4 Independence Day

| JULY 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| M | T | W | Th | F |
|  |  |  |  | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |


| $\begin{aligned} & 8-12 \\ & 15-19 \end{aligned}$ | New Teacher Orientation PD Week | AUGUST 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | M | T | w | Th | F |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 20 | Back to School Jamboree |  |  |  |  |  |
| 22 | First Day of School | 8 | 9 | 10 | 11 | 12 |
|  |  | 15 | 16 | 17 | 18 | 19 |
| (Student Days/Teacher Days) |  | 22 | 23 | 24 | 25 | 26 |
| (Stud | t Days/Teacher Days) | 29 | 30 | 31 |  |  |


| 5 NO SCHOOL-Labor Day | SEPTEMBER 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | M | T | w | Th | F |
|  |  |  |  | 1 | 2 |
|  | 5 | 6 | 7 | 8 | 9 |
|  | 12 | 13 | 14 | 15 | 16 |
| 21 Days/21 Days | 19 | 20 | 21 | 22 | 23 |
|  | 26 | 27 | 28 | 29 | 30 |


| 1720 | End of $1^{\text {st }}$ Quarter <br> Bldg. Professional Development, 8-11am Parent Teacher Conferences, $12-6 \mathrm{pm}$ Fall Break | OCTOBER 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | M | T | w | Th | F |
|  |  | 3 | 4 | 5 | 6 | 7 |
|  |  | 10 | 11 | 12 | 13 | 14 |
| 21-24 |  | 17 | 18 | 19 | 20 | 21 |
|  |  | 24 | 25 | 26 | 27 | 28 |
| 18 Days/19 Days |  | 31 |  |  |  |  |


| $\begin{aligned} & 11 \\ & 23-25 \end{aligned}$ | Professional Development Day NO SCHOOL-Thanksgiving Holiday | NOVEMBER 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | M | T | w | Th | F |
|  |  |  | 1 | 2 | 3 | 4 |
|  |  | 7 | 8 | 9 | 10 | 11 |
|  |  | 14 | 15 | 16 | 17 | 18 |
|  |  | 21 | 22 | 23 | 24 | 25 |
|  |  | 28 | 29 | 30 |  |  |

18 Days/19 Days

| DECEMBER 2022 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| M | T | $\mathbf{W}$ | Th | F |
|  |  |  | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |


| JANUARY 2023 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| $\mathbf{M}$ | $\mathbf{T}$ | $\mathbf{W}$ | Th | $\mathbf{F}$ |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 |  |  |  |

2-4 NO SCHOOL-Winter Break

4 I Readiness Day

5 School Resumes

16 NO SCHOOL-Dr. Martin Luther King, Jr. Day

18 Days/19 Days

| FEBRUARY 2023 |  |  |  |  | $\begin{aligned} & 17 \\ & 20 \end{aligned}$ | Professional Development Day NO SCHOOL-Presidents' Day |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| M | T | W | Th | F |  |  |
|  |  | 1 | 2 | 3 |  |  |
| 6 | 7 | 8 | 9 | 10 |  |  |
| 13 | 14 | 15 | 16 | 17 |  |  |
| 20 | 21 | 22 | 23 | 24 |  |  |
| 27 | 28 |  |  |  |  | 19 Day |


| MARCH 2023 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| M | T | $\mathbf{W}$ | Th | F |
|  |  | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| $\mathbf{1 3}$ | $\mathbf{1 4}$ | $\mathbf{1 5}$ | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

## 10 End of $3^{\text {rd }}$ Quarter

16 Professional Development, 8am-11am Parent Teacher Conferences, 12 pm -6pm
17 Parent Teacher Conferences, 8a-12a
20-24 Spring Break

16 Days/17.5 Days


7-10 NO SCHOOL-Spring Recess

18 Days/18 Days

| MAY 2023 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| M | T | $\mathbf{W}$ | Th | F |  |
| 1 | 2 | 3 | 4 | 5 |  |
| 8 | 9 | 10 | 11 | 12 |  |
| 15 | 16 | 17 | 18 | 19 |  |
| 22 | 23 | 24 | 25 | 26 |  |
| 29 | 30 | 31 |  |  |  |


| 25 | Last Day of School-Students |
| :--- | :--- |
| 26 | Teacher Work Day |
| 26 | Graduation |
| 29 | NO SCHOOL--Memorial Day |

19 Days/20 Days

19 NO SCHOOL-Juneteenth

| Legend |  |
| :--- | :--- |
| Orange | District Professional Development Days/Parent Teacher Conferences/Resource Days |
| Red | No School/Breaks/Holidays |
| Blue | End of Quarter |
| Green | Summer School |


| Month | Instructional Days | Instructional <br> Hours | PD Days/Hours | PTC/Resource <br> Days |
| :--- | :--- | :--- | :--- | :--- |
| August | 8 days | 52 hours | 5 days/30 hours |  |
| September | 21 days | 136.5 hours | 0 days |  |
| October | 18 days | 117 hours | .5 days/3 hours | 1 day/6 hours |
| November | 18 days | 117 hours | 1 day/6 hours |  |
| December | 14 days | 91 hours | 0 days |  |
| January | 18 days | 117 hours | 0 days | 1 day/6 hours |
| February | 18 days | 117 hours | 1 day/6 hours |  |
| March | 16 days | 104 hours | 1 day/6 hours | 1 day/ 8 hours* |
| April | 18 days | 117 hours | 0 day |  |
| May | 19 days | 123.5 hours | 0 day | 1 day/6 hours |
| Total | 168 days | 1092 hours | 8.5 days/ 51 hours |  |
| Required |  | 1044 hours |  |  |
| Overage |  | 48 hours |  |  |
| AMI/Virtual |  | 36 Hours |  |  |

[^0]What is J-Readiness Day? This will serve as a workday for teachers and support staff; and a resource day for parents/students.

## J-Readiness at Middle and High Schools, and JETS

## Teachers (GenEd and SPED):

- Wrap- up grading late work submitted and/or grade makeup finals
- Export final semester grades
- Meet with Content PLC and/or Grade level to discuss any concerns about students
- Email/Call parents/guardians of new students
- Send out information regarding the second semester
- Set up 2nd Semester Google Classrooms if applicable and email codes to students
- Prepare second-semester units/lesson plans for the upcoming first two weeks
- Record lessons/instructions for students who might be working at home sick


## Support Staff (administrators, secretaries, counselors, social workers, school nurse):

- Register new students
- Print schedules
- Counselors make changes to schedules if requested
- Counselors check the credits of students to make sure they are on track for graduating. Contact those who are not.
- Social workers should be reaching out to families in need of continued support and/or assisting new families
- Social workers communicate with schools if there is a need such as doing a can food drive, gloves, etc.
- Administration have conversations with individual teachers to check-in, provide feedback, make suggestions on how to improve in areas needed
- Make home visits to students with chronic attendance and/or tardiness issues
- Administration has parent/student meetings with frequent fliers regarding expectations for the second semester, i.e behavior contracts
- School nurses should clean up files, make sure students who need medication during the school day have it in the office. Call parents if not.
- School nurses check with staff who may require having medication on file
- School nurses check supplies and order more if needed
- School nurses create and pass out in mailboxes small bags of bandages, cough drops, etc for teachers to have on hand
- School nurses identify and communicate with teachers any information regarding students if it is a need to know.


## Parents/Students:

- Pick up schedules and/or resolve any schedule issues regarding changing classes
- Pay any fines
- Speak with a teacher, counselor, administrator, school nurse
- Turn in any medication to the school nurse
- Take new school ID picture
- Sign up for after school programs/clubs/activities
- Visit SPOT clinic to schedule appointments for physicals if needed
- If new to the school, tour school to locate classes and locker. Have student ambassadors present to assist for community service hours


## J-Readiness at Elementary Schools

Teachers (GenEd and SPED):

- Updating/Converting Google Classroom
- 90-Day Plans
- Intervention Planning
- Preparing Report Cards
- Meet with Content and/or Grade level to discuss any concerns about students
- Prepare second-semester units/lesson plans for the upcoming first two weeks
- Record lessons/instructions for students who might be working at home sick
- Email/Call parents/guardians of students
- Send out information regarding the second semester

Support Staff (administrators, secretaries, counselors, social workers, school nurse):

- Register new students
- Print schedules
- Counselors make changes to schedules if requested
- Counselors check the credits of students to make sure they are on track for graduating. Contact those who are not.
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If new to the school, tour school to locate classes and locker. Have student ambassadors present to assist for community service hours


[^0]:    * We are looking to adjust the PD and PTC for March to resemble October. The most similar suggestion is: 10th-Regular school day
    16th-PD 8-11 and PTC 12-6
    17th PTC 8-12
    ** PreK-12 will meet core data requirements of a 6.5 instructional day.

