat Khan</p> <p><u>2nd Grade</u> January - Leah Roman February - Maksym Law Ty’Zaya Barnett</p>	<p><u>3rd Grade</u> January - Amiyah Dunn February - Jionni Robinson</p> <p><u>4th Grade</u> January - Tiffany Gomez February - Yazik Harrison</p> <p><u>5th Grade</u> January - Adam Reda February - Stella Golembiewski</p> <p><u>6th Grade</u> January - Kayden Kato February - Talia Blue-Eli</p>

Following this presentation the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

RESOLUTION – None at this time.

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

At this time, the following members of the public addressed the Board of Education.

- Krista Lange – District calendar
- Ian Veney – Daughter assaulted at the Audubon basketball and no charges were pressed. Inquired about the district’s suspension policy.
- Cheryl Scott – Wanted clarity on Mr. Veney’s situation; the policy is not clear.
- Clifford Harvey – Questioned the district’s hiring process.

CORRESPONDENCE – None at this time.

NEW BOARD BUSINESS:

A. SUMMER MEETINGS OF THE BOARD OF EDUCATION

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve New Board Business Item A.

1. Recommend approval to conduct the Regular Meeting of the Board of Education on Wednesday, July 26, 2023 at 7:00p.m.
2. Recommend approval to conduct the Regular Meeting of the Board of Education on Wednesday, August 23, 2023 at 7:00p.m.

Informational: Holding the July and August meetings late in the month will allow last minute business to be handled prior to school opening in September. It also provides a break / vacation time for members of the Board of Education.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott (no), Tyesha Scott (no) and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

B. TEACHER OBSERVATIONS AND NON-TENURE EVALUATION

The Superintendent Dr. Roy Dawson III plans to review the summary information about the evaluations of non-tenured teachers with the Board of Education during the April 24, 2023 Executive Session. The Board of Education may not examine the actual evaluation reports of teachers but they can hear administrative summaries of the information. This meeting will take place prior to the Board of Education voting on contract renewal for non-tenured teachers. Rice Notices will be served to the non-tenured teachers.

Informational: In general two of the three annual observations are announced. The third observation is not announced to the teacher in advance.

C. BOARD OF EDUCATION SELF-EVALUATION

The New Jersey Department of Education requires every Board of Education to complete a self-evaluation annually. The Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2021-2022 school year. (**Attachment**)

- Each member of the Board of Education independently completes the attached hard copy New Jersey School Boards Association “Board Self-Evaluation.”
- Each member of the Board of Education submits their completed Self-Evaluation form to the Superintendent of Schools by Friday, May 12, 2023.
- The Superintendent and his Secretary will compile the forms in a single Self-Evaluation then include it with the June 27, 2023 agenda of the Board of Education.
- The Board of Education will review, modify, edit, etc. the Self-Evaluation at the June 2023 meeting of the Board of Education. The Board will then approve the Self-Evaluation at the June 26, 2023 meeting.

Superintendent Dr. Dawson respectfully requests input from members of the Board of Education.

D. EVALUATION OF THE SUPERINTENDENT OF SCHOOLS

The New Jersey Department of Education requires every Board of Education to complete an evaluation of the Superintendent of Schools annually. The Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2021-2022 school year. (**Attachment**)

- Each non conflicted member of the Board of Education independently completes the attached hard copy New Jersey School Boards Association Evaluation of the Superintendent of Schools.
- Each member of the Board of Education submits their completed Evaluation form to the Superintendent of Schools by Friday, May 12, 2023.
- The Superintendent and his Secretary will compile the forms in a single Evaluation form then include it with the June 26, 2023 agenda of the Board of Education.

- The Board of Education will review, modify, edit, etc. the Evaluation at the June 2023 meeting of the Board of Education. The Board will then approve the Evaluation at the June 26, 2023.

Superintendent Dr. Dawson respectfully requests input from members of the Board of Education.

BOARD BUSINESS:

A. COMMITTEE OF THE WHOLE:

POLICY:

The Paulsboro Board of Education Policy Committee:

Chairperson: Mr. Joseph Lisa

Members: Frank Damminger, Markee Robinson, Danielle Scott

The Committee met Thursday, March 9, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building

HUMAN RESOURCES AND NEGOTIATION:

Chairperson: Joseph Lisa

Members: Michelle Baylor, Kyana Evans, Lawrence Haynes, Sr.

The Committee met Tuesday, March 7, 2023.

5:00 p.m. in the Central Office Conference Room at the Administration Building

Minutes prepared by Board of Education Human Resources and Negotiation Member Kyana Evans

Good afternoon Paulsboro Board of Education,

The Human Resources Committee met on March 7, 2023 at 5:00pm at the Administration Building. In attendance were Dr. Roy Dawson, Mr. Joe Lisa and Ms. Kyana Evans. Two topics of discussion were the staff vacancies and the review of the Director of School Safety position Dr. Dawson is bringing forward for Board approval.

Staff Shortages and Vacancies:

Currently, there are over 50 vacancies across the PPS school district. Many of these vacancies are teachers and support staff essential to the daily operations of our three schools. Dr. Dawson has proposed a plan to help recruit and retain teachers. Another issue of concern is the looming bus driver issue. At the end of the school year, both drivers will be retiring leaving no one to transport our special needs and homeless youth. As a district and PBOE, we need to have a plan for how we will ensure bus drivers for the coming school year.

Director of School Safety Position:

Currently, Mr. Matthew Browne is acting the Paulsboro Public Schools Safety Officer. Mr. Browne, Principal of Loudenslager School is currently responsible for the overall safety of our three schools. This poised an issue of concern for me, due to the fact that Mr. Browne has a school he is responsible for and has to leave this post to take care of issues that arise at one of the other schools. Most recently, there were two major incidents that proved we need someone more knowledgeable about safety. Shooting- There was a recent shooting in town that caused the school district to go on lock-down. Bomb threat- There was a bomb threat at the high school that caused the school district to go on lock down. While Mr. Browne was able to respond to both incidents and ensure the safety of the children throughout the district, having a Director of School Safety would have been beneficial to the district's response to these incidents.

The current school security staff have been very instrumental in assisting Mr. Browne when major incidents arise. I have spoken with some school staff members who have expressed that the school safety officers, in particular the officer stationed at Loudenslager has been extremely helpful when Mr. Browne has to respond to a crisis within the district, outside of

Loudenslager. This school safety officer has an extensive law enforcement background, including the certification needed for a Director of School Safety. Based on this feedback, it is my opinion that a Director of School Safety would be beneficial for the PPS district.

It is the committee's recommendation that the Paulsboro Board of Education considers Dr. Dawson's recommendation of approving the job description for a Director of School Safety.

Mr. Joe Lisa will follow up with the other board committees.

BUDGET:

Chairperson: Joseph Lisa

Members: Frank Damminger, Roseanne Lombardo Tyesha Scott

The Budget committee meeting is scheduled for Thursday, March 23, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building

FACILITIES:

Chairperson: Joseph Lisa

Members: Lawrence Haynes, Sr., Markee Robinson

The Committee met on Friday, February 3, 2023, where they performed a walkthrough with the Director of Facilities John Swanson.

Next meeting will be on Monday, April 17, 2023 at 11am with the Director of Facilities John Swanson and ROD Consultant Frank Domin regarding the ESIP projects.

CURRICULUM:

Chairperson: Joseph Lisa

Members: Michelle Baylor, Theresa Cooper, Roseanne Lombardo

The Committee met Thursday, February 23, 2023.
5:00 p.m. in the Central Office Conference Room at the Administration Building

OLD BUSINESS:

A. SCHOOL CALENDAR

A motion was made by Mrs. Scott and seconded by Mrs. Cooper to revisit the SY2023-2024 school calendar.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

INFORMATIONAL: Facilities: Building walkthrough prior to the Board Meetings.

March 27, 2023 at 5:00pm Loudenslager Elementary School
April 24, 2023 at 5:00pm Billingsport Early Childhood Center
May 22, 2023 at 5:00pm Paulsboro Junior/Senior High School

PENDING ITEMS: – None at this time.

BOARD BUSINESS: – None at this time.

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, April 24, 2023 at
7:00p.m. in the**

Paulsboro High School Auditorium

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Ms. Evans and seconded by Mr. Haynes to approve the Report of the Board Secretary/Business Administrator Items A -C.

Informational: The Report of Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Interim Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting

February 27, 2023

Executive Meeting

February 27, 2023

B. Approval of the February 2023 transfers. (**Attachment**)

C. Approval for payment of bills that are duly signed and authorized. (**Attachment**)

Informational: A copy of the Bill List will be available at the meeting or in advance in the office of the Business Administrator/Secretary to the Board for review by members of the Board of Education.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott (no - A), Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - K: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mrs. Cooper to approve Personnel Items B – K.

A. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the Monday, April 24, 2023 meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The

Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

D. Recommend approval for the following job descriptions:

A motion was made by Mrs. Scott and seconded by Mrs. Cooper to table Personnel Item D.

1. 12 Month Director of Safety and Security (**Attachment**)

Roll Call Vote:

Michelle Baylor (no), Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr. (no), Joseph Lisa (no), Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo (no)

MOTION PASSED

E. Recommend approval of Recommend approval for Cafeteria Worker Linda Brandt to work in the Summer Foods Program from June 19, 2023 through July 27, 2023. Ms. Brandt will earn \$19.80 per hour (her normal rate for the 2022-2023 school year) for 20 hours per week.

Informational: Ms. Brandt is the only Paulsboro Public Schools employee still employed. All other workers in the summer program are employees of Nutri-Serve (district food service provider).

F. Recommend approval to appoint Joshua Farley to Paulsboro Junior / Senior High School Full Time 12 Month Custodian for the 2022-2023 school year. Mr. Farley will earn prorated Step 1- \$31,829.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities John Swanson.

G. Recommend approval for Paulsboro High School Guidance Counselors Melba Moore-Suggs, Nicole Vitale and Junior High School Guidance Counselor Trevon Brooks to work up to 50 hours each during July and August 2023 at \$40.00 per hour as per agreement with the Paulsboro Education Association. The maximum amount of this stipend is 3 counselors x 50 hours / counselor x \$40.00/hour = \$6,000.00. The amount is within budget guidelines. The recommendation includes the provision that only one counselor is present at a time in order to maximize the number of days that the Guidance Office is staffed. Work schedules must be approved in advance by the Paulsboro High School Principal Paul Morina.

Informational: For many years, the Guidance Counselors worked during the summer. In recent years, this item was eliminated from the budget. The counselors are critical to school opening because they assist the Assistant Principal with schedule conflicts and changes so that every student has a complete schedule when school opens. They also handle request for transcripts, new student registration and updating of records.

H. Recommend approval to appoint Kristina Barbato to the position of Child Study Team School Psychologist for the 2023-2024 school year. Ms. Barbato will earn Step A – MA - \$52,437.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of a criminal history background review.

Informational: Ms. Barbato is graduating from Philadelphia College of Osteopathic Medicine with her Master of Science in School Psychology / Education Specialist ED.S and has Autism and Child Study Team Knowledge. Interviews were conducted and references checked by Director of Special Education Stacey DiMeo, Child Study Team Speech Pathologist Kristen Shute and Child Study Team School Psychologist Jessicarose Johnson. Resume and /or application are on file in the Administration Building.

I. Recommend approval to establish a Personal Day Bank for Paulsboro Junior High School Aide - Staff ID 291 as per the attached procedure. (**Attachment**)

Informational: The Board of Education approved the Personal Day Bank Procedure on February 27, 2014. Paulsboro Education Association President Jennifer Hoffman made the formal request to activate the procedure for Staff ID 291 who has used all paid leave that is available.

- J. Recommend approval to reimburse staff members \$125.00 permit fee for the New Jersey Commercial Drivers License (CDL) with a School Bus (S) endorsement. In addition, staff members who volunteer to drive students to off premise school activities and/or sporting events will be compensated at the current bus driver rate for the actual time spent transporting students to and from school events.

Informational: Securing transportation within the State of New Jersey has been a challenge in recent years. The COVID pandemic has exacerbated the dilemma. Qualified, licensed bus drivers are in high demand; and as such they are able to charge a rate of pay significantly higher than in the past. The District's two remaining bus drivers will be retiring in June, 2023. In an effort to resolve our transportation challenges, the District would like to offer staff members incentives to acquire the CDL with a School Bus Endorsement. Staff members would be reimbursed the current \$125 permit fee required to obtain the CDL.

Staff members who volunteer to transport students to sporting events, field trips and other school activities will be compensated at the current bus driver rate for time spent transporting students. Several staff members (especially the coaching staff) have inquired about incentives for obtaining a CDL. The District will achieve significant savings by utilizing staff rather than contracting with outside bussing/transportation companies. The District already owns 6 busses that would be used for transporting students.

- K. Recommend approval to appoint Thomas Johnston to the position of a 10 month part time nights and weekends School Bus Driver. Mr. Johnston will earn Step 3 - \$28.93 per hour as per agreement with the Paulsboro Education Association. This position does not include benefits. This recommendation is contingent on successful completion of all required paperwork and the Criminal History Background review. Resume and /or application are on file in the Administration Building. Resume and /or application are on file in the Administration Building.

Roll Call Vote – Personnel Items A-C, E-K:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

PERSONNEL L -M: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mrs. Scott to approve Personnel Items L-M.

- L. Recommend approval to appoint Christina Myers to the position of 5th Grade Language Arts Teacher at Loudenslager Elementary School. Mrs. Myers will earn prorated Step M - MA - \$74,109.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of a criminal history background review. Resume and /or application are on file in the Administration Building.

Informational: Mrs. Myers has 13 years experience as a Language Arts Teacher at Camden Promise Charter School and Delsea Regional Middle School and holds the Reading Specialist Certification through the State of New Jersey. Mrs. Myers will fill the position vacated by Lauren Brassill whose resignation is up for approval by the Board of Education at the March Board of Education Meeting. Interviews and references checks were conducted by Loudenslager Elementary School Principal Matthew Browne, Billingsport Early Childhood Center Principal Tina Morris and Director of Curriculum and Assessment Christine Lindenmuth.

- M. Recommend approval to accept the resignation of Loudenslager 5th Grade Language Arts Teacher Lauren Brassill effective February 28, 2023.

Informational: Mrs. Brassill has served the Paulsboro Public School District for 3 years as both an instructional aide and then as a 5th Grade Teacher. Per the teacher contract, they may at any time give 60 days' notice in writing of their intention to terminate.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

STAFF AND CURRICULUM DEVELOPMENT A - H: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mrs. Scott to approve Staff and Curriculum Development Items A- H.

- A. Recommend approval to continue our partnership with the Amistad Commission in a multiyear effort to educate the staff and students of Paulsboro Public Schools about the historical events associated with the African slave trade, slavery in America, the vestiges of slavery in this country and the contributions of African-Americans in overcoming these obstacles to contribute to the development of this country and for our Board of Education to incorporate in an appropriate place in the curriculum of our elementary and secondary school students.

Informational: Create an awareness of the importance of the history of African-Americans to the growth and development of American society in global context. Infuse the history of Africans and African-Americans into the curriculum to provide an accurate, complete and inclusive history through professional development and in-service workshops and residential summer institutes.

- B. Recommend approval for the use of the Administrative / Supervisory Performance Evaluation form to be utilized as the process and observation instrument for Administrators and Supervisors during the 2023-2024 school year. (**Attachment**)

Informational: This is an assessment tool used and must be approved annually.

- C. Recommend approval for implementation, curriculum writing and instructional purchases for the following new courses for Paulsboro Junior/Senior High School.

Informational:

Title: CP Calculus Grade Level(s): 11-12

This is a full year high school level calculus course designed to introduce the students to the fundamental principles of differential and integral calculus. It also provides an excellent foundation for further work in calculus. Topics covered include: study of limits, derivatives of functions, definite and indefinite integrals, simple differential equations, techniques of integration, and applications of integrals which includes volumes of revolution and exponential growth/decay.

Title: Foundations of Entrepreneurship Grade Level(s): 9-12

This is a semester project-based course designed to engage students in the practical application of business ideas and practices to allow them to develop an awareness of what it takes to be a successful entrepreneur. Students learn the role of the entrepreneur in business, valuable entrepreneurial skills and ethical responsibilities through idea generation, innovation, and problem-solving. Course activities and business ideas can be applied directly to actual student businesses. The businesses students build can be either simulated or can become actual business depending on the team.

Title: Astronomy Grade Level(s): 10-12

This semester course introduces you to the composition and structure of the universe. Astronomy is the scientific study of the contents of the entire Universe. This course will provide the student with a study of the universe and the conditions, properties, and motions of bodies in space. Astronomy offers the student the opportunity to explore the basics of celestial bodies and phenomena, such as planets, moons and stars.

Title: Latin American Food and Identity Grade Level(s): 10-12

The semester class will explore how food shapes identity in the many ethnic groups in Latin America. In addition to studying the history of key crops and cultures of the pre Columbian world, students will learn the six key identity constructs: race, class, ethnicity, gender, nation, religious beliefs and how they are shown through the cultural products and practices of Latin American gastronomy. Students will learn the history of food through readings, songs, film as well as preparation of certain dishes.

Title: Spanish Identity and Representation through Film Grade Level(s): 11-12

The semester class will take a careful examination of Spanish culture including Spain's history, architecture, art, literature through film and selected texts to build and understanding of the origins of Spain, including the importance of the coexistence of three cultures - Arabic, Christian and Jewish, over 700 years as a shaping factor in the Spanish way of being, the question of honor - personal and social - and the striving for the definition of a national culture. **Prerequisite to the class should be successful completion of Spanish 1 and 2.**

Title: Graphic Novels Grade Level(s): 9-12

Students will learn new visual and media literacy skills, develop analytical and creative writing skills, research the history and development of Graphic Novels, understand the formal techniques and structure of Graphic Novels, and work individually and collaboratively to create their own visual stories. This is a semester course.

Title: The Art of the Argument in Writing Grade Level(s): 11-12

The semester Writing course will focus on envisioning and creating effective arguments within writing. Students will learn strategies and techniques to build and deliver effective arguments in both the written and verbal form. They will work through the process of prewriting, drafting, revising and editing, with the teacher and with each other, in order to create pieces, which explore the various styles and modes of argument writing. Analysis of examples of writing with a focus on rhetorical strategies will help sensitize students to the different presentations of argument. Frequent practice, in the form of thesis construction and writing and editing pieces of a variety of lengths, will constitute the majority of assessment opportunities.

Title: Searching for Meaning in Literature Grade Level(s): 11-12

The Western literary tradition documents the individual's search for love and meaning through the shifting contexts of personal and social experience. Whether this search is posed in spiritual terms as redemption or in psychological terms as fulfillment, human relationships—determined by community, gender and even, internally, within the “matrix” of self-struggle to grasp moments of exhilaration and connection, or, at times, reconciliation and resignation. In this course, we will explore the individual's search for meaning in the network of his/her relationships with the “Other” as they reflect the many aspects of the self, the individual's internal, personal identity. This is a semester course.

Title: Utopian and Dystopian Literature Grade Level(s): 11-12

The Western literary tradition documents the individual's search for love and meaning through the shifting contexts of personal and social experience. Whether this search is posed in spiritual terms as redemption or in psychological terms as fulfillment, human relationships-determined by community, gender and even, internally, within the “matrix” of self-struggle to grasp moments of exhilaration and connection, or, at times, reconciliation and resignation. In this course, we will explore the individual's search for meaning in the network of his/her relationships with the “Other” as they reflect the many aspects of the self, the individual's internal, personal identity. This is a semester course.

Title: Creative Writing Grade Level(s): 9-12

Creative Writing will focus on expressive writing in many different forms. Students will have the opportunity to craft various types of pieces, including poems, plays, songs/music, short stories, news reports, and autobiographies among others. We will study various works from renowned authors to help guide students through the process. Students will also spend time collaborating/presenting with their peers on various writing assignments. This is a semester course.

Title: Genetics Grade Level(s): 10-12

In Biology, students learned the basic foundations of Mendelian Genetics. Each year, the majority of Biology students choose Genetics as their favorite unit of the year. In this course, the student will review the fundamentals of basic genetics. The student will be able to predict the outcome of both simple and more complex genetic crosses using Punnett Squares.

The student will explore how mutations in DNA can lead to changes in proteins for favorable or less favorable outcomes in offspring. This is a semester course.

Title: Forensic Science Grade Level(s): 10-12

Forensic Science is a class that will increase a student's knowledge and practical application of current methodologies utilized in the area of crime scene investigation. This is a class that will provide an avenue for students to use the scientific method to solve real-life crime situations. Some examples of topics that will be covered are: fingerprinting, blood splatter characteristics, body farm analysis and crime scene investigation. This is a semester course.

- D. Recommend approval for Business Administrator Anisah Coppin and Payroll-Business Secretary Michelle Jankauskas to attend the New Jersey Association of School Business Officials (NJASBO) Annual Conference held in Atlantic City from June 6 – June 9, 2023.

Informational: The NJASBO Annual Conference consists of four days of presentations and activities to assist School Business Leaders in managing their schools and school districts. Workshop topics will include, but are not limited to, policy updates, top facility requirements, capital project financing, school wellness programs and negotiations. The total cost to the Board of Education will not exceed \$1500.00.

- E. Recommend approval for Loudenslager School Principal Matthew Browne to attend the workshop entitled “Responding to School Bomb Threats”. This workshop will take place on Friday, March 31, 2023 from 10:00 AM – 12:00 Noon at Rowan College of South Jersey. There will be no cost to the Board of Education for this workshop.

Informational: The New Jersey Department of Education’s Office of School Preparedness and Emergency Planning is sponsoring this training event on threat assessment and response protocols and best practices to utilize when responding to a school bomb threat.

- F. Recommend approval for Loudenslager STEAM Teacher Rebecca Richardson to attend the 2023 New Jersey Sustainability Summit on May 5, 2023 from 9:00am – 4:00pm at Bell Works in Holmdel, New Jersey. The total cost to the Board of Education for this workshop is \$128.36.

Informational: The 2023 New Jersey Sustainability Summit will be facilitating various sustainability sessions on topics ranging from solar accessibility to advancing equity in schools and communities. New Jersey State Agency leaders will also share their latest sustainability initiatives that impact municipalities and public schools.

- G. Recommend approval for ESL Instructor Jessica LaPorta to attend the New Jersey Teachers of English to Speakers of Other Languages (NJTESOL) Spring Conference on Thursday, May 24, 2023, located at the Hyatt Regency, New Brunswick. The total cost to the district will not exceed \$550.00.

Informational: The NJTESOL 2023 Spring Conference is offering several presentations approved for the continuing education requirement. Participants will obtain the latest information on state and national initiatives. Presentation topics will include: General Interest, Content Area Instruction, Bilingual/ESL PreK through 12, Teacher Ed and Dual Language/Bi-literacy.

- H. Recommend approval for Paulsboro Junior/Senior High School Teachers, Shamima Nasrin, Noreen DeMarco and Phillip Neff, to attend a STEM workshop hosted at Pitman High School on Wednesday, April 26 from 8:30 am – 2:30 pm. There is no registration fee for this workshop.

Informational: The STEM workshop begins with an overview of how and why we construct real-life problem-solving units and an explanation of the Engineering Design Process. The afternoon session breaks down all of the barriers of greater female participation in math, science, and STEM courses by providing specific suggestions for each challenge, including ideas, resources, and an action plan. This workshop aligns directly with district goals of creating a PreK-12 STEAM program in the Paulsboro Public Schools district.

- I. **Informational:** The New Jersey Department of Education has approved Paulsboro Public Schools to accept candidates with Limited Instructional Certification of Eligibility (CE) and

Certification of Eligibility with Advanced Standing (CEAS). Public Law 2021, c. 224 (N.J.S.A. 18A:26-2b through) creates a limited CE and a limited CEAS in an instructional area for individuals who have met all but one of the existing certification eligibility requirements.

This law is intended to expand the teacher candidate pool to provide relief to school districts experiencing staffing challenges. Paulsboro Public Schools is the eighth district approved to accept Limited CE/CEAS candidates in Gloucester County, joining the following districts: Clearview Regional, East Greenwich Township, Glassboro, Kingsway Regional, Monroe Township, Washington Township and Woodbury City.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo (abstained – B)

MOTION PASSED

STAFF AND CURRICULUM DEVELOPMENT J: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Robinson and seconded by Mrs. Scott to approve Staff and Curriculum Development Item J.

- J. Recommend approval of the following Mentor / Buddy Teachers at Paulsboro Schools District and Paulsboro High School for the 2022-2023 school year:

Subject	New Staff Member	Buddy	Mentor
Grade 5 Language Arts Teacher	Lindsay Rieger	Elaine Andrus	NA

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

- K. **Informational - Enrollment and Class Size:**

- 1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment - March 15, 2023							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Pre- School Age 3 & 4	57	69	62	79	83	51	60	70
K	104	98	93	104	89	81	77	82
1	111	86	87	85	85	84	83	74
2	79	84	80	82	79	78	86	74
3	56	64	102	89	82	93	89	97
4	65	70	59	99	81	82	96	83
5	64	59	69	62	96	84	87	91
6	53	83	61	70	58	98	88	83
7	73	72	92	70	71	61	99	90
8	62	81	67	91	66	74	69	100

Grade	Enrollment - March 15, 2023							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Self-Contained Special Education Billingsport/Loudenslager*	26*	28	20	19	22	16	22	29
Grand Totals	750	794	792	850	812	802	856	873

* At Loudenslager School, students in self-contained classes are included with general education students for purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – March 15, 2023							
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
9	63	80	93	93	107	101	116	97
10	82	79	78	84	82	101	97	106
11	80	79	65	76	73	74	83	92
12	78	94	85	63	82	83	76	98
TOTAL	303	332	321	316	344	359	372	393

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of March 15, 2023						
Pre-School	12	12	11	12	12	11	
Kindergarten	21	20	19	22			
1	19	19	17	19			
2	19	18	19	18			
3	24	23	23	26	1		
4	20	21	21	20	1		
5	24	24	21	20	2		
6	19	20	22	21	1		
Special Education	3	10	11	5			

INSTRUCTIONAL SERVICES A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mrs. Lombardo to approve Instructional Services Items A – C.

A. Recommend approval to provide homebound for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
230779	12	Student was placed on homebound instruction based on a physician’s note stating a medical concern. The student will receive a minimum of 10 hours a week at the rate of \$40 / hr. Date range: on or approximately on 3/3/23 - 4/28/23.

B. Recommend approval of the following student to continue to attend Paulsboro High School as Courtesy student for the remainder of the 2022-2023 school year. Additionally, recommending approval for the following student to continue to attend Paulsboro High School as Courtesy student in the 2023-2024 school year with the intention of applying to the Paulsboro Public School Choice Program in the 2024-2025 school year.

Student	2022-2023 Grade
Kyleigh Sewell	9

Informational: This student is currently enrolled in Paulsboro Public Schools and maintains good standards of citizenship and discipline. This student will complete an application to be

transferred into vacant School Choice seats that will be made available in the 2024-2025 academic year.

- C. Recommend approval for the following students to continue to attend Paulsboro Junior/Senior High School as Choice students for the 2023-2024 school year.

Student	2022-2023 Grade
Josiah Brown	11
Saeed Crite	8
Michael DeSimone	11
Roman Onorato	11

Informational: The student’s home district is responsible for transporting Choice students to Paulsboro or provide Aid in Lieu of Transportation. The Paulsboro Board of Education receives school aid from the State of New Jersey for these students. The New Jersey Department of Education dictates the number of School Choice seats each district may accept. Paulsboro Public Schools has five School Choice seats. Each of these students are current Choice students.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

INSTRUCTIONAL SERVICES D - E: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Ms. Baylor and seconded by Mrs. Scott to approve Instructional Services Items D - E.

- D. Recommend approval for the following students to continue to attend Loudenslager Elementary School as Choice students for the 2023-2024 school year.

Student	2022-2023 Grade
Semaj Driver	3

Informational: The student’s home district is responsible for transporting Choice students to Paulsboro or provide Aid in Lieu of Transportation. The Paulsboro Board of Education receives school aid from the State of New Jersey for these students. The New Jersey Department of Education dictates the number of School Choice seats each district may accept. Paulsboro Public Schools has five School Choice seats. Each of these students are current Choice students.

- E. Recommend approval to provide homebound for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
272525	08	Student was placed on homebound instruction based on a physician’s note stating a medical concern. The student will receive a minimum of 5 hours a week at the rate of \$40 / hr. Date range: 2/17/23 - 4/17/23. Student will be reevaluated by physician in 2 months.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

STUDENT ACTIVITIES A - B: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Mr. Haynes to approve Student Activities Items A-B.

- A. Recommend approval for Grade 12 students of Paulsboro High School to participate in a Wellness Day field trip to Hershey Park. This trip is planned for Tuesday, May 30, 2023 with a rain date on Thursday, June 1, 2023. The cost of admission and transportation will be funded utilizing the Elementary and Secondary School Emergency Relief II grant.

Informational: Field trip experiences at Hershey Park include park education, classroom resources, and information shared from community education and industry leaders. The activities specific to Wellness Day are sponsored by Planet Fitness and offer opportunities for students to increase their knowledge of what it takes to nourish the body and remain healthy.

- B. Recommend approval for the Paulsboro Junior / Senior High School Jazz Band to perform at St Paul's Methodist Church in Paulsboro, New Jersey on Wednesday, May 17, 2023 at 7:00pm. Students will be transported to and from the church by bus. Cost to the Board of Education is \$150.00 for transportation.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

C. Informational – Reports of the Winter Season Sports Teams

The following reports of the Winter Season Sports Teams are attached for review by members of the Board of Education (**Attachments**):

- Girls Varsity and Junior Varsity Basketball
- Boys Varsity and Junior Varsity Basketball
- Boys Junior High Basketball
- Varsity and Junior Varsity Wrestling
- Junior High Wrestling

STUDENT ACTIVITIES D - G: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Robinson to approve Student Activities Items D – G.

- D. Recommended approval for Loudenslager Elementary School to hold a Field Day Program on Friday, May 26, 2023.

Informational: Loudenslager celebrates the hard work and efforts of all of the students here at Loudenslager with a fun-filled Field Day Program near the end of each school year. This event will be held on the grounds of Loudenslager Elementary School and will feature organized games and activities for the students to enjoy. The Field Day Program is coordinated by Loudenslager Elementary School 5th Grade Teacher Lou McCall in collaboration with Loudenslager Principal Matthew Browne. The costs associated with the program are paid for via both ARP ESSER Funds and through the PEA's Pride Grant Program.

- E. Recommended approval for Loudenslager Elementary School to hold a 6th Grade Dance on Wednesday, May 31, 2023.

Informational: Loudenslager Elementary School has traditionally held a casual dance for the 6th Grade students at the conclusion of the school year. This event will be held in the Loudenslager All-Purpose Room and will be organized and chaperoned by teachers: Thomas Richardson, Gianna Lombardi, Jennifer Hoffman, Corey Hoffman, Toni Howard, Tamara

Diodati, Rebecca Richardson and Loudenslager Principal Matthew Browne. The costs associated with this program are paid for via the PEA's Pride Grant Program.

- F. Recommend approval for Billingsport Early Childhood Center to hold our annual Moving Up Ceremony on Tuesday, June 6, 2023.

Informational: This annual program is the culminating activity for 2nd Grade students and marks the transition from Billingsport Early Childhood Center to Loudenslager Elementary School. The program will be held outside weather permitted.

- G. Recommend approval for Billingsport Early Childhood Center to hold its Spring Music Concert on Thursday, May 18, 2023.

Informational: The Billingsport Spring Music Concert will feature students from form each grade level. This program will be organized and implemented by Tyler Graves the Music Teacher at Billingsport Early Childhood Center. The concert will be held outside weather permitted.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

CONSTRUCTION UPDATES:

Safety Grant: The District is ready to move forward on plans for Safety Vestibules for each of the buildings. Drawings were received from Garrison Architects to complete the vestibules and install Access Control Systems for the doors and Security Cameras. Using the Camden County Educational Services Cooperative Pricing system, a quote has been received to complete the brick-and-mortar portion of the vestibules that is within the funding limit of the Safety Grant Award. We will look for additional funding sources to complete the project at a later date but are moving forward with this critical project so that we can get this into the construction material supply chain.

Informational: ROD and Non-ROD Grants

District Consultant Frank Domin has established contact with and conducted meetings with the official at the School Development Authority (SDA) charged with the Paulsboro projects that are jointly funded by the 2015 Bond Referendum and SDA. All parties are reviewing and familiarizing themselves with the projects since they have been dormant for approximately four years.

The first task is to assemble all of the required documents to apply for reimbursement from SDA for projects that are at the 65% completion level. When this information is submitted to and approved by SDA, reimbursement will be paid to the district.

The second task is to determine what facilities upgrade are included in the application to SDA. It appears that some of the items in the application to SDA were not part of the original scope of the bond referendum. On the other hand, some items included in the original scope of the project seem to have been "de-scoped" which removed them from funding consideration by SDA. Mr. Domin, working with representatives of SDA and School Architect Robert Garrison has resolved these concerns. All parties now agree that the project is now just as it was presented to the public for the 2015 bond referendum.

The SDA official emphasized the importance of beginning work on those items that all parties agree are within the scope of the projects. The work needs to be completed quickly for two reasons. First, the projects are critical repairs to district facilities. Second, to protect the funding available by SDA. Mr. Domin is now working with the School Architect and Camden County Special Services School District in order to restart projects. It seems likely that within a month or two, the Board of Education will be able to award contracts for projects such as heater controls, drainage projects, etc. so that the work begun in 2015 can move forward.

March 2023 Update

No new information this month

CONSTRUCTION: RECOMMENDED BOARD ACTION A:

A. Solar Remote Net Metering Power Purchase Proposal Award

A motion was made by Mr. Robinson and seconded by Mrs. Scott to approve Construction Item A.

MOTION: Request approval to award a remote net metering solar power purchase proposal to Wampole-Miller, Inc. (d/b/a Miller Bros) per the District RFP – Solar Energy Power Purchase Agreement (PPA) – PBOE #01-2223 received on March 16, 2023. This proposal will provide solar generated electricity to the Paulsboro Public Schools at the rate of **6.5 cents per kilowatt hour** in the first year with a 2.5% escalator each year over a 15 year power purchase agreement. **The district’s current per kilowatt hour rate is 10.54 cents. Your ending per kilowatt hour rate after the 15 year (2038) PPA will be 9.2 cents. 1.34 cents per kilowatt hour less that your current rate even after 15 years.**

Informational: Remote Net-Metering, also known as “Virtual Net-Metering”, is an arrangement that allows for the kilowatt hours (kWh) generated from a solar photovoltaic system located at a specific site within the same utility area (Remote) to be credited towards kWh consumption at a different location within the same utility area (Paulsboro Schools). A key benefit of Remote Net-Metering is that it provides entities with sites that are not suitable or able to provide solar projects (i.e. shade-challenged roofs, little ground space, or utility grid interconnection barriers) to install solar projects on locations best suited for solar, and then simply allocate the system’s surplus kWh production to the original site.

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa (no), Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

FACILITIES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Ms. Baylor to approve Facilities Item A.

- A. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2022-2023 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Rutgers University/ Paulsboro Town Hall	Town Hall Meeting PFAS, Residents of Paulsboro March 30, 2023 7:00pm – 9:00pm	PHS Auditorium	Tonya Kidd
Student Assistance Counselor	Game of Life April 3, 2023 Set up Gym 3:00pm-6pm April 6, 2023 Event 7:00am-10:15am Gymnasium Library April 4, 2023 10:00am-11:00am	Gymnasium Library	L. Jean Brown
National Junior Honor Society	Induction Ceremony and Reception April 12, 2023 Ceremony 7:00pm-8:00pm Cafeteria 8:00pm-9:00pm	High School Auditorium Cafeteria	L. Jean Brown
ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Big Brother – Big Sister Program	Awards Program and “Make your own Sunday” May 25, 2023 Ceremony 2:00pm-4:00pm	High School Cafeteria	L. Jean Brown
Sons of Italy	Photo Shot April 15, 2023 10:00am-12:00 noon	High School Auditorium	Paul Morina

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

FINANCE A –C, E: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was by Mrs. Scott and seconded by Mr. Haynes to approve Finance Items A-C and E. Item D was removed from the agenda by the Board Secretary.

A. TUITION RATES

Recommend approval of the certified tuition rates for the Paulsboro Public Schools during the 2022 - 2024 school years. Tuition rates are based on certified tuition rates for SY2021-2022 as determined by the Annual Comprehensive Financial Report and certified by the New Jersey Department of Education. (**Attachment**)

GRADE LEVEL OR PROGRAM	EDUCATION AGENCIES
Preschool	\$15,771.00
Kindergarten	\$15,771.00
Grades 1-5	\$15,297.00
Grades 6-8	\$14,935.00
Grades 9-12	\$16,961.00
Multiple Disabilities	\$36,067.00
Learning Disabilities	\$31,152.00
Behavioral Disabilities	\$73,799.00*

Informational: The New Jersey Department of Education completes a review of each school district’s cost per pupil pursuant to the provisions of N.J.AC 6A:23A-17. Based on the review, the New Jersey Department of Education establishes the certified tuition rate. The certified tuition rate is used to adjust payments between districts to that the amount charged is the exact cost of educating a student for the number of days that they were enrolled in the Paulsboro Public Schools.

B. BE IT RESOLVED to approve the 2023-2024 school district budget for submission to the Executive County Superintendent:

<u>2023-2024</u>	
Appropriations:	
General Fund	\$ 32,689,096
Special Revenues Fund	5,906,064
Debt Service	<u>213,255</u>
Grand Total	<u>\$ 38,808,455</u>
Tax Levy:	
General Fund	<u>\$ 6,666,478</u>
Debt Service Fund	
Total Levy	<u>\$ 213,295</u>

C. Recommend approval to submit the SY2023-2024 Preschool Education Aid (PEA) Budget. PEA Grant funds are used exclusively to fund Preschool Educational materials for students, and salaries and benefits of the Preschool Program staff. The SY 2023 -2024 budget is estimated to be \$ 1,698,375.00 which includes \$411,375.00 in PEA Carryover funds and \$135,090.00 in local funds.

PEA Grant	\$ 1,144,000
-----------	--------------

SY2020-2021 PEA Carryover	\$ 411,375
General Fund Contribution (Preschool Special Education)	\$ <u>143,000</u>
	\$ 1,698,375

Informational: The Board of Education actually approved the grant application for the years 2019 - 2020, 2020 - 2021 and 2021 - 2022 school years at its meeting on June 24, 2019. The PEA SY 2023 - 2024 grant includes the PEA Carryover of in the amount of \$411,375.00 to bring the PEA budget total to \$1,555,475.00. The PEA grant excludes special education students and therefore they are funded through local funds. PEA Grant funds are used to pay salaries and benefits for the faculty and staff of the Preschool program.

D. Withdrawn.

E. Approval of Resolution establishing maximum spending limits for specified expenditures in accordance with the NJ Accountability Regulations as follows:

Maximum Travel /Professional Development*

Pre-budget Year	\$ 50,000
Spent to Date	\$ 14,760
Proposed	\$ 50,000

*Does not include federal grants

Professional Services

Legal	\$100,000
Negotiator	\$ 40,000
Architect/Engineer	\$ 500,000
Physician	\$ 40,000
Special Education Professionals	\$ 20,000
Auditors	\$ 60,000

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott and Greenwich Township Representative Roseanne Lombardo

MOTION PASSED

FINANCE F - G: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mr. Haynes to approve Finance Items F-G.

F. Recommended approval to accept the donation of the Fun to Farm through anonymous donors through donorschoose.org. The donated items include books related to farming and sustainable living that will be utilized as part of the STEAM Curriculum at Loudenslager Elementary School. These Items are worth approximately \$150.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

G. Recommended approval to accept the donation of the Project entitled Garden Necessities through anonymous donors through donorschoose.org. The donated items include a new hose and hose organizer that will be utilized as part of the STEAM Curriculum and Community Garden at Loudenslager Elementary School. These Items are worth approximately \$200.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Rebecca Richardson.

H. **Informational - Child Nutrition**

The following information summarizes the financial status of the child nutrition program:

Month	Revenues	Expenses	Revenue - Expenses
September	\$92,929.93	\$80,502.79	\$12,427.14
October	\$96,203.94	\$87,374.12	\$8,829.82
November	\$83,492.63	\$77,385.47	\$6,107.16
December	\$75,014.94	\$67,307.77	\$7,707.17
January	\$95,621.77	\$86,782.66	\$8,839.11
February	\$95,362.80	\$83,646.60	\$11,716.18
Year to Date	\$538,626.01	\$482,999.41	\$55,626.60

Informational – Breakfast and Lunch Service at all schools during 2022-2023.

Month	Breakfast	Lunch	Total Meals Served
September	9,409	14,753	24,162
October	9,732	15,418	25,150
November	8,539	13,313	21,852
December	7,662	11,973	19,635
January	9,478	14,391	23,869
February	8,716	14,798	23,514
Year to Date	53,536	84,646	138,182

Roll Call Vote:

Michelle Baylor, Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, and Tyesha Scott

MOTION PASSED

SCHOOL SAFETY:

A. **Informational: Report of School Security Drills**

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/29/2022 11/29/2022 12/21/2022 01/31/2023	09/09/2022 10/11/2022 11/28/2022 12/21/2022 01/27/2023 02/8/2023	09/09/2022 10/06/2022 11/07/2022 12/08/2022 01/05/2023 02/09/2023
Communication Drill**	September 2021			
Evacuation (Non-Fire)	Each school must conduct two annually		10/27/2022	10/27/2022 02/23/2023
Bomb Threat	Each school must conduct two annually	10/21/2022	02/14/2023	

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Lockdown / Active Shooter	Each school must conduct two annually	09/16/2022 02/09/2023	09/21/2022 11/14/2022 12/16/2022	09/16/2022 11/22/2022 12/19/2022 01/26/2023
Shelter In Place	Each school must conduct two annually	11/30/2022 01/05/2023	01/30/2023	
Other Drills				
Bus Evacuation	School District (Annually)	11/02/2022		11/03/2022
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 09/28/2022 <u>P5</u> 11/03/2022		
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/30/2022 10/30/2022 11/30/2022 12/21/2022 01/30/2023 02/28/2023	09/30/2022 10/30/2022 11/30/2022 12/21/2022 01/30/2023 02/28/2023	09/30/2022 10/30/2022 11/30/2022 12/21/2022 01/30/2023 02/28/2023

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

PUBLIC COMMENTS

At this time, the public addressed the Board of Education.

- Rodney Dean – Promoting his boxing program for youth
- Cheryl Scott – Asked if public comments can take place after the budget presentation at the April 24th board meeting.
- Robert Davis – Security Director position. Inquired about the district’s plan to curb the violence.
- Karen Armistead – Inquired about the violence prevention programs in place at district schools. Also inquired about the positive reinforcements that are in use.
- Jennifer Turner – Inquired about the hall monitors’ roles and how many are employed by the district.
- Krista Lange/Jennifer Hoffman – Sick time policy, specifically requiring employees to bring in doctors note when out sick.

MOTION TO ADJOURN

A motion was made by Mr. Haynes and seconded by Mrs. Lombardo to adjourn the meeting.

MOTION UNANIMOUSLY PASSED.

The meeting was adjourned at 9:02 pm.

RESPECTFULLY SUBMITTED,

A handwritten signature in blue ink, appearing to read "Annette Capp".

BOARD SECRETARY