

Ripon Elementary PFC Meeting Minutes

Monday October 13, 2025

The meeting was called to order at 4:02 by Lindsay Contreras

Attendees: Lindsay Conteras, Heather Hernandez, Heather Stevenson, Sara Pittson, Bryanne Lucas, Natalie Hanrion, Punkin Legriz, Rachel Henley, Janeth Matsokui, Tiffany Anderson, Tara Gervase, Lauren Brown, Meghan Ellis

Minutes from the September 8, 2025 minutes were read by Heather Stevenson, secretary

- *Punkin Legriz made a motion to approve the minutes, Lindsay Contreras seconded.*

Action Items:

- Thank you gift for the Patterson family for our jog-a-thon fundraiser pig, it was quite the ordeal to get the pig here. Lindsay Contreras made a motion to donate a pair of tickets to the T & T fundraiser as a thank you for their help with the jog-a-thon. Heather Hernandez seconded. All members were in favor. No opposed

Old Business:

- After fees and other costs, we were able \$24,970
- Anti-Bullying presentation is scheduled for October 29, 2025. There will be a primary and upper grade assembly.
- Butter Braid packets will go home on October 20, 2025. The fundraiser will run 10-20 through 11-2 with pickup on 11-19 from 4-6pm. We do have three different butter braid samples that we could distribute to families after school. We will distribute samples on Monday, October 20, 2025 before the afternoon dismissal. We have three or four volunteers who will help distribute samples. We will create a social media post to let people know to come and sample the braids on this day!
- Money Market account update - We will continue to monitor this issue. However, discussion was held and the consensus was that we would like to keep our funds where they are as we have a great relationship with our current bank.
- Mrs. Henley is working on putting together an updated Wish List for our school. She will be able to have more information about what our needs are after the RUSD October Board meeting. We will come back to this issue at our next meeting.

New Business and Action Items:

- Chief Eric Dehart of Ripon Fire came to introduce himself and offer any assistance from Ripon Fire to help make the schools safer. October is Fire Prevention month, Ripon Fire is putting on presentations at each of the schools to help raise awareness. Field Trips to the Ripon Firehouse are encouraged, however it is easier to reach larger groups of students by putting on presentations at each school. Ripon Fire District is not a city-funded organization, but is a Fire District. Ripon Fire is a grassroots group which is trying to help support our fire department and their needs. There will be a workshop at station 3 on Wednesday, October 15, 2025 @ 6:00pm. Ripon Fire would love to help Ripon El. any way that they are able.
- 8th Grade will not be able to use school buses to travel to their end-of-the year field trip to Great America. PFC is already willing to give \$700 towards the cost of this trip.

PFC has been asked to cover the approximately \$2500 in extra costs to order a charter bus. Discussion was held and PFC brought up many ideas of how students/families could work to raise additional funds towards the cost of this event. If staff are willing to fundraise, then PFC will be willing to use the \$700 towards a down payment on the charter bus and then cover the rest of the costs that are not raised by fundraising.

- Further discussion was held and Lindsay suggested that 8th grade teachers discuss with students and parents the fees and offer to take payments throughout the school year to cover the entire cost of the trip including transportation. If there are students or families who have hardships then PFC is willing to help those students. The general consensus from the group is that this is that this will be the plan moving forward.

Treasurer's Report:

- Current General Fund \$60,585.14 balance as of October 13, 2025
- Money Market Account \$10,467.59* as of October 13, 2025.
- We received a tax bill "penalty" of \$2625.00 plus fees that accrue daily for taxes that needed to be signed and paid in 2023. Our tax company had been mistakenly sending email notices to the Ripona PFC President from 2022, which is why we were not aware of this. We reached out to our accountant and they suggested that we just pay the bill, even though they were not notifying the correct people. Tiffany has contacted the IRS to ask for an abatement of these fees. However, the IRS responded that we cannot qualify for this service over the phone and this must be handled by paper/mail. We have reached out to our accountant and they have not been helpful as they have also had a change in staffing. Tiffany reached out to another accountant and they were able to file the paperwork for us, however, it should take 6-8 weeks to hear back from the IRS.
- Megan Ellis made a motion that we pay the current IRS bill in full and wait to see if the IRS approves the abatement or issues a refund. This motion was seconded by Rachel Henley. The motion passed with all members in favor, no opposed.
- Discussion was held about the possibility of looking for a new accounting firm.

Open Forum:

- PFC Suggestion Box: No comments

Important Dates:

- Upcoming 2025-26 Events: See attachments:
- October 16, 2025 will be picture re-take day
- Brother's fundraiser on October 16, 2025
- Main St. Day and Family Fun Color Run on Saturday October 18, 2025
- Red Ribbon Week October 27-31, 2025
- Anti-Bullying Presentation October 29, 2025
- Down Town Trick-or-Treat October 30, 2025
- Halloween Parade October 31, 2025

The next meeting will be held Monday, November 10 @ 4:00 pm in Rm. 21 at Ripon Elementary. Childcare will be provided.

Heather Hernandez made a motion to adjourn, Megan Ellis seconded The meeting adjourned at 5:12 pm.