

DRAFT – Unofficial Until Approved
Meeting Minutes 3/9/2017

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on March 9, 2017 in the Board Room, at Tanque Verde Unified School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:09 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member

Ms. Susan Fry, Board Member

David Morden, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member Report – David Morden

Tanque Verde High School

- Winter Sports just finished, with Girls soccer and Boys basketball lost games in their first rounds of competition
- Girls basketball won their first state game in the history of our basketball program
- DECA completed their state competition and eighteen of our students competed with 2000+ students from across Arizona
- Powderpuff Activities just finished this past week
- The Theatre department is hosting their show “Curtains.” They start March 17th & the 18th

Emily Gray Junior High School

- The annual Academic Showcase is on March 15th
- The fundraising for “Pasta for Pennies” has finished and students were able to raise over \$2000.00
- The Band and Choir are traveling to Disneyland in Anaheim to compete in the Music in the Parks program alongside enjoying a day or two in the park
- Monday, March 13th through the 16th is the EGJH Book Fair. The proceeds for this event will benefit EGJH, allowing the school to add more books to their inventory
- The 4th quarter sports, Softball and Baseball being tryouts and practices the first few weeks of March

Tanque Verde Elementary School

- This past week was Donuts with Dad. They had a very large turnout
- Fifty of TVES's fourth graders have been selected to take the National Assessment of Educational Progress
- The Girls on the Run program is going well as there are eighteen girls participating
- Other monthly activities include students signing a pledge to spend three days electronic-free. There is a milers challenge with the number one class winning an extra PE class, and there are "Tango Tuesdays" with parents teaching dances at lunch.

- Superintendent's Report – Ms. Kimberly Sharp

- Open Enrollment Update

Open enrollment applications continue come in. However, the window for applications to be included in the 'Lottery' closed March 1.

This year a new online application system was introduced. We are using TalentEd, which was modified to use from the employment application system. Ms. Bower worked with TalentEd and tweaked the system a bit to enable the open enrollment application process. There is a learning curve with this 'new' application process for parents and for us. Thank you to Judy Bower for all of her work on this.

The Lottery is scheduled for March 16. Notifications will be sent to parents and legal guardians soon afterward.

In an effort to manage growth, our intention is to have trend data available from here forward.

- Site Based Budgeting Information

As you know, the district is participating in a pilot budgeting software program, with Allovue. Last week, Allovue presented to the Administrative team and Office Managers a visual presentation demonstrating the ease in using their software system. The purpose is for the principals to be more aware of and be hands-on in site based budgeting and decision making. All clearly understand that the requirement to work through the County is still in place, and at times this may delay the movement of funds. Mr. Hamm is working closely with Allovue on the 'next steps.'

- Community Liaison Report – Ms. Claire Place

Community Outreach /Engagement

Superintendent Candidate Finalists Presentation - The Governing Board will conduct second round interviews with the three finalists for the position of TVUSD District Superintendent on Tuesday, March 7, 2017. Also scheduled are the following:

Presentation and Q&A for Employees, March 7th at 4:00 p.m. @ TVES MPR

Community Meet & Greet , March 7th at 6:30 p.m. @ TVES MPR

(District Goal 4.0 Involve and engage the community in district pursuits)

- **Communications**

This is Tucson, School & Camp Fair – The district hosted a booth at this school choice fair on Sunday, February 12 from 11:00 a.m. to 3:00 p.m. Marketing materials were developed with materials highlighting each school, as well as Open Enrollment information. Event attendance was estimated at approx. 1,000.

Marketing – Marketing outreach to district-area residential housing developments and Tucson area employers has been initiated, including discussions with the Davis Monthan AFB School Liaison.

Kindergarten Round-up - Information and flyers have been posted on the district website and social media. Kindergarten Roundup will be held at ACES on Friday, March 10th and at TVES on Tuesday, March 14th. Interested families should call the school office(s) to RSVP. A Kindergarten Tri-fold brochure was previously developed and has been shared with local preschools. Local pediatric offices are being contacted to inquire about placement at their locations.

(District Goal 4.0 Involve and engage the community in district pursuits)

- **School Safety**

The District would like to acknowledge and thank TVHS teacher Mr. Ben Schonewald and members of the TVHS National Honor Society for their volunteer work to complete the Classroom Emergency Kit Project. The project was completed on Saturday, March 4th and the kits are being distributed to the sites for placement in every district classroom.

The District Emergency Response Planning Committee met on Thursday, February 16th. Current site security needs were identified and will be prioritized based on need and available budget. The School Facilities Board has been contacted for available funds to assist with eligible projects. The Parent Reunification Protocol was reviewed and updates are in progress to better reflect current district emergency plan.

Trust Risk Management Summit – Adam Hamm and Tony Blackwell attended and information is being shared on IT related security measures for staff.

Updates to the 2016-17 District Emergency Response Plan & Manual are being finalized and will be shared with local first responders/supporting agencies. The Trust will be provided with documentation to meet compliance requirements.

Staff training on Active Shooter Protocol was held at Tanque Verde High School on Wednesday, March 1. Additional trainings will be scheduled at each of our district schools. The trainings are being conducted by School Resource Officer, Deputy Scott McLeod.

(District Goal 5.0 Sustain modern, safe and efficient facilities for students, staff and

Staff Development

Members of the HR Department, Communications and Superintendent Office staff are working in collaboration to launch an employee health & wellness related initiative, *TVUSD Pathways to Healthy Living*. A periodic newsletter of the same name will highlight information related to district benefits and wellness initiatives.

(District Goal 3.2 Encourage employee wellness and personal health awareness)

- Enrollment Report – Mr. Adam Hamm

We are up three (3) students from last month – normal movement due to relocations in the district.

- District Report Card – Mr. Adam Hamm

All appears to be trending as expected. You will note under District Additional Assistance we are in the red -20%; this will be adjusted with the next budget revision. This is due to coding correction clean-up.

- Legislative Update – Mr. Jeff Neff

Mr. Neff stated the Legislature is working through the bills. TV A-Plus is hosting a Legislative Forum on Sunday, March 12 at 4:00 p.m. at Desert Skiles United Methodist Church

- Facilities Report – Mr. Adam Hamm

- Maintenance Update - Mr. Adam Hamm

Mr. Hamm announced the dugouts were completed yesterday on the high school campus, which is used by the junior high baseball team. Mr. Auslander asked if misters were available. Mr. Hamm said he would check into it and let him know.

At the high school, a sidewalk was extended from the restrooms to the bleachers.

At Tanque Verde Elementary we are getting bids for re-seeding the field. We are also researching aeration equipment to help alleviate (all district fields) soil compaction.

- Board Comments – Mr. Carlos Ruiz

Mr. Ruiz thanked staff for all the help with the Superintendent Candidate staff and community events earlier in the week.

Mr. Auslander asked about the Stanley Kaplan SAT Prep program. He would like the high school to find out if it's possible to offer the program at our high school rather than the UofA, and if tax credit donations could be identified for this purpose.

4. CALL TO THE PUBLIC

There were no requests from the public

5. CONSENT AGENDA *(see attached)*

MOTION: Mr. Auslander made a motion to approve the Consent Agenda. Ms. Fry seconded; the motion carried unanimously.

INFORMATION AND DISCUSSION ITEMS

A. Adjacent Ways Tax – Mr. Adam Hamm

Mr. Hamm shared with Board Members that we learned setting an Adjacent Ways Tax is common among school districts. TVUSD has not set an Adjacent Ways tax for at least ten (10) years. Projects are limited specifically to A.R.S.15-995 and must be in compliance with state laws relating to Adjacent Ways projects. All projects funded through Adjacent Ways Tax require pre-approval from the State Facilities Board (SFB) prior to breaking ground on any project. Mr. Hamm will be researching potential district wide projects that may qualify for Adjacent Ways Tax.

6. ACTION ITEMS

A. Policy GCG Part-Time and Substitute Professional Staff Employment - Ms. Kimberly Sharp
Ms. Sharp is recommending the following changes to policy GCG:

New language:

A substitute teacher who has retired from this school district shall be compensated at the current retired teacher substitute rate of daily pay as approved by the Governing Board.

Revised language:

Any substitute teacher, who serves as a substitute in the same position for twenty (20) consecutive teaching days, ~~and a substitute teacher who has retired from this school district,~~ shall be compensated at the current long-term substitute rate per day from the twenty-first (21st) day through the last day of assignment in that position.

MOTION: Mr. Neff made a motion to adopt policy GCG Part –Time and Substitute Professional Staff employment. Ms. Fry seconded; the motion carried unanimously.

7. EXECUTIVE SESSION

The Governing Board will conduct an Executive Session, pursuant to A.R.S. § 15-843 (A)(5)
A notice and hearing procedure for cases concerning the suspension of a pupil for more than ten days.

A. Pupil disciplinary proceeding

Superintendent Kimberly Sharp announced the Executive Session addressing the student issue is no longer needed at tonight's meeting. It is being delayed by mutual agreement.

The student in question will not be at Tanque Verde High School again, not for school or to attend any events. This point is fully understood by both parties – a Suspension continues to be in place. If for any reason this is not resolved, then this Long Term Suspension recommendation will appear before the Governing Board at the regularly scheduled March 30 meeting. There is no need to have an Executive Session tonight, and this is under the advice of our legal counsel.

8. EXECUTIVE SESSION

MOTION: Mr. Auslander made a motion to adjourn into Executive session pursuant to pursuant to A.R.S. 38-431.03(A)(1) A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the

discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent Selection

Mr. Neff seconded; the motion carried unanimously.

The Governing Board adjourned into executive session at 8:13 p.m.

The Governing Board reconvened from executive session at 8:50 p.m.

9. **ACTION ITEMS**

B. Board Member consideration and selection of the new District Superintendent – Mr. Carlos Ruiz

Board Members requested Mr. Ruiz to make the offer immediately.

MOTION: Mr. Auslander made a motion to offer the position of the District Superintendent to Dr. Scott Hagerman. Ms. Fry seconded; the motion carried unanimously.

C. Board Members to consider authorizing Board President Mr. Carlos Ruiz and Board Member Mr. Steven Auslander to negotiate the terms of the Superintendent Contract – Mr. Carlos Ruiz

Board Members discussed general points to be covered in the negotiation.

MOTION: Mr. Auslander made a motion to authorize Mr. Carlos Ruiz and himself, Mr. Auslander, to enter into contract negotiations with Dr. Scott Hagerman for the TVUSD District Superintendent position. Ms. Fry seconded; the motion carried unanimously.

10. **ANNOUNCEMENTS**

None

11. **FUTURE BOARD AGENDA ITEMS**

None

12. **ADJOURNMENT**

Mr. Ruiz adjourned the meeting at 9:30 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

Jeremy Schalk, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - March 9, 2017

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Amanda Barth	Biology Teacher	Return to school	TVHS	1.0	\$39,208.00	5/25/2017
Lisa Ledvina	PE Teacher	Personal	TVES	1.0	\$38,272.00	5/25/2017
Genesa Varner	4th Grade Teacher	Personal	TVES	1.0	\$37,648.00	5/25/2017
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Jennifer Villella	Paraprofessional II/III	Ashley Cruz	TVES	0.80	\$11.75	3/1/2017
Classified Resignations	Position	Reason	Site	FTE	Wage	Date
Lawrence Bieneman	School Security Monitor	Retiring	TVHS	1.0	\$11.20	6/1/2017
Mary Gallagher	Secretary/Bus Monitor	Retiring	TRANS	1.0	\$12.62 / \$10.70	6/5/2017
Kathryn Buck	Instructional Aide II	Retiring	TVHS	0.9380	\$12.62	5/24/2017
Patricia Redden	Paraprofessional I	Retiring	TVES	0.650	\$11.20	5/24/2017
Sherry Hodges	Paraprofessional I	Retiring	ACES	0.712	\$11.20	5/24/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Wage	Date
Other	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Other Discontinuations	Position	Reason	Site	FTE	Wage	Date
Other New Hires	Position	Reason	Site	FTE	Wage	Date
Matthew Dyck	Substitute Teacher	New	Varies	Varies	Sub Pay	2/23/2017
Lydia Carlson	Head Girls Tennis Coach	Replace Jared Isaacson	Varies	Varies	\$2868 (prorated to start date)	3/6/2017