

## GROUNDS MAINTENANCE WORKER I

### BASIC FUNCTION:

Under the direction of the Plant Manager, perform routine grounds maintenance duties at an assigned school site: mow, edge and rake lawns and athletic fields; assist with irrigation installations and repairs; operate and adjust irrigation controllers; assure security of school facilities during assigned hours.

### DISTINGUISHING CHARACTERISTICS:

Grounds Maintenance Worker I incumbents are assigned routine grounds keeping duties at an assigned school site.

### REPRESENTATIVE DUTIES:

- Perform routine grounds maintenance duties at an assigned school site; mow, edge and rake lawns and athletic fields. **E**
- Prune and trim trees, hedges, and shrubs; weed and rake grounds; apply fertilizers and soil amendments to prepare grounds for planting. **E**
- Sweep, blow, or vacuum walkways; rake leaves, and remove the debris. **E**
- Remove litter from school grounds. **E**
- Assist in resurfacing and reseeding athletic fields; mix and apply insecticides and herbicides for the removal of weeds and other pests from athletic field and school grounds. **E**
- Assist other grounds personnel: drag, mark lines, and set up athletic fields. **E**
- Maintain parking lots and driveways; assist in the removal, minor installation and maintenance and repair of concrete, asphalt, and fencing. **E**
- Repair and modify irrigation equipment. **E**
- Assist with the installation of new irrigation systems. **E**
- Operate and adjust irrigation controllers. **E**
- Operate and maintain lawn mowers, edgers, hedge trimmer, skip loaders, dump trucks, forklift, hand and power tools and related equipment used in grounds maintenance work; perform routine adjustments and minor repairs to equipment. **E**
- Operate a vehicle to pick up and deliver equipment and materials; haul trash to local landfill. **E**
- Install, move, and maintain outside equipment. **E**
- Perform minor custodial work as assigned. **E**
- Assure security of school facilities during assigned hours; lock gates, doors and windows; turn off lights when room is not in use; monitor facilities for fire hazards and report to appropriate personnel as required. **E**
- Perform related duties as assigned.

### KNOWLEDGE OF:

Grounds keeping hand tools, power tools, and equipment.

Basic grounds maintenance procedures including mowing, edging, raking, and weeding. Methods, equipment, and materials used in landscaping and athletic field preparation.

Cultivating, fertilizing, and watering of turf, trees, and shrubs.

Safety practices and work methods.

Health and safety regulations.

Safe handling of pesticides and posting requirements.

**ABILITY TO:**

Provide a DMV printout dated within two months.  
Learn the schedules and procedures of the grounds function.  
Use common grounds equipment and materials in a safe and efficient manner.  
Complete minor repairs as necessary. Write work orders as necessary.  
Maintain District fields and facilities in safe and clean condition.  
Meet schedules and time lines.  
Understand and follow oral and written directions.  
Perform heavy physical labor.  
Work cooperatively with others.  
Safely operate power equipment and handle chemicals.  
Work with the public.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to graduation from high school and sufficient training and experience to demonstrate the knowledge and abilities listed above.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.  
Criminal justice fingerprint/background clearance.  
TB clearance.

**WORKING CONDITIONS****ENVIRONMENT:**

Indoor and outdoor work environments.  
Subject to extreme weather conditions.  
80% walking, standing, lifting, pulling, pushing; 15% driving mowers/trucks; 5% sitting.

**PHYSICAL ABILITIES:**

Climbing ladders – maximum height 14 feet  
Operating powered boom and scissor lifts – maximum height 60 feet.  
Lifting and carrying heavy objects – maximum weight 60 pounds.  
Dexterity of hands and fingers to operate small hand and power tools and equipment.  
Seeing to inspect, set alarms and clocks, and read work orders.  
Hearing for alarms, buzzers, two-way radio, pagers, and telephones.  
Bending, kneeling, pushing to operate power tools, equipment, and vehicles.

**HAZARDS:**

Exposure to cleaning chemicals.  
Fumes from paints and solvents.  
Working at heights.  
Exposure to noise from equipment operation.  
Working around machinery with moving parts.  
Exposure to fumes, smoke or gases, hazardous materials, and extreme temperatures.

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SMJUHSD  
Range 16