

**ARTE I RPTCS**  
**Regional Professional Technical Charter Schools**

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**Memorandum of Understanding (MOU)**

To: Dietrich School District #314 Board of Trustees  
From: Andy Wiseman, ARTEC RPTCS & ARTE I RPTCS – Director  
Date: July 1, 2020

For the school year 2020-2021, ARTE I RPTCS (Regional Professional Technical Charter School) and the Dietrich School District #314 agree to provide educational services in the Auto Body program to identified ARTE I RPTCS students according to the following terms:

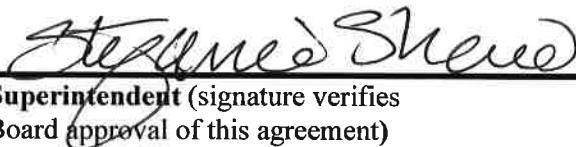
- 1) The Superintendent of Schools or designee and the ARTE I RPTCS Director shall jointly approve the ARTE I RPTCS students to be served as evidence in the ISEE Attendance Report. The Dietrich School District #314 is encouraged to notify the parents of students in the above-mentioned programs are also part of the ARTE I Regional Professional Technical Charter School.
- 2) Dietrich School District #314 agrees to:
  - a. Hire and support qualified staff, provide adequate facilities, curriculum, professional learning and development, equipment, materials, and supplies for the Auto Body program, as well as for the integrated academic classes. **Cognia 2.5, 2.6, 3.1, 3.2, 3.4, 3.5** *PLC, New Teacher support, attract and retain, technology*
  - b. Provide daily supervision and evaluation for the Auto Body teacher and students by a certificated Administrator as required by Idaho Code. **Cognia 1.6**
  - c. Submit Student average daily attendance (ADA) reports to the ARTE I RPTCS fiscal agent, Minidoka County School District. **Cognia 1.7**
  - d. Submit student grade and other needed student data in Excel format as requested to ARTE I RPTCS. **Cognia 1.7, 2.10, 2.11**
  - e. Assign a School District Administrator as the on-site Administrator for the ARTE I RPTCS programs, teachers, and students attending school in Dietrich School District #314 facilities in the above-mentioned programs. The on-site Administrator will be responsible to ensure an appropriate standards-based curriculum is being delivered along with applicable teacher support and professional development is provided assuring learners have equitable opportunities. Additionally, the administrator will communicate regularly with the ARTE I RPTCS Director and/or Principal and to attend ARTE I RPTCS site Principal Meetings as called by the ARTE I RPTCS Director and/or Principal. **Cognia 2.1, 2.5, 2.6, 2.7, 2.8, 2.10, 2.11, 3.1, 3.3**
  - f. Provide Special Education and 504 services as needed to ARTE I RPTCS students. **Cognia 2.1, 2.4, 2.7, 2.9, 2.10**
  - g. Provide property and liability insurance coverage for facilities, district personnel, visitors, and students in the ARTE I RPTCS programs.

- h. Operate the Auto Body program utilizing a curriculum aligned with standards based upon high expectations within a learning culture that promotes creativity, innovation, collaboration, and problem-solving according to the Dietrich School District #314 and according to this MOU. *Cognia 2.2, 2.5, 2.6, 2.7, 2.8, 2.10, 2.11*
  - i. Meet the requirements of the Idaho Division of Career-Technical Education (CTE) for Regional Professional Technical Charter School programs, including the requirement for such programs to be approved as high end or meeting high end alternatives of the Career-Technical School programs as approved by the Idaho Division of Career-Technical Education *as per Idaho Code § 33-1002G and IDAPA 55.01.03.101* which includes, but may not be limited to:
    - i. The Career-Technical teacher must hold at least one industry certification and appropriate Career-Technical certification.
    - ii. Programs must include a relevant student organization as per the Idaho CTE High End Standards. *Cognia 1.9, 2.1, 2.3, 2.8*
    - iii. Programs based on Industry Standards, must provide at least one paid or unpaid industry work experience opportunity prior to graduation as per the Idaho CTE High End Standards. *Cognia 2.1, 2.2, 2.3, 2.5, 2.8, 3.5*
    - iv. Programs are highly encouraged to include an end of program nationally recognized industry certification test and/or CTE state or national approved end of program assessment as per the Idaho CTE High End Standards. *iv and viii Cognia 2.8*
    - v. Programs must involve at least one academic teacher who works with the technical teacher to develop and present integrated academic/technical projects to both classes during the year. *Cognia 2.1, 2.2, 2.3, 2.5, 2.6, 2.11, 2.12*
    - vi. Programs must have a functioning advisory committee with an industry chairperson and hold at least two official meetings per year. *Cognia 1.8, 1.10, 2.5, 2.7, 2.12, 3.5*
    - vii. Programs must offer at least one dual credit class with texts and supplies to be provided by the district; the optional college credit tuition to be paid by either the district or the student at the district's discretion or using the State of Idaho Fast Forward funds. *Cognia 1.10, 2.1, 2.2, 2.3, 2.5, 2.8, 2.11*
    - viii. Programs will incorporate soft skills into the curriculum as approved by the Board of Directors of ARTE I RPTCS. *Cognia 2.1, 2.2, 2.3, 2.5, 2.7, 2.11*
    - ix. Programs will be reviewed annually by administrative staff based upon the criteria in this agreement which include site visits, performance frameworks, and the portfolio submitted by the program instructor(s). *Cognia 1.3, 1.10, 2.2, 2.6, 2.7, 2.10, 2.11, 2.12, 3.1, 3.2, 3.5 technology*
  - j. School districts will submit the annual financial report to ARTE I RPTCS to account for ARTE I RPTCS funds received the school year if requested by the auditors during the annual ARTE I audit.
  - k. Strive to keep ARTE I RPTCS students as ARTE I RPTCS students from beginning to end of program.
  - l. Assist ARTE I RPTCS in tracking ARTE I RPTCS graduate program completers according to the ARTE I RPTCS policy via electronic surveys. *Cognia 1.1, 1.2, 1.8, 1.10, 2.3, 2.4*
  - m. Maintain an inventory, care for and account for equipment allocated from ARTE I RPTCS just as the district does for equipment from federal fund grants.
  - n. Participate in the ARTE I RPTCS continuous improvement process including professional development activities, information dissemination, and complying with requests for information including electronic surveys. *Cognia 1.3, 1.9, 1.10, 2.3, 2.4, 2.7, 2.8, 2.11, 2.12, 3.1, 3.2, 3.3, 3.5, 3.7*
- 3) ARTE I RPTCS agrees to:
- a. Compensate the Dietrich School District #314 for the salary and state compensated fringe benefits according to the Idaho Career Ladder Apportionment Salary Index for the Auto Body teacher for the school year 2020-2021. Approved full-time equivalent


(FTE) teachers are .05 FTE teachers. (0.5 for Auto Body). Teacher's salary and reimbursements will be prorated in the event that ADA requirements are not met for each approved ARTE I RPTCS programs.

- b. Compensate Dietrich School District #314 in the amount of \$17,750 (\$2,500 in August, \$7,625 in November and \$7,625 in February) per classroom unit for utility expenses, equipment, supplies and materials and other related program costs with at least 6 FTE ARTE I RPTCS students constituting a classroom unit. This amount will be prorated in the event that at least 6 FTE ADA students are not in attendance for each approved full-time program for the school year. SDE (Idaho State Department of Education) data will be used to confirm ADA data. The Dietrich School District #314 Auto Body ARTE I RPTCS program is approved for 0.5 classroom unit. The district is encouraged to fully allocate the August payment of \$2,500 for each full-time program to each program by September 1<sup>st</sup>. The remaining two (2) payments of \$7,625 may be used at the discretion of the district. **Cognia 3.6, 3.8**
  - c. Provide staff development to technical and academic teachers providing instructions to ARTE I RPTCS students and teacher stipends for staff development. ARTE I RPTCS will strive to avoid school days for staff development activities and, to the extent possible will offer staff development during summer break or as online workshops. **Cognia 3.1, 3.2**
  - d. Consult with the Dietrich School District #314 Principal who is assigned to supervise the ARTE I RPTCS Programs delivered at Dietrich High School.
- 4) Failure to meet the above requirements may result in termination of ARTE I RPTCS status and termination of this MOU agreement at the discretion of the ARTE I RPTCS board.

**Dietrich School District #314**

By  Date 7/13/2020  
Superintendent (signature verifies Board approval of this agreement)

**ARTE I RPTCS**

By  Date 7/10/2020  
Director (signature verifies Board approval of this agreement)

**\*\*This agreement supersedes all previous agreements. (July 1, 2020)**