

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
October 25, 2021

The Liberty Center Local Board of Education met in regular session on Monday, October 25, 2021 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

Mr. Peters introduced School Resource Officer Kathy Zumfelde.

Mr. Greg Radwan, High School Principal, presented on career readiness. Liberty Center High School will begin using the Naviance Career Readiness platform this school year. The program has assessments, activities, and objectives students will utilize to begin navigating a career path. Students will be participating in these activities during homeroom starting their freshman year and building a portfolio through their senior year.

Mrs. Katie Jimenez, Director of Student Services, presented on the results of the state report card. The state report cards were released on October 14, 2021. Liberty Center's enrollment for K-12 was listed as 970, with a 93.7% attendance rate and a 97.7% graduation rate. For the achievement portion of the report card, which represents whether student performance on state tests met established thresholds and how well students performed on tests overall, showed Liberty Center with 95 out of a possible 120 points. Within that same achievement framework, 10 out of 20 indicators were met with state testing scores. To reach the indicator threshold, 80% or more students must be proficient on the assessment. Many tests were close to that percentage.

Third grade: ELA- 69.7%, Math- 84.8%
Fourth grade: ELA- 75.8%, Math- 86.2%,
Fifth grade: ELA- 85.3%, Math- 82.6%, Science- 79.4%,
Sixth grade: ELA- 67.1%, Math- 66.7%,
Seventh grade: ELA- 81.9%, Math- 77.1%,
Eighth grade: ELA- 67.1%, Math- 83.6%, Science- 81.8%,
Algebra I- 64.3%,
American US Government- 89.6%,
American US History- 88.9%,
Biology- 85.9%,
ELA II- 78.0%,
Geometry- 72.9%

Other data points were limited due to lack of data from the 2019-2020 school year because of COVID. Grades were not given to school districts due to this gap in data.

Mr. Kaleb Pohlman, Athletic Director, presented a new drug testing protocol. The current format used for drug testing is through a 3rd party vendor, Great Lakes Biomedical, who is charging Liberty Center \$17 per drug test. Once per month, August through May, an employee from Great Lakes Biomedical is on site for the testing. Mr. Pohlman or Ms. DeeAnn Shafer, Athletic Secretary, or sometimes both, are present during these tests to ensure the code of conduct is signed, the correct students are tested, etc. If the drug tests would all be conducted in house, it would not increase the workload for the athletic department, but could save the district thousands of dollars. No certification is required to provide a drug test. Mr. Pohlman would act as the test facilitator. Not only would this process save the district money, there would also be greater flexibility on when the testing could be conducted. Should a positive test occur, we would have a Lab Service Agreement in place

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with St. Luke's McLaren in order to follow the same process as outlined in our handbook to have a second test available.

#114-21 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on September 27, 2021 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. Additionally, Mrs. Buenger noted the Finance Office has been busy the last few months. The office has been working with Julian and Grube on the District's GAAP audit, which was completed on Friday. On September 27th the state auditors began the District's annual audit. The District is a single audit this year due to the free lunch programs last year increasing our federal funding, which means the District expended more than \$750,000 in federal funds last fiscal year. In addition to the regular audit, they will also conduct a compliance audit of our federal programs.

Mrs. Buenger highlighted the donation of the COVID testing kits from the State of Ohio and the monetary donation towards the BA Miller Spring Sports Complex in memory of Ward Hogrefe. She explained the increased appropriations due to not appropriating enough funds to cover the bond payments for this year. Additionally, the archery and cross-country budgets were due to an increase in the cross-country budget and archery submitting their budget late. Mrs. Buenger provided information on the Section 125 plan, noting it allows employees to pay for insurance premiums on a pre-tax basis.

Mrs. Buenger reminded the Finance Committee there will be a meeting on Tuesday, November 9, 2021 at 5:30 to review the Five-Year Forecast.

#115-21 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report

Approve the following donations:

State of Ohio	78 BinaxNOW Test Kits	
Ward Hogrefe Family Memorial	BA Miller Field at the Spring Sports Complex	\$70.00

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Approve the following Appropriation Modifications and Amended Certificate Modifications:

Increase Appropriations		
300 952C	Cross Country Camp	\$8,050.00
002 9015	Bond Retirement – Classroom Facilities	\$136,192.90
300 955A	Archery Club	\$7,000.00
Increase Amended Certificate		
300 952C	Cross Country Camp	\$6,000.00
300 955A	Archery Club	\$7,500.00

Approve the sample plan document, Section 125 Flexible Benefit Plan for American Fidelity for non-union, employees, classified employees, and certified employees, as presented.

Approve the following student activity budgets for the 2021-22 school year:

Cross Country (Amended)
Archery Club

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Principals' Reports

Elementary

Ms. Postl reported on events happening in the elementary. The Halloween parade will take place at 1:30 p.m. on Friday. Students in grades PK-4 will walk through town. Classroom parties will take place after the parade. The teachers organized volunteers for the parties. The PAX rollout will begin in the second quarter. All teachers have been trained. The PBIS team met last week to decide on a starting point, accountability, and determine the support needed. Laura Kamp from the ESC will provide support to the elementary throughout the implementation. The third-grade fall testing for ELA was completed last week. All students tested. The scores will be available in December.

Middle School

Mr. Storrer reported on activities in the middle school. There is a Student Advisory Committee, which consists of three students from each grade, 5-8, who were nominated by their teachers. The students were selected based on character, leadership qualities, and communication skills. The Student Advisory Committee will help address areas of improvement in the middle school and help convey the student perspective as decisions are made. Mr. Storrer also informed the Board the BLT and PBIS committees are in the process of addressing the highest needs within the middle school. The Writer's Club currently has 40 students participating and will be going to BGSU on November 9th to work with their creative writing department. The Spooktacular will be held this Friday, October 29th in the Varsity Gym. Lastly, the Middle School Student Council had a bake sale at the football game on Friday and raised almost \$400. There are 14 members, including seven 6th graders and seven 7th graders. They are currently planning end of quarter rewards for the middle school

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High School

Mr. Radwan informed the Board the first quarter ends this Friday. The band is having a Sounds of the Stadium concert on October 26th at 7:00 p.m. There will be a Daddy-Daughter dance December 17th from 7-9 p.m.

Athletic Director Report

Mr. Pohlman reported District Cross Country was hosted at Leaders Farms. There were 1100 spectators. Both the girls and boys teams qualified for Regionals. Mr. Pohlman also informed the Board the winter sports teams began practicing. Liberty Center will be hosting Bluffton on Saturday for the football playoffs. All post season tickets will need to be purchased online. Lastly, Mr. Pohlman informed the Board the equipment for the metal building has been ordered.

Superintendent's Report

Mr. Peters presented information on the new quarantine policy for Henry County schools. He also referenced the new guidelines released by Governor DeWine and ODH today, which are similar to the new Henry County plan. The new plan provides students and parents with a choice of either quarantining at home or attending school with a mask when deemed a close contact in a school setting. Mr. Peters explained there have been 251 quarantines so far this school year. Since the new quarantine plan went into effect, zero students have elected to quarantine at home and have chosen to wear a mask at school. The goal continues to be preventing the spread of COVID-19 while also keeping students in the classroom.

Mr. Peters also thanked Maryann Reimund for her service to the District as a bus driver since 2015.

#116-21 Superintendent's Consent Items

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the 2023 Middle School overnight trip to Washington, D.C. from June 8-11, 2023 for students in the class of 2027 and 2028.

Retroactively approve an agreement with NEOLA for services related to the maintenance of district policy, administrative guidelines, and forms manuals.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#117-21 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver, that the Board approve the Superintendent's personnel items as follows:

Approve the following classroom volunteers for the 2021-22 school year, contingent upon the completion of all necessary paperwork:

Rachel Amstutz
Benny Box
Trisha Carter
Andra Dulaney

Madison Baum
Elaine Butler
Jenell Cobb
Lani Flory

Nicole Bostater
Hope Carroll
Amanda DeMoe
Judy Gibson

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Kristi Gyurasics
Dana Holt
Crystal Kline
Natalie Long
Diane Phelps
Janet Ruple
Aimee Waymire

Kara Henck
Ashley Hurst
Jody Kolbe
Randy Sue Murdock
Stephanie Pier
Bailey Tejkl
Nick Wohlfarth

Emily Hice
Brooke Kleeberger
Jenna Leatherman
Michele Ordway
Alycia Poulin
Sarah Thielman
Ashley Yoder

Offer the following certified individual a one-year supplemental contract for the position indicated for the 2021-22 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Stacy Bowers – Middle School Student Council (50%)

Approve the NWOESC substitute teacher and paraprofessional list, as presented for the 2021-22 school year, to obtain substitute teachers and paraprofessionals.

Offer Eric Witte a continuing contract as a 10-month School Custodian. His salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Ellen Bockelman a two-year contract as a Bus Driver. Her salary and benefits will be per the OAPSE Negotiated Agreement.

Approve the following individuals to serve on their respective Building Leadership Team for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Elementary

Brooke Keefer: Co-Chair
Kathy Bishop
Julie Masuwa
Karen Rettig
Brittany Meyer
Carey Pogan
Traci Chapman

Middle School

Jerry Oberhaus: Co-Chair
Shelley Ahleman
Tracy Krueger
Kim Jones
Andrea Panning
Steve Doseck
Betsy Rees

High School

Ashley Braucksieck: Co-Chair
Jessica Keller

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Jill Evans
Patrick O'Dwyer
Stephanie Sager
Diane Mott
Kathy Bailey

Approve the following individuals to serve on the District Leadership Team for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Jen Schroeder: Co-Chair
Carrie Sines: Co-Chair
Stephanie Sager: Co-Chair
Brooke Keefer: BLT Chair
Jerry Oberhaus: BLT Chair
Ashley Braucksieck: BLT Chair
Brittany Meyer
Stacy Bowers
Jessica Keller
Patrick O'Dwyer

Approve the following individuals to serve on the Local Professional Development Committee (LCPD) for the 2021-22 school year, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Jodi Biederstedt
Jerry Oberhaus
Kathy Bailey

Appoint Allison Postl and Greg Radwan as the Administrative Representatives on the Local Professional Development Committee (LPDC) for the 2021-22 school year.

Approve the following individuals serve on their respective building Positive Behavioral Interventions and Supports (PBIS) Committee, with a stipend and hourly rate paid per the LCCTA Negotiated Agreement:

Elementary

Christy Myers: Co-Chair
Kim Rettig
Sarah Feehan
Dianna Szabo
Michelle Bailey
Annette Niekamp
Emily Hill

Middle School

Joanne Junge: Co-Chair
Luke Hutchinson
Tracy Krueger

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Teresa Detmer
Andrea Panning
Cassie Hartzel

Approve the following volunteers for the activity indicated for the 2021-22 school year, contingent upon completion of all necessary paperwork.

Tracy Weirauch – Music
Robb Shadday – Baseball
Bob Murdock – Baseball
Don Johnson – Baseball
Paul Amstutz – Baseball
Dylan Sexton – Baseball
Josh Drain – Baseball
Bethany Wolf – Gymnastics
Rob Myers – Indoor Track
Pam Righi – Indoor Track
Chris Box – Wrestling
Sean Westhoven – Wrestling
Jared Gillen – Wrestling
Jeremiah Taylor – Wrestling
Justin Gillen – Wrestling
Anthony Almanza – Wrestling
Sean Slee – Wrestling

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2021-22 school year, salary as stipulated per the LCCTA Negotiated Agreement:

Brian Dotson – Assistant Wrestling Coach
Tyler Short – Assistant Wrestling Coach
Brett Rohda – Junior High Wrestling Coach
Clayton Hill – Junior High Wrestling Coach

Accept the retirement resignation of Maryann Reimund, Bus Driver, effective November 5, 2021.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

New Business

The next Board Meeting November 22, 2021 at 7:00 p.m.

The Finance Committee will be meeting on November 9, 2021. The Policy Committee will meet immediately following the Finance Committee.

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#118-21 Executive Session

Mr. Benson made the motion and Mrs. Zacharias seconded the motion that the Board adjourn to executive session at 7:57 p.m. for the purpose of considering the employment of a public employee of the School District.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

The Board returned from Executive Session at 8:14 p.m.

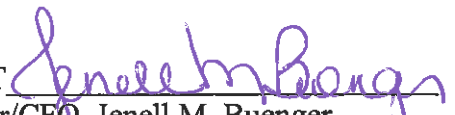
#119-21 Adjournment

Mrs. Zacharias made the motion and Mr. Weaver seconded the motion to adjourn the October 25, 2021 regular meeting of the Liberty Center Local Board of Education at 8:15 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 

Treasurer/CFO, Jenell M. Buenger