

## DRAFT – Unofficial Until Approved

Meeting Minutes 9/12/2013

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Session on September 12, 2013 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Bldg. #1, and Tucson, Arizona 85749. The meeting was called to order at 7:03 p.m.

### 1. ROLL CALL

Board Members present:

Mrs. Claire Place, President

Mr. Jeffrey Neff, Board Member

Dr. Peter Livingston, Clerk

Mr. Carlos Ruiz, Board Member (via phone, arrived @ 8:10)

Mr. Steven Auslander, Board Member

Amanda Grimshaw, Student Board Member

Administrative Staff:

Dr. Doug Price, Superintendent

Mr. Marty O'Shea, Business Manager

### 2. APPROVAL OF AGENDA

**MOTION:** Mr. Neff made a motion to approve the Agenda. Dr. Livingston seconded; the motion carried unanimously.

### 3. REPORTS

- **Student Board Member Welcome** – Amanda Grimshaw presented her Student Board Report for Thursday September 12, 2013:

Past:

On August 26th the TVHS Student Council hosted the AASC Regionals. Between 275-350 area high school student council members participated in activities that included a guest speaker. This was an all- day event and a great honor to have the privilege to host at our school.

TVHS held their Second Annual Teacher Homecoming. Mr. Ben Schonewald and Ms. Mary Menager were named Faculty King and Queen. All the money raised was donated to Youth on Their Own. TVHS raised about \$500!

September 2nd through the 6th TVHS held their Homecoming. This year the theme was "Never Grow Up."

The TVHS Drama Troupe had a great time at Thespian Leadership Camp this summer. They enhanced their leadership skills and discussed what characteristics a great leader should possess. They are going to start hosting "Lunches with Leaders" to bring everyone closer and to overall improve the TVHS Drama Troupe.

Last year's Tanque Verde Elementary second and fourth grade students participated in "Tucson River of Words" contest, and winners from last year were announced. These included Ella Brown and Sean Runkle who were the Grand Prize winners for art. Other finalists were Emily Bailey, Reid Foster, Weston Haebig, Sam McDowell, Lexi Martinez and Jillian Calloway.

Their art work will be displayed in Tucson public libraries and community centers over the next year.

On September 11 the TVES first grade students are having Career Day Parade where they dress like their desired future profession or occupation.

Current:

TVHS is conducting a canned food/non-perishable drive for "Youth on Their Own." EGJH Flag Football, Volleyball and Cross Country have all begun practice, and they have a record number of students that are participating in these activities.

ACES "Friendship Club" is currently underway. The purpose of the club is to get new students involved in building friendships through fun activities with established students.

TVES has 15 girls participating in a national nonprofit school based program called Girls on the Run. A focus is placed on self-respect and healthy lifestyles. They meet to run two times a week and end the program with a 5K run.

TVES won a grant from the Arizona Commission on the Arts.

TROT has begun at Tanque Verde Elementary with students participating with approximately twenty (20) 6th grade helpers.

- AASC Regional Conference Presentation – Amanda Grimshaw presented a PowerPoint regarding the AASC Regional Conference hosted by Tanque Verde High School.
- **Superintendent's Report –**
  - **FY 2014 Tax Rates and Levies for Pima County School Districts** – Mr. O'Shea presented the Tax Rate History of TVUSD and surrounding districts. The history shows TVUSD has been the lowest combined rate for the last nine (9) years. This year we are second to the lowest. Cat Foothills has the lowest combined tax rate this year. The net combined tax rate increase after the State's Homeowners Rebate is 8.1%.  
  
Mrs. Place suggested this information appear on the website and even a topic in the next *News and Views* newsletter. She felt providing homeowners with an understanding of how Property Tax Rates are set would be helpful. Mrs. Place added she would like to have included, how much of the money paid in taxes stays here. Mr. O'Shea said that information is listed on each Homeowners tax notification. Dr. Price asked Mr. O'Shea for a 5 year Homeowners' Rebate trend.
  - **Evaluation Committee Update** – Dr. Price said the committee meets next on Thursday, Sept. 19. The topic for the meeting next week is

*HB 2500 – Schools; teacher evaluations; dismissals.*

Which states, teacher evaluation performance is 67% and student achievement is 33%. Of the 33% Student Achievement, 20% is based on student growth.

The 67% teacher evaluation is not subjective; the observation evaluations are conducted by administrators who have completed evaluation training and are certified, thus assuring inter-rater reliability.

In the state framework for teacher evaluation teacher groups are broken down into two groups:

Group A - Teachers who are preparing students for AIMS (tied to State Standards):

Classroom teachers grades 3-6

English, Math grades 7-11

Science (8<sup>th</sup> grade only)

Group B – Teachers who are not preparing for AIMS (district pre and post testing):

Classroom teachers K-2, plus Music, Spanish, PE

7-11 grade, Social Studies, Science (except for 8<sup>th</sup> grade science) plus elective classes

During the 2013-14 school year, all of our teachers will be considered as Group B teachers and all teachers will be assigned to a Professional Learning Community (PLC) at their schools.

Dr. Price added he is participating in a number of committees and boards with local superintendents, statewide superintendents associations, and the University of Arizona in an attempt to understand and influence the state-mandated changes.

Dr. Price shared Principal and Teacher Evaluations continues to challenge all.

Districts are sharing what they learn, as this is ALL new. Dr. Price said through his committee and board connections, he's trying to stay current regarding requirements set by the State.

- Eagle Scout Project – Dr. Price announced Saturday, Sept. 14, the Scout project will be underway at the field next to the Baptist Church. We expect between 5 – 10 Scouts helping Eagle Scout candidate Rory Albrecht complete the walking path. EGJH Custodian Manny Maldonado will be helping with project along with Dr. Price and Mr. Stuart Albrecht. On the 17<sup>th</sup> more volunteers (6) from McDonalds will be helping with this project.

Dr. Livingston added he saw Mr. Park in a public setting and thanked him for all his time, effort and earth grading work he donated to the school district on the field project.

- Emergency Response Update – Dr. Price shared he is currently review ALL board policies. Emergency response is one of our policies under review. We are working with our local First Responders, and agencies. We’ve identified evacuation sites for all the schools and continue to have drills and refine our process.
- Intervention Classroom – Dr. Price said there are forty two (42) 11th and 12th grade students in the Intervention classroom. We are looking into AZ On-line (AOI) programs. We still have some unresolved questions relating to funding and ADM.
- Character Education – Dr. Price said at the ASA Superintendents’ Division meeting on Monday, he learned the Legislature has concerns with district –sponsored charter schools. Under consideration are three (3) issues:
  1. Denying Override funds to any student in a district-sponsored charter
  2. Establishing a separate Board for each district-sponsored charter
  3. Ensuring that the district-sponsored charters are chartered with innovation as the focus of the charter - what makes them unique.

Board Members discussed these issues, and don’t believe these three issue should impact TVUSD. They all seem to feel we would be grandfathered in the existing law.

- E Cigarettes – Dr. Price mentioned this policy is on the agenda but wanted Board Members to know that we have already addressed this through our student handbook at TVHS as well in the discipline matrix.
- 2014-2015 Board Meeting Schedule - Board Members have identified some errors on the 2014-15 Governing Board Meeting Schedule and they are:
  - The board retreat in November 2014 is on Sunday, November 16, 2014
  - The first meeting in January 2015 is on Thursday, January 8, 2015
  - The second meeting in February 2015 is on Tuesday, February 24, 2015
  - The board retreat in March 2015 is on Sunday, March 22, 2015
- **Enrollment** – Mr. O’Shea reported the current enrollment is 1997. TVHS is at 505, EGJH is at 372, TVES is at 637 and ACES is at 483.
- **District Report Card** - Mr. O’Shea briefly discussed the District Report Card stating that the school year is new so there is not much to report regarding financial indicators at this time.
- **Legislative update** – Dr. Price talked with Board Members regarding his discussions with the A+ Foundation relating to the charter and other educational issues.

Dr. Price and Mrs. Place attended the ASBA Legislative Conference and Delegate Assembly last week and shared what they learned:

Personal Social Media and First Amendment – There is consideration for change in policy relating to Social Media; “an employee should not expect personal social media communications marked as “private” to remain private. Also possible additional language under consideration is “District employees are required to maintain professional relationships with students. To maintain this professional relationship, an employee shall not ‘friend’ or accept personal Facebook, Twitter or other third-party social media requests from Students.” Dr. Price said we will be reviewing our policy language closely and make the appropriate recommendations to the Board.

First Amendment Rights (students) – Students have First Amendment Rights to free speech as long as it does not disrupt the educational process.

The Delegate Assembly – Mrs. Place said the Assembly was interesting and thanked Board Members for the opportunity. Mrs. Place said the discussions and debates were really good, and some topics were more contentious, especially the School Safety discussions.

• **Facilities report –**

- Climatec Update – Mr. O’Shea reported the project is moving along well. Lighting and mechanical is now 100% complete. They are working on the cut overs now. They’ve scheduled, tentatively, the punch list walk-through for Wednesday, September 25.

- **Board comments –** Mr. Neff asked if the A+ Foundation needs a PAC. Mrs. Place wasn’t sure but said she would ask and let him know.

Mrs. Place said at the ASBA Conference Senator Dave Bradley offered to host student tours of the State Capital.

**4. CALL TO THE PUBLIC**

**There was no call from the Public**

**5. CONSENT AGENDA (see attached)**

**MOTION:** Mr. Auslander made a motion to approve the Consent Agenda. Mr. Neff seconded; the motion carried unanimously.

**6. INFORMATION**

A. K-3 Budget Override Update - Mr. O’Shea provided the Board with an update on the K-3 Override expenditures, clarifying that the K-3 Override decreased \$92,554 in FY 2012-13 to \$214,704, as this is year 6 of the Override. Below is the breakdown:

2012-13 Actual	Salaries	Benefits	Total
Maintain Class size	\$ 119,545	\$ 22,071	\$ 141,616

Education Programs for Art,  
Spanish, Reading and  
Technology

\$ 20,814	\$ 2,968	\$ 23,782
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Increase use of Paraprofessionals	\$ 41,653	\$ 7,653	\$ 49,306
Totals	\$ 182,012	\$ 32,692	\$ 214,704
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2013-14 Per Adopted Budget	Salaries	Benefits	Total
Maintain Class size	\$ 65,639	\$ 13,128	\$ 78,767
Education Programs for Art, Spanish, Reading and Technology	\$ 10,940	\$ 2,188	\$ 13,128
Increase use of Paraprofessionals	\$ 22,874	\$ 4,576	\$ 27,449
Totals	\$ 99,453	\$ 19,892	\$ 119,344

- B. M & O Budget Override Update – Mr. O’Shea provided a detailed update outlining the intended purpose of the Maintenance and Operations (M & O) Override was to support the programs listed below. Mr. O’Shea reminded the Board the M & O Override is up for renewal in November 2014.

Programs	Actual FY 2012-13	Adopted Budget FY 2013-14
Spanish, Art, Music	\$ 430,794	\$ 469,565
P.E, Special Ed, Gifted	\$1,583,825	\$1,726,369
Instructional Aides, Library Aides, Technology Coaches and supplies	\$ 163,868	\$ 178,616
K-6 Teachers, Band, Counselors, School Nurse	\$2,116,195	\$2,306,653
Bus Driver & Custodian	\$ 511,972	\$ 558,049
Stipends for clubs	\$ 167,419	\$ 182,487
Subtotal	\$4,974,073	\$5,421,740
All other expenditures	\$5,892,403	\$6,372,065
Total M & O Fund Expenditures	\$10,866,476	\$11,793,805

M & O Override	\$ 884,506	\$ 986,996
% of M & O Fund Expenditures Funded by M & O Override	8.14%	8.37%

C. Bond Update – Mr. O’Shea stated all the Bond funds have been spent. He presented the Bond cash analysis (following) to Board Members.

Sources:

Bond Proceeds	\$ 14,015,700
Interest earned	\$ <u>12,534</u>
	\$ 14,028,234

Uses:

Expenditures	
Inception to 6/30/12	\$ 14,025,878
FY 2012-13	\$ <u>2,356</u>
	\$ 14,028,234

D. Establish schedule for site visits – Dr. Price said we would send out potential site visit dates for consideration.

E. ASBA Pima County Workshop hosted by Vail School District – Thursday, October 3, 2013  
Dr. Price asked if all Board Members are going to attend the County Workshop on October 3, 2013, they all said yes. Mrs. Place said she would also like to attend the Early Bird Session relating to ASBA’s Policy services. Dr. Price said we may not need to as we are currently going through a policy review with ASBA. He said he would follow up with his contact at ASBA and let her know.

Mrs. Place contacted ASBA to find out if any TVUSD Board Members will be recognized at the upcoming workshop and found out Mr. Ruiz will be recognized. She learned in order for individual board members to accrue credits they must have attended the New Board Member Orientation, otherwise they don’t count. She encouraged fellow Board Members to contact ASBA directly and find out where they stand.

F. Policy Advisory – August 2013: Volume 25, Number 4

BEDG – Agenda

CBCA – Delegate Authority

CBI – Evaluation of Superintendent

CM – School District Annual Report

DJE – Bidding/Purchasing Procedures

DJE-R – Bidding/Purchasing Procedures

DJE –E – Bidding/Purchasing Procedures

EBAA – Reporting of Hazards/Warning Systems

EBBB – Accident Reports

- EBC – Emergencies
- GBI – Staff participation in Political Activities
- GCFC – Professional Staff certification and Credentialing Requirements
- IHB – R – Special Instructional Programs
- IMG – Animals in Schools
- JLCB – Immunizations of Students
- JLCD – Medicines/Administering Medicines to Students
- JLCD-R - Medicines/Administering Medicines to Students
- JLF – Reporting Child Abuse/Child Protection
- JLF-R – Reporting Child Abuse/Child Protection
- KHA – Public Solicitations in School
- GBED – Smoking by Staff Members
- JICG – Tobacco Use by Students
- KFAA – Smoking on School Premises at Public Functions

Dr. Livingston asked about *GBED – Smoking by Staff Members* if Nicotine substitutes are prohibited. HR Director Mrs. Sharp said she would research his question and get back to him.

**7. ACTION ITEMS**

**A. EGJH Out of State Travel Request – Annual CIMI trip**

**MOTION:** Mr. Neff made a motion to approve the annual out of state EGJH CIMI trip.

Dr. Livingston seconded; the motion carried unanimously.

**B. Consider a Memorandum of Agreement with the Metropolitan Education Commission (MEC)**

Dr. Livingston asked Dr. Price to please clarify our participating obligations with MEC. Dr. Price explained if TVUSD participates the district agrees to the following:

\*MEC and the school districts will use the Regional College Access Center (RCAC) as a key tool to achieve postsecondary access/success/career readiness for their students.

\*MEC will investigate how the RCAC can support and complement existing postsecondary initiatives in the member districts; MEC will add these ideas to its RCAC training for counselors and youth ambassadors.

\*During the 2013-14 school year, MEC will provide training on the RCAC to counselors and student services personnel from all the high schools and middle schools in the school districts. The training will consist of a multi-hour session that may take place individually or in small groups.

\*The school districts will designate at least one counselor (or student services staff member) at each middle school and high school to attend the MEC training session and will make time available to these employees to attend the training.

\*Each district will provide use of a conference room equipped with projector and internet access for the training.



\*MEC will prepare webpage(s) introducing the School Districts' Collaborative, with links to research-based definitions and strategies for postsecondary access/success/career readiness. The school districts will add links to these pages on their district websites.

\*During the 2013-14 school years, the Collaborative will meet bi-monthly to discuss and pursue opportunities to extend the group's work on postsecondary access/success/career readiness. MEC will convene and coordinate the bi-monthly meetings.

**MOTION:** Mr. Auslander made a motion to approve the MOA with Metropolitan Education Commission (MEC). Mr. Neff seconded; the motion carried unanimously.

**C. Second Reading Policies:**

JFAA – Admission of Resident Students

IKE-RA – Graduation Requirements

**MOTION:** Dr. Livingston made a motion to adopt policy JFAA –Admission of Resident Students. Mr. Neff seconded; the motion carried unanimously.

**MOTION:** Dr. Livingston made a motion to adopt policy IKE-RA – Graduation Requirements. Mr. Neff seconded; the motion carried unanimously.

**D. Consider U of A Sky School eligible for Tax Credit Donations –**

Mr. Auslander asked if there are criteria we use to determine if Tax Credit Donation eligibility status is met? He continued, we are receiving requests for approval for Tax Credit Donation status, and he wants to make sure they are considered/approved having met the criteria. Dr. Price said he would have something for the Board to review.

**MOTION:** Dr. Livingston made a motion to approve the U of A Sky School eligible for Tax Credit Donations. Mr. Auslander seconded; the motion carried unanimously.

**8. EXECUTIVE SESSION**

Executive session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent's Evaluation

A.R.S. 38-431-03. A. (7) Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

**MOTION:** Mr. Neff made a motion to adjourn into executive session pursuant to A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment,

promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occurs at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. Superintendent's Evaluation

A.R.S. 38-431-03. A. (7) Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Dr. Livingston seconded; the motion carried unanimously.

Board Members adjourned into Executive Session at 9:23 p.m.

Board Members reconvened at 10:25 p.m. from Executive Session.

**9. ANNOUNCEMENTS**

**10. FUTURE BOARD AGENDA ITEMS**

**11. ADJOURNMENT**

Dr. Livingston made a motion to adjourn. Mr. Ruiz seconded; the motion carried unanimously. The meeting adjourned at 10:35 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

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Claire Place, Board President

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Peter Livingston, Board Clerk

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Steven Auslander, Board Member

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Jeffrey Neff, Board Member

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Carlos Ruiz, Board Member

**Personnel Items - Board Meeting - September 12, 2013**

Administrator Contracts	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
<b>Administrator Resignati</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Resignations</b>	Position	Reason	Site	FTE	Salary	Date
<b>Classified Agreements</b>	Position	Reason (Replace/New)	Site	FTE	Wage	Date
Rachel Tapia	Paraprofessional	Replace Elena Marshall	ACES	0.25	\$9.21	8/26/2013
Webb Eliscu	Bus Driver	Replace Gloria Turney	Transportation	0.6250	\$11.11	9/9/2013
Melissa Swanson	Food Service Assistant	Replace Vivian Binder	TVHS	0.31	\$8.95	9/6/2013
Meghan Harfing	Paraprofessional	Replace Kim Arnold	TVES	0.80	\$9.39	9/5/2013
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Vivan Binder	Food Service Assistant	Took another position	TVHS	0.3125	\$8.32	8/27/2013
Kim Arnold	Paraprofessional	Took another position	TVES	0.80	\$9.56	9/5/2013
<b>Other Resignations</b>						
<b>OTHER</b>						
Jennifer Snyder	Certified Substitute Teacher	new	varies	varies	Sub Pay	SY 13/14
Melinda Gomez	Certified Substitute Teacher	new	varies	varies	Sub Pay	SY 13/14
Kimberley Lee	"C" Team Volleyball Coach	Replace Katie Stika	varies	varies	\$717.00	SY 13/14
Barry Beitz	"B" Team Volleyball Coach	Replace Annelle Stevenson	varies	varies	\$717.00	SY 13/14
Taylor Elias	Classified Sub	new	varies	varies	Sub Pay	SY 13/14
Art Arnold	Asst Swim Coach	Replace Michelle Ramirez	TVHS	varies	\$2,008.00	SY 13/14
Dan Pepper	Asst Flag Football Coach	Replace Nicolas Petfinger, Volunteer	EGJH	varies	\$0.00	SY 13/14
Chris Lundgren	Asst Flag Football Coach	new, Volunteer	EGJH	varies	\$0.00	SY 13/14