



# KANSAS SCHOOLS FOR THE DEAF AND THE BLIND

STATEWIDE RESOURCES ON DEAFNESS AND BLINDNESS

www.KSSDB.org

**KANSAS STATE SCHOOL FOR THE DEAF**  
450 EAST PARK ST. · OLATHE, KS 66061-5497  
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**KANSAS STATE SCHOOL FOR THE BLIND**  
1100 STATE AVE. · KANSAS CITY, KS 66102-4411  
PHONE: 913-305-3000

## \*\*\*\* JOB OPENING ANNOUNCEMENT \*\*\*\*

### Kansas School for the Deaf

**POSITION TITLE:** TEACHER-SUBSTITUTE

**SALARY:** Placement made within agency guidelines on salary schedule depending upon professional background and experience. Excellent benefits.

**SCHEDULE:** Monday – Friday from 7:45am to 3:45pm; Elementary/Middle/High School/areas on call basis only

**EMPLOYMENT DATE:** Open Until Filled

#### **JOB DESCRIPTION: (Synopsis, full position description upon request)**

Instructional- Teach students at the appropriate level utilizing state and local assessments, state standard curriculum guides, and any other materials/tests deemed necessary. This agency is required by the state to educate D/HH students from ages 3 to 21. Perform work associated with student instruction; prepares lesson plans and appropriate classroom materials, direct and monitors student progress in attaining IEP goals, maintain classroom control, begin and end class in a timely manner, keep students on task, and supervise students outside of instructional time. May develop performance goals with the administrator to be completed outside the classroom and as part of the individual staff development plan. Attend bilingual education training and implement bilingual methodologies.

Communication Skills- Use appropriate communication skills with students, staff and public as determined by the ASL/English evaluation, in order to effectively communicate with all D/HH individuals. Use appropriate professional terms when discussing students, their strengths and areas of concern. Maintaining confidentiality as mandated in employee handbook. Promote a positive work environment via appropriate interactions with students, staff, and public both on-and off-campus interactions. The employee will take the initiative to work with the bilingual specialist to improve his/her skills to an appropriate level in accordance with the assigned area.

Written Reports- Complete and turn in to designated person, all student evaluation reports, lesson plans, sub plans, IEP's, comprehensive evaluations, grade cards, and other written reports as assigned, by the due date in order to maintain current school records as managed by the state.

School/Instructional Meetings- Attend school/Instructional meetings as required, in order to enhance communication, to improve skills, to coordinate programs, to promote the school family, etc. Attend all staff development trainings and professional learning communities.



EQUAL EMPLOYMENT/EDUCATION OPPORTUNITY SCHOOLS



**MINIMUM REQUIREMENTS:** Qualify for Kansas certification by KSDE for Elementary and Hearing Impaired; Fluency in American Sign Language (ASL). Applicants must be pre-approved for certification via KS Dept. of Education, Cert. Dept. prior to the issuing of a contract. (ASL and writing skills will be assessed.)

**SPECIAL REQUIREMENTS:** Upon offer of employment a background check will be conducted via the KS Bureau of Investigation, Backgrounds Plus consents & Kansas Department of Children and Family Services, Sexual Offender, and Work Reference consent. Also a Tuberculosis test & Health Certificate must be passed upon offer of employment (cost borne by employee).

**APPLICATION DEADLINE:** Open Until Filled. Send resume and copies of all college transcripts. For consideration request an official KSD application or go to our website and submit application for KSD review.

**CONTACT:** Betty Smith, 913/210-8144/ Teresa Chandler, 913/210-8113 Human Resource Office Email: [bsmith@kssdb.org](mailto:bsmith@kssdb.org)/[tchandler@kssdb.org](mailto:tchandler@kssdb.org) Fax# 913/791-0557

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