

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center
February 7, 2023
7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into executive session for the following reasons:

- 1. Personnel - negotiations

- B. Move to approve the following resolution to enter the executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter executive session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- January 3, 2023 Reorganization Meeting Minutes
- January 17, 2023 COW and Regular Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

- Principal Reports
- Financial report presentation

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following substitute teachers for the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.

Ava Barry
Ava Borelli
Theresa Repole

2. Move to rescind the offer of employment for Hillary Selig, substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.
3. Move to rescind the offer of employment for Kery Sandt, substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.
4. Move to rescind the offer of employment for Dounia Hamrani, substitute teacher for the 2022/2023 school year, as recommended by the Chief School Administrator.

- Move to approve the following resolution, as recommended by the Chief School Administrator:

WHEREAS, the Board of Education hereby imposes a three (3) day suspension without pay for employee ID No.10312803, which shall be scheduled at the Superintendent's sole discretion to ensure that the District's operational processes are not unduly disrupted.

B. Instruction – Pupils/Programs

- Move to approve home instruction for SID 1748962147 by the staff listed below, not to exceed ten hours per week beginning January 19, 2023 and to continuing as needed, as recommended by the Chief School Administrator:

Joseph Polvere
Victoria Zimmerman
Sunny Lew
Christine Reynolds
Toby Murphy
Joanne Werner

- Move to approve the following field trip(s), as recommended by the Chief School Administrator:

Location	Date	Grade/Group
Science Olympiad (state finals) Middlesex County College, Essex	3/16/23 (rain date 3/17/23)	Science & Engineering group
Mathcounts Competition Bergen Community College, Paramus	2/11/23	Math team
Liberty Science Center, Jersey City	3/24/23	5th grade

C. Support Services – Staffing

- Move to approve the provisional employment of Margaret Meluso, lunch aide, step 6, beginning March 1, 2023, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L.1986, c.116 (revised 6/30/98) and N.J.S.A. 19A:6-7.7.
- Move to rescind the offer of employment for Adam Fahmy, paraprofessional aide at DMS, as recommended by the Chief School Administrator.
- Move to approve Miriam Koopaethes, secretary, to receive a longevity stipend after seventeen years of service, in the amount of \$2,300.00 prorated, effective February 1, 2023, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. Move to approve the following request for facilities use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Event	Date(s) and time	Location
Boy and Girl Scouts	3/11/23 8AM-12PM	DMS parking lot
PTO Spring enrichment	3/13/23-5/12/23 on days school is in session 3:05PM-4:15PM	CRS and LLE rooms as available

2. Move to approve the 2023/2024 school year calendar, as recommended by the Chief School Administrator.
3. Move to approve authorization to submit to the Executive County Superintendent of Schools and the New Jersey Department of Education a waiver request from participation, per NJAC 6A:23A5.3, in the Special Education Medicaid Initiative Program (SEMI) for the 2023/2024 budget year. The Demarest Board of Education applies for this waiver due to the fact that it does not project to meet the required minimum of Medicaid eligible classified students, as recommended by the Chief School Administrator.

E. Support Services—Fiscal Management

1. Move to confirm the following payrolls as recommended by the Chief School Administrator:

January 13 \$468,933.98
January 31 \$464,608.13

2. Move to approve the January 2023 in office checks in the amount of \$255,088.84, February 7, 2023 budget checks in the amount of \$563,029.22, as recommended by the Chief School Administrator, as follows:

Subtotal Per Fund	Amount
11 General Current Expense	\$ 638,311.26
12 Capital Outlay	\$ 35,515.00
20 Special Revenue Fund	\$ 129,672.80
30 Capital Projects Fund	<u>\$ 14,619.00</u>
Total Bills:	\$ 818,118.06

3. Move to approve the following resolution, as recommended by the Chief School Administrator:
Receipt of Certification from Board Secretary
 Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of January 31, 2023, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. Move to approve the following resolution, as recommended by the Chief School Administrator:
Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of January 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Move to acknowledge receipt of the January 31, 2023 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
6. Move to confirm the following budget transfers for January 2023, as recommended by the Chief School Administrator:

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-100-565	Tuition-County Special Services	73,205.00
11-000-221-580	Improv. of Instruction-Travel	500.00
11-000-262-520	Insurance	3,080.37
11-000-270-515	Transportation-Special Education	25,000.00
11-105-100-101	Pre-k Substitute Salaries	1,500.00
11-150-100-101	Home Instruction-Regular Education	500.00
12-000-261-730	Equipment-Non Instructional	3,090.00

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-100-562	Tuition-Other LEAs	73,205.00
11-000-221-390	Improv. of Instruction-Other Purch Services	500.00
11-000-262-610	Custodial General Supplies	3,080.37
11-000-291-299	Unused Sick Day Payments	10,200.00
11-000-270-512	Transportation-Other Than Between Home/School-Vendors	5,900.00
11-000-270-513	Transportation-Between Home & School-Joint Agreement	5,000.00
11-000-270-420	Transportation-Repair and Maintenance of Vehicles	3,900.00
11-110-100-101	Kindergarten Regular Salaries	1,500.00
11-150-100-320	Home Instruction-Professional Ed Services	500.00
12-000-266-730	Equipment-Security	3,090.00

7. Move to approve change order #1 for the Middle School gymnasium addition with architects EI Associates, for the addition of the wellness center and reworking of the parking lot, in the amount of \$3,000.00, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the executive session to discuss personnel/legal matters/negotiations.
- B. Move to close the executive session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.