

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting July 14, 2022

The Jamestown Area School Board conducted a Board Meeting on July 14, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Robert Hutchinson, Ben McElhaney, Jered McElhaney
Jerry Routh, Tracie Runyon, and David Volosin

Members Absent: Eric Dell, Kelli Mayer, Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the minutes of the meetings held on June 16, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required)

POLICY 218 – Student Discipline
POLICY 218.1 – Weapons
POLICY 218.2 – Terroristic Threats
POLICY 226 – Searches
POLICY 227 – Controlled Substances/Paraphernalia
POLICY 246 – School Wellness
POLICY 249 – Bullying/Cyberbullying
POLICY 610 – Purchases Subject to Bid/Quotation
POLICY 611 – Purchases Budgeted
POLICY 626 – Federal Fiscal Compliance
POLICY 808 – Food Services

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the Special Education Plan Report effective 07/01/2022 to 06/30/2025. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve a proposed fundraiser for the Girls Basketball team. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mr. Ben McElhaney, to approve a FMLA for Sylvia Uhrin

with an anticipated start date of September 26, 2022, with an approximate end date of November 14, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Jered McElhaney, to approve hiring Becky Bercis as Elementary Girls Basketball coach. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the resignation of Justin Pipp as Athletic Director, effective June 30, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Jered McElhaney, to approve hiring Julie DeMarco to fill the Athletic Director position for the 2022-2023 school year with a stipend of \$5,732. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the resignation of Heidi Grinnell, effective July 30, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve hiring Kate Evans-Haines as National Honor Society advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Jered McElhaney, to approve hiring Robin Fisher to mentor Julie DeMarco, Athletic Director, for the 2022-2023 school year at a rate of \$50/hour (not to exceed 50 hours) of face-to-face training with unlimited hours of email, text or phone conversation. Motion passed by a 5-1 roll call vote.

Hutchinson – no, B. McElhaney – yes, J. McElhaney – yes,
Routh – yes, Runyon – yes, Volosin – yes

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve hiring Bruce Woyt as Boys Varsity Baseball coach. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to employ Luke Gealy as Assistant to the Business Manager effective July 25, 2022, at a yearly salary of \$46,500.00, pro-rated for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve hiring Kathleen Miller, as a paraprofessional, effective the 2022-2023 school year at a rate of \$14.15 per hour pending receipt of all clearances. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve hiring Belinda Boozer, as a paraprofessional, effective the 2022-2023 school year at a rate of \$15.00 per hour. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Ben McElhaney, to approve hiring Mary Beckstine, as a paraprofessional, effective the 2022-2023 school year at a rate of \$14.15 per hour pending receipt of all clearances. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve hiring Trista Vandevander, as a paraprofession, effective the 2022-2023 school year at a rate of \$14.00 per hour pending receipt of all clearances. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the financial statements for June 2022.
Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve payment of bills for June and July 2022.
Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve a foster parent transportation agreement for a student. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mr. Routh, seconded by Mrs. Runyon, to adjourn the meeting at 6:38 PM. Motion passed by unanimous voice vote.

An Executive Session was held prior to the Board Meeting, from 5:15 PM to 6:00 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting August 11, 2022

The Jamestown Area School Board conducted a Board Meeting on August 11, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, and David Volosin

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the minutes of the meetings held on July 14, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following board policies.

POLICY 218 – Student Discipline
POLICY 218.1 – Weapons
POLICY 218.2 – Terroristic Threats
POLICY 226 – Searches
POLICY 227 – Controlled Substances/Paraphernalia
POLICY 246 – School Wellness
POLICY 249 – Bullying/Cyberbullying
POLICY 610 – Purchases Subject to Bid/Quotation
POLICY 611 – Purchases Budgeted
POLICY 626 – Federal Fiscal Compliance
POLICY 808 – Food Services

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a high school course title and content change from Physical Science to Environmental Science beginning with the 2022-2023 school year. Motion passed by an 8-1 voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve an Act 93 Agreement, dated July 1, 2022 – June 30, 2023, retroactively to July 1, 2022, for the Principal's group. Motion passed by an 8-1 voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve the Administrative Manual for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the Sponsor-to-Sponsor Agreement between the Community Action Partnership of Mercer County and the Jamestown Area School District, dated July 1, 2022 – June 30, 2023, retroactive to July 1, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the volunteer list for the 2022-23 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the 2022-23 JHS and JES student handbooks. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Rhonda Williams to fill a teaching position at a Step 6, Masters +24 credits level (\$54,950.00). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to Kristy Zarecky to provide mentoring services to Rhonda Williams for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the termination of employment of Gail Allen from the Food Service department effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve hiring the following Food Service department personnel at \$12.13 per hour:

Cassandra Minor – 5 hours per day
Sally Ann McGlone – 3 hours per day
Erin Smith – 3.5 hours per day

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring the following Food Service department substitutes at \$12.13 per hour:

Denise Gill
Nichole Giddings

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following Kelly Services substitutes for the 2022-2023 school year:

James Brown	Mary Fenton	Thomas Kauffman
Janet Schildkamp	Hanna Uschock	Rosalyn Johnson

Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the financial statements for July 2022.
Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve payment of bills for July and August 2022.
Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve WallacePancher Group to design stormwater control needs for a 40'x80' Maintenance/Utility building in the amount of \$500.00 (paid out of ARP-ESSER funds in response to the pandemic). Motion passed by an 8-1 voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Donald Lark & Sons, Inc., to install a gravel pad in the Maintenance/Utility building in the amount of \$8,490.00 (paid out of ARP-ESSER funds in response to the pandemic). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve Donald Lark & Sons, Inc., or a comparable vendor, to install a dry well in compliance with South Shenango Township Ordinance 2011-1 (building structures exceeding 2,500 square feet) with an estimated cost of \$8,000.00 (paid out of ARP-ESSER funds in response to the pandemic).
Motion passed by an 8-1 voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the bus driver and equipment lists for the 2022-23 school year. Motion passed by unanimous voice vote.

An Executive Session was held, from 7:00 PM to 7:15 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting September 12, 2022

The Jamestown Area School Board conducted a Board Meeting on September 12, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, and David Volosin

Members Absent: Eric Dell, Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the minutes of the meetings held on August 11, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the updated Health & Safety Plan for the 2022-2023 school year. Motion passed by a 5-2 roll call vote.

Hutchinson – yes, Mayer – no, B. McElhaney – yes, J. McElhaney – yes
Riley – yes, Routh – no, Volosin - yes

Motion by Mrs. Mayer, seconded by Mr. Routh, to approve the Act 57 of 2022 Resolution requiring the district to direct its tax collectors to waive additional charges for real estate taxes in certain circumstances listed as qualifying events. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Friends of Muskie Music Boosters officers and proposed fundraisers for the 2022-2023 school year. Motion passed unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following volunteers:

Rebecca Bercis
Tara Floch
Timothy Floch
Michelle Hill
Renee Keyser
Kathryn Wagner

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Amanda Poghen as a Guidance intern for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the following Thiel mentoring students for the Fall 2022 semester:

Cynthia Honeycutt
Ethan Orwig
Kaitlyn Schmidt

Isabelle Ilieve
Taylor Pearce
Emmalee Sheeler

Chad Morningstar
Gavin Sankey

Motion passed by a 6–1 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following conference requests:

Rhonda Williams, Trainings for Gifted/Enrichment programming, September 9 and 12, 2022, October 4, 2022, December 5, 2022, and May 8, 2023, Midwestern Intermediate Unit IV, Grove City, PA

Motion passed by a 6-1 voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mrs. Riley, to approve letters of resignation from the following:

Stacy Sasala from the position of LPN/Paraprofessional retroactive to August 19, 2022
Kayla Melton from the position of Paraprofessional effective September 15, 2022
Austin Kilgore from the position of Custodian/Maintenance effective September 20, 2022

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to rescind hiring Mary Beckstine as a Paraprofessional and hire/reclassify her as an LPN/Paraprofessional effective August 22, 2022 (replacing Stacy Sasala) at a rate of \$17.65/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve hiring Melissa Genovesi as a Paraprofessional retroactive to August 22, 2022 (replacing Mary Beckstine) at a arate of \$14.00/hr. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve hiring Justin Pipp as Jr. High Boys Basketball coach for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the advertising and hiring for the following positions:

Paraprofessional to replace Kayla Melton
Custodian/Maintenance Employee to replace Austin Kilgore

Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for August 2022.
Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve payment of bills for August and September 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve adult lunch pricing at a rate of \$4.02 and adult breakfast pricing at a rate of \$2.07 for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to a project modification request from WallacePancher Group to perform additional surveying and design work as well as create bid documents for the paving/sidewalk projects for the elementary and high school in the amount of \$34,873.00. Motion passed by an 5-2 voice vote.

An Executive Session was held, from 7:06 PM to 7:40 PM, to discuss Safety.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT
BOARD MINUTES –Board Meeting October 13, 2022

The Jamestown Area School Board conducted a Board Meeting on October 13, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, David Volosin

Members Absent: Eric Dell

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the minutes of the meetings held on September 12, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an In Lieu of Expulsion Agreement for a student dated September 14, 2022. Motion passed by a 7-1 voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve a School Service Agreement with the Mercer County Family Center and Magee Womens Hospital of UPMC to host the Girls on the Run Program beginning March 6, 2023, at Jamestown Elementary School. Motion defeated by a 4-4 roll call vote.

Hutchinson – no, Mayer – no, B. McElhaney – no, J. McElhaney – yes
Riley – yes, Routh – no, Runyon – yes, Volosin - yes

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Friends of Muskie Music Boosters officers and proposed fundraisers for the 2022-2023 school year. Motion passed unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Jered McElhaney, to approve Julie DeMarco to serve as the site liaison for the Girls on the Run Program with all programmatic costs associated to be paid with GOTR grant funding. Motion passed by a 7-1 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following volunteers:

Teisha Bender	6189 Mary Lane, Jamestown, PA 16134
Amy Floch	5382 Scott Road, Jamestown, PA 16134
Melissa Hutchison	308 Dowling Road, Jamestown, PA 16134
Ashley Lohr	711 Delaware Street, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to table the motion to approve the Superintendent's goals for the 2022-2023 school year until the Board had an opportunity to discuss them.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to request the PTO to amend their bylaws prior to approval of the PTO bylaws and fundraiser agenda for the 2022-2023 school year.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Student Council Constitution. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the 2022-2023 Title I School-Wide Plan for Jamestown Elementary School as required by the Pennsylvania Department of Education – Federal Programs Division. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the proposed list of field trips for the 2022-2023 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the resignation of Melissa Genovesi, Paraprofessional, effective September 30, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the advertising and hiring of a Paraprofessional to replace Melissa Genovesi. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Tennille McElhaney as Assistant Elementary Cross Country coach for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve Cristina Crispen as a building custodian/maintenance worker at a rate of \$16.26/hr. to fill the vacancy created by Austin Kilgore's resignation. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following substitutes for the 2022-2023 school year:

Kathy Colquhoun	Paraprofessional/LPN	Kayla Melton	Paraprofessional
Melissa Genovesi	Paraprofessional	Jensen White	Paraprofessional
Kara McKelvey	Paraprofessional		

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the resignation of Julie DeMarco as Varsity Cheer advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Shaina Hart for the position of Varsity Cheer advisor. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a request for intermittent Family Medical Leave for Kirsten McClure from September 23, 2022, through the end of the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a request for Family Medical Leave for Alyssa Nichols from approximately January 2, 2023, to March 31, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the resignation of Alyssa Nichols as Jr. High Girls Volleyball coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Kelly Services substitute for the 2022-2023 school year: Shannon Kearney

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the financial statements for September 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of bills for September and October 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve an agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year (4.75% increase). Motion passed by unanimous voice vote.

An Executive Session was held to discuss Personnel.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting November 10, 2022

The Jamestown Area School Board conducted a Board Meeting on November 10, 2022, at 6:00 PM with President David Volosin presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Jered McElhaney, Jerry Routh, Tracie Runyon, David Volosin

Members Present by Telephone: Bev Riley

Members Absent: Ben McElhaney

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the minutes of the meetings held on October 13, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve a School Service Agreement with the Mercer County Family Center and Magee Womens Hospital of UPMC to host the Girls on the Run Program beginning March 6, 2023, at Jamestown Elementary School. Motion passed by a 7-1 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the following volunteers:

Eric Dell	405 Main Street, Jamestown, PA 16134
Sam Enterline	317 West Jamestown Road, Jamestown, PA 16134
Billie Jo Hyde	4341 Westford Road, Jamestown, PA 16134
Natasha Myers	4455 Fairfield Street, Jamestown, PA 16134
Amanda Smith	248 Sugar Run Road, Jamestown, PA 16134
Carrie Zahniser	2548 West County Line Road, Jamestown, PA 16134

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the amended PTO bylaws and fundraiser agenda for the 2022-2023 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the resignation of Robert Watt, Elementary Assistant Wrestling coach, effective October 17, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the hiring of Michelle Bish as a Paraprofessional to replace Kayla Melton at a rate of \$14/hour effective November 7, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve Jill Taylor as the Federal Programs coordinator for the 2022-2023 school year with a stipend of \$4,000.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2022 through November 30, 2023, with a stipend of \$1,300.00 (5% increase). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the resignation of Luke Gealy as Assistant to the Business Manager, effective at the close of work on November 4, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve transferring Patti Jo Uplinger from the position of Elementary Secretary to the Assistant to the Business Manager position with a pro-rated salary of \$46,500.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve transferring Suzanne Colledge from the position of part-time paraprofessional to the Elementary Secretary position at a rate of \$18.79/hour. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Melissa Genovesi as a part-time paraprofessional at a rate of \$14/hour. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following substitutes for the Food Service Department:

Maureen McClimans
Kristen Smith

Sara Schreiber
Carlene Waite

Mary Ellen Unger

Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the financial statements for October 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for October and November 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve authorizing the payment of food service and general fund bills that are due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the Audit report for the year ending June 30, 2022. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to approve participation in the Midwestern Intermediate Unit IV Joint Purchasing consortium for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve an agreement with Infocon for Mercer County Act 1 mailings for the current fiscal year (no increase). Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve an agreement with the Midwestern Intermediate Unit IV for the implementation of the Individuals with Disabilities Act (IDEA Pass through Funds) for the 2022-2023 fiscal year. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:48 PM. Motion passed by unanimous voice vote.

An Executive Session was held prior to the Board Meeting, from 5:00 PM to 6:00 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – December 1, 2022

The Jamestown Area School Board met on December 1, 2022, at 6:00 PM with President Dave Volosin presiding.

Members Present: Eric Dell, Bob Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Jerry Routh, and David Volosin

Members Absent: Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Brian Keyser, High School Principal, Beth Boylan, Business Manager, Lisa Nuhfer, Board Secretary

REORGANIZATION

Appointment of Temporary Chairperson

Mr. Volosin nominated Mrs. Riley as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mrs. Mayer, seconded by Mr. Hutchinson, to close nominations. Motion passed by unanimous voice vote. Mrs. Riley was appointed as temporary chairperson.

Election of President

Mr. Routh nominated Mr. Ben McElhaney to serve as President until December 2023. Motion by Mr. Routh, seconded by Mr. Jered McElhaney, to close nominations. Motion passed for Mr. Ben McElhaney to serve as President until December 2023 by unanimous voice vote.

Election of Vice President

Mr. Routh nominated Mr. Volosin to serve as Vice President until December 2023. Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to close nominations. Motion passed for Mr. Volosin to serve as Vice President until December 2023 by unanimous voice vote.

Mr. Ben McElhaney presided over the remainder of the meeting.

Motion by Mrs. Riley, seconded by Mr. Routh, to set meeting dates, times, and meeting place for work sessions and board meetings for 2023 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

**BOARD MEETING
SCHEDULE 2023**

Meeting Place – Jamestown High School
Meeting Time – 6:00 PM

Combined Board Workshops & Meetings

January 12
February 9
March 9
April 13
May 11
June 15
July 13
August 10
September 14
October 12
November 9
December 7

It was noted that committees for 2023 will be set at the January meeting. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to appoint Mr. Routh as PSBA legislative representative. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh, to appoint Mr. Hutchinson as the Mercer County Career Center representative and Mr. Volosin as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Dell, to appoint Mrs. Mayer as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following volunteers:

Sara Stevenson	5079 Adamsville Road, Jamestown, PA 16134
Terry Hutchison	308 Dowling Road, Jamestown, PA 16134 (pending all clearances)
Kelci Matters	7840 Hurlbert Road, Jamestown, PA 16134

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mr. Routh, to approve transferring Sally Ann McGlone from the position of part-time food service employee to full-time paraprofessional position at a rate of \$14.00/hour. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to accept the resignation of Mary Uplinger from the position of Elementary Girls Basketball Assistant Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to accept the resignation of Joshua Rausch from the position of Elementary Boys Basketball Head Coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Hutchinson, seconded by Mrs. Mayer, to approve hiring Delaney Cowger as the Junior High Assistant Volleyball Coach pending receipt of all clearances.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Terry Hutchison as a volunteer Elementary Boys Basketball coach pending receipt of all clearances.

An Executive Session was held from 6:12 PM to 6:41 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting January 12, 2023

The Jamestown Area School Board conducted a Board Meeting on November 10, 2022, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Jerry Routh, Tracie Runyon, David Volosin

Members Present by Telephone: Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the minutes of the meetings held on November 10, 2022, and December 1, 2022. Motion passed by unanimous voice vote.

New Business

BOARD

Appointment of Board Committees (no action required)

Athletics – J. McElhaney-Chairperson, Dell, Hutchinson

Buildings & Grounds and Safety – Full Board

Budget & Finance – J. Routh-Chairperson, Hutchinson, Volosin

Personnel/Negotiations – K. Mayer-Chairperson, Routh, Runyon

Superintendent Evaluation – T. Runyon-Chairperson, Full Board

Technology – E. Dell-Chairperson, B. McElhaney, J. McElhaney

Transportation – B. Riley-Chairperson, B. McElhaney, Volosin

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the following volunteers:

Pat Thomas
Kimberly Thomas

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to adopt the Board Resolution regarding Act 1 for 2023-2024. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the “Education for Children and Youth Experiencing Homelessness” resource to the Jamestown Elementary School and Jamestown High School handbooks for the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the proposed school calendar for the 2023-2024 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the following students from Thiel College to mentor/student teach with Jamestown Elementary School staff from January 16 – April 28, 2023:

Isabelle Hammond mentoring with Tracy Laidlaw (Grade K)

Kinsey Lowers mentoring with Libbi Minnich (Grade 4)

Kiersten White mentoring with Malissa Rhoades (Grade 3)

Megan Diggans student teaching with Ashley Lentz (Grade 1) and Jill Jones (Special Education)

Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Runyon, seconded by Mrs. Riley, to accept a letter of resignation from Mary Thall, Food Service Department employee from her part time employment status, transferring her to a per diem substitute status, effective January 27, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the hiring of Michelle Bish as a Paraprofessional to replace Kayla Melton at a rate of \$14/hour effective November 7, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Mayer, to approve hiring Kristen Smith in the Food Service Department for three (3) hours per day at a rate of \$12.13/hour (replacing Sally McGlone). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following unpaid days:

Rebecca Ferguson – six (6) unpaid days

Julie DeMarco – one (1) unpaid day

Shaina Hart – one half (0.5) unpaid day considered

Michelle Bish – two (2) unpaid days

Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the financial statements for November and December 2022. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Mayer, to approve payment of bills for December 2022 and January 2023. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Runyon, to approve Benjamin McElhaney as an authorized signer for First National Bank school district accounts. Motion passed by unanimous voice vote.

ADJOURNMENT

An Executive Session was held prior to the Board Meeting, from 5:00 PM to 6:00 PM, to discuss Personnel.

An Executive Session was held from 6:30 PM to 6:49 PM, to discuss Personnel and a Legal matter.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting February 9, 2023

The Jamestown Area School Board conducted a Board Meeting on February 9, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Jerry Routh, Tracie Runyon, David Volosin

Members Absent: Eric Dell, Bev Riley

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

An Executive Session was held prior to the Board Meeting, from 5:00 PM to 6:00 PM, to discuss Personnel.

An Executive Session to discuss Personnel was held from 6:06 PM to 6:33 PM

MINUTES

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the minutes of the meetings held on January 12, 2023. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required)

POLICY 011 – Principles for Governance and Leadership

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 204 – Attendance

POLICY 217 – Graduation

POLICY 220 – Student Expression/Dissemination of Materials

POLICY 221 – Dress and Grooming

POLICY 233 – Suspension and Expulsion

POLICY 237 – Electronic Devices

POLICY 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability

POLICY 805 – Emergency Preparedness and Response

POLICY 810 – Transportation

POLICY 913 – Nonschool Organization/Groups/Individuals

POLICY 916 - Volunteers

Motion by Mrs. Runyon, seconded by Mrs. Mayer to approve the following volunteers:

Kayli Callahan
Megan Mayer

Evan Gault
Shawna Yesko

Kendra Horne

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the following workshops/conferences:

Ben Winkle – CPI Nonviolent Crisis Prevention Training, May 16-18, 2023, Coraopolis, PA
Total Cost \$1,684.00

Julie DeMarco – Pennsylvania State Athletic Directions Association Conference, March 22-24, 2023,
Hershey, PA Total Cost \$1,337.00

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve adding a Civil Rights Complaint Procedure addendum to Board Policy #808 Food Services in response to the December 2022 Food Service Department audit. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to reapprove the existing boys soccer cooperative agreement with Greenville Area School District with the addition of Reynolds School District. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve nine (9) JHS Chemistry students to attend the Chemistry Olympiad at Thiel College in the afternoon of March 20, 2023. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mrs. Runyon, to table all personnel motions. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the financial statements for January 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve payment of bills for January and February 2023. Motion passed by unanimous voice vote.

BOARD MINUTES –Board Meeting March 9, 2023

The Jamestown Area School Board conducted a Board Meeting on March 9, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, David Volosin

Members Present by Telephone: Bev Riley, Jerry Routh

Members Absent: Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

An Executive Session was held February 27, 2023, at 5:00 PM, to discuss Personnel.

MINUTES

Motion by Mr. Volosin, seconded by Mrs. Mayer, to approve the minutes of the meetings held on February, 2023. Motion passed by unanimous voice vote.

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New Business

BOARD

Second reading of the following board policies (no action required)

POLICY 011 – Principles for Governance and Leadership

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 204 – Attendance

POLICY 217 – Graduation

POLICY 220 – Student Expression/Dissemination of Materials

POLICY 221 – Dress and Grooming

POLICY 233 – Suspension and Expulsion

POLICY 237 – Electronic Devices

POLICY 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability

POLICY 805 – Emergency Preparedness and Response

POLICY 810 – Transportation

POLICY 913 – Nonschool Organization/Groups/Individuals

POLICY 916 - Volunteers

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the 2023-2024 Midwestern Intermediate Unit IV General Operative Budget. Motion passed by 8 – 0 roll call vote.

Dell – yes, Hutchinson – yes, Mayer – yes, Ben McElhaney – yes,
Jered McElhaney – yes, Riley – yes, Routh – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the following workshop/conference:

Allison Anderson – Librarians Network, March 2, 2023, MIU IV, Grove City, PA
Total Cost \$0.00

Motion by Mr. Volosin, seconded by Mrs. Mayer to approve the following volunteers:

Robert Hutchinson Elizabeth Kammerdiener Timothy Ternent

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve a Dual Credit Affiliation Agreement with The Pennsylvania State University. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mrs. Mayer, to approve the 2023-2024 Mercer County Camp KIDS Service Agreement in collaboration with the Mercer County Behavioral Health Commission. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to reapprove the existing boys soccer cooperative agreement with Greenville Area School District with the addition of Reynolds School District. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve a Concurrent Dual Enrollment Agreement between the District and Thiel College for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to approve a Concurrent Dual Enrollment Agreement for a University of Pittsburgh – College in the High School Calculus course. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Memorandums of Understanding between the Jamestown Area School District and the Jamestown Education Association with regards to Early Retirement Incentives for Christina Pander and Cindy Micsky. Motion passed by a 7 – 1 roll call vote.

Dell – yes, Hutchinson – no, Mayer – yes, Ben McElhaney – yes,
Jered McElhaney – yes, Riley – yes, Routh – yes, Volosin – yes

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve professional development/continuing education courses through the Pennsylvania Association of School Administrators for Tracy L. Reiser in the amount of \$4,500.00. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mr. Dell, to approve a field trip for all 10th grade students to attend the Business and Industry Fair in West Middlesex, PA on Wednesday, March 29, 2023. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Dell, seconded by Mrs. Mayer, to approve a letter of intent to retire submitted by Cindy Micsky, JASD School Nurse at the close of the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a letter of intent to retire submitted by Chris Pander, Special Education Teacher, at the close of the 2022-2023 school year. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mrs. Riley, to approve the advertising and hiring of a school nurse (replacing Cindy Micsky). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the advertising and hiring of a teacher (replacing Chris Pander). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the termination of Justin Doeberienner, Assistant Boys Baseball coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the hiring of Thomas Conway for the position of Assistant Boys Baseball coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Lindsey Carr as a substitute Food Service Department employee. Motion passed by a 7 – 1 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following unpaid days:

Melissa Genovesi – 1 day

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve the resignation of Shaina Hart, Paraprofessional, effective March 10, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Ben McElhaney, to approve Shaina Hart as a substitute paraprofessional. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Ben McElhaney, to approve the advertising and hiring of a paraprofessional (replacing Shaina Hart). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve Julie DeMarco as the Director of the 2023 Camp KIDS Summer Camp program at the rate of \$15.00 per hour from June 21, 2023, through July 20, 2023. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Mayer, to affirm the Jamestown Area School Board of Directors intention to retain Mrs. Tracy L. Reiser as Superintendent beginning July 1, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Dell, to approve the following Kelly Services substitutes for the 2022-2023 school year:

Patrick Barco

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to approve the financial statements for February 2023. Motion passed by unanimous voice vote.

Motion by Mr. Dell, seconded by Mr. Jered McElhaney, to approve payment of bills for February and March 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the E-Rate Letter of Agency and the RWAN Agreement with Midwestern Intermediate Unit IV for a period of 33 months beginning October 1, 2023 and ending June 30, 2026. Motion passed by unanimous voice vote.

An Executive Session was held from 7:15 PM until 7:25 PM, to discuss Personnel.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting April 13, 2023

The Jamestown Area School Board conducted a Board Meeting on April 13, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Robert Hutchinson, Kelli Mayer, Ben McElhaney, Jered McElhaney, Bev Riley, Tracie Runyon, David Volosin

Members Present by Telephone: Jerry Routh

Members Absent: Eric Dell

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

Visitors Present: Mrs. Kate Evans-Haines, Mr. Josh Rausch and students gave a presentation on the School Counseling program.

MINUTES

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the minutes of the meetings held on March 9, 2023. Minutes were amended to include Eric Dell as present at the March 9, 2023 meeting. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required)

POLICY 011 – Principles for Governance and Leadership

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 204 – Attendance

POLICY 217 – Graduation

POLICY 220 – Student Expression/Dissemination of Materials

POLICY 221 – Dress and Grooming

POLICY 233 – Suspension and Expulsion

POLICY 237 – Electronic Devices

POLICY 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability

POLICY 805 – Emergency Preparedness and Response

POLICY 810 – Transportation

POLICY 913 – Nonschool Organization/Groups/Individuals

POLICY 916 - Volunteers

First reading of the following board policies (no action required)

POLICY 137 – Home Education Programs

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students

POLICY 137.3 – Participation in Career and Technical Education Programs by Home Education Students

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve the 2023-2024 Intergovernmental Agreement with Midwestern Intermediate Unit IV. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the 2023-2024 proposed budget for the Mercer County Career Center in the amount of \$6,124,897.00. Motion passed by a 7-1 roll call vote.

Hutchinson – yes, Mayer – yes, Ben McElhaney – yes,
Jered McElhaney – no, Riley – yes, Routh – yes, Runyon – yes, Volosin – yes

Motion by Mr. Runyon, seconded by Mrs. Mayer to approve the following volunteers:

Lexie Fies

Patricia Pressler

Jennifer Woyt

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve a field trip to the Olympic Fun Center for grades 8/9 as an incentive for effort on the 2023 PSSAs with an approximate cost of \$1400.00. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following workshop/conference:

Danielle Cerroni – Teq Ed Tech, April 17, 2023, Pittsburgh, PA
Total Cost - \$247.56

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve a Concurrent Dual Enrollment Agreement with Butler Community College for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve a contract with Tracy L. Reiser as Superintendent for the term July 1, 2023, through June 30, 2026. Motion passed by 7-1 roll call vote.

Hutchinson – no, Mayer – yes, Ben McElhaney – yes,
Jered McElhaney – no, Riley – yes, Routh – yes, Runyon – yes, Volosin – yes

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve a field trip to McDonough Museum for the Art Club using 2 school vans (no charge for museum entry). Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Kendra Horne as a Paraprofessional at a rate of \$14/hr. effective March 23,2023 to fill the position vacated by Shaina Hart. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Mayer, to approve hiring Shannon Kearney to fill the teaching position vacated by the retirement of Christina Pander at Step 1 Master's Level of \$50,000. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Jered McElhaney, to approve the resignation of Luke Widger from the Boys Basketball Head Coach position. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the advertising and hiring of a teacher (replacing Chris Pander). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Kurt Groover as Boys Basketball Head Coach. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following unpaid days:

Sally McGlone – two days
Julie DeMarco – two days
Michelle Bish – one day

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Kelly Services substitute for the 2022-2023 school year:

Laycia Ellis

Motion passed by a unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve eleven (11) unpaid days for Kristen McClure. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Cindy Micsky as a substitute nurse for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve hiring Amanda Brownlee as a School Nurse beginning August 2023 on a Bachelor level, Step 13 - \$65,075.00. Motion passed by unanimous voice vote.

Motion by Mr. Runyon, seconded by Mrs. Riley, to approve Amanda Brownlee as a substitute nurse for the 2022-2023 school year. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the financial statements for March 2023.
Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of bills for March and April 2023.
Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve renewal rates for dental insurance coverage for the 2023-2024 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in premium.).

Class I & II Coverage (5% increase)	Individual - \$23.78	Family - \$55.80
Class III & IV Coverage (5% increase)	Individual - \$50.74	Family - \$121.03

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the following budget transfer requests:

\$30,000.00	from	2620-300	Supervision-Oper. Maint/Purchased Prof. Services
	to	2620-600	Supervision-Oper. Maint/Energy

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the attached GASB 75 Valuation and Related Services Agreement with Pennsylvania Trust & Conrad Siegel effective July 1, 2023 – December 31, 2024 (\$200.00 increase in fees since last agreement). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney to adjourn the meeting at 7:26 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting May 11, 2023

The Jamestown Area School Board conducted a Board Meeting on May 11, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Ben McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, David Volosin

Members Absent: Kelli Mayer, Jered McElhaney

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Runyon, seconded by Mr. Volosin, to approve the minutes of the meetings held on April 13, 2023. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the following board policies. Motion passed by unanimous voice vote.

POLICY 011 – Principles for Governance and Leadership

POLICY 200 – Enrollment of Students

POLICY 202 – Eligibility of Nonresident Students

POLICY 204 – Attendance

POLICY 217 – Graduation

POLICY 220 – Student Expression/Dissemination of Materials

POLICY 221 – Dress and Grooming

POLICY 233 – Suspension and Expulsion

POLICY 237 – Electronic Devices

POLICY 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability

POLICY 805 – Emergency Preparedness and Response

POLICY 810 – Transportation

POLICY 913 – Nonschool Organization/Groups/Individuals

POLICY 916 - Volunteers

Second reading of the following board policies (no action required)

POLICY 137 – Home Education Programs

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students

POLICY 137.3 – Participation in Career and Technical Education Programs by Home Education Students

First reading of the following board policy (no action required)

POLICY 830 – Security of Computerized Personal Information/Breach Notification

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades 6, 8, 10, and 12 in the Fall 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to adopt the Character Strong Social and Emotional Learning curriculum for the district’s school counseling program, including the elements of diversity, equity, and inclusion, at a total cost of \$7,297.30 in year one and \$999.00 thereafter. Motion passed by a 5 - 2 voice vote.

Motion by Mr. Riley, seconded by Mrs. Runyon to approve an agreement with Titusville Area School District to perform cyber school educational services for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the attached Act 93 Agreement, effective July 1, 2023 through June 30, 2026. Motion passed by a 6 - 1 voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to reapprove the Health and Safety Plan for the 2022-2023 school year. Motion passed by a 5 – 2 voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the following volunteers (pending receipt of all clearances):

Latisha Baca	Christopher Floch	Lace Shoaff
Charles Matters	Sara McEntaggart	

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following Camp KIDS field trips:

July 13, 2023, to Eastwood Field, Niles, OH
July 20, 2023, to Olympic Fun Center, Hermitage, PA

Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the list of graduating seniors of the Class of 2023 pending completion of all requirements. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve transporting 4 students to Hermitage for a Teen Grief & Loss Support group on the following dates: June 3rd, July 1st, and August 5th (paid by the PCCD Mental Health Grant). Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a \$1.00 increase to the hourly rate of the School Resource Officers from \$35.00 to \$36.00 beginning July 1, 2023 (cost reflected in the 2023-24 budget). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to table agenda item 10.2. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve Ann Barber as a substitute nurse for the 2022-2023 and 2023-2024 school years (pending clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the following unpaid days:

- Melissa Genovesi – two days
- Kendra Horne – one and one-half days
- Trista Vandevander – one-half day

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Riley, to approve the financial statements for April 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve payment of bills for April and May 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to award a milk and dairy bid to Turner’s Dairy in the estimated amount of \$14,868.12 for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. McElhaney, to approve the following school cafeteria prices for the 2023-2024 school year:

Adult Breakfast	\$2.50	Adult Lunch	\$4.75
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Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the following budget transfer requests:

\$5,000.00	From	3250-500	Athletics/ Other Purchased Services
	To	3250-600	Athletics / Supplies
\$1,500.00	From	3250-500	Athletics/ Other Purchased Services
	To	3250-800	Athletics / Other Objects
\$8,000.00	From	2620-500	Supervision-Oper. Maint./Other Purchased Services
	To	2620-600	Supervision-Oper. Maint. / Energy

\$500.00	From 2511-800	Fiscal Services / Dues and Fees
	To 2511-500	Fiscal Services / Travel

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2023 through June 30, 2024. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2023-2024 school year. General Solicitor fees – \$185/hour (\$5.00/increase). Special Education fees - \$220/hour (\$5.00/hour increase).

Motion by Mrs. Riley, seconded by Mrs. Runyon, to grant permission to the following organizations to apply for gaming licenses for the 2023-2024 school year:

Jamestown All-Sports Boosters
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to make the attached Proposed General Fund Budget for Fiscal Year 2023-24 available for public inspection. The budget contains total Revenues of \$10,599,190, total Expenses of \$11,099,190 and the following proposed tax levies for rebalancing:

66.54 mills on real estate in Mercer County (1.71 mill increase)
46.21 mills on real estate in Crawford County (0.93 mill increase)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

(Motion amended to show a 0.93 mill increase on real estate in Crawford County)

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve membership dues (\$5,163.89), payable to PSBA, for policy maintenance and a standard district membership for the 2023-2024 school year (increase of \$299.95 from 2022-2023). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to adopt the Homestead and Farmstead Exclusion Resolution for 2023-2024. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a contract with Government Software, Inc. for the 2023-24 school year (approximately \$100.00 cost increase from 2022-23). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:26 pm. Motion passed by unanimous voice vote.

An Executive Session was held from 5:00 pm until 6:00 pm to discuss Personnel.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Special Board Meeting May 30, 2023

The Jamestown Area School Board conducted a Special Board Meeting on May 30, 2023 at 6:30 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Bob Hutchinson, Ben McElhaney, Jered McElhaney, Bev Riley, and David Volosin

Members Absent: Kelli Mayer, Tracie Runyon

Others Present: Tracy Reiser, Superintendent, and Lisa Nuhfer, Board Secretary

Guests Present: Cinthia McClelland, Adam Miller

Guests Present By Telephone: Becky Bercis

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to approve the resignation of Jerry Routh from the Jamestown Area School District Board of Directors effective May 11, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Hutchinson, to advertise, interview, and appoint a new member to the Jamestown Area School District Board of Directors to fill the vacancy created by the resignation of Jerry Routh whose term expires December 4, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to approve the appointment of Becky Bercis to the Jamestown Area School Board to replace Jerry Routh's term of service which expires December 4, 2023. Motion failed by a 5 – 1 roll call vote.

B. McElhaney – no, J. McElhaney – no, Riley – no, Volosin – no, Dell – no, Hutchinson – yes

Motion by Mrs. Riley, seconded by Mr. Jered McElhaney, to approve the appointment of Cinthia McClelland to the Jamestown Area School Board to replace Jerry Routh's term of service which expires December 4, 2023. Motion tied by a 3 – 3 roll call vote.

J. McElhaney – yes, Riley – yes, Volosin – yes, Dell – no, Hutchinson – no, B. McElhaney – no

Motion by Mr. Hutchinson, seconded by Mr. Ben McElhaney, to approve the appointment of Adam Miller to the Jamestown Area School Board to replace Jerry Routh's term of service which expires December 4, 2023. Motion failed by a 4 – 2 roll call vote.

Riley – no, Volosin – no, Dell – yes, Hutchinson – no, B. McElhaney – yes, J. McElhaney – no

President Ben McElhaney administered the oath of office to Cinthia McClelland, newly appointed board member.

Motion by Mrs. Riley, seconded by Mr. Ben McElhaney, to adjourn the meeting at 7:06 pm. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

BOARD MINUTES –Board Meeting June 15, 2023

The Jamestown Area School Board conducted a Board Meeting on June 15, 2023, at 6:00 PM with President Ben McElhaney presiding.

Members Present: Eric Dell, Robert Hutchinson, Kelli Mayer, Cinthia McClelland, Ben McElhaney, Jered McElhaney, Bev Riley, David Volosin

Members Present by Telephone: Tracie Runyon

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education; Brian Keyser, High School Principal; Kristin Hope, Elementary Principal; Beth Boylan, Business Manager; Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the minutes of the meetings held on May 11, 2023 and May 30, 2023. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required)

POLICY 137 – Home Education Programs

POLICY 137.1 – Extracurricular Participation by Home Education Students

POLICY 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students

POLICY 137.3 – Participation in Career and Technical Education Programs by Home Education Students

Second reading of the following board policy (no action required)

POLICY 830 – Security of Computerized Personal Information/Breach Notification

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve an In Lieu of Expulsion Agreement for a Jamestown High School student with a date of May 16, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve an In Lieu of Expulsion Agreement for a Jamestown High School student with a date of May 16, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mr. Volosin, to approve the attached employment agreement for Beth Boylan as Business Manager effective July 1, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Jered McElhaney, to approve a School Service Agreement for 2023-2024 for the Mercer County Girls on the Run program. Motion passed by an 8 - 1 voice vote.

ACADEMIC

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the following student teacher placements for the 2023-2024 school year:

Fall 2023 Legion Lake – Thiel College with Lucas Widger, High School English
Spring 2024 Tamar Walton – Grove City College with Malissa Rhoades, Grade 3
Spring 2024 William Fraser - Grove City College with Libbi Minnich, Grade 4

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve sending Tracy Laidlaw and her family to the Title I PDE State conference on July 10-12, 2023, at Seven Springs Resort, for a total cost of approximately \$1,169.00. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to employ Jared Stence at a rate of \$7.25/hour to assist in the technology department for the 2023 Summer. Motion failed by a 6 – 3 voice vote.

Dell – no, Hutchinson – no, Mayer – no, McClelland – no, B. McElhaney – no,
J. McElhaney – no, Riley – yes, Runyon – yes, Volosin - yes

Motion by Mrs. Riley, seconded by Mrs. Mayer, approve Mary Thall and Lindsey Carr as substitute food service employees for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve Megan Boozer and Sarah Peters to provide approximately 20 hours of Extended School Year (ESY) for a Special Education student. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Jered McElhaney, to approve the resignation of Tennille McElhaney from the position of Assistant Elementary Cross county Coach effective May 18, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the resignation of Danielle Cerroni from the position of Sophomore Class Advisor effective May 31, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the resignation of Kate Evans-Haines from the position of National Honor Society advisor effective June 2, 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the following unpaid days:

Melissa Genovesi – one half day	Valerie Nottingham – one half day
Michelle Bish – one half day	Rhonda Williams - one half day
Tennille McElhaney – one day	

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the financial statements for May 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of bills for May and June 2023. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to authorize budget transfers, as necessary for auditor's adjustments to close out the 2022-2023 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to insurance coverage through Reinhardt's Insurance Agency for the 2023-2024 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$58,092.00 (increase of \$5,149.00). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the board of directors and administrators to travel within the state from July 1, 2023, through June 30, 2024, to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the purchase of a Chariot I Scrub 20 in the amount of \$9,500.00 from Fagan Sanitary Supply (to be paid with Capital Reserve Funds). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the district participating in the school-based ACCESS program for the 2023-2024 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the Central Susquehanna Intermediate Unit Computer Service Rates for 2023-2024 (\$410.00 increase from 2022-2023). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve levying the following taxes to support the 2023-2024 General Fund Operating Budget:

- 66.52 mills on real estate in Mercer County (1.69 mill increase)
- 46.21 mills on real estate in Crawford County (0.93 mill increase)
- \$5.00 per capita under Section 679
- \$5.00 per capita under Act 511
- One-half percent (.5%) earned income tax under Act 511 (wage tax)
- One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to adopt the Final General Budget for the Fiscal Year 2023-2024. The budget contains total Revenues of \$10,599,190, and total Expenses of \$11,099,190. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to a two-year agreement with PSEA Health & Welfare fund for district vision benefits and a separate agreement for a Voluntary buy-up plan, both agreements effective 7/1/2023 through 6/30/25 (no increase from last agreements). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to renew the following appointments and appropriate bonds for the 2023-2024 school year:

Brian Keyser Custodian of High School Athletics Account
Custodian of High School Student Activities Account

Kristin Hope Custodian of Elementary Athletics Account
Custodian of Elementary Student Activities Account

Beth Boylan Custodian of General Fund, Cafeteria, Health Care and Capital Reserve Accounts
Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to retroactively approve the purchase of a battery back-up replacement from CDW in the amount of \$4,167.15 (paid with Capital Reserve Funds). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve an engagement letter with McGill, Power, Bell and Associates, LLP to perform our local audit for the fiscal year 2023-2024. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the Scobell Company Inc. to dispose of and replace a Mitsubishi 2-ton Ductless Split Cooling System for the electrical room in the amount of \$11,965.83 (to be paid with Capital Reserve Funds). Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to retroactively approve the Scobell Company Inc. to dispose of and replace the elementary school 100-gallon hot water tank in the amount of \$10,041.88 (to be paid with Capital Reserve Funds). Motion passed by unanimous voice vote.

A presentation by Joe Markiewicz for the PAYS data was held from 5:00 to 6:00 pm prior to the board meeting.



Lisa Nuhfer, Board Secretary