

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – July 15, 2019

The Jamestown Area School Board met on July 15, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Tracie Runyon, Ron Sherbondy, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: Bev Riley and Brenda Stevenson

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

MINUTES

Motion by Mr. Volosin, seconded by Ms. Zahniser, to approve the minutes of the meeting held June 17, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required):

POLICY 150 Title I – Comparability of Services
POLICY 220 Student Expression/Distribution and Posting of Materials
POLICY 335 Family and Medical Leaves
POLICY 702.1 Crowdfunding
POLICY 913 Non-school Organizations/Groups/Individuals

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the following policy: Motion passed by unanimous voice vote.

POLICY 141 Cyber Services Program

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to approve Act 80 days for the 2019-20 school year: Motion passed by unanimous voice vote.

October 11, 2019 December 20, 2019 March 13, 2020 May 29, 2020

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve hosting a Mentoring I course with Thiel College in our High School as requested by Brian Keyser for the Fall 2019 and Spring 2020 semesters on Wednesdays. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Ms. Zahniser, to approve the following CAMP KIDS field trips (departs from the Elementary): Motion passed by unanimous voice vote.

July 18, 2019 Mercer County Courthouse, Leaves at 9:30am returns at 2:00pm
July 25, 2019 Olympic Fun Center, Leaves at 9:30am returns at 2:00pm
July 30, 2019 Scrappers Game, Leaves at 4:45pm returns at 11:00pm

Motion by Mr. Volosin, seconded by Ms. Zahniser, to approve Bill Watson as the SRO for Jamestown Elementary for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Ms. Zahniser, seconded by Mr. Volosin, to approve the attached Friends of Muskie Music Boosters officers and fundraisers for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the following new courses, effective the 2019 / 2020 school year: Motion passed by unanimous voice vote.

Life 101: Personal Finance (.50 Credit)
Strength Training and Conditioning

PERSONNEL

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the attached resignation from Amanda Simpson, effective June 30, 2019. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to approve the advertising and hiring of a new teacher (replaces Mrs. Simpson). Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the attached resignation from Allyson Blaschak, effective August 1, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Owens, seconded by Mr. Volosin, to approve the resignation of Tracy Laidlaw as an aide, effective August 1, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Owens, seconded by Ms. Zahniser, to approve the advertising and hiring of a new aide (replaces Mrs. Laidlaw). Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Ms. Zahniser, to approve the hiring of Tracy Laidlaw (Masters Step 1 \$46,050) as an elementary teacher, effective the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to approve the hiring of Ashley Lentz (BA Step 1 \$43,950) as an elementary teacher, effective the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the following teachers for the 2019 / 2020 school year: Motion passed by unanimous voice vote.

081546050.00

Melissa Potase for Tracy Laidlaw

Kelly Redick for Ashley Lentz

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the attached listing of Class / Club advisors for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the following Thiel College mentoring students for the Fall 2019: Motion passed by unanimous voice vote.

Ian Miller with Brad Trezona

Sydney Pilarski with Lucas Widger

Logan Pistorius with Mark Wyant

FINANCE

Motion by Mr. Sherbondy, seconded by Ms. Zahniser, to approve the financial statements for June 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve payment of bills for June and July 2019. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to grant permission to the following organizations to apply for gaming licenses for the 2019-20 school year: Motion passed by unanimous voice vote.

Drama Club

Jr. Class of 2021

Sr. Class of 2020

Muskies All Sports Boosters

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to approve the attached annual maintenance contract with Electronic Communication Services for our telephone system, in the amount of \$4,288.95 (\$124.92 Increase from 18/19). Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Volosin, to approve the purchase of an Access Point and license for the Elementary Life Skills classroom, estimated cost \$785.67 to be paid with Medical Access funds. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Ms. Zahniser, to approve the attached agreement with BRIVO for software support (Key fob system). Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the attached enrollment agreement with Crawford County Career and Technical Center for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. McElhaney, to approve the attached agreement with Meadville Medical Center for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Sherbondy, to approve the attached letter of agreement with Mercer County Community Action Agency / Mercer County Head Start & a Contract to purchase meals from schools for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the attached contract for transportation with Reynolds School District for the 2019-20 school year. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Erie Club Picnic – July 25, 2019, hosted by Knox, McGaughlin, Gornall & Sennett
PA State audit

ADJOURNMENT

Motion by Mr. Volosin, seconded by Ms. Zahniser, to adjourn the meeting at 6:40 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – August 12, 2019

The Jamestown Area School Board met on August 12, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: none

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

MINUTES

Motion by Ms. Zahniser, seconded by Mr. Volosin, to approve the minutes of the meeting held July 15, 2019. Motion passed by unanimous voice vote.

An executive session occurred from 6:28 pm – 6:41 pm to discuss personnel matters.

New Business

BOARD

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following board polices: Motion passed by unanimous voice vote.

POLICY 150	Title I – Comparability of Services
POLICY 220	Student Expression/Distribution and Posting of Materials
POLICY 335	Family and Medical Leaves
POLICY 702.1	Crowdfunding
POLICY 913	Non-school Organizations/Groups/Individuals
POLICY 827	Conflict of Interest

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve the attached list of volunteers for the 2019 / 2020 school year. Motion passed by voice vote with Mr. Sherbondy opposed.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Administrative manual for 2019 / 2020. Motion passed by unanimous voice vote.

An Equal Opportunity Employer

ACADEMICS

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached Wrestling Boosters and All Sports boosters officers and fundraisers for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached Elementary PTO bylaws, officers and fundraisers for the 2019 / 2020 school year. Discussion occurred and a motion was made by Ms. Zahniser, seconded by Mrs. Stevenson to table to motion of approving the Elementary PTO bylaws, officers and fundraisers for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher
James Brown
Aricka Ladebu
Jeff Petrilli
Edward Pickens
James Domnick

Teacher
Mary Jane Fenton
Justin McGinnis
Marcia Menk
Elle King

Teacher
Julie Harris
Amy Good
Todd Anderson
Rosalyn Johnson

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following JASD substitutes for the 2019-20 school year (pending clearances): Motion passed by unanimous voice vote.

Principal Substitute - \$160 / day
James Brown

Substitute Aid - \$9.00 / hour
Elena Hacker (cafeteria)
Veronica Holler
Suzan Ivie (cafeteria)
Pamela Roberts (cafeteria)
Kathleen Colqhoun

LPN Substitute - \$12.00 / hour
Kathleen Colqhoun

RN Substitute - \$15.00 / hour
Mark Breniezer

Custodial Substitute - \$13.00 / hour
Veronica Holler

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve hiring Maureen McClimans and Amy Floch as cafeteria workers at an hourly rate of \$11.08 / hour for 3 hours a day, 181 days / year, effective the 2019/2020 school year (pending clearances). Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Tucker, to approve a sabbatical leave as requested by Chalsie Kennedy beginning August 15, 2019 through June 2, 2020. Motion failed by unanimous roll call vote.

J. McElhaney – no, Owens – no, Riley – no, Runyon – no, Sherbondy – no, Stevenson – no, Tucker – no, Volosin – no, Zahniser – no

Motion by Mr. Tucker, seconded by Mr. Volosin, to grant tenure to Lucas Widger and Kathy King. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve hiring Phylcia Cooper (BA Step 1 \$43,950) as a teacher, effective the 2019 / 2020 school year (pending clearances). Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for July 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve payment of bills for July and Aug 2019. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve an updated BRIVO software support agreement for the key fob system to include Exhibit B (elementary doors). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Ms. Zahniser, to approve hiring an engineering firm to address the storm drainage issue at the elementary. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached agreement for services with the Mercer County Behavioral Health Commission for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve bus drivers and bus equipment lists for the 2019-20 school year. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

PSBA Officer Elections

2019 PASA-PSBA School Leadership Conference ~ October 16-18, 2019 Hershey, PA

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:20 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



An Equal Opportunity Employer

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – September 16, 2019

The Jamestown Area School Board met on September 16, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: Ron Sherbondy

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held August 12, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required):

- POLICY 004 – Membership
- POLICY 201 – Admission of Students
- POLICY 204 – Attendance
- POLICY 208 – Withdrawal from School
- POLICY 209 – Health Examinations / Screenings
- POLICY 808 – Food Services

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following resource officer substitutes for the 2019 / 2020 school year with the Jamestown Borough Police: Motion passed by unanimous voice vote.

Edward Carter
Eric Allen
Danielle Downing

Mike Greenaway
Ben Walker

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following conference requests: Motion passed by unanimous voice vote.

Kristy Zarecky, Gifted & Academic Games meetings / trainings, MIU4, Grove City, PA, Sept. 16, 2019, Oct. 8, Dec. 12 and May 4, 2020, Cost \$0.00, using a school van

Lucas Widger, AD Literature & Comp Workshop, Rocky River HS, Rocky River, OH, Nov. 8, 2019, Cost \$235.00 + Substitute, using a school van

Ben Winkle, CPI Nonviolent Crisis Intervention Training, Erie, PA, October 29-November 1, 2019, Cost \$3,249.00 to be paid with Medical Access funds

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve the attached Backpack Program agreement with the Community Food Warehouse of Mercer County. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the administration of the "Pennsylvania-Youth-Survey" to grades 6,8,10 and 12. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached list of field trips for the 2019-20 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Elementary PTO officers and fundraisers for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Stevenson, to approve a request from Friends of Muskie Boosters to add 2 fundraisers. Motion passed by unanimous voice vote.

Bus trip on Jan 11, 2020 to Seneca Allegany and Presque Isle Downs casinos
Bus trip tentatively scheduled for June 2020 location TBD

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Ben Winkle as a mentor for Phylicia Cooper. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following unpaid days: Motion passed by unanimous voice vote.

Jennifer Arnett ~ August 20-23 (4 days)

Amy Blasi ~ October 22-25 (4 days)

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve an unpaid leave as requested by Deb Godnich from Nov 4-15, 2019 (10 days). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the resignation from Melissa Potase as the Elementary yearbook advisor. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve Tracy Laidlaw as the Elementary yearbook advisor effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the resignation of Amy Floch as a cafeteria worker, effective August 13, 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve hiring Diane Harrold as a cafeteria worker at an hourly rate of \$11.08 / hour for 3 hours a day, effective August 19, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve hiring Karen Finnegan as a paraprofessional at an hourly rate of \$11.66 / hour effective September 9, 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following Thiel College mentoring students for the Fall 2019 semester: Motion passed by unanimous voice vote.

Wesley Gerber (Reg Ed. Elem.) – Tara Hall	Zachary Oscar (Reg Ed. Elem.) - Sylvia Miodrag
Wesley Gerber (SPED. Elem.) – Jill Jones	Justin Veasey (SPED. Elem.) – Chris Pander

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve a retirement request from Rose Hurlbert effective December 20, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Ms. Zahniser, to approve the advertising and hiring of a full-time secretary (replaces Ms. Hurlbert). Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for August 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for August and September 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached agreement between JASD and MIU4 for Nonpublic Title I Services for the 2019 / 2020 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$6,109.95	from 2511-400 Fiscal Services / Purchased Prop Services
	to 2511-600 Fiscal Services / Supplies Expense

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the attached GASB 75 Valuation and Related Services Agreement with Pennsylvania Trust & Conrad Siegel effective July 1, 2019 – December 31, 2021 (no increase in fees since last agreement). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve a disabled Veterans Real Property Tax Exemption Certification for James Majcher, 1294 McCabe Drive, Jamestown, PA. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. McElhaney, to approve hiring Wallace Pancher Group for engineering and environmental services for the elementary storm drainage project (estimated quote \$16,255). Motion passed by voice vote with Mrs. Riley opposed.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve installing a new 6' high chain-link fence enclosure around the gas meter and electric transformer at Jamestown Elementary, work to be completed by G&J Fencing in the amount of \$3,250.00 to be paid with Capital Reserve funds. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve the attached agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year (no price increase from last year). Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following bus drivers for AC Services / Anderson: Motion passed by unanimous voice vote.

Sheryl A. Cooley

Tracy DiGregorio

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached contract with Reynolds School District to transport their Amish students for the 2019 / 2020 school year Motion passed by unanimous voice vote.

OTHER / CRITIQUE

PSBA Officer Elections

2019 PASA-PSBA School Leadership Conference ~ October 16-18, 2019 Hershey, PA

Elementary Basketball Clinics

Conflict of Interest forms

October meeting – Change to a combined-on October 21st

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:49 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PRCA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – October 21, 2019

The Jamestown Area School Board met on October 21, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: Ron Sherbondy

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Beth Boylan, Business Office Secretary

Public Comments: None

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held September 16, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required):

- POLICY 333 – Professional Development
- POLICY 705 – Facilities and Workplace Safety
- POLICY 709 – Building Security
- POLICY 805 – Emergency Preparedness and Response
- POLICY 805.1 – Relations with Law Enforcement Agencies
- POLICY 805.2 – School Security Personnel (NEW)

Second reading of the following board policies (no action required):

- POLICY 004 – Membership
- POLICY 201 – Admission of Students
- POLICY 204 – Attendance
- POLICY 208 – Withdrawal from School
- POLICY 209 – Health Examinations / Screenings
- POLICY 808 – Food Services

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following board policy: Motion passed by unanimous voice vote.

POLICY 626 – Federal Fiscal Compliance and attachments

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Allison Anderson, 21 Century Librarian workshops, 10/23/19 & 3/26/20, MIU4,
Cost \$160.00 (substitute), using a school van

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Annette Lowers, 715 Denver St., Jamestown, PA
Ginger Stanley, 308 Depot St., Jamestown, PA

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve the attached District Level Comprehensive Plan dated 7/1/2019 – 6/30/2022. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached revised field trip list for the 2019-20 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve an unpaid leave for Chalsie Kennedy from October 29, 2019 through the end of the 2019/2020 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve hiring Christine Garvey as a long-term substitute for Chalsie Kennedy, placing her on the JEA contractual BA Step 1 pay scale for days worked in the 2019/2020 school year beginning October 29, 2019 (Estimated salary \$32,784.25). . Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve Scott Taylor as a mentor teacher for Sarah Peters. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher
Bridgete Maile, Conneaut Lake, PA
Colton Randall, Jamestown, PA

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve Amber Sanderson as a full time secretary at an hourly rate of \$15.98 effective immediately. Motion passed by roll call vote.

J. McElhaney – yes, Owens – yes, Riley – yes, Runyon – yes, Sherbondy – absent,
Stevenson – yes, Tucker – no, Volosin – yes, Zahniser – yes

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following JASD substitutes for the 2019-20 school year (pending clearances): Motion passed by unanimous voice vote.

Cafeteria

Ashley Lohr, Jamestown, PA
Danae Chavez, Hartstown, PA
Carlene Waite, Jamestown, PA

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following FMLA's: Motion passed by unanimous voice vote.

Intermittent FMLA for Kate Evans Haines October 11, 2019 through TBD
Intermittent FMLA for Nancy C. Solderich October 11, 2019 through November 4, 2019
FMLA leave for Leanne McClimans October 11, 2019 through November 10, 2019

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve accepting the resignation of Deb Godinich due to retirement, effective December 19, 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the advertising and hiring of an LPN Aide (replaces Ms. Godinich). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve an uncompensated leave for Maureen McClimans from October 16, 2019 through January 8, 2020 as requested. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for September 2019. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve payment of bills for September and October 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$1,185.60 from 1100-200 Reg. Programs / Benefits Expense
to 1280-600 Early Intervention / Supplies Expense

\$65.00 from 2511-800 Support of Fiscal Svcs. / Other Objects
to 2511-300 Support of Fiscal Svcs. / Purchased Prof. Svcs.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve the attached listing of per capita exonerations for South Shenango. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve a disabled Veterans Real Property Tax Exemption Certificate for: Motion passed by unanimous voice vote.

Joseph Kikel, 8130 Martin Drive, Jamestown, PA
Dennis Kiester, 2204 Random Road, Jamestown, PA

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached debt resolution authorizing the Mercer County Career Center refinancing and two General Obligation Notes as stated. Motion passed by unanimous roll call vote.

Owens – yes, Riley – yes, Runyon – yes, Sherbondy – absent, Stevenson – yes,
Tucker – yes, Volosin – yes, Zahniser – yes, J. McElhaney – yes

Motion by Mrs. Riley, seconded by Mrs. Zahniser, to approve a transfer of \$20,000 from the General fund to the Food Services account. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached agreement with the Midwestern Intermediate Unit IV for the implementation of the Individuals with Disabilities Act (IDEA Pass through Funds) for the 2019 / 2020 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve splitting the cheerleading stipend between Malissa Rhoades and Lisa Nuhfer for the 2019 / 2020 school year at the request of Ms. Rhoades. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the repair of the roof top unit & replace cooling compressors at the elementary, estimated cost of \$6,060.00. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve Cheryl Maynard, Daniel Donaldson and Debra Walter as a bus driver for AC Services / Anderson. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached grandparent transportation agreement for a homeless student dated October 15, 2019. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Fiscal Audit 2018 / 2019 – McGill, Power and Bell will be here in November to present the audit to the board

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to adjourn the meeting at 7:05 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PRCA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – November 18, 2019

The Jamestown Area School Board met on November 18, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Jered McElhaney, Jim Owens, Bev Riley, Tracie Runyon, Ron Sherbondy, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Beth Boylan, Business Office Secretary

Public Comments: None

Welcome Visitors:

Work Session: WallacePancher Group – Discuss the stormwater analysis of the watershed and proposed plans to alleviate the elementary flooding issues

Julie DeMarco – propose a winter cross country club (7-12)

Board Meeting: McGill, Power, Bell & Associates – Bruce Lawrence and Jordan Belosh reviewed The 2018 / 2019 fiscal audit with the board

Mrs. Reiser reviewed her 2019 / 2020 goals with the board through a powerpoint presentation.

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held October 21, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

Second reading of the following board polices (no action required):

POLICY 333 – Professional Development
POLICY 705 – Facilities and Workplace Safety
POLICY 709 – Building Security

An Equal Opportunity Employer

POLICY 805 – Emergency Preparedness and Response
POLICY 805.1 – Relations with Law Enforcement Agencies
POLICY 805.2 – School Security Personnel (NEW)

Final reading of the following board policies (no action required):

POLICY 004 – Membership
POLICY 201 – Admission of Students
POLICY 204 – Attendance
POLICY 208 – Withdrawal from School
POLICY 209 – Health Examinations / Screenings
POLICY 808 – Food Services

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kristy Zarecky, Gifted training, Nov. 25 & Feb 5, MIU4, Grove City,
Cost \$0.00, using a school van

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Kaleena Richards, 405 Algoma Street, Jamestown, PA ~ Position & Guest Volunteer
Brian Williams, 4569 Forest Drive, Jamestown, PA ~ Position & Guest Volunteer

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Tyler McKinney as a substitute SRO for the district. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to authorize WallacePanchar Group to file a Chapter 105 Waiver with the DEP on behalf of the district as a requirement of the storm water drainage project, should the district proceed. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve a Winter Indoor Track Club for the 2019 / 2020 school year, administered by Julie DeMarco, with no compensation and no expenses to the district. Motion passed by unanimous voice vote.

ACADEMICS

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the following field trip request for the 2019-20 school year: Motion passed by unanimous voice vote.

MCCC – November 25th – ½ day visit for Sophmores

PERSONNEL

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve the resignation of Bruce Woyt as the Boys Jr. High Basketball assistant, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher

Nancy Boyd-Lagnese, Kinsman, OH

Katherine Glunt, Linesville, PA

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to employ Jill Taylor as the Federal Programs coordinator for the 2019-20 school year at a salary of \$4,000.00. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following mentor student from Thiel College: Motion passed by unanimous voice vote.

Zach Oscar

Sylvia Miodrag and Kristen McClure

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached coaching contract for Nick College as the Boys Basketball – Jr. High Asst. Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the resignation of Jason Floch as the Baseball – Asst. Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Sherbondy, to approve the attached coaching contract for Jason Floch as the Baseball – Head Coach, effective immediately. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for October 2019. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve payment of bills for October and November 2019. Motion passed by unanimous voice vote.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve authorizing the payment of food service and general fund bills that may come due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$372.84 from 1211-300 Life Skills Support / Purchased Prof & Tech Expense
to 1211-800 Life Skills Support / Dues & Fees

\$130.00 from 2511-800 Support of Fiscal Svcs. / Other Objects
to 2511-300 Support of Fiscal Svcs. / Purchased Prof. Svcs.

Motion by Mr. Sherbondy, seconded by Mr. Volosin, to approve the attached Audit report for the year ending June 30, 2019. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve participation in Midwestern Intermediate Unit IV Joint purchasing consortium for 2020 / 2021. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Board Calendar 2020

PSBA New and Advanced School Director Training sessions available

Mrs. Reiser recognized Mrs. Riley, Mr. Owens and Mr. Sherbondy for their service to the board and presented them with certificates from PSBA.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:32 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PRCA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – December 3, 2019

The Jamestown Area School Board met on December 3, 2019 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Nicole Zahniser

Others Present: Tracy Reiser, Superintendent; Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Gary Kinnear, School Psychologist and Director of Special Education and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

REORGANIZATION

Appointment of Temporary Chairperson

Mrs. Stevenson nominated Mrs. Riley as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. Volosin, seconded by Ms. Zahniser, to close nominations. Motion passed by unanimous voice vote. Mrs. Riley was appointed as temporary chairperson.

Mrs. Solderich performed the Oath of Office for all newly elected and re-elected board members. Those sworn in were: Ms. Mayer, Mrs. Riley, Mr. Routh, Mrs. Runyon and Mr. Volosin.

Election of President

Mrs. Stevenson nominated Mrs. Runyon to serve as President until December 2020 and Mr. McElhaney nominated Ms. Zahniser to serve as President. A roll call vote was taken. Mrs. Runyon received 6 votes, Ms. Zahniser received 3. Motion by Mr. Volosin, seconded by Mrs. Stevenson, to close nominations. Motion passed for Mrs. Runyon to serve as President until December 2020 by roll call vote.

Mrs. Runyon votes (6): Ms. Mayer, Mrs. Riley, Mrs. Runyon, Mr. Routh, Mrs. Stevenson and Mrs. Volosin

Ms. Zahniser votes (3): Mr. McElhaney, Mr. Tucker and Ms. Zahniser

Election of Vice President

Mrs. Riley nominated Mrs. Stevenson to serve as Vice President until December 2020. Motion by Mr. Volosin, seconded by Mr. McElhaney, to close nominations. Motion passed by unanimous voice vote.

Mrs. Runyon presided over the remainder of the meeting.

Motion by Mr. Tucker, seconded by Mrs. Riley, to set meeting dates, times, and meeting place for work sessions and board meetings for 2020 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

Meeting Place – Board Room – Jamestown High School
Meeting Times – 6:00 PM

<u>Board Workshops</u>	<u>Board Meetings</u>
	January 13
February 13	February 18
	March 16
April 16	April 20
May 14	May 18
	June 22
	July 13
	August 17
	September 21
	October 19
November 12	November 16
	December 1

Mrs. Runyon noted that she will set the committees for 2020 in the near future. If any issues arise until the committees are set, last year’s committees shall step in and take action.

Motion by Mrs. Runyon, seconded by Mrs. Riley, to appoint Mr. Routh as PSBA legislative representative and Mr. Tucker as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to appoint Mr. Volosin as the Mercer County Career Center representative and Ms. Zahniser as an alternate. Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mrs. Riley, to appoint Ms. Mayer as the Board’s representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

Discussion occurred about when to have a Buildings & Grounds and Safety Committee meeting and which direction the board would like to take to address maintenance issues in both buildings. The consensus was that no school board member wishes to pursue consolidation of buildings nor with another district at this time. A date was set for a walk through of the elementary building and all agreed the Buildings & Grounds and Safety Committee would be made up of all nine school board members.

OTHER / CRITIQUE

Board Training Date ~ Saturday, January 25th 8:30 am start time

Act 55 – School Director training – Ms. Mayer and Mr. Routh are scheduled for Dec. 10th at MIU4

Elementary building walk through with the board – Dec. 19th 4:00 pm

Buildings & Grounds and Safety Committee meeting – Dec. 19th 5:30 pm

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:28 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – January 13, 2020

The Jamestown Area School Board met on January 13, 2020 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

There was an executive session that occurred from 6:01 pm until 6:05 pm to discuss personnel matters.

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held November 18th and December 3, 2019. Motion passed by unanimous voice vote.

New Business

BOARD

Appointment of Board Committees – No board action required

Athletics – J. McElhaney-Chairperson, Volosin, Stevenson

Buildings & Grounds and Safety – Full Board

Budget & Finance – J. Routh-Chairperson, Zahniser, Tucker

Personnel / Negotiations – J. Tucker-Chairperson, Runyon, Riley

Superintendent Evaluation – B. Stevenson-Chairperson, Runyon, Mayer

Technology – J. McElhaney-Chairperson, Stevenson, Zahniser

Transportation – B. Riley-Chairperson, D. Volosin, Mayer

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Quinten Jones, 603 Liberty Street, Jamestown, PA ~ Guest Volunteer
Hunter Goodlin, 2851 Bates Road, Jamestown, PA ~ Position Volunteer
Thomas Goodlin II, 311 Chestnut Street, Jamestown, PA ~ Position Volunteer
Jonathan Richards, 405 Algoma Street, Jamestown, PA ~ Position & Guest Volunteer

Motion by Mr. Routh, seconded by Mr. Tucker, to adopt the attached Board Resolution regarding Act 1 for 2020 / 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the following board policies: Motion passed by unanimous voice vote.

POLICY 004 – Membership
POLICY 201 – Admission of Students
POLICY 204 – Attendance
POLICY 208 – Withdrawal from School
POLICY 209 – Health Examinations / Screenings
POLICY 626 Attachment –Fed Programs Procurement (updated with 2020 Procurement Thresholds)
POLICY 808 – Food Services

Final reading of the following board policies (no action required)

POLICY 333 – Professional Development
POLICY 705 – Facilities and Workplace Safety
POLICY 709 – Building Security
POLICY 805 – Emergency Preparedness and Response
POLICY 805.1 – Relations with Law Enforcement Agencies
POLICY 805.2 – School Security Personnel (NEW)

First reading of the following board policies (no action required)

POLICY 233 – Suspension and Expulsion

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve Dr. Eric Mong DDS and Dr. Jaime Mong DMD, as the district dentists at a rate of \$4.00 / per student, effective the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve HHS DR as the architect of record for Jamestown Area School District. Motion passed with 8 yeases and one opposition from Ms. Zahniser.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the District-Wide Facility study for Jamestown Area School District, dated October 11, 2018 performed by HHS DR. Motion passed with 8 yeases and one opposition from Ms. Zahniser.

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ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve a field trip request by Mr. Dutko to Grove City College to attend the Jr. & Sr. County band competition on January 8 & 9, 2020, Estimated cost \$786.00 (includes transportation and student registration). Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher

Erin Brown

Kendra Mott

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached coaching contract with Brian Williams as the Elementary Boys Basketball Head Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached request by Dale Anderson. Motion failed by unanimous roll call vote.

J.McElhaney – no, Riley – no, Routh – no, Runyon – no, Stevenson – abstain, Tucker – no, Volosin – no, Zahniser – no, Mayer – no

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for November and December 2019. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve payment of bills for November, December 2019 and January 2020. Motion passed with 8 yeses and one opposition from Mr. Routh.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached budget transfer requests. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve a disabled Veterans Real Property Tax Exemption Certification for: Motion passed by unanimous voice vote.

Sava Pacanin, 2745 Oak Drive, Linesville, PA
Roger Bates, 2868 Bates Road, Jamestown, PA

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached listings of per capital exonerations for Jamestown Borough and South Shenango Township. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve paying Rose Hurlbert, after retirement, for training/consulting at a rate of \$19.13 / hour. Motion to add “not to exceed 40 hours” by Mr. Routh, seconded by Mr. Tucker. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

January is School Director Recognition Month ~ Thank you to all
Board Training Date ~ Saturday, January 25th 8:30 – noon
PSBA – Director training for re-elected board members
PASBO Conference March 17-20, 2020 ~ Nancy will be in Pittsburgh, PA
Dr. Thomas Bost – retiring as our school dentist effective end of this school year

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:57 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – February 18, 2020

The Jamestown Area School Board met on February 18, 2020 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker and Dave Volosin

Members Absent: Nicole Zahniser

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

There was an executive session that occurred on February 13, 2020 from 7:07 pm – 7:13 pm to address personnel matters.

MINUTES

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the minutes of the meeting held on January 13, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following board policies. Motion passed by unanimous voice vote.

- POLICY 333 – Professional Development
- POLICY 705 – Facilities and Workplace Safety
- POLICY 709 – Building Security
- POLICY 805 – Emergency Preparedness and Response
- POLICY 805.1 – Relations with Law Enforcement Agencies
- POLICY 805.2 – School Security Personnel (NEW)

Second reading of the following board policies (no action required)

POLICY 233 – Suspension and Expulsion

First reading of the following board policies (no action required)

POLICY 335 – FMLA

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following volunteers (pending receipt of all clearances). Motion passed by unanimous voice vote.

Charles Matters, 7840 Hurlbert Road, Jamestown, PA ~ Position Volunteer (softball)
Hali Callahan, 69 St. Glory Road, Greenville, PA ~ Position Volunteer (softball)
Timothy Floch, Jr, 74 Mud College Rd., Greenville, PA ~ Guest Volunteer

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached Jamestown Area School District 2020 – 2021 Calendar. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following conference and/or workshop requests: Motion passed by unanimous voice vote.

Kate Evans-Haines, Clarion / IU6, Clarion, PA ~ “Audit Ready-College / Career Benchmark Measures” - February 12, 2020, estimated cost \$40 (mileage – no cost for conference or sub)

Daniel Stence, Lancaster, PA ~ “Tech Talk Live 2020” – May 4-6, 2020, estimated cost \$990.00 (registration, travel and lodging)

Brian Keyser, Heidi Grinnell and Kate Evans-Haines, MIU4, Grove City, PA ~ “Implementing systems to build college and career readiness”, estimated cost \$297.00, using school van

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve a resolution calling for charter school funding reform. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve a resolution authorizing the submission of a Financial Assistance Application to the Pennsylvania Infrastructure Investment Authority (PENNVEST) to assist with the elementary storm water drainage issue. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to authorize the Superintendent to set summer hours. Motion passed by roll call vote.

Mayer – yes, J. McElhaney – no, Riley – no, Routh – yes, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser - absent

Motion by Mr. McElhaney, seconded by Mrs. Mayer, to approve the attached 2-year co-op with Greenville Area School District for the wrestling program (grades 7-12). Motion passed by unanimous roll call vote.

Mayer – yes, J. McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – absent

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following prerequisite for AP Biology:
Motion passed by unanimous voice vote.

Any student who wishes to schedule AP Biology for 12th grade must have scored at least proficient on the Keystone Biology exam by the end of grade 11 or have permission of the Principal and teacher

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the Senior Class trip/tour to Washington, D.C. from April 8-10, 2020 and the following fundraisers: Motion passed by unanimous voice vote.

Fair week – Dime toss
September 9-20 – Dollar drive
September 24- October 9 – Little Caesar’s Pizza kits
October / November – Laubscher’s cheese sale
December – That’s a wrap pizza rolls
January – Millers subs
January / February – Shabby’s nuts

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the additional attached 2019-2020 school year fundraisers for the elementary PTO. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the Mercer County Camp KIDS Service Agreement with the Mercer County Behavioral Health Commission for Summer 2020. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher
Wesley Gerber, Hartstown, PA

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the following Thiel College field students and a student teacher from Grove City College at the elementary: Motion passed by unanimous voice vote.

Thiel College – Justin Veasey with Ms. Tara Hall
Thiel College – Courtnie Roberts with Ms. Leann McClimans
Thiel College – Matthew Gayda with Ms. Melissa Potase
Grove City College – Dylan Cramer with Ms. Kelly Redick

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve hiring Stacy Sasala as a full time LPN/Aide at an hourly rate of \$17.65, effective January 21, 2020 (replaces D. Godnich). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following substitute JASD substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

LPN Substitute - \$12.00 / hour
Jeanne McKelvey

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached Personal Necessity Leave (policy#336) as requested by Phylicia Cooper. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Stevenson, to approve the resignation of Allison Polley as Asst. Jr. High Girls Basketball Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve Julie DeMarco as the director of the 2020 Camp KIDS Summer Camp Program at the rate of \$15.00/hour for a total of 110 hours (\$1,650.00 total wages) (July 13-16, 20-23 and July 27-30). Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the financial statements for January 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for January and February 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the attached budget transfer requests:
Motion passed by unanimous voice vote.

- \$2,911.92 from 1242-500 Learning Support / Other Purchased Service
to 1110-500 Reg. Programs / Other Purchased Service
- \$581.70 from 1231-200 Emotional Support / Benefits expense
to 1231-300 Emotional Support / Purchased Prof. services
- \$780.00 from 1243-500 Gifted Support / Other Purchased Service
to 1243-300 Gifted Support / Purchased Prof. services
- \$98.82 from 1242-500 Learning Support / Other Purchased Service
to 1290-500 Other Support / Other Purchased Service
- \$15.00 from 2310-300 Board Services / Purchased Prof. services
to 1390-300 Other Vocational education Program / Purchased Prof. services
- \$4,115.60 from 1110-200 Reg. Programs / Benefits Expense
to 2140-200 Psychological Services / Benefits Expense
- \$382.64 from 2140-600 Psychological Services / Supplies Expense
to 2140-500 Psychological Services / Other Purchased Service
- \$532.37 from 2220-600 Tech Support Services / Supplies Expense
to 2220-500 Tech Support Services / Other Purchased Service
- \$151.14 from 2330-200 Tax assess & collection / Benefits Expense
to 2330-100 Tax assess & collection / Salary Expense
- \$857.60 from 1110-200 Reg. Programs / Benefits Expense (account reclass)
to 2850-200 State & Fed. Agency Svcs / Benefits Expense

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the disposal/recycling of the attached list of equipment. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the purchasing of ten (10) Meraki access points, 5-year licenses and installation hardware, estimated cost \$9,897.90 (two (2) paid for with Medical Access Funds, eight (8) paid from General Fund and potentially E-Rate funding). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached quote from ePlus to apply for E-Rate funding to cover part of eight (8) Meraki access points in motion 12.5. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the attached per capita exonerations for Jamestown Borough and South Shenango Township for the 2019 tax year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve advertising and bidding for a sewer lift station & pumps at the elementary. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the purchase of a new steamer for the high school cafeteria, estimated cost \$19,000 to be paid out of the Capital Reserve Fund. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached coaching contract with Justin Doeberienner as the Baseball-Assistant Coach, effective immediately. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the following bus/van driver with AC Services: Motion passed by unanimous voice vote.

Richard Trimbur, Greenville, PA
Michelle Badger, Greenville, PA
Amber Wellner, Greenville, PA

Dennis Milford, Greenville, PA
Timothy Alabran, Jr., Greenville, PA

OTHER / CRITIQUE

PSBA ~ Director training for re-elected board members
Buildings & Grounds Committee Meeting ~ March 3, 2020 5:00 pm
PASBO Conference March 17-20, 2020 ~ Nancy will be in Pittsburgh, PA
March board meeting ~ change to March 19th

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:33 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*



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JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – March 30, 2020

The Jamestown Area School Board met on March 30, 2020 at 6:00 PM in the Board Room at the Jamestown High School with President Tracie Runyon presiding. Mrs. Runyon led the board in the Pledge of Allegiance and a moment of silence. Due to the COVID-19 pandemic, the option of calling in via teleconference was provided.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

MINUTES

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the minutes of the meeting held on February 18, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required)

POLICY 233 – Suspension and Expulsion

Second reading of the following board policies (no action required)

POLICY 335 – FMLA

Second reading of the following board policies (no action required)

POLICY 222 – Tobacco and Vaping Products - Students

POLICY 323 - Tobacco and Vaping Products - Employees

POLICY 707 – Use of School Facilities

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POLICY 805.2 – School Security Personnel
POLICY 810.1 – Commercial Driver’s License Drug and Alcohol Clearinghouse
POLICY 904 – Public Attendance at School Events

ACADEMIC

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the 2019-2020 school year fundraisers for the Sixth Grade / Environmental Club (pending Camp Fitch trip): Motion passed by unanimous voice vote.

March 20, 2020 ~ Letter campaign

April 23, 2020 ~ Zumbathon

May 12, 2020 ~ Family dinner & painting fundraiser

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve a field trip request from Kate Evans-Haines date TBD, to visit L.T.I./Reynolds Industrial Park, Estimated cost \$150.00. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve a field trip request from Tamara Simcoe date TBD, to visit Cindy Micsky’s maple farm in Greenville as part of a Title IV funded after school math program, Estimated cost \$150.00. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following Kelly Services substitutes for the 2019-20 school year: Motion passed by unanimous voice vote.

Teacher

Caryn Sibiskie ~ Thiel College

Mary Scott-Baker ~ Harrisville, PA

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the resignation of Chalsie Kennedy as a teacher, effective March 13, 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the advertising and hiring of two teachers effective the 2020 / 2021 school year (replacing C.Kennedy and D. Anderson). Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the following unpaid days: Motion passed by unanimous voice vote.

Kylie Bish 2.5 days ~ 3/4/20 (1/2 day), 3/5 & 3/6/20 full days

Brittany Bruce 1 day ~ 2/11/20

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the resignation of Megan Boozer as the Varsity Girls Basketball-Asst.Coach, effective immediately. Motion passed by unanimous voice vote.

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Motion by Mr. McElhaney, seconded by Mr. Volosin, to approve the resignation of Marilyn Hutchinson as the Athletic Director, effective June 30, 2020. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the financial statements for February 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$563.09 from 1110-200 Reg. Programs / Benefits expense
to 1110-400 Reg. Programs / Purchased Property Services

\$2,806.09 from 1110-200 Reg. Programs / Benefits expense
to 1110-500 Reg. Programs / Other Purchased Service

\$150.00 from 3250-600 Athletics / Supplies expense
to 3250-400 Athletics / Purchased Property Services

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached Midwestern Intermediate Unit IV 2020 – 2021 Budget. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached inter-governmental agreement with Midwestern Intermediate Unit IV for Special Education services during the 2020- 2021 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve the attached E-Rate Letter of Agency agreement with Midwestern Intermediate Unit IV for the 2020- 2021 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached Mercer County Career Center 2020 – 2021 Budget. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the attached Central Susquehanna Intermediate Unit Computer Service Rates for 2020-2021 (\$441 Increase from 2019-2020). Motion passed by unanimous voice vote.

Motion by Ms. Zahniser, seconded by Mr. Tucker, to approve the Jamestown Elementary Sewage Lift Station Repair bid to Konzal Construction Co. Inc., total bid price \$36,300.00. Motion passed by unanimous voice vote.

12.10 Action to appoint _____ as treasurer for the Jamestown Area School Board, effective immediately for the period of March 19, 2020 through June 30, 2021

12.11 Action to approve paying employees who are not working during the shutdown due to the COVID-19 virus

Motion added: Motion by Mr. Tucker, seconded by Mrs. Riley, to approve reducing the number of signatures required on the General Fund FNB account from two to three (Board Secretary and Board President). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve the accepting and spending of the 2019 PCCD grant Part A Safety Equipment (Grant amount \$30,000.00, spending \$30,349.05). (Subgrant number 31313 - The district will utilize the funds to purchase/install LED lighting in the parking lots, walkways, and in building wall packs. It will also use the funds for a 6 ft' chain-link fence enclosure with 2-single gates & posts set in concrete, and 9 mobile radios/antenna kits with installation and 2 base radios for buses). Motion passed by unanimous voice vote.

TRANSPORTATION

Motion made by Ms. Zahniser, seconded by Mrs. Mayer, to table the motion to award the Spring athletic travel to AC Services/Anderson's (estimated total \$6,145). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve Nathanael Carper, as a bus driver for AC Services / Anderson. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

April 30, 2020 ~ Knox Law Symposium - RESCHEDULED for September 29, 2020

An executive session occurred from 7:18 pm and ended at 7:28 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:29 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*



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JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Special Board Meeting April 13, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on April 13, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, Dave Volosin and Nicole Zahniser

Members Absent: John Tucker

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Caleb Straight, Record Argus attended via teleconference

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Routh, to suspend the rule on two readings for policy approval and to approve a revision to Policy 006.1 Attendance at Meetings Via Electronic Communications (result of COVID-19 pandemic). Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mr. Routh, seconded by Ms. Zahniser, to approve the attached Cyber Services Agreement between Jamestown Area School District and Seneca Valley School District for the school years 2020/2021 through 2024/2025. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached Computer Use Agreement for JASD students. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mr. McElhane, to approve the attached retirement request by Harry Rohrabacher, to include a contribution towards his monthly health care costs (\$210) for 9 months, beginning July 2020 (total \$1,890). Motion passed by roll call vote.

Runyon – yes, Stevenson – yes, Tucker – absent, Volosin – yes, Zahniser – yes,
Mayer – yes, J. McElhane – yes, Riley – yes, Routh – yes

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the advertising and hiring of a teacher, effective the 2020 / 2021 school year (replacing Mr. Rohrabacher). Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the application and spending of the 2020 Continuity of Education and Equity Grant (CEEG) in the amount of \$25,250. The district will utilize the funds to purchase approx... 105 HP Stream laptops with Belkin protective cases to utilize for online coursework for planned instruction (grant notification date: no later than April 17, 2020). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the purchase of six (6) laptops from SHI for our special education staff, utilizing Medical Access funds, not to exceed \$4,610.00. Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached Interim Agreement Regarding Contracted School Transportation between Jamestown Area School District and AC-School Services, Inc. as a result of the 2019-2020 school year closing due to the 2020 Coronavirus Pandemic. Motion passed by unanimous voice vote.

OTHER

Consideration for a combined workshop and board meeting on April 20, 2020 – Board agreed

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to adjourn the meeting at 5:05 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



An Equal Opportunity Employer

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting April 20, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on April 20, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, Dave Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Caleb Straight, Record Argus attended via teleconference

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meetings held on March 30 & April 13, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the following board policies. Motion passed by unanimous voice vote.

POLICY 233 – Suspension and Expulsion
POLICY 626 – Federal Fiscal Compliance (in response to COVID-19)
POLICY 141 – Cyber Services Program

Third and final reading of the following board policies (no action required)

POLICY 335 – FMLA
POLICY 222 – Tobacco and Vaping Products - Students
POLICY 323 - Tobacco and Vaping Products - Employees
POLICY 707 – Use of School Facilities

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POLICY 805.2 – School Security Personnel
POLICY 810.1 – Commercial Driver’s License Drug and Alcohol Clearinghouse
POLICY 904 – Public Attendance at School Events

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the hiring of Christine Garvey as a teacher, on Bachelors Step 2 (\$44,325) of the agreement with the JEA, effective the 2020 / 2021 school year (replaces C.Kennedy). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve the resignation of Heather Harmon as the Elementary Girls basketball head coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the hiring of Amber Heil as a teacher, on Masters Step 9 (\$56,925) of the JEA agreement, effective the 2020 / 2021 school year (replaces H.Rohrbacher and D.Anderson – excluding Physics class). Motion passed by 7-2 roll call vote.

Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – yes, Mayer – no,
J. McElhaney – yes, Riley – yes, Routh – no, Runyon – yes

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the hiring of Justin Pipp as the Athletic Director, for the 2020 / 2021 school year with a stipend of \$5,732.00 per year. Motion passed by 7-2 roll call vote.

Tucker – no, Volosin – yes, Zahniser – yes, Mayer – yes, J. McElhaney – yes,
Riley – yes, Routh – no, Runyon – yes, Stevenson – yes

FINANCE

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the financial statements for March 2020. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve payment of bills for March and April 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$1,050.98 from 1110-200 Reg. Programs / Benefits expense
to 1110-400 Reg. Programs / Purchased Property Services

\$7,713.95 from 1110-200 Reg. Programs / Benefits expense
to 1110-500 Reg. Programs / Other Purchased Services

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the renewal rates for dental insurance coverage for the 2020-21 school year with Core Source – Oasis Trust. (Class I & II coverage is provided by district. Employees electing Class III and IV coverage are responsible for the difference in premium.). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve leasing 61 HP Desktops with an annual lease expense not to exceed \$10,700 a year for 3 years (replaces current lease expiring 6/30/2020 for 65 desktops). Motion by Ms. Zahniser to table the motion, seconded by Mrs. Stevenson. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

April 30, 2020 ~ Knox Law Symposium - RESCHEDULED for September 29, 2020
Graduation – Board member to speak
Budget & Finance Committee meeting
Transportation Committee – Agreement with AC Services / Anderson’s expires 6/30/2020

The Budget and Finance Committee set their first meeting date: Thursday, April 23, 2020 @ 1:00 pm via Zoom.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 5:24 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting May 21, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on May 21, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker and Nicole Zahniser

Members Absent: David Volosin

Others Present: Tracy Reiser, Superintendent, Gary Kinnear (teleconference), School Psychologist and Director of Special Education, Kristin Hope (teleconference), Elementary Principal, Brian Keyser (teleconference), High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Caleb Straight, Record Argus attended via teleconference

MINUTES

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the minutes of the meeting held on April 20, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the following board policies. Motion passed by unanimous voice vote.

POLICY 335 – FMLA

POLICY 222 – Tobacco and Vaping Products - Students

POLICY 323 - Tobacco and Vaping Products - Employees

POLICY 707 – Use of School Facilities

POLICY 805.2 – School Security Personnel

POLICY 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

POLICY 904 – Public Attendance at School Events

Motion by Mr. Tucker, seconded by Mr. Routh, to approve an increase with the Jamestown Borough for School Resource officers for Jamestown Area School District for the school year 2020 / 2021 from \$33/hour to \$34/hour. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached list of graduating seniors of the Class of 2020 pending completion of all requirements. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the attached coaching contract with Heather Harmon as the Girls Basketball-Elementary Head Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Ms. Zahniser, to approve the attached ACT 93 agreement, effective July 1, 2020 through June 30, 2021. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the financial statements for April 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve payment of bills for April and May 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$10,369.04 from 1110-200 Reg. Programs / Benefits expense
to 1110-500 Reg. Programs / Other Purchased Services

\$930.00 from 1224-300 Visually Impaired / Purchased Prof. & Technical Services
to 1224-500 Visually Impaired / Other Purchased Services

\$2,133.70 from 1231-500 Emotional Support / Other Purchased Services
to 1231-300 Emotional Support / Purchased Prof. & Technical Services

\$574.06 from 1243-200 Gifted / Enrichment Support / Benefits Expense
to 1243-600 Gifted / Enrichment Support / Supplies Expense

\$1,234.38 from 1231-500 Emotional Support / Other Purchased Services
to 1290-500 Other Support / Other Purchased Services

\$9,663.97 from 1241-200 Learning Support / Benefits expense
to 2140-200 Other Support / Benefits expense

\$610.43 from 2220-600 Tech Support Services / Supplies expense
to 2220-500 Tech Support Services / Other Purchased Services

\$1,080.00 from 2330-600 Tax Collection / Supplies expense
to 2330-100 Tax Collection / Salary Expense

\$6,223.82 from 2310-300 Board Services / Purchased Prof. & Technical Services
to 2511-200 Support of Fiscal Services / Benefits Expense

\$170.00 from 3250-600 Athletics / Supplies Expense
to 3250-400 Athletics / Purchased Property Services

\$1,448.21 from 1241-200 Learning Support / Benefits Expense
to 1241-600 Learning Support / Supplies Expense

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve a contract with Government Software, Inc. for the 2020-21 school year (No cost increase from 2019-20). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve membership dues (\$4,741.73), payable to PSBA, for policy maintenance and a standard district membership for the 2020 / 2021 school year (\$0 increase from 2019 / 2020). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to adopt the attached Homestead and Farmstead Exclusion Resolution for 2020-21. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to make the attached Proposed General Fund Budget for the Fiscal Year 2020-21 available for public inspection. The budget contains total Revenues of \$9,710,409, total Expenses of \$10,135,168 and the following proposed tax levies for rebalancing: Motion passed by unanimous voice vote.

65.07 mills on real estate in Mercer County (1.52 mill increase)
45.28 mills on real estate in Crawford County (0.79 mill decrease)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to grant permission to the following organizations to apply for gaming licenses for the 2020-21 school year: Motion passed by unanimous voice vote.

Jamestown All-Sports Booster Club
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion by Mr. Routh, seconded by Mr. Tucker, to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2020 through June 30, 2021. Funds to be insured with FDIC per school code, Section 623. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2020-21 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the following school cafeteria prices for 2020 / 2021 school year: Motion passed by unanimous voice vote.

Breakfast	\$1.55 (\$0.10 increase from 19/20)
Student Lunch	\$2.70 (\$0.10 increase from 19/20)
Adult Lunch	\$3.70 (\$0.10 increase from 19/20)
Milk	\$0.45 (\$0.00 increase from 19/20)

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached Standard Form of Agreement (AIA Doc B101) with HHSDR for additions and alterations to Jamestown Junior-senior High School and Jamestown Elementary School. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to accept the PENNVEST Funding Offer for the Jamestown Elementary Drainage Improvements project. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the advertising and bidding for the Jamestown Elementary School Drainage Improvements and to authorize WallacePanchar to complete the bidding process. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

April 30, 2020 ~ Knox Law Symposium - RESCHEDULED for September 29, 2020
Transportation Committee – Agreement with AC Services / Anderson’s expires 6/30/2020
PSBA Delegate Assembly – November 7, 2020
Buildings and Grounds Committee – schedule next meeting

Public Announcements:

Personnel / Negotiations committee met with ACT 93 individuals on May 7, 2020
Personnel / Negotiations committee met to discuss the ACT 93 agreement on May 18, 2020
Personnel / Negotiations committee met with ACT 93 individuals on May 19, 2020

The board discussed changing the times of the June and July meetings. June 25th will now be at 4:30 pm and July 13th will be at 5:00 pm.

UPCOMING MEETING DATES

June 25 - Combined Board Workshop & Board Meeting 4:30 pm
July 13 - Combined Board Workshop & Board Meeting 5:00 pm
Aug. 17 - Combined Board Workshop & Board Meeting 6:00 pm

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 5:24 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



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JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Special Board Meeting June 11, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on June 11, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear (teleconference), School Psychologist and Director of Special Education, Kristin Hope (teleconference), Elementary Principal, Brian Keyser (teleconference), High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

FINANCE

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve the following purchases using CARES ACT Federal ESSER funds: Motion passed by unanimous voice vote.

Student devices~ 120 HP Stream Laptops & cases \$28,592.40

Student devices ~ 60 IPADS & Keyboards \$23,637.00

HS Lab devices ~ 28 HP 250 Laptops + 3-year extended service agreement \$18,901.40

Teacher desktops ~ 35 HP ProDesk Desktops \$19,910.10

Charging station supplies ~ approx. \$3 k

OTHER

Jamestown Fair – Building Usage/Safety Concerns

After much discussion regarding the pandemic and safety concerns, a motion was made by Mrs. Riley, seconded by Ms. Zahniser to refuse usage of school district buildings and grounds for all organizations due to the current COVID-19 pandemic restrictions. Motion by Mrs. Riley, seconded by Mr. Routh to accept the above motion. Motion passed by unanimous voice vote.

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ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 5:01 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting June 25, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on June 25, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear (teleconference), School Psychologist and Director of Special Education, Kristin Hope (teleconference), Elementary Principal, Brian Keyser (teleconference), High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

FINANCE

Motion by Mrs. Riley, seconded by Ms. Zahniser, to approve the following purchases using CARES ACT Federal ESSER funds: Motion passed by unanimous voice vote.

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting June 25, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on June 25, 2020 at 4:30 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh and David Volosin

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear (teleconference), School Psychologist and Director of Special Education, Kristin Hope (teleconference), Elementary Principal, Brian Keyser (teleconference), High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visotors: Molly Snyder and Denise Devine

MINUTES

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the minutes of the meeting held on May 21st and June 11, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Ms. Zahniser, seconded by Mr. Tucker, to approve participating in the Community Eligibility Provision, a provision from the Healthy Hunger-Free Kids Act of 2010, which will allow us to provide free breakfast and lunch to **all** students in the Jamestown Area School District for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the request to dissolve the Jamestown Wrestling Boosters Club and transfer the remaining funds to the All Sports Boosters Club for the use of a Jamestown Elementary Wrestling Club under the All Sports Boosters Club. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached Return to Play / Health and Safety Plan for Athletics. Motion passed by unanimous voice vote.

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Motion by Mr. Routh, seconded by Mr. Volosin, to approve Lincoln Investments as a district approved vendor for tax shelter annuity plans. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the attached revised 2020 / 2021 school calendar. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mr. Routh, seconded by Mr. Tucker, to approve extended school year for speech and language services, Sarah Peters, instructing, maximum of 20 hours for one student. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached enrollment agreement with Crawford County Career and Technical Center for the 2020 / 201 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the attached coaching employment agreement with Kristy Zarecky as the Girls Basketball – Jr High Asst. Coach, effective the 2020 / 2021 school year. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for May 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for May and June 2020. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve participating in a Success by Six program for the Summer 2020 (July 20-24 and 27-31). Taught by Kelly Redick (United Way Funded). District will pay for transportation, an LPN / aide (Alycn Cramer) and our Speech Pathologist for screening (Sarah Peters). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve levying the following taxes to support the 2020-21 General Fund Operating Budget: Motion passed by unanimous voice vote.

- 65.07 mills on real estate in Mercer County (1.52 mill increase)
- 45.28 mills on real estate in Crawford County (0.79 mill decrease)
- \$5.00 per capita under Section 679
- \$5.00 per capita under Act 511
- One-half percent (.5%) earned income tax under Act 511 (wage tax)
- One percent (1%) real estate transfer tax

Motion by Mr. Routh, seconded by Mr. Tucker, to adopt the attached Final General Fund Budget for the Fiscal Year 2020-21. The budget contains total Revenues and other sources of \$9,710,409, total Expenditures and other financing uses of \$10,135,168. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve a transfer of \$200,000 from the General Fund to the Capital Reserve Fund. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following items to be paid with Capital Funds: Maintenance vehicle w/plow package \$36,539. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to authorize budget transfers, as necessary, for auditor's adjustments to close out the 2019-20 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the participation in the school-based ACCESS program for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve payment of any remaining obligations of the 2019-20 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh, to renew the following appointments and appropriate bonds for the 2020-21 school year. Motion passed by unanimous voice vote.

Brian Keyser	Custodian of High School Athletics Account Custodian of High School Student Activities Account
Kristin Hope	Custodian of Elementary Athletics Account Custodian of Elementary Student Activities Account
Nancy C. Solderich	Custodian of General Fund, Cafeteria, Health Care, & Capital Reserve Accounts
Beth Boylan	Custodian of Cafeteria Account

Motion by Mr. Volosin, seconded by Mr. Routh, to authorize the board of directors and administrators to travel within the state from July 1, 2020 through June 30, 2021 to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve insurance coverages through Reinhardt's Insurance Agency for the 2020-21 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$49,618.00 (13.34% decrease). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve a transfer to JASD General Fund in the amount of \$54,082.41 from the Health Care Fund for retiree health care costs for the 2019 / 2020 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve the attached one-year agreement with J&J Fire Protection Co., Inc. for quarterly sprinkler inspections and annual backflow inspections for both buildings. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached Federal PCCD Grant application and purchases (COVID-19 Disaster Emergency School Health & Safety Grant \$149,881). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the following documents in relation to the Elementary Storm Water PENNVEST funding project: Motion passed by unanimous voice vote.

Professional services agreement with Knox Law Firm
Reimbursement Resolution
DCED Application
Debt Statement and Borrowing Base Certificate
Debt Obligation Resolution

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached engagement letter with McGill, Power, Bell and Associates, LLP for \$15,500 for the financial statement audit and a single audit for fiscal year 2019/2020, not to exceed \$3,000 (Single audit MAY be required, if we exceed \$750K in qualified federal funds). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve a project not to exceed \$1.5 Million to replace a portion of the Elementary roof and update the HVAC system in the Elementary. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve spending \$5,000 for ten (10) iPads and career readiness curriculum, funded 100% with United Way funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$2,442.13 from 1110-200 Reg. Programs / Benefits expense
to 1110-500 Reg. Programs / Other Purchased Services

\$2,741.01 from 1231-500 Emotional Support / Other Purchased Services
to 1442-500 Alternative Ed. Program / Other Purchased Services

\$350.00 from 2150-200 Speech Pathology / Benefits Expense
to 2150-300 Speech Pathology / Purchased Prof. & Tech Services

\$6,933.83 from 2220-600 Technology Support / Supplies Expense
to 2220-400 Technology Support / Purchased Property Services

\$6,771.37 from 2310-500 Board Services / Other Purchased Services
to 2511-200 Support of Fiscal Services / Benefits Expense

\$882.75 from 2610-300 Maintenance / Purchased Prof. & Tech Services
to 2610-500 Maintenance / Other Purchased Services

\$853.65 from 1110-200 Reg. Programs / Benefits Expense (account reclass)
to 2850-200 State & Fed. Agency Svcs / Benefits Expense

\$85.00 from 3250-600 Athletics / Supplies Expense
to 3250-400 Athletics / Purchased Property Services

OTHER / CRITIQUE

An executive session occurred from 5:42 pm – 5:57 pm to discuss district safety.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 5:58 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*

