

# Uniform Policy

All Bok students are expected to wear the following each day, unless noted by administration.

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## Uniform Shirt

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- ▶ **Navy Bok South polo**—with the Bok South logo on the left chest. Shirts are to be tucked in.
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## Uniform Bottoms

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- ▶ **Navy or khaki (tan)** pants, skirts, skorts, shorts. **No** other colors. The fit of pants should not be too tight or hanging on the hips in an indecent manner. The length of skirts, shorts, skorts should be mid-thigh. Absolutely no holes, tears, rips, bleach stains, frays, acid-wash, embellishments. No legging type bottoms made to look like pants. No overalls.
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## Uniform Jackets

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- ▶ **Uniform Bok South jackets or Bok South hoodies.** Embroidery must be the student's name. No nicknames. During uniform, Friday attire, Dress Down days, or Special Activity day, no oversized jackets or non-Bok uniform jackets and non-Bok hoodies are permitted. If worn, they will be confiscated. Students who wear a non-uniform jacket may lose privileges.
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## Undershirts

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- ▶ **Plain** white, gray, navy, or black in color; worn underneath the Bok uniform polo.
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## Shoes

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- ▶ Closed-toed shoes with full heel covered backing. No heeled or wedge shoes.  
**Crocs or Croc styled shoes are not allowed on campus or on field trips.**
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## Socks

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- ▶ Cannot be higher than the knee and must be appropriate.
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## Jewelry

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- ▶ Simple stud earrings and small hoop earrings are acceptable.
  - ▶ Any jewelry or adornment which takes away from the educational process is not permitted.
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## Make-Up

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- ▶ Modest, light, and age appropriate. No excessive dark eye makeup.

# Uniform Policy

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## Friday Attire

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**School wide or individual Friday attire privileges may be revoked by administration.**

- ▶ **Shirts:** Bok T-shirt or uniform shirt. Shirts may be untucked but not tied.
- ▶ **Bottoms:** Blue jeans, blue jean shorts, or regular uniform pants or uniform shorts are acceptable. All shorts are to be mid-thigh. Black jeans are not permitted. No holes, tears, acid-wash, bleach-stains, rips in any of the bottoms. No swim or athletic type shorts including: sweat, yoga, leggings, exercise, or tight pants, etc.

*School-wide shoes, jewelry, hair, makeup, clothing expectations are still in effect.  
Friday attire is simply a more relaxed approach for Bok students.*

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## Winter Dress Attire

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**A call-out and/or social media post will confirm any winter dress day. If you are uncertain if it is a winter dress day, please check the school's social media or call the school to confirm.**

- ▶ **Shirts:** Bok uniform polo must be worn and non-Bok full-sleeved shirts may be worn underneath and must not be offensive in nature.
- ▶ **Bottoms:** Bok uniform bottoms or blue jeans. Black jeans are not permitted. Jeans must follow the Friday attire guidelines. No athletic type shorts including: sweat, yoga, leggings, exercise, or tight pants, etc.
- ▶ **Jackets:** Bok uniform jacket or Bok uniform hoodie. A heavy hooded winter coat, not a hoodie, may only be worn outdoors and must be taken off prior to entering a building. Acceptable winter accessories include winter gloves, hats, beanies, and/or scarves. No blankets.

*School-wide shoes, jewelry, hair, makeup, clothing expectations are still in effect.  
Winter attire is simply a warmer approach for Bok students.*

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## Dress Down Attire

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**Dress down attire is permitted when approved by administration.**

- ▶ **Shirts:** all shirts must have full sleeves; spaghetti straps, sleeveless, and/or see-through attire is not permitted. Must be long enough to cover torso. Shirts must not be offensive in nature. No holes, tears, acid-wash, bleach-stains, rips.
- ▶ **Bottoms:** Must be mid-thigh. Must be loose fitting. No holes, tears, acid-wash, bleach-stains, rips. Athletic type bottoms are not acceptable including: sweat, yoga, leggings, exercise, or tight pants.

*School-wide shoes, jewelry, hair, makeup, clothing expectations are still in effect.*

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## Special Activity Attire

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**Special activity attire is permitted when approved by administration.**

- ▶ **Shirts:** a loose fitting T-shirt with full sleeves must be worn over a bathing suit at all times. Shirts must cover the torso.
  - ▶ **Bottoms:** Uniform or Friday attire bottoms. All shorts are to be mid-thigh. Board shorts or long bathing suit are permitted. Only loose shorts are permitted. No athletic type shorts including: sweat, yoga, leggings, exercise, or tight pants, etc.
- Other attire:** Hats and/or flip flops MAY be permitted when approved by administration.

*School-wide shoes, jewelry, hair, makeup, clothing expectations are still in effect.*

### **When in doubt, leave it out!**

*If at any time the administration feels a student's dress is inappropriate,  
the student will call home for appropriate clothing or borrow from the school.  
Please visit our website for more information. [www.bokacademy.org](http://www.bokacademy.org)*

# Uniform Policy

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## Belts

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- *Optional.* Belts need to be in good taste. No skulls or other items inappropriate in a school setting. Loose fitting bottoms at the waist may require a belt.

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## Hair

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- Styles should not obstruct one's line of vision, distract others, or cause a disruption because of cut or style. Simple head bands are acceptable, without any embellishments but must not contain any embellishments such as ears, horns, etc. Headbands must be worn in the hair and not on the forehead. Simple bows are acceptable. No curlers, picks, bandanas, hats, do-rags, or other head adornments. No wide headbands, bandana-style head bands, and/or sweatbands.

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## Backpacks

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- Backpacks are allowed and must not have anything offensive in nature. No suitcases. Rolling bags permitted only with medical note and approved by administration. \*Subject to change by administration or district.

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## Hats & Sunglasses

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- No hats, caps, bandanas, sweatbands, beanies, or other head coverings.
- Sunglasses are not to be worn inside any building except with proof of medical necessity.

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## Other restrictions

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- No profanity or handwritten graffiti on clothing or skin.
- No temporary tattoos, face or body stickers, including acne stickers.
- Perfume, cologne, or aerosol spray is not to be sprayed inside any building, including restrooms.

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## Cleanliness

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- Keeping yourself well-groomed is a sign of self-respect. You are mature enough in middle school to take responsibility for keeping your uniform clean and ready for school. We will be happy to help you if necessary. If you have any questions about basic personal grooming, please come to the front office, and we will happy to address any concerns.

..... **Rule of Good Judgement** .....

Students must adhere to Bok's uniform policy without repeated reminders and respect the expectations for proper dress. Our time and efforts will be focused on intellectually stimulating instruction and must not be interrupted with unnecessary uniform compliance distractions. We request the support of both students and parents in regard to the uniform policies. Your adherence to these principles is greatly appreciated. Working together, we can ensure the best possible learning environment for your child.

# Essential Policies

All Bok Academy students are expected to adhere to the following:

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## Drinking Containers

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- ▶ Once a student is on campus, the container must contain only water and have a lid. No fast-food, styrofoam, or coffee cups.
  - ▶ Glass containers are NEVER permitted.
  - ▶ All water & drink containers brought from home for refilling during the day are to be clear.
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## Cell Phones : \*Consult Full Technology Policies

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- ▶ **In compliance with Florida Statue Statute 1006.07(2)(f), Bok Academy requires all students cell phones to be powered off and in the student's backpack during the school day.**  
*If a cell phone is confiscated by a staff member, the student will retrieve the phone from the front office at the end of the day. Cell phone use is not permitted during the school day. All communication to and from the student are to be conducted in the office. Parents may contact their child through the front office. A student may be suspended for inappropriate cell phone use. Inappropriate cell phone use is a serious offense and will be treated accordingly. Bok Academy is not responsible for the loss or damage of any cell phone.*
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## Electronics : \*Consult Full Technology Policies

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- ▶ Students may have personal smart watches, earbuds, and/or personal bluetooth pencils. Any staff member can confiscate these devices and/or revoke privileges. If the use of electronic devices becomes a problem for the staff, the privilege will be revoked. Bok Academy is not responsible for the loss or damage of any personal electronic items.
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## Social Media

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- ▶ Social media, any type of video chatting, and/or other platforms, are not to be used at school.
  - ▶ Student to parent communication is provided through the front office.
  - ▶ Students are not permitted to create any social media pages using the Bok namesake or post any photos/videos of students without the explicit permission from the student's parent.
  - ▶ Students may not take photos or videos of other students on buses, during school, at school events, or at any school or district sponsored event.
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## Parent Conferences

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- ▶ For all parent-teacher conferences, contact the school's office at 863.638.1010.
  - ▶ If you are unable to keep your scheduled conference, please call to cancel and/or reschedule.
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## Other Requirements

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- ▶ Staff and students will adhere to all CDC/FLDOE/government regulations & requirements, if mandated.

# Essential Policies

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## Attendance

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*We have a progressive Attendance Policy which is strongly enforced.*

- For any absence, students must bring a written note including: student's name, reason for absence, date of absence, and parent signature OR a medical release.
  - Advanced absences require the completion of the Pre-Arranged Absence Form. The form can be obtained at the front office.
  - Students are responsible for obtaining and completing make-up work according to classroom policies.
  - Students may jeopardize their enrollment at Bok Academy South based on excessive absences, early check outs, and/or tardies.
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## Tardy Policy

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- Excused tardy: A parent/guardian listed on the Emergency Card must come inside the office and sign in the student. The student must be given a tardy pass to enter class.
  - Detentions and infractions are given for excessive or patterned tardies.
  - Excessive tardies will be addressed by our Attendance Committee.
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## Check Out Policy

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- A parent/guardian listed on the Emergency Card must come inside the office, with photo identification, and sign out the student from school. The safety of your child is our first priority.
  - Check outs are permitted prior to **3:15 PM**.
  - Excessive early check outs will be addressed by our Attendance Committee.
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## Make Up Work

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- Absences for a short duration (1-3 days) due to illness should focus on getting well and returning to school quickly. It is the student's responsibility to obtain and complete make-up work when he/she returns from an absence.
  - Students have the same number of days they were absent plus two to make up the work they missed.
  - Students are strongly urged to ask for help from teachers before or after school or during their 45 min. lunch.
  - Upon return, students should ask the teacher for clarification on any assignment(s) they do not understand.
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## Behavioral Policies

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- Students with less than 2 minor or major referrals during the 9-week grading period will attend the PBIS Celebration.
  - Students with 3 or more minor, major, and/or disciplinary referrals may attend field trips and participate in extracurricular activities.
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## Detentions and Infractions

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- Detentions and minor infractions will be used to address behavioral performance.
- Detentions are served during the student's lunch period.
- Students with three or more detentions or minor infractions within a 9-week marking period will receive an after school work detail. Students must be picked up from the campus at 5:00 p.m. Parents will be notified when an after school detention is assigned.
- Teachers will contact parents within one day of a detention or minor infraction. Each 9 weeks, every student starts with a "clean slate" with zero infractions.